CITY OF KISSIMMEE, FLORIDA

LISTING OF CITY OFFICIALS

AS OF OCTOBER 1, 2015

CITY COMMISSION

Jim Swan - Mayor - Commissioner

Wanda Y. Rentas - Vice Mayor - Commissioner

Sara Shaw - Mayor Pro Tem - Commissioner

Jose A. Alvarez - Commissioner

Art Otero - Commissioner

CITY MANAGER

Michael H. Steigerwald

CITY ATTORNEY

Donald T. Smallwood

DEPARTMENTAL OFFICIALS

Desiree S. Matthews	Deputy City Manager
Amy S. Ady	Finance Director
Lee Massie	Police Chief
Craig M. Holland	Development Services Director
Terrance A. Lloyd	Airport Director
David G. Kilbury	Fire Chief
Kerrith Fiddler	Public Works & Engineering Director
Daniel P. Loubier	Parks & Recreation Director
Beth Stefek	Personnel & Risk Management Director
Margaret R. Sousa	Information Technology Director

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INTRODUCTION

For ease of use, this budget has been provided with divider tabs that separate it into functional areas for review as follows:

Executive Summary. This is designed to be a "liftable" summary of the budget that can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. It is also designed to present an overview of the budget.

Expenditures. Individual tabs are provided for each major section of City expenditure, as follows:

General Fund
Stormwater Utility Fund
Sanitation Fund
Airport Fund
Central Services Fund
Special Revenue Funds
Other Funds - this category includes all funds that do not fit into another category.

Forecast Methodology. Information in this section documents the methods used to forecast revenues and expenditures in this budget.

Schedules. Additional details are provided in this section about object codes, professional services, training and travel and capital outlays.

MISSION STATEMENT

The employees of the City of Kissimmee believe that, in order to do the best job possible, we must define our mission in the community and state what values we hold. Our mission is what we do, while our values define how we, as individuals and as an organization, go about successfully completing our mission.

The City of Kissimmee's mission is to provide quality, effective and efficient service to our citizens. In providing such service, we hold the following values:

> *We value education and training to bring about a professional commitment to efficiently serve our community.*
>
> *We value employees who are loyal to the organization because they are then personally committed to the goals of the organization.*
>
> *We value communication as a necessary tool in promoting teamwork throughout the City.*
>
> *We value employees who exhibit basic moral values that stress the importance of treating co-workers and citizens with respect and fairness.*
>
> *We take pride in our work, and we value being the best we can be.*

It is our utmost desire to foster an environment of respect for the rights of all people. We pledge this to our customers -- the citizens of Kissimmee.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Kissimmee and the FY 2016 Budget. Highlights of the material included are as follows:

Budget Message - written to give the City Commission and public a broad picture of the FY 2016 Budget.

Goals - gives a broad overview of the City wide goals and priorities established by the City Commission at the strategic planning retreat.

Description of City - gives a general background and facts about population increases, services provided and intergovernmental relationships.

Organizational Structure - explains the accounting structure, includes an Organizational Chart and recaps personnel changes.

Future Outlook & Financial Condition - includes budget summaries, projected fund balances and reserves.

Budgetary Policies - informs the reader about policies that shape the budget's preparation, includes debt management policies, a schedule of outstanding debt and discussion of the capital improvements program.

Budget Process - tells the chronological order of preparation, includes the Resolutions which were adopted.

Glossary - gives definition of selected terms.

September 22, 2015

Honorable Mayor and City Commissioners
City of Kissimmee
101 Church Street
Kissimmee, Florida 34741-5054

BUDGET MESSAGE FOR 2015/2016 FISCAL YEAR

Submitted herewith is the FY 2016 Annual Budget for the City of Kissimmee. Every effort has been made to clearly present funding levels and provide sufficient narrative explanation to document the City's financial plans for the coming year. For most Funds, there has been very little modification in anticipated sources or uses of funds from what had been forecasted at that time.

The approved spending levels are at amounts the City believes are within its means and sustainable in future years. During budget preparation, City staff remains mindful of any capital investments which will hold down ongoing operating costs and continue searching for measures to improve the quality and quantity of services within projected resources.

The total City Budget for FY 2016 is $160,341,945 compared to an Adjusted Budget of $186,508,572 for FY 2015 and $147,149,363 initially approved for FY 2015. The Adjusted Budget for FY 2015 was substantially larger because it reflected several major projects in the Local Option Sales Tax Fund and Local Option Gas Tax Fund that were budgeted or carried forward from the prior year as well as additional borrowings for financed projects or projects from grant funds that are still in process.

Budget Format

The presentation format of the Budget is essentially the same as last year's. Selected performance indicators and goals and objectives are presented following the narrative on each department's duties and responsibilities in order to provide the reader with information that better illustrates each department's activities.

As in the past, each Department and Division summary presents historical data on expenditures summarized by object code for comparison to the approved budget amount. This provides a good picture of spending trends of each operation. Positions approved or eliminated in each division are then presented in the Personnel Schedule. The Capital Outlay Schedule details items proposed to be funded this fiscal year.

In addition, there are schedules presented to provide additional information and details on amounts budgeted for professional services and training and travel expenditures. A consolidated listing of capital outlays, indicating which items are additions or replacements, is also provided. These are all located in the Schedules section of the Budget.

Budgeted Personnel Costs

The FY 2016 budget includes a 4% increase for all City employees with at least one year of service. This increase has been split into a 2% cost-of-living adjustment as well as a 2% merit increase. In addition, payments for longevity and the sick leave buy back program will continue to be paid in FY 2016. The FY 2016 budget includes a net increase of nine (9) full-time positions and a net increase of three (3) part-time positions throughout various City departments.

In the General Fund, seven (7) full-time positions will be added. The additions are as follows: a Crossing Guard Supervisor will be added in the Police Department to meet current service demands; three Recreation Specialists will be added in the Parks and Recreation Department to assist with growth demands as well as two Groundskeepers that will assist with maintaining the new and improved Lakefront Park; and a Clerk Technician in the Personnel Department to assist with additional workload. In addition to the changes in General Fund, an Equipment Operator II will be added in the Sanitation Fund for the new garbage route. An Equipment Operator II will also be added in the Local Option Gas Tax Fund to assist with additional sidewalk maintenance activities.

With regard to part-time positions, several changes are included in the FY 2016 budget. As mentioned above, the existing part-time Crossing Guard Supervisor will become a full-time position. In addition, two Crossing Guards will be added for additional coverage at new intersections. Two part-time Recreation Coordinators will be reclassified to full-time Recreation Specialists. A part-time Recreation Leader will be added in Parks and Recreation to assist with weekend and after school programming activities as well as two part-time Event Technicians to assist with additional events at Lakefront Park. Finally, a part-time Secretary will be added in the Development Services Department to assist with clerical functions associated with the HOME and SHIP programs operated by the City.

General Fund

FY 2016 total revenue for the General Fund is projected to be $58,589,244 compared to the FY 2015 estimate of $57,118,720 which is an increase of $1,470,524. This increase is primarily due to the increase in the ad valorem taxes as well as an increase in the KUA transfer payment. Although recurring revenues are projected to increase in FY 2016, revenues will still be less than total expenses by $1,784,301. Therefore, the projected revenue increase will be entirely offset by total budgeted expenditures. In FY 2016, ad valorem taxes represent about 19% of projected revenues. In addition, 12% is expected from state distributions, 18% from service charges and all other sources, 11% from utility taxes, 10% from the Tohopekaliga Water Authority (TWA) and 30% from the Kissimmee Utility Authority (KUA).

Certified assessed values for ad valorem taxes are $185,067,726 (or 7.6%) higher than last year which results in a total assessed value of $2,604,648,917. This includes an increase from new construction of $65,724,006 or an additional $288,794 in ad valorem revenues. Staff is recommending the Commission approve the same millage rate of 4.6253 which will generate total ad valorem tax revenues of $11,444,919. The rollback rate is 4.3963 mills based upon the latest assessed values. The rolled back rate does not generate additional proceeds from adjustments that increased the prior year tax assessments and only provides proceeds from additions to the tax roll. If the rollback rate was adopted, the City would generate $566,642 less than staff's recommendation for ad valorem revenues.

Overall, General Fund revenue sources will increase approximately 2.5%. As mentioned above, this increase is driven primarily by the increases in ad valorem taxes and the transfer from KUA. Payments from KUA and TWA are projected to increase approximately 3% in FY 2016. All other General Fund revenue sources will experience more modest increases.

The total General Fund budget for expenditures, including capital expenditures, is $60,373,545. FY 2016 operating expenditures, which include all expenditures except those on capital items and transfers, total $55,500,786. Approved operating expenditures only are $3,088,458 less than recurring revenues. However, transfers to other funds and bad debt expense total $2,123,809 while capital outlay expenditures are projected to be $2,748,950. Therefore, total expenditures in General Fund will be more than revenues by $1,784,301.

Expenditures, such as health insurance, pension, and fuel have all experienced average increases of 10% or more in the past five years. However, the financial benefits associated with the health and wellness clinic as well as recent pension changes and the overall decline in fuel costs will help to offset increases in expenditures associated with growth in the community. Despite these cost savings measure, the continuing disparity between growth in revenue and increases in expenditures will continue to impact reserves next year as well as over the remaining years of the 5 Year Capital Plan.

Based upon FY 2016 projections, ending reserves will be about 34% of budgeted expenditures. Despite this excess over the current targeted 20%, projections indicate that the reserves will decline to approximately 20% by the end of FY 2020. Therefore, the City must consider all options necessary to maintain budgeted revenues and expenditures at levels that will maintain the General Fund reserves to the target level of 20% by the end of FY 2020.

The approved budget allocates approximately $350,000 for direct payments to social service and quality of life organizations, plus an amount for charges by City Departments in support of various special events.

Also included in the budget is an allocation of $125,000 to be used for the operating expenses of an economic development incentive program. The actual use of half of these funds is determined by the City Commission as the opportunities arise. As of June 30, 2015, $219,637 has been spent or encumbered from the economic incentive funds for FY 2015. Therefore, there is $229,863 available in the economic development account. For budget purposes, it was assumed that the 2015 appropriation would be used before year end, but if not, whatever amount is remaining will be added to the balance in this account.

Special Revenue Funds

As the overall economy has improved so has the local option sales tax revenue. Since the Local Option Sales Tax Fund is required to be spent on capital items only, an additional borrowing pledged by the local option sales tax is anticipated for FY 2016. These monies will be used to fund the final phases of the Lakefront improvement project. In addition, other projects, such as heavy equipment and infrastructure improvements, will be funded in FY 2016.

In the Local Option Gas Tax Fund, a total of $500,000 is approved for roadway improvements as well as $700,000 for the pavement management program. Funding from gas tax revenues also includes engineering staff to handle more design work in-house and funds for the sidewalk program. In the Mobility Fee Fund, $800,000 is planned for road improvement projects in the FY 2016 budget.

The Paving Assessment Fund continues to be used to account for the road and sidewalk assessment program. Collections, if any, are recorded in this Fund and transferred to the Local Option Gas Tax Fund where capital projects for paving dirt streets are budgeted.

Activity of the Community Redevelopment Agency (CRA) will continue to be handled in the Community Redevelopment Fund. The City will receive the twenty-third year's collection of the tax increment. Staff has estimated what the tax increment revenue will be based upon the current millage rate of 4.6253. Salaries and benefits for the CRA Manager and Administrative Assistant will be charged back to this Fund from General Fund.

Revenue collections in the Recreation Impact Fee Fund are projected to continue to improve in FY 2016; therefore, $332,000 has been allocated in this fund for capital expenditures. As the available balance grows over the next few years, additional projects will be allocated to this funding source.

Other Funds

Based upon the CPI adjustment in the stormwater utility fee, there will be adequate revenues to maintain a sufficient reserve over the next five years. Further mandates as required by the Environmental Protection Agency's National Pollutant Discharge Elimination System may require a rate increase at some point in the future.

In the Sanitation Fund, FY 2016 operating revenues are projected to be approximately $282,000 less than expenses. This can be attributed to additional personnel and equipment associated with a new route as well as continued increases in fuel and container costs. At about $17 per month, the City remains one of the most inexpensive residential programs in the area.

The Airport Fund is projected to have total reserves of $875,278 at the end of FY 2016 which represents a decline in reserves of approximately 10% from FY 2015. This is due to continued capital investments in the Airport property which will eventually stimulate economic development. As in the past, funds have been allocated to match Federal and State grants that may be available for capital improvements that should also continue to promote economic development at the Airport.

Conclusion

In the short term, the City remains in very stable financial shape; however, the City must continue to be diligent in managing the City's operations in a fiscally responsible manner. Furthermore, cost increases that can be controlled and those over which the City has no real control, such as landfill charges, health insurance, pension benefits, electric and fuel costs must be continuously monitored. In addition, the City must closely monitor the economic climate for any further changes that could negatively impact its operations. Staff will continue to monitor revenue collections to determine how closely they track with the projections. This will provide the City with the ability to respond quickly to potential declines in revenue or sudden increases in expenditures. The City must also continue to be attentive to proposals being considered at both the state and federal levels which might substantially lower revenues or increase expenditures. The City will continue to explore options to effectively manage the amount of physical growth that Kissimmee will continue to experience over the next five to ten years with the potential that revenue growth might not keep pace with the physical growth of the community. In addition, economic development initiatives will be crucial to the City's future success.

I greatly appreciate the support that staff has received from the City Commission. I want to acknowledge the efforts of all departments who assisted and contributed to the preparation of this document. Special recognition is also deserved for the efficient and dedicated services of the budget staff in the Finance Department.

Please let me know if you need further information or if you have any suggestions or ideas concerning ways to improve this presentation.

Mike Steigerwald
City Manager

ALL FUNDS
TOTAL BUDGETS SUMMARY

FUND NAME	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
General Fund	$ 76,721,334	$ 78,472,238	$ 80,193,174	$ 79,915,667
Stormwater Utility	6,065,239	7,245,433	7,071,329	5,519,113
Sanitation	4,890,443	5,619,843	5,354,303	5,542,612
Airport	2,781,700	2,324,141	2,189,229	1,991,148
Central Services	8,040,401	7,797,688	7,704,191	7,428,788
Local Option Sales Tax	18,146,969	13,165,539	13,162,416	15,584,738
Transportation Impact	2,864,092	1,549,412	1,538,104	33,692
Mobility Fee	905,592	6,201,985	6,472,137	1,635,137
Local Option Gas Tax	8,866,648	13,244,542	12,954,233	3,979,726
Paving Assessment	200,224	160,000	162,587	75,000
Columbia Avenue Culvert Sidewalk Grant	625	-	-	-
John Young Parkway Overpass Bike Path	40,336	2,607	2,607	-
Shingle Creek Trail Grant	64,039	34,778	34,778	-
Shingle Creek Regional Trail Construction	3,210	3,081,674	3,081,674	-
Shingle Creek Regional Trail Design Grant	-	1,912,079	1,912,079	-
Kissimmee Pedestrian Bridge Grant	5,258,474	2,708,728	2,708,728	-
West Oak Street Intersection Design Grant	-	450,000	450,000	-
Traffic Signal Cabinet Upgrade Grant Fund	-	936,000	936,000	-
Building	1,544,136	1,733,442	1,762,871	1,828,948
Community Redevelopment	2,212,722	2,122,221	2,183,865	2,788,037
CDBG Entitlement Grants	622,005	903,853	903,853	526,371
State Housing Initiative Partnership Grants	255,337	697,533	697,533	-
HOME Grant Fund	-	-	-	262,958
Neighborhood Stabilization Grants	367,288	244,131	244,131	-
Community Development Block-ARRA	463	-	-	-
Recreation Impact	741,093	568,685	755,202	723,117
Police 2nd Dollar Assessment	42,143	34,067	44,665	43,605
Justice Assistance Grant	254,099	251,217	290,769	286,497
Victims Crime Act Grant	64,273	70,280	66,628	-
State/Federal Law Enforcement Trust	299,874	264,220	329,460	288,577
Byrne Justice Assistance Grant	106	-	-	-
School Crossing Guard Trust	17,033	10,245	18,996	21,246
Treasury Forfeiture Fund	879,854	863,795	852,251	725,951
Fire Fee Assessment	13,573	-	2,871	-
Charter School	6,367,439	6,570,995	6,312,273	7,354,053
Hazard Mitigation Grant Program	151,178	-	-	-
Utility Tax	7,090,062	6,918,055	7,215,553	7,266,553
Local Option Sales/Gas Tax Bonds	3,355,021	3,845,466	3,845,466	4,124,319
FMHA Bonds	86,889	86,354	86,354	86,669
Charter School Notes	666,959	671,720	671,720	670,860
Mobility Fee Notes	-	-	-	454,425
Community Redevelopment Notes	420,287	4,280,266	3,905,091	260,938
Self Insurance	10,663,069	11,465,340	10,454,321	10,923,200
TOTAL BUDGET	$ 170,964,229	$ 186,508,572	$ 186,571,442	$ 160,341,945

ALL FUNDS BY OBJECT CODE

DESCRIPTION	Personal Services FY 2016	Operating FY 2016	Capital FY 2016	Other FY 2016	Budget FY 2016
General Fund	$ 39,534,898	$ 15,965,888	$ 2,748,950	$ 21,665,931	$ 79,915,667
Stormwater Utility	2,123,295	1,426,017	1,114,700	855,101	5,519,113
Sanitation	1,819,593	2,003,755	1,027,850	691,414	5,542,612
Airport	507,288	481,882	124,700	877,278	1,991,148
Central Services	2,243,184	4,602,185	356,200	227,219	7,428,788
Local Option Sales Tax	-	-	11,746,000	3,838,738	15,584,738
Transportation Impact	-	-	-	33,692	33,692
Mobility Fee Fund	-	-	800,000	835,137	1,635,137
Local Option Gas Tax	816,123	844,581	660,800	1,658,222	3,979,726
Paving Assessment	-	65,000	-	10,000	75,000
Building	935,679	83,597	31,300	778,372	1,828,948
Community Redevelopment	-	536,469	128,000	2,123,568	2,788,037
CDBG Entitlement	144,032	377,239	5,100	-	526,371
HOME Grant	9,018	253,940	-	-	262,958
Recreation Impact	-	-	332,000	391,117	723,117
Police 2nd Dollar Assessment	-	21,060	-	22,545	43,605
Justice Assistance Grant	286,497	-	-	-	286,497
State/Federal Law Enforcement Trust	-	11,740	-	276,837	288,577
School Crossing Guard Trust	-	9,800	-	11,446	21,246
Treasury Forfeiture Fund	-	-	-	725,951	725,951
Charter School	-	4,372,500	-	2,981,553	7,354,053
Utility Tax	-	75,000	-	7,191,553	7,266,553
Local Option Sales/Gas Tax Bonds	-	-	-	4,124,319	4,124,319
FMHA Bonds	-	-	-	86,669	86,669
Charter School Notes	-	-	-	670,860	670,860
Mobility Fee Notes	-	-	-	454,425	454,425
Community Redevelopment Notes	-	-	-	260,938	260,938
Self Insurance	-	8,570,272	25,000	2,327,928	10,923,200
TOTAL BUDGET BY OBJECT	$ 48,419,607	$ 39,700,925	$ 19,100,600	$ 53,120,813	$ 160,341,945

CITY OF KISSIMMEE 2015 – 2016 GOALS

In January of 2015 the Kissimmee Commission held its strategic planning retreat to set goals for City staff to pursue during the coming year. The Commission considered a variety of factors while setting these goals, including input from each department and review of recent accomplishments by the City. The goals established by the Commission are the foundation for the development of more specific objectives at the departmental level (See each department section by fund for a detailed description of each objective.) These goals and objectives direct how available funds will be allocated throughout the City. The following are the goals, listed in priority, set by the City Commission for 2015-2016.

TOP PRIORITY

HANSEL PLANT SITE DEVELOPMENT

- Secure private development partner to initiate mixed use residential, commercial and public parking project.

TOHO SQUARE DEVELOPMENT

- Secure private development partner to initiate mixed use residential, commercial and public parking project.

MAJOR PROJECT/PROPERTY ACQUISITION: DIRECTION, FUNDING

- Pursue strategic purchase of property as necessary to spur targeted redevelopment activity.

ANNEXATION: ENCLAVES AND NORTH 441 (HORSESHOE)

- Pursue annexation of unincorporated enclaves and areas within target annexation area boundary.

HOAGLAND BOULEVARD PROJECT: PHASES II, III, & IV

- Secure funding for phases II & III construction; pursue funding for design of segment north of Vine Street.

HIGH PRIORITY

BEAUMONT PROPERTY MASTER PLAN

- Coordinate with Osceola County to complete master plan and secure private developer for mixed use project.

DEVELOPMENT CORPORATION: CREATION

- Explore creation of entity to provide alternative funding mechanisms for redevelopment projects.

LAKE TOHO CLEAN UP: ACTION PLAN

- Develop anti-litter outreach campaign and program for enhanced litter removal activity along shoreline.

OAK STREET WIDENING PROJECT

- Secure funding and cost reductions necessary to initiate widening project.

MEDICAL ARTS DISTRICT: DEVELOPMENT

- Complete master economic development plan for Medical Arts District.

MODERATE PRIORITY

SENSOR CITY SECTOR PLAN

- Develop master plan for portions of the City adjacent to Judge Farms property project.

DESCRIPTION OF CITY

General

The City of Kissimmee, near the geographic center of Florida, is the County Seat of Osceola County. Of Florida's 67 counties, Osceola is the State's sixth largest in geographical size with a land area of 1,506 square miles.

There are 21.29 square miles or approximately 13,626 acres within the corporate limits of the City. The City is primarily residential in character but also serves as a regional retail and commercial center. Since the beginning of the Disney World development in 1971, located approximately 7 miles west of the City, there has been significant growth in the City and the surrounding areas. The land use pattern has changed from a predominantly agricultural emphasis to a more diversified character of residential developments, including single and multi-family buildings, together with commercial and light industrial development. The City's economy also consists of many retail trade, lodging, food and beverage and manufacturing establishments.

Historical Growth

The 2010 U. S. Census reported 59,682 people living within the City of Kissimmee. The following table reflects the rate of increase over a ten-year period.

Year	Population	Increase	Percentage Increase
2015	66,722	2,357	3.66%
2014	64,365	703	1.10%
2013	63,662	1,340	2.20%
2012	62,322	1,947	3.20%
2011	60,375	693	1.20%
2010	59,682	(1,568)	-2.60%
2009	61,250	(208)	-0.30%
2008	61,458	422	0.70%
2007	61,036	795	1.30%
2006	60,241	2,018	3.50%

Other City growth-indicators have also steadily increased. For example, building values based on permits pulled have averaged $100.8 million over the past ten years as shown in the following table.

Year	Permits	(000's)
2014	4,099	$ 169,281
2013	2,964	45,920
2012	3,335	89,958
2011	2,862	60,363
2010	2,551	45,324
2009	3,048	66,058
2008	3,563	92,836
2007	3,967	161,279
2006	4,159	127,106
2005	7,932	181,588

The 2010 Census placed the population of Osceola County at 268,685, an increase of 55.8% over the 2000 Census total of 172,493. Most of the population growth was attributable to new residents settling in the area. Kissimmee, the largest city in the county and the county seat, had a 2010 Census population of 59,682 compared to the 2000 Census population of 47,814, representing an increase of 25%. As depicted in the chart below, the population of the City has increased 8 fold since 1960. It is anticipated that the current growth trends will continue in the future as the state of the economy continues to improve.

	1960	1970	1980	1990	2000	2010
Population	6,845	7,119	15,487	30,337	47,814	59,682

The table below provides some additional historical growth figures for the past ten years.

Year	Per Capita Income (County)	Building Permit Revenues	School Enrollment (County)
2014	$ 27,019	$ 897,324	62,438
2013	20,440	446,353	57,639
2012	18,659	566,428	55,921
2011	20,612	413,200	54,167
2010	20,770	320,600	53,140
2009	21,911	379,250	51,266
2008	23,423	602,726	51,368
2007	20,687	906,111	53,385
2006	22,078	777,557	49,677
2005	20,263	1,130,687	47,321

Source: Bureau of Economic Accounts - US Department of Commerce

Employment

The school system and healthcare industry remain the largest sectors of employment in the City. Other major sources of jobs are found in the government and services industries. Major employers in the area are shown below along with their approximate level of employment:

Establishment	Industry/Product	Employed
Osceola County Public Schools	School System	6,000
Walmart	Retail	3,700
Gaylord Palms	Hospitality	1,445
Osceola County Government	County Government	1,407
Osceola Regional Hospital	Hospital System	1,357
Publix	Retail	1,350
McLane Suneast, Inc.	Distribution	900
City of Kissimmee	City Government	600
Valencia College	Education	506

Services

The City of Kissimmee provides a full range of municipal services, including police, fire, emergency medical services, social services, public improvements, community development, recreation and general administrative services. The City also provides garbage and trash collection and operates a municipal airport.

City Government

The City has a commission/manager form of government with a Mayor-Commissioner and four other Commissioners who are elected at large for four-year staggered terms. Elections are held on the Tuesday, ten (10) weeks prior to the State of Florida General Elections. The City employs a full-time Manager who is the chief executive and administrative officer of the City.

Transportation

The City is located between two of the major expressways in the State. Interstate 4 passes through Osceola County five miles west of the City and the Florida Turnpike diagonally crosses Osceola County along the eastern edge of the City. U.S. Route 192, which also serves the City, provides direct access to Walt Disney World.

Another major highway project, known as the Osceola Parkway, was completed in 1995. This roadway serves as a major east-west corridor across the northern section of the County and goes through Kissimmee.

The City is served by the CSX Railroad for freight services and Amtrak for daily passenger service. The City is also served by the Lynx bus system for daily passenger service.

Orlando International Airport, located 12 miles northeast of the City, presently has more than 1,200 scheduled operations by major airlines every day. The Kissimmee Gateway Airport has three full service fixed-base operators that serve the airport, two large flight schools and a cluster of vintage "Warbird" aircraft businesses. An aircraft electronics (avionics) technician training school began operations in 2014 and a large aircraft maintenance training school began operations in mid-2015. There are two paved, lighted runways capable of handling the largest corporate aircraft (Boeing 737 BBJ). The runways are 6,000 and 5,000 feet in length, have clean unobstructed approaches and are equipped with a Precision Approach Path Indicator (PAPI) lighting system as visual landing aids. An FAA maintained Instrument Landing System (ILS) serves runway 15. The air traffic control tower opened in 1997 and is the 28th busiest among all towers in Florida. Restaurants, lodging and downtown Kissimmee are within a few minutes drive of the Kissimmee Gateway Airport.

Education

The Osceola County School system consists of eight high schools, eight middle schools, twenty-four elementary schools, six multi-level schools, thirteen charter schools as well as five alternative schools. The school system provides special programs for gifted and exceptional children.

Osceola County residents are also served by Valencia College and Florida Christian College. Valencia has constructed a campus on property provided by the City. The University of Central Florida, located on the east side of Orlando, offers undergraduate and postgraduate courses.

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ORGANIZATIONAL STRUCTURE

Fund Description

The City of Kissimmee utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or the uses to which the funds may be put. The following is the fund structure contained in the FY 2016 budget:

I. **Governmental Funds**

Accounted for on a "spending" or "financial flow" measurement focus. Accordingly, the reported undesignated fund balances provide an indicator of available, spendable or appropriable resources.

A. General Fund. Accounts for all financial resources except those required to be accounted for in another fund. Although separate funds are established for budgetary purposes for the Police 2nd Dollar Assessment and State and Federal Law Enforcement Trust Funds, they are combined with the General Fund at year-end for financial reporting purposes.

B. Special Revenue Funds. Account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. Examples include:

Local Option Sales Tax Fund
Transportation Impact Fee Fund
Mobility Fee Fund
Local Option Gas Tax Fund
Building Fund
Community Redevelopment Fund
Recreation Impact Fee Fund
Utility Tax Fund

C. Debt Service Funds. Account for the accumulation of resources for payment of interest and principal on general long-term debt. Examples include:

Local Option Sales Tax Bonds Fund
FMHA Bonds Fund

D. Capital Projects Funds. Account for financial resources to be used for the acquisition of capital facilities (other than those financed by special assessments or enterprise funds). The City currently does not have any Capital Projects Funds budgeted.

II. Proprietary Funds

Accounted for on a cost of services or "capital maintenance" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets and the reported fund equity provides an indication of the economic net worth of the fund. Operating statements for proprietary fund types report increases and decreases in total economic net worth.

A. Enterprise Funds. Account for operations that are financed and operated in a manner similar to private business enterprises. Examples include:

Stormwater Utility Fund
- Operations

Sanitation Fund
- Operations

Airport Fund
- Operations

B. Internal Service Funds. Account for the financing of goods or services provided by one department to other departments of the City or to other governments, on a cost-reimbursement basis. Examples include:

Central Services Fund
Self Insurance Funds

III. Fiduciary Funds

Agency and Expendable Trust Funds are accounted for like Governmental Fund Types; Nonexpendable Trust Funds and Pension Trust Funds are accounted for like Proprietary Fund Types. Examples include:

Nonexpendable Trust Fund
- Cemetery Supplemental Care

Pension Trust Funds
- General Employees
- Police Officers
- Firefighters

Agency Funds
- Payroll
- Occupational License
- Pooled Investment (Clearing)

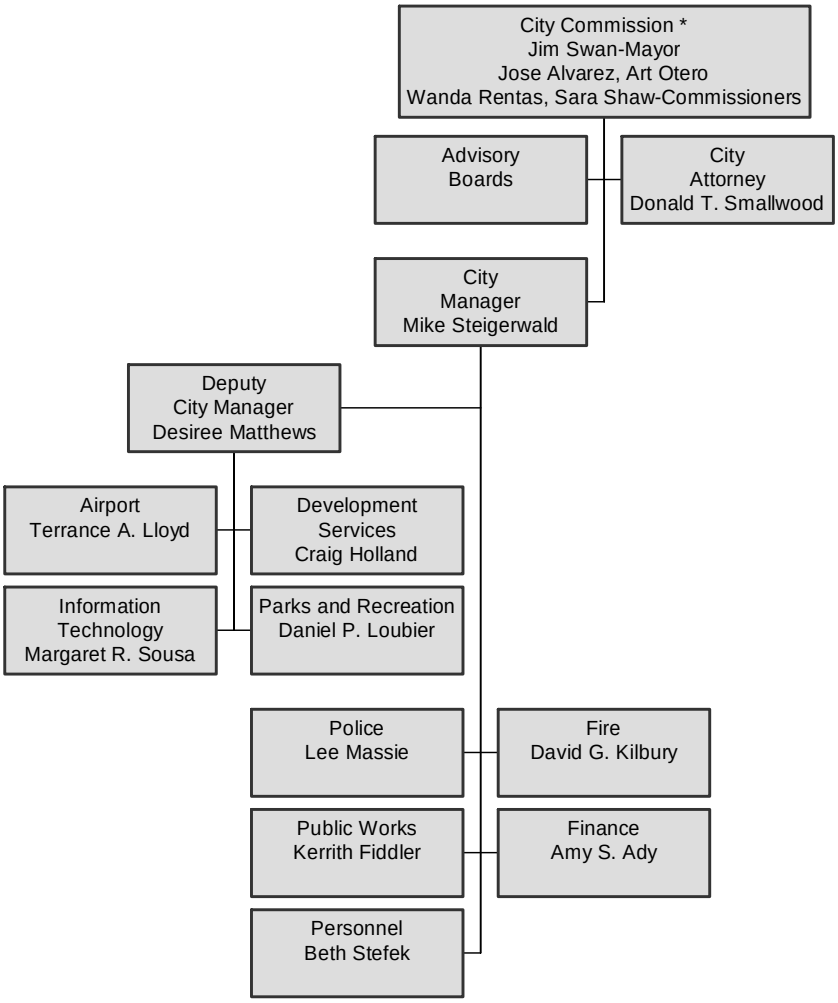
Department/Division Description

The major City Funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more divisions and may include divisions accounted for in more than one fund.

Object Code Description

For managerial control purposes, budgeted expenditures of each division are further accounted for with the use of object codes. A list of object codes is provided in the schedules section of this budget. Object code line item changes within departments are approved by the City Manager and reported to the City Commission. The account summary categories included on the list and used on each Division Summary of the budget are used only to illustrate the types of expenditures and are not controlled from a budgetary standpoint.

CITY OF KISSIMMEE
ORGANIZATION CHART



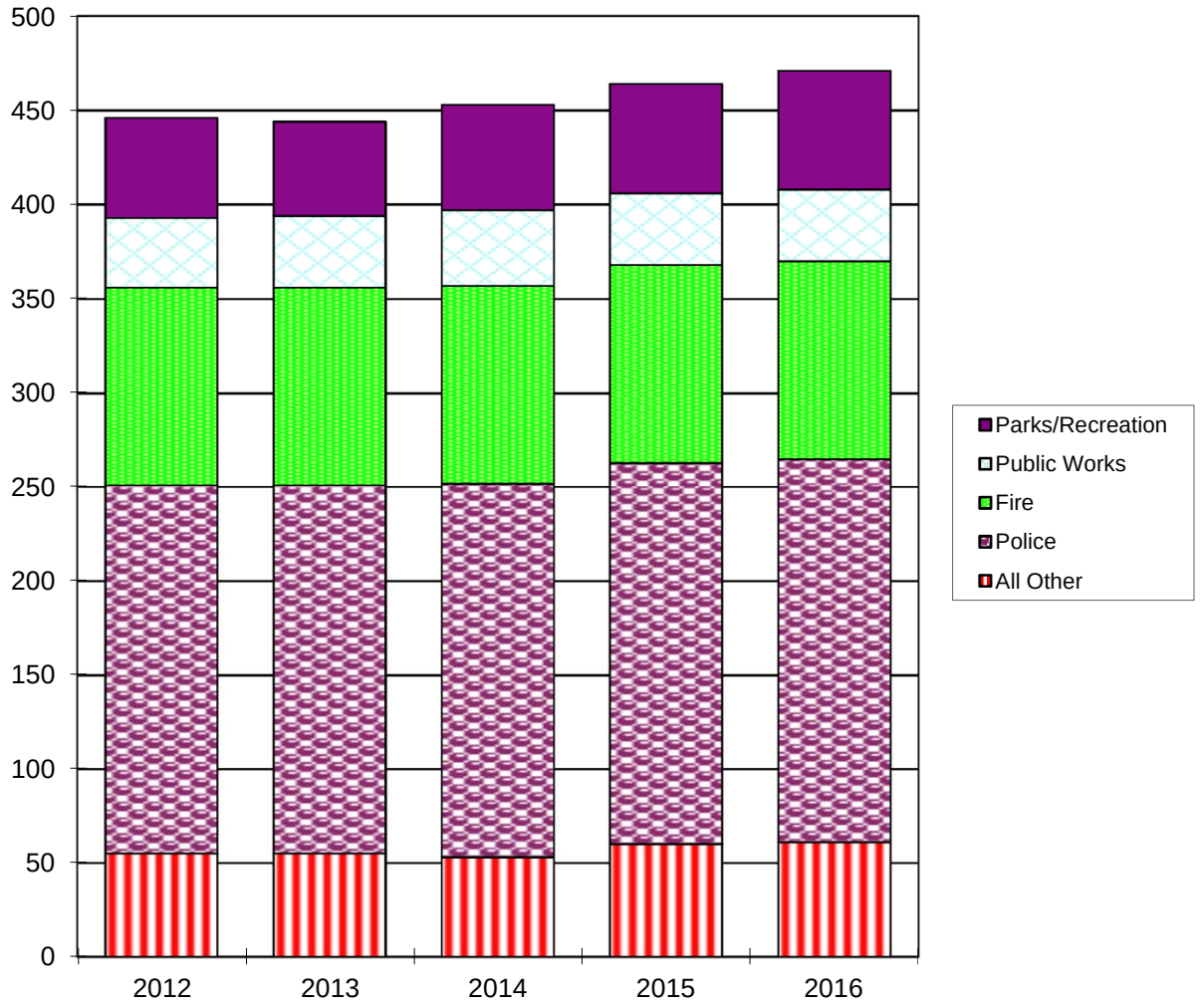
* The City Commission is composed of representatives elected by the citizens of the City of Kissimmee.

PERSONNEL RECAP
FY 2012 to FY 2016

DEPARTMENT	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	CHANGE
Full-Time Positions:						
City Commission	5	5	5	5	5	-
City Attorney	3	3	4	5	5	-
City Manager	14	14	14	13	13	-
Finance	12	12	12	13	13	-
Development Services	14	14	14	16	16	-
Police	196	196	199	203	204	1
Fire	105	105	105	105	105	-
Public Works	37	38	40	38	38	-
Parks & Recreation	53	50	52	58	63	5
Personnel	7	7	8	8	9	1
TOTAL GENERAL FUND	446	444	453	464	471	7
Stormwater Utility	30	31	34	34	34	-
Sanitation	24	26	26	26	27	1
Airport	6	7	7	8	8	-
Central Services	28	34	35	32	32	-
Local Option Gas Tax	12	12	10	11	12	1
Building	7	9	9	13	13	-
Community Dev Block Grant	2	2	2	2	2	-
Justice Assistance Grant	3	3	3	3	3	-
TOTAL FULL-TIME	558	568	579	593	602	9
All Other Positions:						
Police :						
Auxiliary Officer	5	5	5	5	5	-
School Crossing Guard	42	42	42	42	44	2
Other	4	6	9	9	8	(1)
Fire	-	-	1	1	1	-
Parks & Recreation	81	83	88	83	84	1
Personnel	2	3	2	2	2	-
TOTAL GENERAL FUND	134	139	147	142	144	2
Airport	2	3	2	-	-	-
HOME/SHIP	-	-	-	-	1	1
TOTAL ALL OTHER	136	142	149	142	145	3
TOTAL POSITIONS	694	710	728	735	747	12

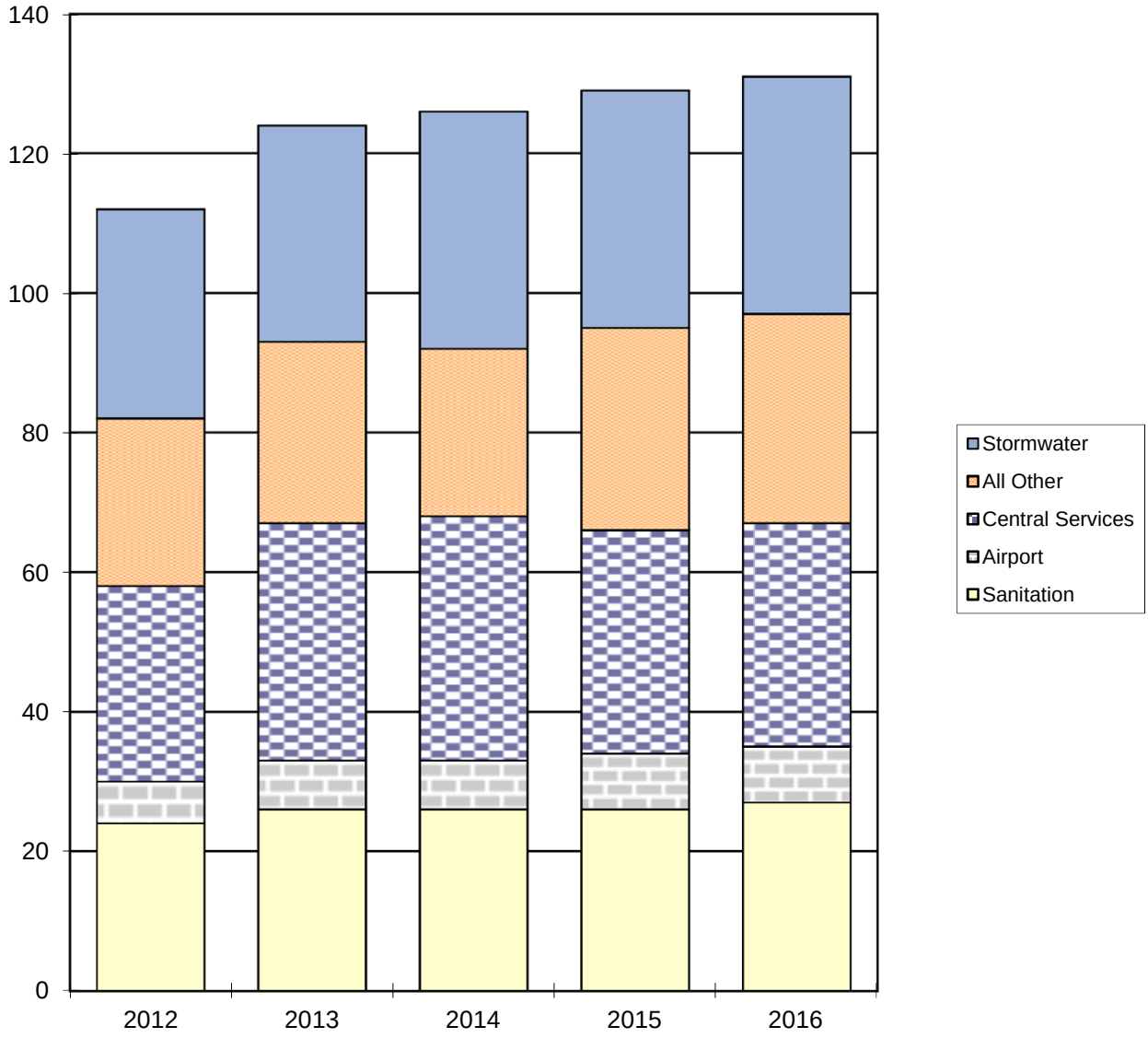
GENERAL FUND EMPLOYEES
FY 2012 TO FY 2016 BY DEPARTMENT

Management is very aware that personnel costs are the main component of the General Fund budget. In past years the City limited the number of full-time employee additions; however, due to continued reductions in property tax revenues as well as other revenue sources, the City implemented a hiring freeze in 2008. In FY 2013 the hiring freeze was eliminated. As a result, the FY 2014 budget included nine additional full-time as well as eight additional part-time positions. The FY 2015 budget included an additional eleven full-time positions as well; however, five part-time positions were eliminated. The FY 2016 budget includes seven full-time and two part-time positions. The majority of the positions added are in the Parks & Recreation Department due to the opening of Lakefront Park in FY 2015.



EMPLOYEES IN OTHER FUNDS
FY 2012 TO FY 2016 BY DEPARTMENT

In the five year period shown, the major change in FY 2012 was the result of a reduction in the number of positions in the now defunct Civic Center Fund. During FY 2013, the number of positions in the Central Services Fund increased due to the reorganization of the Facilities Maintenance division. In addition, several positions were added in the City's enterprise funds in FYs 2013 through 2016.



FINANCIAL CONDITION

Relative to the General Fund, revenues are projected to increase approximately $1.5 million between fiscal years 2015 and 2016. This is primarily the result of increases in ad valorem taxes (due to an increase in assessed values) and the KUA transfer payment. Staff has prepared the FY 2016 operating budget with a projected increase in expenditures of approximately $1.5 million. This increase is primarily due to the addition of nine positions, an overall salary increase of 4% for all employees as well as salary adjustments based upon the recent pay plan study. Since the FY 2016 budget includes a recommended salary increase as well as several new positions, the City's General Fund revenues are projected to be $1,784,301 less than expenditures for FY 2016. Even though projected expenditures are more than projected revenues, this scenario will enable the City to spend down some of its excess reserve balance over the next 3-5 years and yet still maintain a targeted reserve balance of 20% at the end of FY 2020. Since the current General Fund reserve balance is a healthy 34% of budget, staff is able to recommend funding improvements in the City's salary and benefit program for FY 2016 as directed by the Commission goals that were adopted earlier this year.

Although this pattern of overall expenditures exceeding revenues is expected to continue over the next four years as the need for capital replacements and further salary and benefit increases arise, responsible fiscal management over the past several years will allow the City to continue to spend down some of its reserve balance without putting the City in a negative financial position. Therefore, utilization of reserves is projected throughout the five year period. As with all projections, it is difficult to rely on these figures with a great amount of certainty. While the City is anticipating a 7.6% increase in ad valorem taxes, the overall increase in General Fund revenues is projected at approximately 2.5%. Staff will continue to monitor certain key expenditure categories to ensure the proper balance between revenues, expenditures and reserves. Although most general government capital outlays are currently being financed within Special Revenue Funds, such as the Local Option Sales Tax, continued diligence in managing operating costs will be needed for the potential that General Fund might need to fund a larger portion of its capital requirements in the future. The property tax millage rate is projected to be 4.6253 mills for FY 2016. This is the same millage rate that was adopted for fiscal years 2010 through 2015. No other significant financial changes are anticipated and all debt service requirements are budgeted.

Kissimmee's standards for services are considered excellent and its tax rates have compared favorably to other area governments in the past. The City has established prudent budgetary policies which allow it to maintain a healthy financial posture and position of readiness to assume future obligations in a responsible manner. The following items are highlights from the budgets of the major operating funds and serve as an outline of the City's near-term agenda to prepare for the needs of a model community of the future.

GENERAL FUND

- The recommended millage for ad valorem taxes will be 4.6253 mills (one mill will generate $2,474,417).

- Overall, the number of full-time positions in the General Fund is projected to increase by seven. The positions added to the General Fund in FY 2016 include – a Crossing Guard Supervisor in the Police Department (reclassified from part-time to full-time); two Groundskeepers and three Recreation Specialists in the Parks and Recreation Department and a Clerk Technician in the Personnel Department. In addition, two part-time Crossing Guards will be added in the Police Department as well as a part-time Recreation Leader and two part-time Event Technicians in the Parks and Recreation Department. Finally, two of the three full-time Recreation Specialists are the result of a reclassification of two part-time Recreation Coordinators to full-time Recreation Specialist.

- Road and Sidewalk improvements, previously funded in the General Fund, continue to be funded through the Local Option Gas Tax Fund. Remaining Transportation Impact Fees and the new Mobility Fees are allocated to certain qualified projects to assist in addressing the growing demand for road and intersection improvements. Due to slower growth in the local option gas tax revenues as well as the elimination of transportation impact fees, some road projects have been deferred to later years.

- As indicated earlier, FY 2016 total revenues are projected to be $1.5 million (2.5 percent) more than FY 2015 total estimated revenues. This increase is directly attributable to the increase in ad valorem taxes as well as the transfer from KUA. Based upon these projections, the General Fund reserves will be approximately $19,500,000 or 34% of the annual budget. As the Commission is aware, the City's policy is to retain a minimum reserve of 20% of the total General Fund budget. While the current estimated reserves more than exceed the City's target level of 20%, reserves are projected to reach approximately 20% in FY 2020.

- Prudent fiscal responsibility requires the City to continue to monitor the economic climate over the next several years to ensure that revenues grow at least as fast as expenditures. In the event that expenditures continue to increase more rapidly than revenues, the City would need to explore the potential for new revenue sources or costs that could be decreased or eliminated in order to stabilize the fiscal operations of the City beginning in FY 2020.

STORMWATER UTILITY FUND

- Despite the annual CPI increase that is projected for FY 2016, revenues are projected to be slightly less than total operating costs. This can be attributed to the funds set aside for the master stormwater pond, drainage improvement projects and heavy equipment.

- No new positions have been recommended for FY 2016.

SANITATION FUND

- The garbage and trash service is completely funded by user fees except for franchise revenues received from a private company for commercial collection. An annual CPI increase was approved in FY 2008 due to continued rising landfill and fuel costs. While the CPI increase was waived in FY 2010 due to the economic climate at the time, it was reinstated in FY 2011. In FY 2016, revenues are projected to be approximately $282,000 less than expenditures. This can be attributed to the initial start-up cost of a new garbage truck associated with the new route. Despite this disparity, reserve balances remain sufficient to fund future operations.

- An Equipment Operator II will be added in FY 2016 for the new route that is expected to be needed.

AIRPORT FUND

- Property leases and other revenues are slightly less than operations due to the City's continued share of any federal and/or state funded rehabilitation projects at the Airport. As a result, the Airport is projected to have reserves of just over $875,000 at the end of FY 2016.

- Funds will be set aside for future use as matching requirements on various state and federal grants.

- No new positions have been recommended for FY 2016.

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ALL FUNDS
BEGINNING RESERVE BALANCES AND REVENUES

This schedule and the one on the facing page indicate the changes budgeted to occur to Restricted and Unrestricted Balances in each Fund in FY 2016. Shown below are the beginning balances of Reserve Accounts and budgeted revenues which provide the total sources estimated to be available to the City for appropriation.

FUND NAME	ESTIMATED BEGINNING RESTRICTED BALANCES	ESTIMATED BEGINNING UNRESTRICTED BALANCES	REVENUE BUDGET FY 2016	TOTAL SOURCES BUDGET FY 2016
General Fund	$ -	$ 21,326,423	$ 58,589,244	$ 79,915,667
Stormwater Utility	-	777,613	4,741,500	5,519,113
Sanitation	-	587,743	4,954,869	5,542,612
Airport	-	968,635	1,022,513	1,991,148
Central Services	-	523,524	6,905,264	7,428,788
Local Option Sales Tax	-	28,738	15,556,000	15,584,738
Transportation Impact	(11,308)	-	45,000	33,692
Mobility Fee	772,137	-	863,000	1,635,137
Local Option Gas Tax	-	836,226	3,143,500	3,979,726
Paving Assessment	-	-	75,000	75,000
Building	-	883,948	945,000	1,828,948
Community Redevelopment	-	1,301,186	1,486,851	2,788,037
CDBG Entitlement	-	-	526,371	526,371
HOME Grant	-	-	262,958	262,958
Recreation Impact	372,117	-	351,000	723,117
Police 2nd Dollar Assessment	-	23,605	20,000	43,605
Justice Assistance Grant	-	-	286,497	286,497
State/Federal Law Enforcement Trust	-	287,377	1,200	288,577
School Crossing Guard Trust	-	11,196	10,050	21,246
Treasury Forfeiture Fund	-	723,951	2,000	725,951
Charter School	-	2,298,053	5,056,000	7,354,053
Utility Tax	-	555,553	6,711,000	7,266,553
Local Option Sales/Gas Tax Bonds	-	-	4,124,319	4,124,319
FMHA Bonds	41,874	-	44,795	86,669
Charter School Notes	-	-	670,860	670,860
Mobility Fee Notes	-	-	454,425	454,425
Community Redevelopment Notes	-	-	260,938	260,938
Self Insurance	-	1,711,317	9,211,883	10,923,200
TOTALS	$ 1,174,820	$ 32,845,088	$ 126,322,037	$ 160,341,945

ALL FUNDS
ENDING RESERVE BALANCES AND DISBURSEMENTS

There is little difference between projected beginning and ending balances of Restricted Reserve Accounts.The major change in Unrestricted Reserve Accounts is due to substantial capital outlays being funded from operations. Shown below are budgeted disbursements and estimated ending balances of Reserve Accounts which sum to budgeted total uses.

FUND NAME	BUDGETED DISBURSEMENTS FY 2016	ESTIMATED ENDING RESTRICTED BALANCES	ESTIMATED ENDING UNRESTRICTED BALANCES	BUDGETED TOTAL USES FY 2016
General Fund	$ 60,373,545	$ -	$ 19,542,122	$ 79,915,667
Stormwater Utility	4,900,912	-	618,201	5,519,113
Sanitation	5,237,329	-	305,283	5,542,612
Airport	1,115,870	-	875,278	1,991,148
Central Services	7,201,569	-	227,219	7,428,788
Local Option Sales Tax	15,262,914	-	321,824	15,584,738
Transportation Impact	1,000	32,692	-	33,692
Mobility Fee	1,254,425	380,712	-	1,635,137
Local Option Gas Tax	3,323,217	-	656,509	3,979,726
Paving Assessment	75,000	-	-	75,000
Building	1,050,576	-	778,372	1,828,948
Community Redevelopment	925,407	-	1,862,630	2,788,037
CDBG Entitlement	526,371	-	-	526,371
HOME Grant	262,958	-	-	262,958
Recreation Impact	332,000	391,117	-	723,117
Police 2nd Dollar Assessment	21,060	-	22,545	43,605
Justice Assistance Grant	286,497	-	-	286,497
State/Federal Law Enforcement Trust	11,740	-	276,837	288,577
School Crossing Guard Trust	9,800	-	11,446	21,246
Treasury Forfeiture Fund	-	-	725,951	725,951
Charter School	5,043,360	-	2,310,693	7,354,053
Utility Tax	6,711,000	-	555,553	7,266,553
Local Option Sales/Gas Tax Bonds	4,124,319	-	-	4,124,319
FMHA Bonds	44,795	41,874	-	86,669
Charter School Notes	670,860	-	-	670,860
Mobility Fee Notes	454,425	-	-	454,425
Community Redevelopment Notes	260,938	-	-	260,938
Self Insurance	8,595,272	-	2,327,928	10,923,200
TOTALS	$ 128,077,159	$ 846,395	$ 31,418,391	$ 160,341,945

ALL FUNDS
YEAR END FUND BALANCES AND RESERVES

Reserve balances as of the end of the fiscal year are shown in the following schedule. All balances are anticipated to be held in reserve for future capital outlays, restricted by bond covenants or set aside in accordance with budgetary policies. Estimated and budgeted amounts are cumulative with prior period balances being considered as sources of funding for the next period.

FUND NAME	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
General Fund	$ 23,074,454	$ 18,611,686	$ 21,326,423	$ 19,542,122
Stormwater Utility	1,773,829	806,234	777,613	618,201
Sanitation	561,303	753,127	587,743	305,283
Airport	1,297,361	961,498	968,635	875,278
Central Services	828,976	307,505	523,524	227,219
Local Option Sales Tax	6,290,217	8,976	28,738	321,824
Transportation Impact	674,020	-	(11,308)	32,692
Mobility Fee	905,592	501,985	772,137	380,712
Local Option Gas Tax	4,453,909	749,412	836,226	656,509
Paving Assessment	87,447	-	-	-
John Young Overpass Bike Path	2,607	-	-	-
Shingle Creek Trail Grant	4,346	-	-	-
Kissimmee Pedestrian Bridge Grant	(501,269)	-	-	-
Building	833,371	822,414	883,948	778,372
Community Redevelopment	700,797	592,947	1,301,186	1,862,630
CDBG Entitlement	(26,956)	-	-	-
State Housing Initiative Partnership	203,477	-	-	-
Neighborhood Stabilization Grant	2,573	-	-	-
Recreation Impact	404,202	185,600	372,117	391,117
Police 2nd Dollar Assessment	25,665	13,007	23,605	22,545
State/Federal Law Enforcement Trust	280,510	223,137	287,377	276,837
School Crossing Guard Trust	6,946	445	11,196	11,446
Treasury Forfeiture Fund	850,251	735,495	723,951	725,951
Charter School	1,308,273	1,561,775	2,298,053	2,310,693
Utility Tax	555,553	493,055	555,553	555,553
FMHA Bonds	41,874	41,874	41,874	41,874
Self Insurance	1,147,700	1,403,786	1,711,317	2,327,928
TOTAL RESERVE BALANCES	$ 45,787,028	$ 28,773,958	$ 34,019,908	$ 32,264,786

ECONOMIC CONDITION AND OUTLOOK

The City is primarily residential in character but also serves as a regional retail and commercial center. It has over 420 retail trade, lodging and food and beverage establishments and derives a substantial portion of its economy from its proximity to Walt Disney World, as well as from the surrounding cattle and citrus industry.

The Walt Disney World complex, located on approximately 27,400 acres, has been largely responsible for growth in the City and its adjacent areas since it opened on October 1, 1971. The complex is the site of four theme parks: the “Magic Kingdom”, an amusement theme park; the Epcot Center, an approximately 260 acre show place for the nations of today and the technology of tomorrow; Hollywood Studios, an entertaining look at the movie industry; and Animal Kingdom, a large zoo with animals in a natural setting which was opened in April 1998.

In addition, Disney Development Company developed the community of “Celebration” in the northwest quadrant of Osceola County. This has hotels and other commercial development and is projected to have as many as 20,000 residents.

There are already more than 50 attractions easily accessible from the Kissimmee Resort area. Some attractions near the City include Sea World, Gatorland Zoo, Reptile World Serpentarium, Medieval Times, Universal Studios and Kennedy Space Center. Special events that take place in Kissimmee each year are the Silver Spurs Rodeo, Osceola County Art Festival, the Chili Cook-off, the Festival of Lights Parade, the Kowtown Festival and the City's major July 4th celebration.

Kissimmee is expected to continue to grow over the long term and has taken steps to plan and manage how it ultimately impacts the quality of life. A comprehensive plan has been developed to establish goals, objectives and policies for growth management. The City has also adopted a five-year capital program to provide a framework for the development and maintenance of the community's infrastructure and capability to maintain and enhance City services. The five-year capital program is reviewed to determine its compatibility with the overall comprehensive plan for the City. This ensures that funding is being made available for projects that are critical for the continued growth of the City.

Although the economy initially rebounded from the slump experienced after the events of September 11th, the recovery from the economic crisis that began in FY 2008 was slow to occur. In FY 2016, moderate growth is expected in some revenues while others will continue to remain relatively unchanged from the previous year. The assessed values of properties within the City are expected to increase by 7.6 percent in FY 2016. This will be the third year for an increase in property values since values plummeted in FY 2008. In FY 2008, the City implemented a fire fee in order to maintain an acceptable level of service for its citizens. Despite the implementation of this fee in FY 2008, subsequent budgets included the elimination of multiple positions throughout the City’s operating departments. In FY 2012, the City implemented an increase in the transfer from Kissimmee Utility Authority (KUA) to aid in balancing the City’s budget. The FY 2014 budget included another increase in the KUA transfer that was sufficient to completely eliminate the Fire Fee. Although the current economic outlook is far more positive than negative, the City will continue to look for other revenue sources as well as expenditure cuts to ensure the financial sustainability of the City’s operations. In addition, the staff will continue to monitor costs such as insurance, pension, and utilities which have increased significantly over the past several years.

BUDGETARY POLICIES AND GUIDELINES

Budgetary Basis

The budgets for General, Special Revenue, Debt Service, and certain Trust and Agency Funds are maintained on a modified accrual basis with revenues being recognized when they become measurable and available while expenditures are recorded at the time liabilities are incurred.

Accounting records for the Enterprise, Internal Service and certain Trust and Agency Funds are maintained on a full accrual basis. Enterprise Funds are charged for administrative, accounting and data processing services provided by various departments in other funds. This is done with a view toward making these funds self-supporting and to provide a basis for comparison with investor-owned public utilities. The Internal Service Funds provide services of a support nature on a City-wide basis for which user departments are charged service fees.

Revenue Policies

The City continually monitors existing revenue sources to guard against any harmful trends. It also pursues any acceptable alternative to provide new sources of revenue needed to continue providing the desired level of services. Although significant as a funding source for the General Fund budget, the property tax is recognized as having an unacceptable impact on individuals who have fixed incomes or who experience rapid increases in assessed valuation by the County Property Appraiser. Therefore, the City did not increase ad valorem taxes for fifteen years. This practice was successful primarily because the City enjoyed several major alternative revenue sources that supplemented the property tax revenues. While operating expenditures have been substantially supported with utility taxes and established transfers based on electric consumption and water and sewer customer revenue, the local option gas tax and sales tax have allowed substantial outlays on facilities and infrastructure improvements. Despite these additional revenue sources, the ongoing operations associated with the General Fund increased to the point where additional revenue sources were necessary; therefore, in FY 2006 the City Commission approved a 1.25 mill increase in ad valorem taxes. This resulted in a millage rate of 5.5453 mills. During FY 2007, the State Legislature passed legislation that required all counties and municipalities to roll back taxes to the 2006 levels. This resulted in a rollback millage rate of 5.0125. However, the City chose to roll back the millage rate even further to 3.7058 mills. In order to offset this shortfall in property tax revenue, the City implemented a fire fee that generated approximately $3,000,000 annually. By doing so, the City was able to lower its dependency on property tax revenues. In FY 2010, the rollback millage rate was implemented since property values declined almost eighteen percent. In FY 2011, the assessed value of properties within the City limits decreased over twenty-three percent. Despite this decrease, the millage rate was not increased. In FY 2012, property values declined over eight percent; therefore, the KUA transfer for electric consumption was increased from 6.24 to 6.91 mills as an alternative to raising the property tax millage. In FY 2013, property values declined less than one percent; therefore, the City maintained the millage rate at 4.6253 mills. In FY 2014, the City Commission eliminated the Fire Fee by once again increasing the KUA transfer for electric consumption. The proposed increase in the KUA transfer resulted in a transfer rate of approximately 9.85 mills. Based upon a projected increase in property values of approximately 7.6% in the FY 2016 budget, staff is recommending maintaining the millage rate at 4.6253 mills.

Expenditure Policies

The City's policy is to assure that current (annual) services and obligations are funded through recurring revenue sources and prior year savings are only applied to one-time expenses. However, in the past, the City has had to dip into reserves to fund current obligations. Since the General Fund reserves were more than adequate, the City was able to do this and still continue to maintain an adequate reserve. Next year, the City's revenues will once again be less than expenditures; therefore, approximately $1,784,000 will be used from General Fund reserves to balance the budget. Despite the use of reserves in FY 2016, staff does not anticipate any issues with maintaining a reserve of 20% by the end of FY 2020. Personnel costs are understood to be the major component of the operating budget and receive the foremost consideration during budget development. The City seeks to compensate employees at a level that equates to compensation provided to area employees and considers the need for an appropriate benefit package, including annually accrued costs of the retirement plans. Materials and services costs are estimated based on detailed reviews of historical spending and anticipated increases in demand. Within funding limitations, equipment is generally replaced when its useful life has expired. Safety needs are always given the highest priority in all funding considerations. Requests for new equipment also receive priority when it is expected that efficiency and productivity will improve as a result of the purchase.

Performance Measurement

Performance of the overall City administration is constantly evaluated and measured against City Commission policies and expectations. The City Commission meets the first and third Tuesday evening of each month and also has workshops in a less formal setting as needed. At these times, the City Manager responds to the City Commission's concerns. Monthly status reports highlighting significant activity and progress toward completing assigned projects are required to be submitted by every department. Quarterly financial reports comparing actual revenues and expenses to budget are issued by the Finance Department. Any major deviation from amounts budgeted requires a budget adjustment and explanation for the difference. A mid-year budget review provides another opportunity for explanations and accountability to measure the effectiveness of the operation's performance. The City utilizes performance indicators that are used in concert with financial data to measure the level of service and progress in achieving the goals of each department.

Self-Insurance

With the rising cost of carrying adequate insurance, it was determined that the City would benefit from a program of self-insurance. Beginning in FY 1987, the City began setting aside partial funding of a pool of cash reserves to be accounted for in the Liability/Workers Compensation Self Insurance Internal Service Fund. Each fund at the division level budgets an allocated share of current year premiums plus a supplemental amount to be transferred to the Self-Insurance Fund. Based on an actuarial review in FY 1995, it was decided that an additional $1,000,000 could be needed for potential claims. To address this, the City budgeted an additional $100,000 each year between FY 1996 and FY 2003; however, due to tighter budget constraints in FY 2004 and FY 2005, this practice was temporarily suspended. Beginning in FY 2006, an additional $50,000 was budgeted each year for contributions from the various funds of the City; however, due to tight budget constraints this practice was once again

suspended in FY 2009. In FYs 2013 and 2014 an additional $80,000 and $50,000, respectively, was budgeted for contributions from the various City funds. The FY 2015 budget included an additional $100,000 while the FY 2016 budget includes an additional $50,000. It is anticipated that an additional $50,000-$100,000 will be budgeted each year in order to build the reserve in this fund. In FY 2011, the City established a self-insurance program for health benefits in response to rising health insurance premiums. This program will continue in FY 2016 since the City's claims expense dropped by over $524,000 in FY 2014.

General Fund Reserve

It was City policy for a number of years to accumulate and maintain 11% of the total General Fund budget as a reserve. This reserve was calculated as a percentage of the total General Fund budget including capital outlays and interfund transfers. This practice was continued through FY 2003. The 11% was considered a minimum since the five-year capital improvement program demonstrated that additional balances are needed to fund large expenditures planned for subsequent years. Beginning in FY 2004, the target reserve amount was decreased to 10% to more accurately reflect the future needs of the City. Based upon a recommendation from the City's financial auditors in later years, the target level for General Fund reserves was increased to 20%. The current 5 Year Capital Plan projections indicate that reserves will be approximately 20% at the end of FY 2020. Staff will continue to monitor revenues and expenditures to determine if any adjustments must be made to maintain a reserve level of at least 20% by the end of the five year projection cycle.

Investment Policy

In years past, investment income was a significant revenue source to the City; however, the fixed income markets have not performed as in the past as a result of tumultuous financial conditions. Even though the City has not been active in the financial markets during the past few years, every effort is made to maximize the return that can be achieved when investing idle cash. Appropriate safeguards are exercised to ensure the safety of the investments and provide adequate liquidity to meet obligations as they become due. An Investment Committee reviews investment procedures and strategies. Except for pension funds, all deposits are maintained in a pooled cash account which is invested daily in Muni-NOW funds. At times, liquid funds are also deposited in the State operated investment pool that allows withdrawal with 24 hour notice. Longer term investments can be made in obligations of the United States Government and certain instruments guaranteed by the United States Government. The City pursues investments in these longer term securities in order to enhance the overall investment return.

Debt Management

In the General Fund, the City has generally adhered to a philosophy of pay-as-you-go, choosing to defer large capital outlays or increased revenues until the necessary funds were made available. However, the City has actively financed a number of activities by means of revenue bonds secured by revenues of its enterprise and special revenue funds as well as a covenant to budget and appropriate annual debt service payments.

During FY 2001, a note was issued to fund construction of the Kissimmee Charter Academy. In FY 2002, the City issued a note pledged by sales tax revenues to provide the funds necessary to purchase a 112 acre parcel of land that will be used for future park facilities. This note was paid in full in FY 2012. In addition, the City refinanced the 1998 Sales Tax Note to take advantage of declines in the interest rate environment. In FY 2006, the City issued a bank note pledged by sales tax revenues to fund the construction costs associated with the relocation of Fire Station 11 as well as various road and drainage improvements; this note was refinanced at the end of FY 2010 to take advantage of debt service savings. In FY 2007, the City issued a bank note via a covenant to budget and appropriate the repayment of the debt. The proceeds from this note funded the construction of various road projects in the City. In FY 2009, the initial borrowing for the Kissimmee Charter Academy was refinanced to amortize the balloon payment on the original debt that would have matured in FY 2010; this note was then refinanced in FY 2011 to lock in a fixed interest rate. In addition, in February 2009 the City issued a bank note pledged by sales tax revenues to fund the construction of improvements at Lakefront Park; this note was also refinanced in FY 2011 to take advantage of a lower, fixed interest rate. In FY 2011, a bank note pledged by sales tax revenues was issued to fund additional improvements at Lakefront Park. A second note was also issued in FY 2011 to fund various road improvement projects; this note was issued via a covenant to budget and appropriate the repayment of the debt. In FY 2014, a bank note was issued to fund further improvements at Lakefront Park as well as road improvements; this note was pledged by sales tax revenues with a backup covenant to budget and appropriate the repayment of the debt. In FY 2015, a bank note was issued to fund road improvements; this was secured by a covenant to budget and appropriate annual debt service payments. Another note was issued in FY 2015 to pay off the Series 2004 Redevelopment Trust Fund Revenue Obligation for the Community Redevelopment Agency (CRA). The new note was issued via a covenant to budget and appropriate annual debt service payments. While this debt is in the City's name, the intent is for the CRA to repay the debt. This arrangement was established via an interlocal agreement between the City and the CRA.

A listing of all outstanding debt follows on the next page.

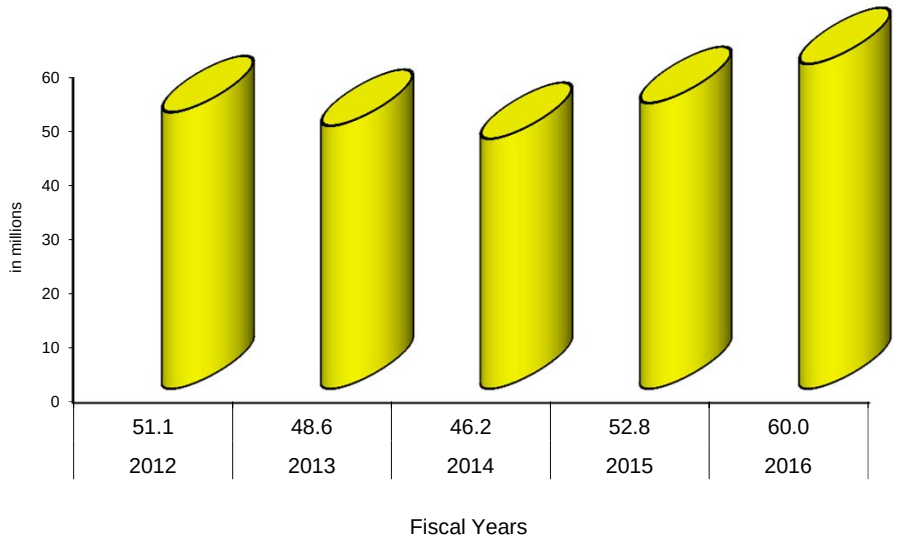
OUTSTANDING DEBT

The legal debt limit for general obligation bonds is computed as 20% of the City's assessed value. However, none of the outstanding debt is considered to be general obligation bonds. Listed below is a schedule of current outstanding debt.

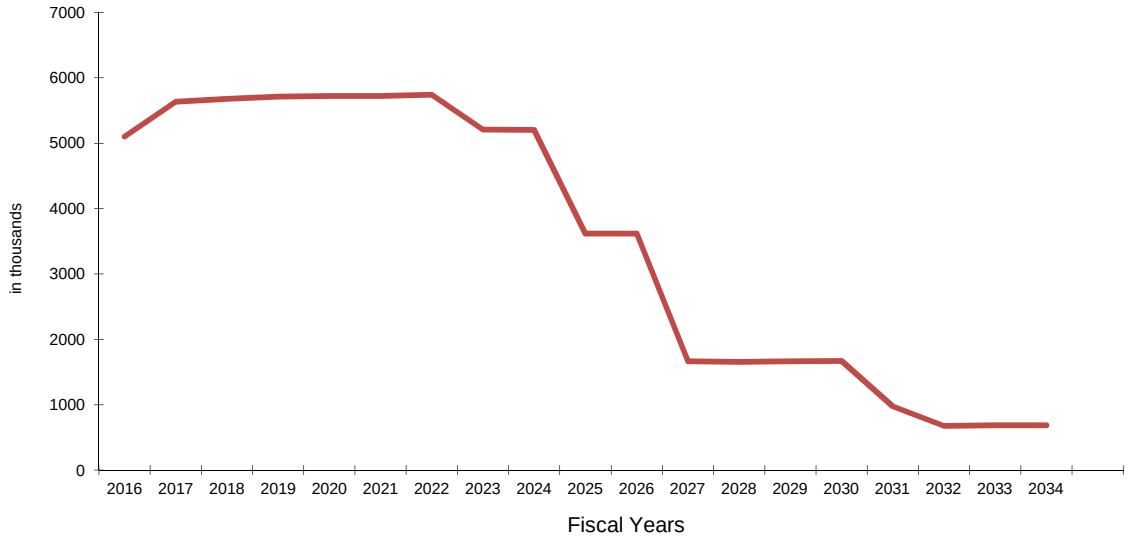
DESCRIPTION	ISSUE DATE	ORIGINAL AMOUNT	OUTSTANDING AT 9/30/15	FY 2016 DEBT SERVICE	FINAL MATURITY
GOVERNMENTAL BONDS AND NOTES:					
Excise Tax:					
Fire Station #2	1980	265,000	56,000	15,800	2019
City Hall	1982	500,000	167,900	28,995	2022
Improvement Revenue Note Series 2006	2006	9,000,000	6,285,000	654,191	2026
Improvement Revenue Note Series 2010A	2010	9,500,000	7,075,000	845,914	2023
Improvement Revenue Note Series 2010B	2010	8,000,000	6,960,000	731,581	2025
Improvement Revenue Note Series 2010C	2010	4,000,000	3,675,000	266,571	2030
Improvement Revenue Note Series 2011A	2011	7,075,000	5,200,000	663,790	2023
Improvement Revenue Note Series 2011B	2011	9,140,000	7,200,000	752,984	2025
Improvement Revenue Note Series 2014A	2014	9,600,000	9,600,000	555,485	2034
Improvement Revenue Note Series 2015A-1	2015	5,000,000	5,000,000	71,333	2030
Improvement Revenue Note Series 2015A-2	2015	4,500,000	4,500,000	454,425	2025
Improvement Revenue Note Series 2015B	2015	3,820,000	3,820,000	260,937	2030
TOTAL GOVERNMENTAL BONDS AND NOTES OUTSTANDING		**$ 70,400,000**	**$ 59,538,900**	**$ 5,302,006**	

OUTSTANDING LONG - TERM DEBT

GOVERNMENTAL



TOTAL FUTURE DEBT SERVICE REQUIREMENTS
FY 2015-2016 TO FY 2033-34



Due to several recent borrowings, debt service payments will remain relatively constant through FY 2022. However, at that point, several bank notes will mature thus total debt service payments will begin to decrease over time.

CAPITAL IMPROVEMENTS PROGRAM

Items with a useful life of one year or more and a unit cost of $1,000 or more are considered capital improvements. These items are further classified to the following object codes:

91 Land
92 Buildings
93 Improvements Other Than Buildings
94 Machinery and Equipment
95 Automobiles (Includes heavy equipment and trucks)

The annual budget appropriates funds for personnel as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year. On the other hand, capital expenditures have a tendency to fluctuate widely from year to year depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment. Without planning ahead, the City could find itself with an emergency need and no money available to fund it.

The Capital Improvement Budget and Program provides the means through which the City of Kissimmee takes a planned and programmed approach to utilizing its financial resources in the most responsive and efficient manner to meet service and facility needs. The capital budgeting process is developed so as to achieve the following results:

Consolidating and coordinating various requests with the goal of coordinating the individual improvement programs of the departments.

Scheduling the proposals over a five-year or other applicable period whereby the Capital Improvements Program can be achieved.

Anticipating needed projects and relating them with existing and projected fiscal capacity.

IMPACT ON OPERATING BUDGET

In evaluating the City's capital improvement requirements and in determining priorities, consideration is also given to whether certain capital improvements will have a positive or negative impact on the level of funding of future operating budgets. For example, construction of new facilities may require new personnel and other operating expenditures to be funded in the annual budget. On the other hand, some capital outlays such as vehicle replacements or upgrades may reduce operating and maintenance costs funded in the annual budget.

Generally, large expenditures for replacing major capital equipment and creating new facilities have been funded over the past several years from the local option sales tax and local option gas tax funds. Traditional General Fund revenue sources are almost entirely used for operation and maintenance costs. The City would have serious problems maintaining present levels of services if those funds were not available for capital items. For example, existing General Fund revenues will not be sufficient to pay for the final phases of the lakefront park improvements.

Even so, construction of new facilities requiring future operation and maintenance costs have still been limited by the need to first identify a corresponding amount of new revenues that will be available to support them. For instance, the construction of an Aquatic Center from the Local Option Sales Tax Fund required budgeting operation and maintenance accounts for that facility in General Fund. The additional costs of operating the new facility were affordable only because of a special transfer from the Kissimmee Utility Authority, which was substituted for a 25% share of County utility taxes collected in unincorporated areas.

The City of Kissimmee, Florida has compiled a separate Capital Budget for the period ending FY 2020. During that process, personnel and projected operating costs are compared to forecasted revenues and capital outlays so that preparation of the Capital Budget is a beneficial planning tool and financing guide. Consequently, the annual Operating Budget is merely a more detailed presentation of the first year of the Capital Budget. Essentially, the Capital Budget, which is linked to the City's goals and objectives, determines the amount of funding available for personnel and other operating costs.

Major capital projects in the five year Capital Budget include: the Police Department vehicle replacement program ($4,259,800) and firearms range replacement ($1,500,000); the Fire Department rescue unit and engine replacement program as well as new apparatus ($2,490,000) and the fire training facility ($1,600,000); park development and land acquisition ($9,750,000); roadway improvements ($4,600,000); traffic signal replacement program ($965,000); garbage truck replacement program ($2,700,000); master stormwater pond project ($1,000,000); water quality monitoring ($305,400); computer network enhancements ($2,578,200); Fleet Maintenance equipment improvements ($642,100) and at the Airport there will be a number of new projects (totaling $26,412,600) as the City continues to pursue an aggressive economic development plan.

A detailed list of the approved capital projects and capital outlays for FY 2016 is included in the Schedules Section of this budget.

BUDGET PROCESS

Preparation

In January 2015, each Division received a budget preparation package, which included a budget reference manual, budget request forms and data on prior year and current year actual expenses. Each manager then compiled budget requests for the new fiscal year including justification by line item.

The budget requests were given extensive review and revised as necessary by a Budget Review Committee consisting of the City Manager, Deputy City Manager, Finance Director, Personnel Director, and Assistant Finance Director. Upon completion of this review and matching with projected available revenues, the budget was compiled by the Finance Department and presented to the City Commission by the City Manager.

Adoption

Procedures and specific timetables for adoption of the budget are mandated by State Statute and must be followed explicitly. The City did follow the State requirements and certified compliance to the State in the specified manner.

The recommended budget was presented to the City Commission on July 7, 2015. Copies of the entire budget were available to the public and press; summaries were offered to all who were interested. On Friday, July 24, 2015, a special meeting also open to the public was conducted to review the budget's content. By the end of that meeting, the City Commission had further input from citizens and various civic organizations and reached a general consensus on changes they desired to be made.

The first of two required public hearings was held September 8, 2015. As required by State Statute, the City Commission adopted a tentative millage rate on ad valorem taxes and a tentative budget. A half-page advertisement summarized the budget and invited the public to the final budget hearing held September 22, 2015. Copies of the resolutions adopting the millage rate and the budget are included within the subsequent pages.

Amendments and Transfers

The process of amending and modifying the budget is outlined in the resolutions adopting the budget. The City Commission approves line item transfers to and from personal services accounts beforehand, but line item transfers from other accounts may be approved by the City Manager and reported monthly. The City Commission must approve transfers involving contingency and reserve allocations or increases in the total budget in advance.

Adjustments recommended by the City Manager during the fiscal year are usually prompted by significant changes in circumstances. These are typically documented and explained as they occur; therefore, the City Commission has little difficulty in favorably considering the necessary budget adjustment. The City Commission has not recently questioned their frequency and necessity.

BUDGET CALENDAR

Preparing the budget document is a major effort that affects almost every City employee. Much of the City's daily business is impacted by procedures related to securing approvals, documenting transactions and reporting on the results. Presented below are significant dates leading to the completion of the final budget document.

January 30	Budget Reference Manual and forms issued to Departments
February 6	Submit Goals and Objectives to Deputy City Manager
February 10-11	Training sessions on Operating Budget preparations
February 17	Discussion of Proposed Goals and Objectives with Commission
February 19	Capital Program Requests received from Departments
February 24-27	Capital Program reviewed by Budget Committee
March 27	Status Report on Current Year Goals received from Departments
April 21	Operating Budget Requests received from Departments
April 21	Discussion of Capital Program with Commission
April 27-30	Operating Budget Requests reviewed by Budget Committee
April 28	Publication of Final Capital Program Document
July 7	Submit Operating Budget to Commission
July 24	Commission Workshop on Operating Budget
September 8	First Public Hearing on Operating Budget
September 22	Second Public Hearing on Operating Budget
September 30	Publication of Final Operating Budget Document

FUNDS NOT BUDGETED

Fund Title	Reason
Occupational License Tax	Agency Fund. Occupational Licenses flow through this fund to the General Fund. This is a requirement of the City's bond covenants with the Farmers Home Administration.
General Employees Pension Trust Fund	The City's expenditures are recorded in various operating funds. This fund accounts for dollars held in trust to pay employee retirement benefits.
Police Officers Pension Trust Fund	The City's expenditures are recorded in the General Fund. This fund accounts for dollars held in trust to pay employee retirement benefits.
Firefighters Pension Trust Fund	The City's expenditures are recorded in the General Fund. This fund accounts for dollars held in trust to pay employee retirement benefits.
Supplementary Care	Nonexpendable trust. After FY 1983/84, only interest earnings on this fund may be transferred to the General Fund to defray Cemetery operating and maintenance expenditures. These funds have not been anticipated as a transfer to the General Fund on the philosophy that they should be allowed to build and generate additional interest earnings.
Payroll	Temporary clearing fund only.
Pooled Investments	Temporary clearing fund only.
Construction Funds	Remaining balances in existing Construction Funds are normally not included in the Annual Budget. Construction costs are usually budgeted at the beginning of the project based on available bond proceeds. Unencumbered balances are then carried forward from one fiscal year to the next by budget adjustments separately approved by the City Commission.

RESOLUTION NO. 18 -2015

A RESOLUTION ADOPTING THE FINAL OPERATING MILLAGE FOR THE CITY OF KISSIMMEE, FLORIDA UPON THE ASSESSMENT ROLL OF THE YEAR 2015.

WHEREAS, the City Commission of the City of Kissimmee, Florida, considered a budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, and

WHEREAS, subject budget will require a millage levy sufficient to fund a portion of that budget,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KISSIMMEE, FLORIDA, IN LAWFUL SESSION ASSEMBLED:

SECTION 1. The millage rate of 4.6253 mills is hereby adopted, such millage rate being 5.2% more than the rolled back millage rate as defined in F.S. 200.065.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

Dated this 22nd day of September 2015.

Jim Swan
Mayor-Commissioner

ATTEST:

Linda S. Hansell
City Clerk

RESOLUTION NO. 19 -2015

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016.

WHEREAS, the City Commission of the City of Kissimmee, Florida, has, after careful study, arrived at a budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, and

WHEREAS, a public hearing was held to provide the citizens of Kissimmee, Florida, with an opportunity to discuss subject budget beginning at 6:00 p.m. on September 22, 2015

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KISSIMMEE, FLORIDA, IN LAWFUL SESSION ASSEMBLED:

SECTION 1. The budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, shall be $160,341,945, which is the total of the attached schedule.

SECTION 2. Budget transfers and adjustments. For purposes of this Resolution, budget transfers and adjustments are defined as follows:

Budget Transfer -- A decrease in any expenditure or revenue sub-object with a corresponding increase in another expenditure or revenue sub-object, which does not alter fund total.

Budget Adjustment -- An increase or decrease in any revenue sub-object with a corresponding increase or decrease in any expenditure sub-object, the effect of which is to alter the fund total.

SECTION 3. The following levels of approval are required for Budget Transfers and Adjustments:

Interfund Transfers, included as a part of the budget, shall be automatically made without further action on the part of the City Commission or City Manager.

Budget Transfers

The City Manager can approve transfers of unused personal service funds to Advertising, Recruiting and/or Professional Service accounts. All other intradepartmental transfers for personal services shall be approved only by the City Commission. Intradepartmental transfers from other accounts may be approved by the City Manager and shall be reported to the City Commission on a monthly basis along with the budget report.

Interdepartmental transfers shall be approved only by the City Commission.

Transfers from Reserves shall be approved only by the City Commission.

Budget Adjustments -- Budget Adjustments shall be approved only by the City Commission.

SECTION 4. This Resolution shall in no way be construed to inhibit the City Manager from exercising full power and authority under the Mobilization and Emergency Operations Plan adopted August 24, 1983 and as, from time to time, amended.

SECTION 5. The City Manager shall automatically adjust the total amount of the FY 2015/2016 budget by the amount of encumbrances outstanding at September 30, 2015.

SECTION 6. The City Manager shall automatically adjust the total amount of the FY 2015/2016 budget by the amount of unspent grant funds at September 30, 2015.

SECTION 7. The City Manager may automatically adjust the budget to properly classify charges to the proper account codes.

SECTION 8. The City Manager may automatically adjust the budget to properly account for gifts, grants or donations, such adjustments to be reported to the City Commission along with the Monthly Budget Reports.

SECTION 9. Any unexpended or unencumbered FY 2015/2016 appropriations will automatically lapse at September 30, 2016 and will be carried over to FY 2016/2017 as un-appropriated fund balance.

SECTION 10. Budgetary and accounting expenditure control will be established at the sub-object level as designated by the State of Florida Uniform Accounting System.

SECTION 11. The authorized number of employees set forth in this budget is 747. Full-time employees may not be employed within any department or fund at any one time in excess of the maximum authorization as provided in this budget. Increases in the authorized number of full-time employees shall be approved only by the City Commission. Part-time employees may be employed in any number and combination that does not exceed the amounts budgeted for those employees.

SECTION 12. This Resolution shall take effect immediately upon its adoption.

Dated this 22nd day of September 2015.

ATTEST:

Jim Swan
Mayor-Commissioner

Linda S. Hansell
City Clerk

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Ad Valorem is defined by Webster's New World Dictionary as "in proportion to the value". The taxes are assessed on a portion of the value of the property. Local governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10 per $1,000 worth of assessed taxable value.

Assessment - The value for tax purposes determined by the property appraiser for a given piece of real or personal property.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Additions, replacements or improvements to facilities with a unit cost in excess of $1,000 and a useful life of one year or more. Items with a unit cost of less than $1,000 will be charged to operating expenditures.

Capital Outlay - The cost of acquiring or improving land, buildings, equipment, furnishings etc. with a unit cost in excess of $1,000 and a useful life of one year or more. (See Capital Improvement.)

Community Redevelopment Agency (CRA) - This agency was created in 1993 to promote development within the community redevelopment area by the use of tax increment financing.

Contingency - Funds that are not earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget year.

Debt Service - The expense of retiring such debts as loans and bond issues.

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds to ensure that there is sufficient revenue being collected from rates to cover this expense.

Equivalent Residential Unit (ERU) - Represents 2,404 square feet of impervious surface for both residential and commercial properties. Any unit larger than one ERU is factored accordingly.

Expenditure - Decreases in (uses of) fund financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds which are accounted for on a basis consistent with the business accounting model (full accrual basis).

Final Millage - The tax rate adopted in the second public budget hearing of a taxing agency.

Fiscal Year - The budget year which runs from October 1 through September 30.

Function - A major class or grouping of activities directed toward a common goal such as improvements for public safety or the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

Gas Tax - The portion received by the City of the taxes collected by the State on gasoline sales.

Goal - The end toward which effort is directed.

Half-Cent Sales Tax - This is a portion of the State-wide tax on sales transactions. It is collected by the State and distributed to the City for expenditure on any general governmental purpose.

Impact Fees - These are charges based on the expected impact new development will have on current facilities. The City must use these fees to provide new facilities.

Indirect Costs - Costs associated with, but not directly attributable to, the provision of a product or service. These are usually costs incurred by other departments in the support of operating departments.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Kissimmee Utility Authority (KUA) - This entity was created in 1985 and empowered to serve the City and surrounding area with electric services. Its Charter requires that it transfer to the City approximately 7.6% of its net operating revenues. City garbage customers are billed by KUA along with stormwater utility fees in accordance with contracts for those services.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: Millage rate of $4.63 per thousand, taxable value of $100,000/1,000=100 x $4.63 = $463.00.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into Personal Services, Operating, Capital and Other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System.

Objective - Something toward which effort is directed; a strategic position to be attained or purpose to be achieved.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure nature such as reserves, transfers to other funds, depreciation and debt service.

Performance Indicators - Measures of frequency and volumes that show the amount of activity from one period to the next.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Property Appraiser - Elected County official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

Proposed Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Proposed millage is to be sent to the property appraiser within 30 days after a County's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Real Property - Land and buildings and other structures attached to it that are taxable under State law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - Federal and state money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back rate is levied.

Sales Tax - This is a one cent tax collected by the State on taxable sales of less than $5,000 within the County. Collections are allocated to the County and Cities within the County for use on improvements to their infrastructure.

Stormwater Fees – These charges are based upon the square footage of impervious surface for all residential and commercial properties within the City and are used to fund drainage operations.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year. The tax roll for the 2015 calendar year would be used in figuring the 2015/2016 budget year. The tax bills to be mailed by November 1 represent the property taxes due for the 2015 tax year.

Tentative Millage - The tax rate adopted in the first public budget hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Tohopekaliga Water Authority (TWA) – This entity was created in 2003 to provide water and sewer services to the City and surrounding area. The Transition Interlocal Agreement between the City, Osceola County and TWA requires TWA to transfer to the City an amount equal to the stream of payments identified as the Kissimmee system transfer amount and the annual transfer amount based upon growth in the system.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

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GENERAL FUND

The General Fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund is traditionally viewed as the major operating fund of the City and contains the traditional governmental activities such as management and administration, finance, community development, police, fire protection, public works, parks and recreation and personnel.

The following is a summary of General Fund sources of funds by broad categories and uses of funds by department.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
SOURCES				
Taxes	$ 10,284,440	$ 10,783,079	$ 11,060,000	$ 11,599,919
Licenses	215,654	187,500	202,000	212,000
Intergovernmental revenue	6,682,582	6,543,160	6,920,915	7,119,600
Charges for services	6,440,018	6,318,661	6,222,036	6,330,447
Fines & forfeits	2,300,400	2,324,000	1,619,429	1,815,000
Miscellaneous revenue	1,008,131	551,882	639,750	450,000
Transfers	28,539,360	29,928,845	30,454,590	31,062,278
From fund balance	21,250,749	21,835,111	23,074,454	21,326,423
TOTAL SOURCES	$ 76,721,334	$ 78,472,238	$ 80,193,174	$ 79,915,667
USES				
City Commission	$ 722,498	$ 819,223	$ 815,053	$ 822,625
City Manager	4,004,236	3,479,021	4,034,068	3,313,741
City Attorney	500,083	803,374	676,934	802,985
Finance	7,514,164	8,023,100	7,988,761	8,025,179
Development Services	1,249,904	1,919,797	1,805,432	1,849,230
Police	18,648,458	21,230,778	20,515,236	20,770,321
Fire	10,775,289	11,788,846	11,728,115	12,021,814
Public Works	4,785,367	5,041,540	4,849,181	5,479,035
Parks and Recreation	4,822,457	6,065,379	5,768,130	6,506,453
Personnel	624,424	689,494	685,841	782,162
Contingency & Reserves	23,074,454	18,611,686	21,326,423	19,542,122
TOTAL USES	$ 76,721,334	$ 78,472,238	$ 80,193,174	$ 79,915,667

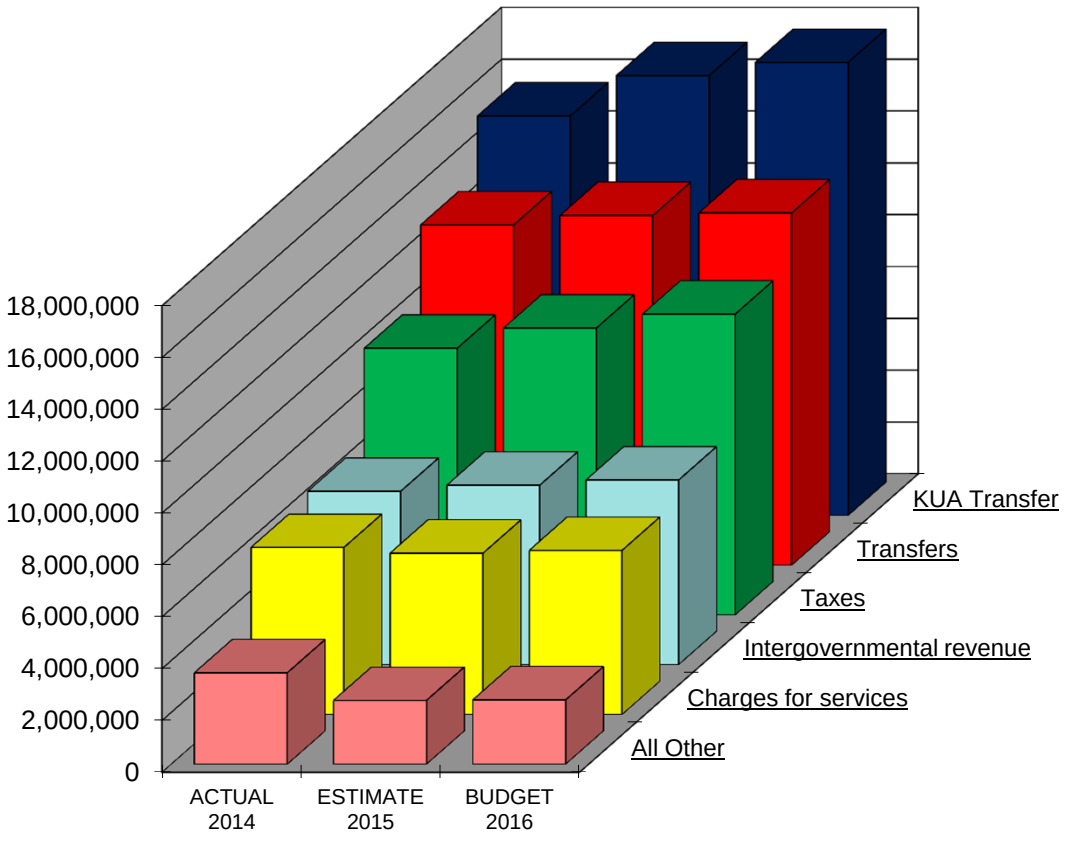
GENERAL FUND REVENUE SUMMARY
FY 2015/2016

DESCRIPTION	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Current Ad Valorem (4.6253 Mills)	$ 9,628,603	$ 10,641,079	$ 10,500,000	$ 11,444,919
Delinquent	515,769	-	400,000	-
Gas Franchise	140,068	142,000	160,000	155,000
Occupational Licenses	211,404	185,000	200,000	210,000
Subdivision Regulation Fees	4,250	2,500	2,000	2,000
State Revenue Sharing	2,032,091	1,957,500	2,177,000	2,271,000
Mobile Home Licenses	17,183	18,000	18,000	18,500
Alcoholic Beverage Licenses	67,384	65,000	75,000	65,000
Half-Cent Sales Tax	4,208,593	4,167,000	4,320,000	4,449,600
Fire Supplemental Compensation	13,238	18,000	18,000	18,000
Municipal Fuel Rebate	79,488	70,000	65,000	70,000
State/Federal Grants	45,274	-	8,255	-
School Board Grant	199,500	199,500	199,500	199,500
County Occupational Licenses	19,831	28,000	20,000	28,000
Local Grants	-	20,160	20,160	-
Miscellaneous Charges	118,475	105,461	121,161	117,468
Development Review Fees	117,650	140,000	140,000	150,000
Impact Fee Allowance	1,416	1,500	1,500	1,500
Fire Plan Checking Fees	106,557	120,000	60,000	70,000
Charges to Other Funds	138,170	150,364	150,364	154,047
Police Services - Officers	317,334	295,000	285,000	250,000
Police Services - Admin.	27,034	35,000	31,000	35,000
Fire Services - Osceola County	244,441	250,000	216,000	250,000
Cemetery Services	37,250	43,500	48,000	46,000
Lot Mowing	28,682	30,000	24,000	28,000
Transportation Miscellaneous	692,632	635,500	658,606	677,500
Athletic Program Fees	325	-	-	-
Recreation Program Fees	15,313	18,500	36,500	19,500
Aquatic Center Fees	186,548	176,172	174,500	185,547
Civic Center Fees	373,430	392,380	447,000	421,433
Adult Programs	67,825	104,790	70,000	84,830
Youth Programs	539,392	470,494	502,000	502,422
Ambulance Charges	3,427,544	3,350,000	3,256,405	3,337,200

GENERAL FUND REVENUE SUMMARY, CONTINUED

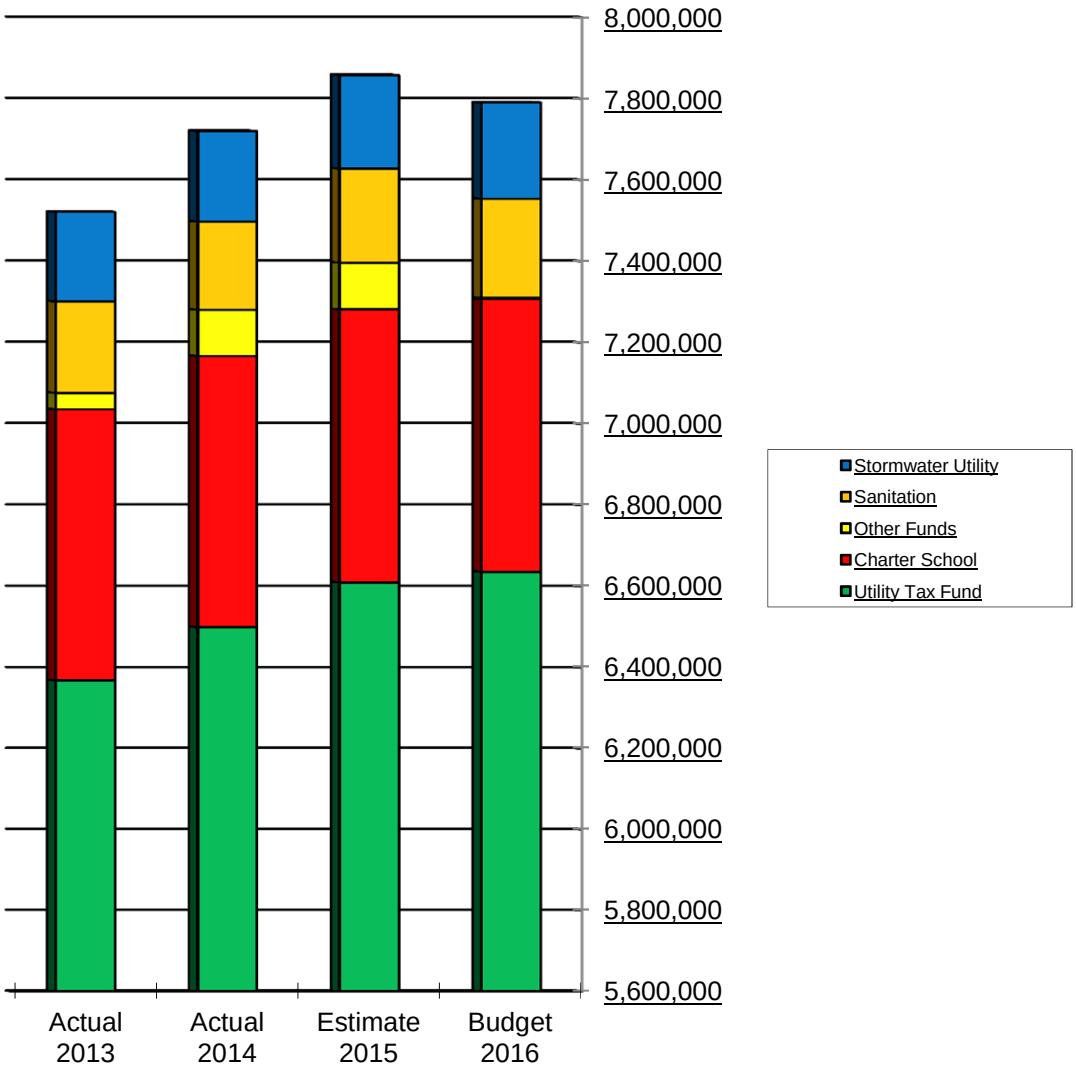
DESCRIPTION	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Court Fines	117,101	115,000	112,000	115,000
Parking Tickets	100,300	100,000	117,529	100,000
Code Enforcement Fines	173,123	100,000	100,000	100,000
Alarm Violations	350,323	300,000	189,900	300,000
Redlight Camera Violations	1,559,553	1,709,000	1,100,000	1,200,000
Interest on Investments	47,852	15,000	60,000	20,000
Miscellaneous Interest	44,924	5,000	67,000	5,000
Rents	23,080	26,400	28,000	21,000
Cemetery Lots/Cremation Niches	102,998	114,000	120,500	120,000
Sale of Surplus Property	156,481	60,000	30,000	60,000
Donations	30,800	71,600	71,600	-
Other Miscellaneous Revenue	601,996	259,882	262,650	224,000
Utility Tax Transfers	6,499,940	6,350,000	6,610,000	6,636,000
Charter School Fund	666,959	671,720	671,720	670,860
Stormwater Utility Fund	222,568	232,500	230,000	236,900
Sanitation Fund	216,872	230,680	231,500	243,518
Transportation Impact Fee Fund	907	24,600	24,600	1,000
Fire Fee Fund	13,573	-	2,871	-
KUA Charter Payment	14,092,553	15,270,000	15,600,000	16,068,000
KUA Parks and Recreation	1,302,093	1,360,000	1,366,000	1,407,000
Toho Water Authority Payment	5,411,169	5,700,000	5,628,000	5,797,000
Other Miscellaneous Funds	112,726	89,345	89,899	2,000
Subtotal of Revenues	55,470,585	56,637,127	57,118,720	58,589,244
From Fund Balance	21,250,749	21,835,111	23,074,454	21,326,423
TOTAL SOURCES	$ 76,721,334	$ 78,472,238	$ 80,193,174	$ 79,915,667

GENERAL FUND REVENUE HISTORY
MAJOR SOURCES FY 2014 TO FY 2016



Over the three year period, most of the City's major sources of revenue are projected to increase due to the recovering economy and housing market. Ad valorem taxes increased in all three years as property values increased. In FY 2016, the prior year millage rate will be imposed which will result in an increase in property tax revenues due to a modest increase in property values. The KUA transfer increased in FY 2014 due to a change in the transfer rate percentage. All other revenue categories are projected to increase slightly or remain relatively flat due to the overall economic climate.

GENERAL FUND REVENUE
TRANSFERS FROM FY 2013 TO FY 2016



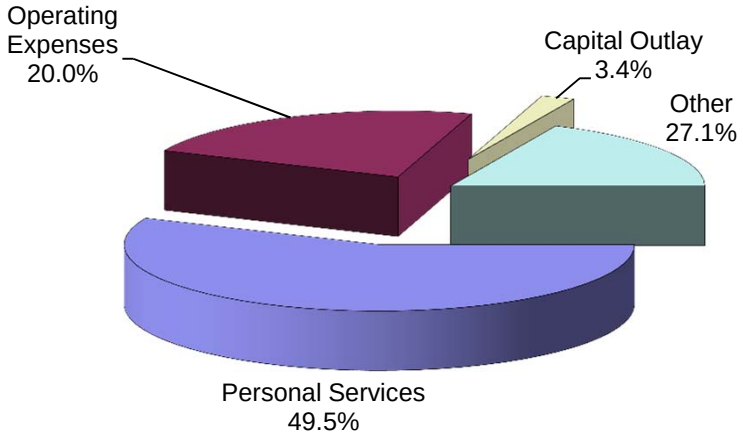
Transfers to the General Fund have been consistent and compariable over the last three fiscal years. The amount budgeted for FY 2016 is consistent with prior years.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: GENERAL FUND **DIVISION(S):** ALL

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	34,568,677	38,757,908	37,502,837	39,534,898
OPERATING EXPENSES	15,112,799	15,734,217	16,172,074	15,965,888
CAPITAL OUTLAY	1,960,456	2,800,348	2,732,489	2,748,950
OTHER	25,079,402	21,179,765	23,785,774	21,665,931
TOTAL	76,721,334	78,472,238	80,193,174	79,915,667

2016 ANNUAL BUDGET BY OBJECT

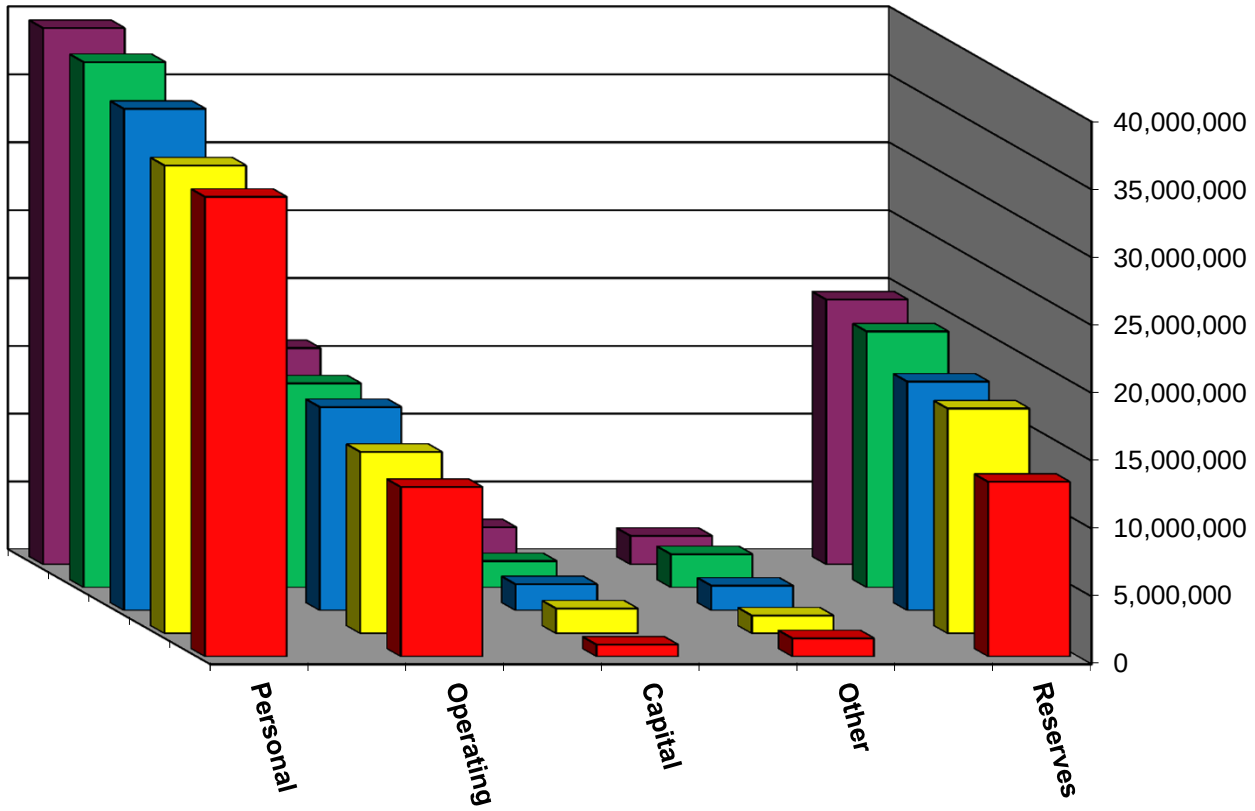


The above chart clearly shows that the personal services category is the largest portion of General Fund's total expenditures and reserves. This is because activities funded by general revenues are primarily service oriented and because several large expenditures needed for capital equipment and infrastructure needs are being funded from other revenue sources.

GENERAL FUND DIVISIONS BY OBJECT CODE
FY 2015/2016

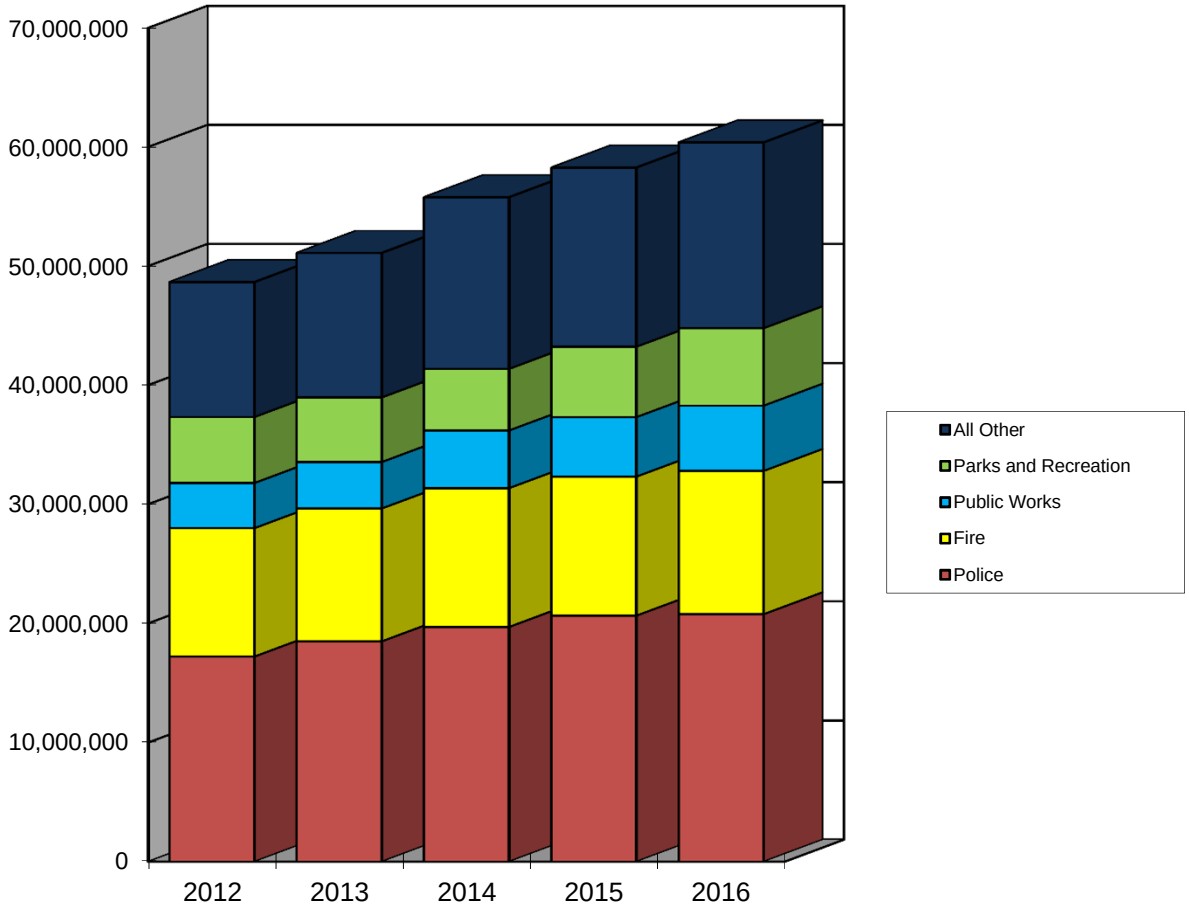
DESCRIPTION	Personal Services FY 2016	Operating FY 2016	Capital FY 2016	Other FY 2016	Budget FY 2016
City Commission	$ 200,195	$ 176,430	$ -	$ -	$ 376,625
Social Services	94,000	352,000	-	-	446,000
City Manager	603,164	(12,901)	-	-	590,263
City Clerk	131,303	14,155	-	-	145,458
Public Information Officer	302,641	44,358	32,400	-	379,399
Economic Development	114,366	393,395	-	-	507,761
General Government	-	1,000,000	-	690,860	1,690,860
City Attorney	503,084	217,658	1,100	-	721,842
Municipal Court Clerk	54,383	26,760	-	-	81,143
Finance	1,005,229	172,522	34,100	-	1,211,851
Purchasing	66,278	5,205	1,250	-	72,733
Transfers	-	5,307,646	-	1,432,949	6,740,595
Development Services	1,091,473	581,393	7,100	-	1,679,966
Community Redevelopment	169,264	-	-	-	169,264
Office of the Police Chief	960,737	59,596	28,000	-	1,048,333
Police Support Services	1,111,636	1,737,847	330,000	-	3,179,483
Police Patrol	6,971,589	117,499	659,800	-	7,748,888
Police Criminal Investigations	2,737,939	189,480	28,000	-	2,955,419
Police Communications	2,141,958	29,755	12,000	-	2,183,713
Specialized Patrol	3,566,345	83,140	5,000	-	3,654,485
Fire Administration	1,012,571	484,924	50,800	-	1,548,295
Fire Operations	8,889,950	1,086,113	328,600	-	10,304,663
Fire Prevention	158,159	9,397	1,300	-	168,856
Public Works Director	356,348	99,213	1,400	-	456,961
Engineering	397,679	110,327	528,500	-	1,036,506
Street Maintenance	1,072,040	954,294	27,900	-	2,054,234
Traffic Engineering	752,520	1,006,664	172,150	-	1,931,334
Parks & Recreation Administration	523,312	147,370	2,500	-	673,182
Parks	1,958,085	578,630	451,400	-	2,988,115
Aquatic Center	261,338	141,990	11,400	-	414,728
Recreation	964,690	440,843	4,800	-	1,410,333
Cemetery	56,520	42,868	4,300	-	103,688
Public Venues	589,304	309,403	17,700	-	916,407
Personnel	716,798	20,364	7,450	-	744,612
General Employee Organization	-	37,550	-	-	37,550
Totals	$ 39,534,898	$ 15,965,888	$ 2,748,950	$ 2,123,809	$ 60,373,545
Operating Contingency					50,000
Reserve for Capital Outlay					19,492,122
TOTAL USES					$ 79,915,667

GENERAL FUND
BUDGET BY OBJECT FY 2012 TO FY 2016



A comparison of the past five years indicates the relationship between personal services and operating costs has remained fairly consistent. Increases in personal services are due new positions that have been added predominantly in the last three fiscal years and also increases in benefit costs and cost of living adjustments and merit increases in FYs 2014, 2015 and 2016. Capital expenditures from General Fund revenues increased in FY 2016 due to the installation of a mast arm, this is primarily funded by the State through a right of way purchase. Reserves have steadily increased due to improvements in the economy and also cost saving measures. In FY 2016, reserves are projected to increase due to improvements in various General Fund revenue sources including property tax revenues. These reserves will be necessary during the next five years to fund additional General Fund services while maintaining a 20% reserve balance.

GENERAL FUND BUDGET
EXPENDITURES BY DEPARTMENT
FY 2012 - FY 2016



General Fund's total budgeted expenditures have steadily increased since FY 2012. Most of the increase was in the departments that deliver services directly to the public, specifically Police, Fire, Parks and Recreation and Development Services. Total expenditures for FY 2016 are projected to increase due to salary and benefit increases as well as additional personnel and other operating expenditures.

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GENERAL FUND EXPENDITURE SUMMARY, BY DIVISION
FY 2015/2016

DESCRIPTION	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
City Commission	$ 360,184	$ 393,343	$ 388,595	$ 376,625
Social Services	362,314	425,880	426,458	446,000
City Manager	510,075	586,871	556,315	590,263
City Clerk	86,266	142,920	139,758	145,458
Public Information Officer	318,958	361,953	344,955	379,399
Economic Development	344,225	565,557	568,576	507,761
Community Redevelopment	120,991	163,378	95,889	169,264
General Government	2,623,721	1,821,720	2,424,464	1,690,860
City Attorney	443,201	718,477	597,860	721,842
Municipal Court Clerk	56,882	84,897	79,074	81,143
Finance	1,012,768	1,117,053	1,045,163	1,211,851
Purchasing	102,141	117,101	116,124	72,733
Transfers	6,399,255	6,788,946	6,827,474	6,740,595
Development Services	1,249,904	1,756,419	1,709,543	1,679,966
Office of the Police Chief	699,865	1,055,103	1,009,582	1,048,333
Support Services	2,932,323	3,311,670	3,273,091	3,179,483
Patrol	7,045,752	7,803,299	7,606,976	7,748,888
Criminal Investigations	2,732,463	2,930,701	2,870,333	2,955,419
Communications	1,792,112	2,145,690	1,883,580	2,183,713
Specialized Patrol	3,445,943	3,984,315	3,871,674	3,654,485
Fire Administration	1,555,564	1,545,959	1,588,030	1,548,295
Fire Operations	9,219,725	10,068,713	9,964,603	10,304,663
Fire Prevention	-	174,174	175,482	168,856
Public Works Director	399,137	455,509	436,589	456,961
Engineering	486,446	539,460	534,492	1,036,506
Street Maintenance	1,900,220	2,108,562	2,017,821	2,054,234
Traffic Engineering	1,999,564	1,938,009	1,860,279	1,931,334
Parks & Recreation Administration	624,291	687,834	622,200	673,182
Parks	2,201,009	2,776,702	2,668,114	2,988,115
Aquatic Center	322,285	420,039	387,854	414,728
Recreation	988,860	1,192,302	1,153,424	1,410,333
Cemetery	90,858	96,224	95,801	103,688
Public Venues	595,154	892,278	840,737	916,407
Personnel	603,735	662,694	650,975	744,612
General Employee Organization	20,689	26,800	34,866	37,550
Totals	53,646,880	59,860,552	58,866,751	60,373,545
Operating Contingency	-	39,000	39,000	50,000
Unrestricted Reserves	23,074,454	18,572,686	21,287,423	19,492,122
TOTAL USES	$ 76,721,334	$ 78,472,238	$ 80,193,174	$ 79,915,667

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY COMMISSION **DIVISION(S):** CITY COMMISSION, SOCIAL SERVICES

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	241,746	259,021	256,195	294,195
OPERATING EXPENSES	480,752	560,202	558,858	528,430
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**722,498**	**819,223**	**815,053**	**822,625**

DUTIES AND FUNCTIONS

The City Commission, the legislative and policy-making body of the City, is composed of four citizens elected to four-year terms and one citizen elected to serve as Mayor for four years. The Mayor serves as the presiding officer at official meetings and as the ceremonial head of the City. Salaries of the Commission are controlled by the City Charter and are based on population figures.

The responsibilities of the City Commission include enacting ordinances, resolutions and orders necessary for the proper governing of the City's affairs; reviewing and adopting the annual budget; reviewing and acting upon recommendations of various committees and the City Manager; appointing the City Attorney and City Manager and various board members and promoting the welfare, health and safety of the citizens of Kissimmee.

BOARDS AND COMMITTEES

Airport Advisory Board	Advises the City Commission regarding activities at the Airport.
Board of Adjustment	Performs administrative reviews of appeals if there is an alleged problem in the enforcement of the Land Development Codes.
Building Trades and Examining Board	Examines qualifications of persons who desire to engage in the trade or business of construction. Performs administrative reviews of appeals submitted by building or structure owners if there is an alleged problem in the enforcement of the codes.
City of Kissimmee General Employees Retirement Committee	Serve as administrators and trustees for the City of Kissimmee General Employees Retirement Plan.
Code Enforcement Board	Provides an equitable, expeditious, effective and inexpensive method of enforcing City codes and ordinance.
Community Redevelopment Agency	Promotes redevelopment within the community redevelopment area by the use of tax increment financing.
Firefighters Retirement Committee	Serve as administrators and trustees for the Firefighters Retirement Plan.
Historic Preservation Board	Advises the City Commission regarding the preservation of historic structures.
Housing Advisory Board	Promotes compliance with the City's Fair Housing Ordinance.
Parks and Recreation Advisory Board	Advises the City Commission regarding City owned parks and recreation facilities.
Planning Advisory Board	Assures that development within the City complies with the City's Comprehensive Plan.
Police Retirement Committee	Serve as administrators and trustees for the Police Retirement Plan.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY COMMISSION **DIVISION:** CITY COMMISSION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	181,036	183,141	181,375	200,195
OPERATING EXPENSES	179,148	210,202	207,220	176,430
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**360,184**	**393,343**	**388,595**	**376,625**

ACCOUNT SUMMARY

SALARIES	131,225	131,268	129,644	130,104
OVERTIME	-	-	-	-
OTHER PAY	6,500	6,000	6,000	9,000
BENEFITS	43,311	45,873	45,731	61,091
PROFESSIONAL SERVICES	125,048	162,000	163,000	128,000
TRAINING & TRAVEL	9,844	18,540	19,458	14,890
UTILITIES	25	100	100	100
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	61,103	68,000	63,100	70,028
OTHER OPERATING COSTS	27,720	10,000	10,000	5,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	5,544	6,449	6,449	6,228
INDIRECT COSTS	(50,136)	(54,887)	(54,887)	(47,816)
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**360,184**	**393,343**	**388,595**	**376,625**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY COMMISSION | **ACCOUNT**
DIVISION: CITY COMMISSION | 0001-01-0110-511

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Commissioner	5	0	5	130,104
SALARY SUBTOTAL				**130,104**
OVERTIME				**-**
OTHER PAY				**9,000**
SALARY TOTAL				**139,104**
BENEFITS				**61,091**
TOTAL PERSONAL SERVICES	**5**	**0**	**5**	**200,195**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

SPECIAL EVENTS

Listed below are historical City services or fee waivers granted to the various social service and other agencies. The City Commission determines the amount budgeted:

	ACTUAL FY 2014	ESTIMATE FY 2015	BUDGET FY 2016
Agency Special Events:			
CAFA Scholarship Awards Ceremony	$ -	$ 4,000	$ -
Osceola Arts Festival	5,560	-	-
Legislative Update Luncheon	1,879	-	-
Education in the Park	826	-	-
Multicultural Festival	-	3,000	5,000
3 Kings Day	-	-	3,000
March for Meal	-	400	-
Special Olympics	1,340	-	-
Kissimmee 5K Race	2,563	2,775	3,500
Kissimmee Main Street Kowtown Festival	3,060	-	-
Christian Children's Parade	2,268	3,065	-
Child Abuse Prevention	-	900	-
Latino Fest 2014	2,500	-	-
Lakeside Family Fiesta	-	-	1,300
Martin Luther King, Jr. Banquet	-	2,100	4,000
Osceola High School Homecoming Parade	-	-	1,700
Tournamnent of States	-	-	3,300
American Heart Walk	2,500	3,000	-
Veteran's Parade	2,881	-	1,700
Viva Osceola	2,560	3,000	3,000
Caribbean Fusion	3,000	4,000	-
Puerto Rican Parade	1,365	800	-
Osceola Connected	1,661	1,825	-
Dine with the Departed	316	400	1,000
Trick or Treat on Broadway	1,132	2,000	2,500
Osceola Hob Nob	1,565	-	-
Business Under the Stars	733	1,000	-
Undesignated Amount	-	-	30,000
Special Event Contingency	6,657	6,676	-
Total Agency Special Events	**$ 44,366**	**$ 38,941**	**$ 60,000**
City Special Events:			
Festival of Lights Parade	**$** 5,250	**$** 6,537	**$** 9,000
Sunshine Regional Chili Cook-Off	3,994	3,024	3,500
July 4th	8,704	8,762	9,000
Symphony in the Park	-	-	3,500
Lakefront Park Grand Opening	-	9,000	-
Arts Festival	-	3,197	3,500
Martin Luther King Parade	-	3,168	4,000
Kissimmee Kowtown	-	3,829	3,500
Total City Special Events	**$ 17,948**	**$ 37,517**	**$ 36,000**

SOCIAL SERVICES / QUALITY OF LIFE

Listed below are historical cash payments made to the various social service and quality of life agencies. The City Commission determines the amount budgeted:

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Social Services:			
Community Coordinated Care for Children (4C Foundation)	$ 8,000	$ 8,000	$ 8,000
Children's Home Society of Florida	8,000	8,000	-
The Howard Phillips Center for Children and Families	8,000	8,000	8,000
HELP NOW of Osceola County	40,000	40,000	40,000
HOME Project	40,000	40,000	40,000
Park Place Behavioral Health Care	50,000	55,000	55,000
Osceola County Council on Aging, Inc.	100,000	100,000	100,000
Osceola ARC, Inc.	5,000	5,000	5,000
Children's Advocacy Center	10,000	-	-
Christmas for the Kids	4,000	4,000	4,000
HOPE Community Center	23,000	23,000	31,000
Celebration Foundation	4,000	9,000	9,000
Subtotal Social Service Contributions	**300,000**	**300,000**	**300,000**
Quality of Life:			
Osceola County Historical Society	-	20,000	20,000
Community Vision Family Resource Guide	-	10,000	-
Community Vision Youth Leadership Program	-	5,000	-
Osceola Center for the Arts	-	10,000	10,000
CIA Inc.	-	1,000	-
Boys and Girls Club of Osceola County	-	4,000	4,000
Osceola County Literacy Program	-	-	9,800
Undesignated Amount	-	-	6,200
Subtotal Quality of Life Contributions	**-**	**50,000**	**50,000**
Total Contributions	**$ 300,000**	**$ 350,000**	**$ 350,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY MANAGER

DIVISION(S): CITY MANAGER, CITY CLERK, PUBLIC INFO, ECON DEV, GENL GOVT COMMUNITY REDEVELOPMENT AGENCY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,065,573	1,104,262	1,073,963	1,151,474
OPERATING EXPENSES	1,835,955	1,259,466	2,003,642	1,439,007
CAPITAL OUTLAY	58,918	43,573	31,999	32,400
OTHER	24,118,244	19,683,406	22,250,887	20,232,982
TOTAL	**27,078,690**	**22,090,707**	**25,360,491**	**22,855,863**

DUTIES AND FUNCTIONS

The City Manager, as chief administrative officer of the City, plans, organizes and directs the activities of all departments. In carrying out these duties, he/she interprets City Commission policies; coordinates departmental efforts; handles citizens' inquiries, complaints and requests; recommends legislation that appears desirable; represents the City in its relations with the public, the press and other governmental entities; and executes policies of the City Commission through administrative directives.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Media: Press Releases, Briefs, Interviews	129	125	125
Website Updates	104	125	125
Citizen Newsletters	-	-	1
Public Information Brochures	1	2	5
On Hold Messaging	5	5	5
Access Osceola: Programs, Shows, etc.	61	60	60
Advertising (Public Info and Access Osceola)	59	60	60
Programs, Events, Tours, Presentations	17	15	15
Communications Awards	-	3	3
Special Projects: Departments, Commission	15	20	25
Film Permits	8	5	5

GOALS AND OBJECTIVES

Listed below are the City Manager Department's goals and objectives adopted for the coming year.

City Manager:
Preserve and enhance the community character and economic viability of the City.

Continue support and oversight of the implementation of top priority initiatives as well as economic development efforts through inter-agency involvement.

Manage the City's resources in a fiscally sound and prudent manner in order to protect the health, safety and welfare of the public.

Ensure sustainability and quality of life for residents, visitors and businesses.

Enhance entertainment options to attract residents, visitors, and businesses to the downtown area.

City Clerk:
Ensure access to the City's official records and legislative documents.

Provide responsive and quality customer service to internal and external customers.

Continue to provide a communications link between citizens and City departments.

Utilize technology and best practices in effective service delivery.

Public Information Office:
Increase communications with residents via email/social media.

Work with other departments in streamlining content of monthly ads.

Increase branding and marketing efforts for City programs and events.

Redesign City printed materials and logos.

Economic Development:
Enhance economic development resources.

Continue to refine the City's economic development marketing plan and create additional respective collateral materials.

Increase the City's economic opportunities.

Foster and facilitate infrastructure improvements.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** CITY MANAGER

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	498,435	597,818	569,443	603,164
OPERATING EXPENSES	(29,576)	(19,547)	(21,703)	(12,901)
CAPITAL OUTLAY	41,216	8,600	8,575	-
OTHER	-	-	-	-
TOTAL	**510,075**	**586,871**	**556,315**	**590,263**

ACCOUNT SUMMARY

SALARIES	355,512	422,313	395,000	429,033
OVERTIME	-	-	-	-
OTHER PAY	15,729	15,239	15,239	14,200
BENEFITS	127,194	160,266	159,204	159,931
PROFESSIONAL SERVICES	550	-	-	-
TRAINING & TRAVEL	1,013	5,925	4,025	5,395
UTILITIES	2,785	2,600	2,600	2,600
AUTO MAINTENANCE	30	-	20	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	96	-	36	-
OTHER SUPPLIES	5,742	11,623	11,298	11,236
OTHER OPERATING COSTS	-	-	13	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	21,372	23,817	23,817	26,208
INDIRECT COSTS	(61,164)	(63,512)	(63,512)	(58,340)
CAPITAL OUTLAY	41,216	8,600	8,575	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**510,075**	**586,871**	**556,315**	**590,263**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER | **ACCOUNT**
DIVISION: CITY MANAGER | 0001-10-1010-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
City Manager	1	0	1	150,610
Deputy City Manager	1	0	1	123,762
Executive Secretary	1	0	1	35,132
Clerk Technician	1	0	1	25,050
Management Analyst	1	0	1	53,001
Administrative Specialist	1	0	1	41,478
SALARY SUBTOTAL				**429,033**
OVERTIME				**-**
OTHER PAY				**14,200**
SALARY TOTAL				**443,233**
BENEFITS				**159,931**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**603,164**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** CITY CLERK

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	75,835	104,013	101,705	131,303
OPERATING EXPENSES	4,185	36,654	36,753	14,155
CAPITAL OUTLAY	6,246	2,253	1,300	-
OTHER	-	-	-	-
TOTAL	**86,266**	**142,920**	**139,758**	**145,458**

ACCOUNT SUMMARY

SALARIES	53,566	76,830	74,729	88,500
OVERTIME	-	-	-	-
OTHER PAY	1,564	2,052	1,866	1,940
BENEFITS	20,705	25,131	25,110	40,863
PROFESSIONAL SERVICES	6,988	32,468	32,468	12,750
TRAINING & TRAVEL	375	3,082	2,650	4,462
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	3,000	3,000	1,500
GAS & OIL	-	-	-	-
OTHER SUPPLIES	3,792	3,831	4,406	4,687
OTHER OPERATING COSTS	3,302	4,900	4,856	4,900
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	(10,272)	(10,627)	(10,627)	(14,144)
CAPITAL OUTLAY	6,246	2,253	1,300	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**86,266**	**142,920**	**139,758**	**145,458**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER | **ACCOUNT**
DIVISION: CITY CLERK | 0001-10-1020-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
City Clerk	1	0	1	63,450
Clerk Technician	1	0	1	25,050
SALARY SUBTOTAL				**88,500**
OVERTIME				**-**
OTHER PAY				**1,940**
SALARY TOTAL				**90,440**
BENEFITS				**40,863**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**131,303**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** PUBLIC INFORMATION OFFICER

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	265,219	287,462	287,347	302,641
OPERATING EXPENSES	42,283	41,771	35,484	44,358
CAPITAL OUTLAY	11,456	32,720	22,124	32,400
OTHER	-	-	-	-
TOTAL	**318,958**	**361,953**	**344,955**	**379,399**

ACCOUNT SUMMARY

SALARIES	181,764	190,655	192,700	203,555
OVERTIME	6,040	7,000	5,000	7,000
OTHER PAY	1,932	3,486	2,716	3,583
BENEFITS	75,483	86,321	86,931	88,503
PROFESSIONAL SERVICES	4,779	12,976	9,900	12,764
TRAINING & TRAVEL	315	1,000	1,628	2,200
UTILITIES	1,085	1,020	870	870
AUTO MAINTENANCE	563	500	600	700
OTHER MAINTENANCE	-	500	500	500
GAS & OIL	488	800	350	600
OTHER SUPPLIES	29,717	34,123	31,284	34,384
OTHER OPERATING COSTS	41,336	43,500	43,000	43,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	(36,000)	(52,648)	(52,648)	(50,660)
CAPITAL OUTLAY	11,456	32,720	22,124	32,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**318,958**	**361,953**	**344,955**	**379,399**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER | **ACCOUNT**
DIVISION: PUBLIC INFORMATION OFFICER | 0001-10-1040-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Manager of Communications and Public Information	1	0	1	66,546
Graphics Coordinator	1	0	1	52,956
Producer	1	0	1	41,827
Lead Producer	1	0	1	42,226
SALARY SUBTOTAL				**203,555**
OVERTIME				**7,000**
OTHER PAY				**3,583**
SALARY TOTAL				**214,138**
BENEFITS				**88,503**
TOTAL PERSONAL SERVICES	**4**	**0**	**4**	**302,641**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Graphics Generator	1,500	1,500
Laptop Computer	2,200	2,200
Field Production Switcher	2,500	2,500
Tripod	3,000	3,000
Personal Computer	4,000	4,000
Chamber Logo Sign	4,200	4,200
Media Server	15,000	15,000
TOTAL	**32,400**	**32,400**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** ECONOMIC DEVELOPMENT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	105,093	114,969	115,468	114,366
OPERATING EXPENSES	239,132	450,588	453,108	393,395
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**344,225**	**565,557**	**568,576**	**507,761**

ACCOUNT SUMMARY

SALARIES	78,407	85,553	85,553	84,847
OVERTIME	-	-	-	-
OTHER PAY	156	150	150	-
BENEFITS	26,530	29,266	29,765	29,519
PROFESSIONAL SERVICES	263,650	460,900	464,900	388,500
TRAINING & TRAVEL	90	5,372	4,742	5,117
UTILITIES	1,010	1,020	870	870
AUTO MAINTENANCE	2,482	1,050	550	550
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	446	600	350	500
OTHER SUPPLIES	6,878	15,070	15,120	25,805
OTHER OPERATING COSTS	-	1,000	1,000	22,500
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	(35,424)	(34,424)	(34,424)	(50,447)
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**344,225**	**565,557**	**568,576**	**507,761**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER | **ACCOUNT**
DIVISION: ECONOMIC DEVELOPMENT | 0001-10-1060-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Economic Development Director	1	0	1	84,847
SALARY SUBTOTAL				**84,847**
OVERTIME				**-**
OTHER PAY				**-**
SALARY TOTAL				**84,847**
BENEFITS				**29,519**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**114,366**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	120,991	-	-	-
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**120,991**	**-**	**-**	**-**

ACCOUNT SUMMARY

SALARIES	83,002	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	2,446	-	-	-
BENEFITS	35,543	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**120,991**	**-**	**-**	**-**

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CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** GENERAL GOVERNMENT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	1,579,931	750,000	1,500,000	1,000,000
CAPITAL OUTLAY	-	-	-	-
OTHER	24,118,244	19,683,406	22,250,887	20,232,982
TOTAL	**25,698,175**	**20,433,406**	**23,750,887**	**21,232,982**

ACCOUNT SUMMARY

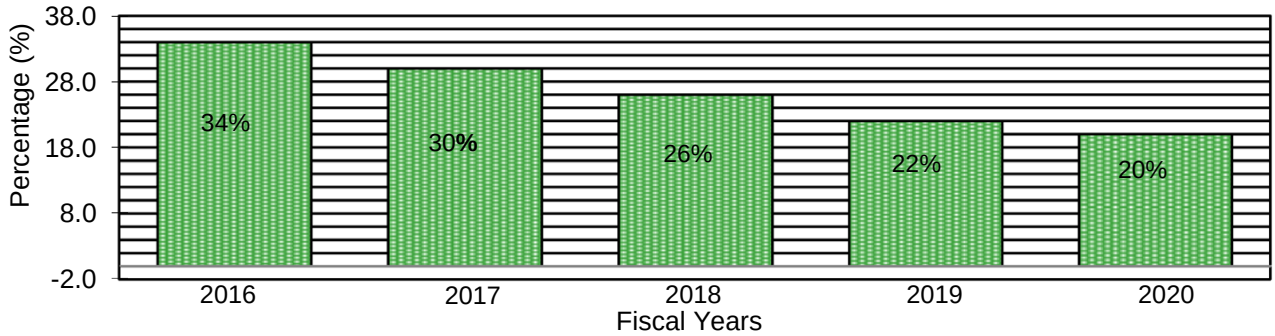
SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	1,579,931	750,000	1,500,000	1,000,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	376,831	400,000	252,744	20,000
TRANSFER TO OTHER FUNDS	666,959	671,720	671,720	670,860
RESERVES	23,074,454	18,611,686	21,326,423	19,542,122
TOTAL	**25,698,175**	**20,433,406**	**23,750,887**	**21,232,982**

BAD DEBT EXPENSE

Detail of Other Operating Costs	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATED 2015	BUDGET 2016
Bad Debt Expense	$ 1,579,931	$ 750,000	$ 1,500,000	$ 1,000,000
TOTAL	**$ 1,579,931**	**$ 750,000**	**$ 1,500,000**	**$ 1,000,000**

Comparison of Bad Debt Expense to Revenue	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATED 2015	BUDGET 2016
Ambulance Billings	$ 3,427,544	$ 3,350,000	$ 3,256,405	$ 3,337,200
Less: Bad Debt Expense	(1,579,931)	(750,000)	(1,500,000)	(1,000,000)
NET REVENUE	**$ 1,847,613**	**$ 2,600,000**	**$ 1,756,405**	**$ 2,337,200**

PROJECTED GENERAL FUND RESERVES
AS A PERCENTAGE OF BUDGET



In the past, it was the City's policy to maintain ten percent of the General Fund's annual budget in reserves. However, based upon recommendations from the City's financial auditors, the policy has been revised to reflect a reserve of 20%. In forecasting the revenues and expenditures in the five-year Capital Plan each year, total projected sources and uses are balanced to the degree necessary to adhere to this policy. Shown above are the percentages of reserves as compared to total appropriations. Based upon current revenue and expenditure projections, reserves will be approximately 20% in FY 2020. Therefore, staff will continue to monitor the economic climate as well as legislative changes over the next several years to ensure that revenues will be sufficient to maintain a 20% reserve.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY ATTORNEY **DIVISION(S):** CITY ATTORNEY, MUNICIPAL COURT CLERK

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	390,218	495,355	420,358	557,467
OPERATING EXPENSES	109,865	305,819	254,376	244,418
CAPITAL OUTLAY	-	2,200	2,200	1,100
OTHER	-	-	-	-
TOTAL	**500,083**	**803,374**	**676,934**	**802,985**

DUTIES AND FUNCTIONS

The City Attorney provides legal advice to the City Commission, City Manager, various boards and staff personnel. The City Attorney prepares, reviews and approves all ordinances and resolutions submitted for Commission action and approves all contracts, agreements and documents executed on behalf of the City. Other duties and responsibilities include preparation of deeds, contracts, and leases, attendance at all officially constituted meetings of the City Commission and attendance at work sessions. The City Attorney's Office also includes the City Prosecutor which prosecutes for municipal violations and such.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Number of Ordinances Adopted	18	15	20
Number of Resolutions Adopted	32	30	30

GOALS AND OBJECTIVES

Listed below are the City Attorney Department's goals and objectives adopted for the coming year.

Practice preventative law on behalf of the City.

Provide legal oversight for all City functions.

Provide timely and efficient handling of legal matters concerning the City in accordance with the law.

Provide legal advice and general counsel.

Represent the City in all court actions.

Prepare legal documents.

Represent the interests of the City in legislative forums.

Review legislative and administrative materials.

Assist the City's Lobbyist in their efforts to communicate the position of the City to the legislative bodies.

Represent the City at appropriate forums.

Handle all public inquiries relative to the City's ordinances, policies, and procedures.

Provide information, research and/or guide the caller or visitor to the proper City department or provide them with the contact information to another local, state or federal agency.

Participate in annexation plan.

Assist City staff in evaluating the enclaves and identified properties for annexation and developing plans to proceed.

Assist in the procedures to complete annexation of identified properties.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY ATTORNEY **DIVISION:** CITY ATTORNEY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	346,993	443,629	368,044	503,084
OPERATING EXPENSES	96,208	272,648	227,616	217,658
CAPITAL OUTLAY	-	2,200	2,200	1,100
OTHER	-	-	-	-
TOTAL	**443,201**	**718,477**	**597,860**	**721,842**

ACCOUNT SUMMARY

SALARIES	262,844	335,977	265,632	372,517
OVERTIME	-	-	-	-
OTHER PAY	868	4,460	4,010	4,458
BENEFITS	83,281	103,192	98,402	126,109
PROFESSIONAL SERVICES	133,016	280,000	240,000	230,400
TRAINING & TRAVEL	4,261	7,400	7,400	10,000
UTILITIES	1,930	1,932	1,900	3,132
AUTO MAINTENANCE	986	1,500	1,750	1,500
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	4,189	4,500	2,400	3,200
OTHER SUPPLIES	22,386	40,000	36,850	35,925
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	9,108	10,931	10,931	13,031
INDIRECT COSTS	(79,668)	(73,615)	(73,615)	(79,530)
CAPITAL OUTLAY	-	2,200	2,200	1,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**443,201**	**718,477**	**597,860**	**721,842**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY ATTORNEY | **ACCOUNT**
DIVISION: CITY ATTORNEY | 0001-05-0510-514

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
City Attorney	1	0	1	169,357
Administrative Secretary	1	0	1	34,367
Assistant City Attorney	1	0	1	70,000
Deputy City Attorney	1	0	1	98,793
SALARY SUBTOTAL				**372,517**
OVERTIME				**-**
OTHER PAY				**4,458**
SALARY TOTAL				**376,975**
BENEFITS				**126,109**
TOTAL PERSONAL SERVICES	**4**	**0**	**4**	**503,084**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,100	1,100
TOTAL	**1,100**	**1,100**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY ATTORNEY **DIVISION:** MUNICIPAL COURT CLERK

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	43,225	51,726	52,314	54,383
OPERATING EXPENSES	13,657	33,171	26,760	26,760
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**56,882**	**84,897**	**79,074**	**81,143**

ACCOUNT SUMMARY

SALARIES	32,989	34,309	34,645	35,694
OVERTIME	119	-	-	-
OTHER PAY	78	150	300	-
BENEFITS	10,039	17,267	17,369	18,689
PROFESSIONAL SERVICES	9,133	27,000	21,000	21,000
TRAINING & TRAVEL	-	-	-	-
UTILITIES	257	1,044	660	660
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	4,267	5,127	5,100	5,100
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**56,882**	**84,897**	**79,074**	**81,143**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY ATTORNEY | **ACCOUNT**
DIVISION: CITY ATTORNEY | 0001-05-0520-514

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Municipal Court Clerk	1	0	1	35,694
SALARY SUBTOTAL				**35,694**
OVERTIME				**-**
OTHER PAY				**-**
SALARY TOTAL				**35,694**
BENEFITS				**18,689**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**54,383**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: FINANCE

DIVISION(S): FINANCE, PURCHASING
TRANSFERS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	926,929	1,035,190	1,000,857	1,071,507
OPERATING EXPENSES	5,613,155	5,468,651	5,430,151	5,485,373
CAPITAL OUTLAY	12,922	22,900	22,866	35,350
OTHER	961,158	1,496,359	1,534,887	1,432,949
TOTAL	**7,514,164**	**8,023,100**	**7,988,761**	**8,025,179**

DUTIES AND FUNCTIONS

The Finance Department is responsible for all financial records of the City. Activities include purchasing, paying the City's bills, collecting revenue, payroll processing and reporting, administering the debt service funds, investing idle funds, maintaining fixed asset records and preparing monthly financial reports. The Department also prepares the annual financial report and the annual budget.

The Transfers Division records interfund transfers and General Fund's payments for services provided by the Central Services Fund. It also records transfers to the FMHA Bond Fund for debt service. In addition, transfers are recorded for matching funds on various grants.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Investment Return	0.21%	0.23%	0.25%
Number of Payroll Disbursements	19,091	19,100	19,200
Vendor Disbursement Transactions Processed	20,836	20,000	20,100
Purchase Orders Issued	2,193	1,500	1,900
Formal Bids Processed	18	34	30

GOALS AND OBJECTIVES

Listed below are the Finance Department's goals and objectives adopted for the coming year.

Address all new professional accounting standards to ensure City's compliance with the latest regulations.

Assess the impact of various Government Accounting Standards Board (GASB) pronouncements – specifically GASB 68-Reporting for Pensions (an Amendment of GASB 27).

Continue to remain current with regulatory changes (i.e. IRS and FLSA) associated with payroll and other tax/payroll accounting issues.

Work in conjunction with all departments that receive grant funding to maintain compliance with all grant related regulations both at the state and federal levels to ensure funding for future grants.

Provide for more customer friendly oriented services to both internal and external customers of Kissimmee.

Continue to work with the Information Technology and Personnel Departments to implement the Innoprise HR portal application and assist with training to the end users as needed.

In conjunction with the Information Technology Department finalize the workflow process for the following internal forms: training and travel, journal entry and budget adjustments/transfers.

Business Systems Administrator will begin a formal program designed to provide training to end users for all Innoprise application upgrades.

Ensure the financial sustainability of the City over the next five years.

Continue to focus on effectively managing operational expenses while working with the Personnel Department to maintain competitive benefits such as health insurance and pension. Working with the City Manager's office, develop a budget that provides for further employee compensation as well as potential funding for property acquisitions, road improvements and redevelopment project(s).

In conjunction with the City's Financial Advisor and the City Manager's Office, continue to take advantage of borrowing opportunities to fund large capital projects and/or refinancing opportunities that would lower existing debt service costs.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** FINANCE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	826,397	924,494	889,968	1,005,229
OPERATING EXPENSES	173,449	170,859	133,529	172,522
CAPITAL OUTLAY	12,922	21,700	21,666	34,100
OTHER	-	-	-	-
TOTAL	**1,012,768**	**1,117,053**	**1,045,163**	**1,211,851**

ACCOUNT SUMMARY

SALARIES	598,256	653,749	621,000	709,233
OVERTIME	-	500	200	500
OTHER PAY	11,228	10,415	10,415	10,071
BENEFITS	216,913	259,830	258,353	285,425
PROFESSIONAL SERVICES	235,188	243,866	210,000	235,458
TRAINING & TRAVEL	689	5,298	3,300	7,526
UTILITIES	1,251	1,580	1,724	1,976
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	180	500	250	500
GAS & OIL	-	-	-	-
OTHER SUPPLIES	21,971	20,500	19,400	22,000
OTHER OPERATING COSTS	2,286	3,400	3,140	3,700
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	16,140	15,839	15,839	19,986
INDIRECT COSTS	(104,256)	(120,124)	(120,124)	(118,624)
CAPITAL OUTLAY	12,922	21,700	21,666	34,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,012,768**	**1,117,053**	**1,045,163**	**1,211,851**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FINANCE | **ACCOUNT**
DIVISION: FINANCE | 0001-20-2010-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	119,619
Assistant Director	2	0	2	169,267
Accounting Manager	1	0	1	56,806
Accountant	2	0	2	82,452
Payroll Analyst	1	0	1	52,000
Accounting Technician	2	1	3	100,139
Grant Writer	1	0	1	50,719
Business Systems Administrator	1	0	1	78,231
SALARY SUBTOTAL				**709,233**
OVERTIME				**500**
OTHER PAY				**10,071**
SALARY TOTAL				**719,804**
BENEFITS				**285,425**
TOTAL PERSONAL SERVICES	**11**	**1**	**12**	**1,005,229**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer (2)	3,100	3,100
Network Laser Printer	3,500	3,500
Personal Computer (4)	5,000	5,000
Imaging Scanner	6,500	6,500
Fixed Asset Scan Gun (4)	16,000	16,000
TOTAL	**34,100**	**34,100**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** PURCHASING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	100,532	110,696	110,889	66,278
OPERATING EXPENSES	1,609	5,205	4,035	5,205
CAPITAL OUTLAY	-	1,200	1,200	1,250
OTHER	-	-	-	-
TOTAL	**102,141**	**117,101**	**116,124**	**72,733**

ACCOUNT SUMMARY

SALARIES	68,880	71,646	71,658	45,254
OVERTIME	-	100	100	100
OTHER PAY	712	1,000	1,000	400
BENEFITS	30,940	37,950	38,131	20,524
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	106	1,650	850	1,650
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	345	1,555	1,435	1,555
OTHER OPERATING COSTS	1,158	2,000	1,750	2,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	-
CAPITAL OUTLAY	-	1,200	1,200	1,250
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**102,141**	**117,101**	**116,124**	**72,733**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FINANCE | **ACCOUNT**
DIVISION: PURCHASING | 0001-20-2020-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Procurement Coordinator	1	0	1	45,254
Purchasing Technician	1	(1)	0	-
SALARY SUBTOTAL				**45,254**
OVERTIME				**100**
OTHER PAY				**400**
SALARY TOTAL				**45,754**
BENEFITS				**20,524**
TOTAL PERSONAL SERVICES	**2**	**(1)**	**1**	**66,278**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,250	1,250
TOTAL	**1,250**	**1,250**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** TRANSFERS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	5,438,097	5,292,587	5,292,587	5,307,646
CAPITAL OUTLAY	-	-	-	-
OTHER	961,158	1,496,359	1,534,887	1,432,949
TOTAL	**6,399,255**	**6,788,946**	**6,827,474**	**6,740,595**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	5,438,097	5,292,587	5,292,587	5,307,646
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	961,158	1,496,359	1,534,887	1,432,949
RESERVES	-	-	-	-
TOTAL	**6,399,255**	**6,788,946**	**6,827,474**	**6,740,595**

CHARGES BY OTHER FUNDS

Charges made by other funds to General Fund are composed of charges from the Central Services Fund for services. In FY 2015, the charge from the Community Redevelopment Fund (CRA) for the tax increment payment is budgeted as a transfer to other funds. The following shows those charges by fiscal year:

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Warehouse	$ 735,588	$ 816,363	$ 816,363	$ 724,215
Facilities Maintenance	2,439,420	2,610,014	2,610,014	2,648,216
Information Technology	1,727,520	1,866,210	1,866,210	1,935,215
CRA Increment	535,569	-	-	-
TOTAL	$ 5,438,097	$ 5,292,587	$ 5,292,587	$ 5,307,646

TRANSFER TO OTHER FUNDS

From General Fund, transfers are made to other funds for several purposes. A transfer is made to the FMHA Bond Fund for debt service payments. In addition, transfers are made to various law enforcement grant funds that require the City to provide matching dollars. A transfer is made to the Building Fund each year for administrative services that are provided by Building employees for the benefit of the General Fund. A transfer is also made to the Local Option Gas Tax Fund for the pavement management program. Lastly, a transfer is made to the CRA Fund for the tax increment payment.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
FMHA Bonds	$ 45,015	$ 44,480	$ 44,480	$ 44,795
Justice Assistance Grant	213,051	206,802	246,354	247,633
Building Fund	30,000	41,000	41,000	35,000
Local Option Gas Tax Fund	500,000	500,000	500,000	500,000
CRA Increment	-	600,021	598,997	605,521
Local Option Sales Tax Fund	-	90,000	90,000	-
Miscellaneous Funds	173,092	14,056	14,056	-
TOTAL	$ 961,158	$ 1,496,359	$ 1,534,887	$ 1,432,949

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** PLANNING, COMMUNITY REDEVLOPMENT AGENCY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	985,079	1,247,381	1,153,316	1,260,737
OPERATING EXPENSES	228,013	497,703	481,653	581,393
CAPITAL OUTLAY	36,812	174,713	170,463	7,100
OTHER	-	-	-	-
TOTAL	**1,249,904**	**1,919,797**	**1,805,432**	**1,849,230**

DUTIES AND FUNCTIONS

Principle activities of the Planning and Zoning Division of the Development Services Department include: the development and updating of the Comprehensive Plan which serves as a guide for the physical development of the City; coordinating the City's development review process; enforcement of the land development regulations; transportation concurrency and impact fees; providing staff support to the Planning Advisory Board, Historic Preservation Board, Code Enforcement Board, Board of Adjustment, Development Review Committee and Housing Advisory Board; preparation of long and short range plans and special reports; and administration of various governmental grant programs, including the Community Development Block Grant, that are designed to aid the citizens of Kissimmee.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Development Review Committee Cases	218	230	245
Code Enforcement Cases	3,811	4,000	4,000
Walk-in Customers Served	2,016	2,100	2,200

GOALS AND OBJECTIVES

Listed below are the Development Services Department's goals and objectives adopted for the coming year.

Pursue strategic purchase of property as necessary to spur targeted redevelopment activity.

Determine areas and specific properties that would be ideal candidates for purchase.

Determine funding sources and level of funding available.

Work with City Attorney's office to develop land acquisition process.

Pursue annexation of unincorporated enclaves and areas with target annexation area boundary.

Develop target annexation area.

Work with Osceola County on an annexation inter-local agreement.

Develop policies and incentives that would make annexation into the City more desirable.

East Kissimmee (Sensor City Sector) Master plan.

Develop strategy and optional area for the Plan.

Review Vine Street overlay to determine compatibility and integration of master plan.

Explore creation of an entity that provides alternative funding mechanisms for redevelopment projects.

Research available entities and mechanisms other than CRAs that can be used to achieve goal.

Seek direction from City Commission to determine which methods are to be implemented.

Continue to improve Development Services processes and methods, become more efficient and customer service friendly, and insure the Building division is self-sustaining.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** PLANNING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	985,079	1,084,003	1,057,427	1,091,473
OPERATING EXPENSES	228,013	497,703	481,653	581,393
CAPITAL OUTLAY	36,812	174,713	170,463	7,100
OTHER	-	-	-	-
TOTAL	**1,249,904**	**1,756,419**	**1,709,543**	**1,679,966**

ACCOUNT SUMMARY

SALARIES	690,858	745,345	721,208	753,692
OVERTIME	1,633	2,500	2,000	2,500
OTHER PAY	11,863	12,782	11,050	11,207
BENEFITS	280,725	323,376	323,169	324,074
PROFESSIONAL SERVICES	145,570	402,087	400,035	474,225
TRAINING & TRAVEL	4,546	6,595	4,000	6,095
UTILITIES	4,136	4,740	4,000	4,740
AUTO MAINTENANCE	8,075	7,578	9,000	11,078
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	13,751	16,000	10,000	12,939
OTHER SUPPLIES	23,604	28,465	22,380	32,220
OTHER OPERATING COSTS	9,239	12,000	12,000	12,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	19,092	20,238	20,238	28,096
CAPITAL OUTLAY	36,812	174,713	170,463	7,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,249,904**	**1,756,419**	**1,709,543**	**1,679,966**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES — **ACCOUNT**
DIVISION: PLANNING — 0001-25-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	103,505
Planner II	1	0	1	42,846
Administrative Secretary	1	0	1	44,835
Secretary	2	0	2	59,461
Senior Planner	3	0	3	189,340
Code Enforcement Officer	3	0	3	127,666
Chief Code Enforcement Officer	1	0	1	59,888
Assistant Director	1	0	1	87,300
Planner I	1	0	1	38,851
SALARY SUBTOTAL				**753,692**
OVERTIME				**2,500**
OTHER PAY				**11,207**
SALARY TOTAL				**767,399**
BENEFITS				**324,074**
TOTAL PERSONAL SERVICES	**14**	**0**	**14**	**1,091,473**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Personal Computer	1,300		1,300
Performance Workstation	2,000		2,000
Semi Rugged Laptop Computer	3,800		3,800
Transit Circulator	400,000	400,000	
TOTAL	**407,100**	**400,000**	**7,100**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** COMMUNITY REDEVELOPMENT AGENCY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	163,378	95,889	169,264
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**-**	**163,378**	**95,889**	**169,264**

ACCOUNT SUMMARY

SALARIES	-	115,299	50,000	120,356
OVERTIME	-	-	-	-
OTHER PAY	-	450	450	400
BENEFITS	-	47,629	45,439	48,508
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**163,378**	**95,889**	**169,264**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES — **ACCOUNT**
DIVISION: COMMUNITY REDEVELOPMENT AGENCY — 0001-25-2550-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
CRA Director	1	0	1	78,000
Administrative Assistant	1	0	1	42,356
SALARY SUBTOTAL				**120,356**
OVERTIME				**-**
OTHER PAY				**400**
SALARY TOTAL				**120,756**
BENEFITS				**48,508**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**169,264**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: POLICE

DIVISION(S): CHIEF, SUPPORT SERVICES, PATROL, CRIMINAL INVESTIGATION, COMMUNICATIONS, SPECIALIZED PATROL

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	15,669,279	17,518,499	16,850,940	17,490,204
OPERATING EXPENSES	1,935,689	2,204,895	2,176,417	2,217,317
CAPITAL OUTLAY	1,043,490	1,507,384	1,487,879	1,062,800
OTHER	-	-	-	-
TOTAL	**18,648,458**	**21,230,778**	**20,515,236**	**20,770,321**

DUTIES AND FUNCTIONS

The Kissimmee Police Department is committed to providing superior law enforcement services to the community. The department's functions are to protect and serve the residents of the community and the general public in the most efficient and effective manner possible. This will be accomplished by encouraging citizen involvement in cooperative efforts to prevent criminal activity; detecting criminal activity; arresting and prosecuting criminals; controlling traffic flow; investigating and analyzing traffic crashes with a view toward eliminating causative factors; and to generally preserve the peace of the community by addressing quality of life issues from a law enforcement perspective.

In addition to the operations reflected in the sections which are funded within the General Fund, the budgets for the Police 2nd Dollar Assessment Fund, State Law Enforcement Trust Fund, Federal Law Enforcement Trust Fund, School Crossing Guard Trust Fund and various grant funds are administered by the PoliceDepartment.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Calls for Law Enforcement Services	138,842	136,066	138,787
Criminal Arrests	2,498	2,500	2,550
Traffic Citations Issued	9,435	9,800	10,000
Response Time for Priority Calls (Minutes)	3:42	3:42	3:42
Clearance Rate %	25.2	27.0	28.0

GOALS AND OBJECTIVES

Listed below are the Police Department's goals and objectives adopted for the coming year.

Continue to utilize intelligence led policing strategies to enhance proactive policing efforts and improve efficiency of police operations.

> Stay on top of current and emerging technologies; review, evaluate, recommend, and implement new ideas to address a changing and ever evolving world and criminals; create research and development committee to make recommendations to staff.

Continue to focus on the professional development of department personnel to ensure effective strategies for succession planning are established and maintained.

Invest in employing Crime Prevention Through Environmental Design (CPTED) strategies throughout the City to address the perception of crime and livability issues.

Improve security to the communications center.

Hire to full staffing within communications center.

Improve security to the Police Department facility.

Improve citizen access to police records; enable customers to pay at the Police Department for alarm fees, overdue parking tickets and red light camera tickets.

Identify and target available resources to address crime trends and patterns.

Promote excellence as the only acceptable standard of performance.

In order to continue to attract high quality commercial and residential growth and enhance the quality of life for residents and visitors to our community, staff must reduce the perception of disorder and the fear of crime.

Expand crime analysis capabilities to allow a shift to a more predictive model for crime suppression and deterrence.

Training and development of police personnel.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** OFFICE OF THE POLICE CHIEF

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	644,359	964,622	929,294	960,737
OPERATING EXPENSES	48,964	64,279	54,086	59,596
CAPITAL OUTLAY	6,542	26,202	26,202	28,000
OTHER	-	-	-	-
TOTAL	**699,865**	**1,055,103**	**1,009,582**	**1,048,333**

ACCOUNT SUMMARY

SALARIES	416,181	429,137	430,873	445,105
OVERTIME	3,144	20,735	5,000	5,250
OTHER PAY	9,769	258,450	260,000	272,100
BENEFITS	215,265	256,300	233,421	238,282
PROFESSIONAL SERVICES	1,215	-	500	2,240
TRAINING & TRAVEL	4,517	9,039	9,014	9,039
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	30	500	392	375
GAS & OIL	-	-	-	-
OTHER SUPPLIES	43,202	54,740	44,180	47,942
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	6,542	26,202	26,202	28,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**699,865**	**1,055,103**	**1,009,582**	**1,048,333**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: OFFICE OF THE POLICE CHIEF | 0001-30-3010-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Chief	1	0	1	108,208
Deputy Chief	1	0	1	99,161
Administrative Secretary	2	0	2	81,273
Public Information Officer	1	0	1	48,163
Internal Affairs Officer (Corporal)	1	0	1	63,944
Fiscal Specialist	1	0	1	44,356
SALARY SUBTOTAL				**445,105**
OVERTIME				**5,250**
OTHER PAY				**272,100**
SALARY TOTAL				**722,455**
BENEFITS				**238,282**
TOTAL PERSONAL SERVICES	**7**	**0**	**7**	**960,737**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
SWAT Entry Rifle (2)	3,000		3,000
SWAT Entry Vest (10)	25,000		25,000
Police Firearms Range	500,000	500,000	
TOTAL	**528,000**	**500,000**	**28,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** SUPPORT SERVICES

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	981,691	1,159,818	1,116,922	1,111,636
OPERATING EXPENSES	1,576,616	1,758,877	1,765,673	1,737,847
CAPITAL OUTLAY	374,016	392,975	390,496	330,000
OTHER	-	-	-	-
TOTAL	**2,932,323**	**3,311,670**	**3,273,091**	**3,179,483**

ACCOUNT SUMMARY

SALARIES	622,231	712,527	702,326	729,576
OVERTIME	3,152	10,280	4,000	4,200
OTHER PAY	14,391	5,700	8,782	3,000
BENEFITS	341,917	431,311	401,814	374,860
PROFESSIONAL SERVICES	81,591	81,249	103,000	103,950
TRAINING & TRAVEL	4,242	8,305	8,300	8,305
UTILITIES	98,431	124,518	124,000	124,518
AUTO MAINTENANCE	441,687	411,114	450,000	453,290
OTHER MAINTENANCE	8,927	14,568	14,500	11,318
GAS & OIL	474,216	488,508	450,000	478,600
OTHER SUPPLIES	100,114	224,024	217,548	134,234
OTHER OPERATING COSTS	67,466	68,220	66,954	74,824
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	299,942	338,371	331,371	348,808
CAPITAL OUTLAY	374,016	392,975	390,496	330,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**2,932,323**	**3,311,670**	**3,273,091**	**3,179,483**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: SUPPORT SERVICES | 0001-30-3020-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Captain	1	0	1	90,292
Sergeant	1	0	1	78,394
Police Officer	1	0	1	46,800
Accreditation Specialist (part-time)	1	0	1	20,107
Administrative Services Supervisor	1	0	1	45,912
Clerk Technician II	10	0	10	300,100
Clerk Technician (part-time)	1	0	1	14,179
Purchasing Technician	1	0	1	32,206
Background Investigator	1	0	1	52,933
Training Coordinator	1	0	1	48,653
SALARY SUBTOTAL				**729,576**
OVERTIME				**4,200**
OTHER PAY				**3,000**
SALARY TOTAL				**736,776**
BENEFITS				**374,860**
TOTAL PERSONAL SERVICES	**19**	**0**	**19**	**1,111,636**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Smart Treadmill	4,000	4,000
Rapid Identification System	6,000	6,000
Mobile Digital Computer (2)	7,000	7,000
Personal Computer (30)	54,000	54,000
Portable Radio (18)	70,000	70,000
Mobile Digital Computer (35)	189,000	189,000
TOTAL	**330,000**	**330,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** PATROL

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	6,337,214	6,717,117	6,533,778	6,971,589
OPERATING EXPENSES	163,236	121,442	125,407	117,499
CAPITAL OUTLAY	545,302	964,740	947,791	659,800
OTHER	-	-	-	-
TOTAL	**7,045,752**	**7,803,299**	**7,606,976**	**7,748,888**

ACCOUNT SUMMARY

SALARIES	3,603,509	3,661,822	3,833,677	3,966,234
OVERTIME	163,540	232,960	175,000	257,208
OTHER PAY	358,146	388,913	362,495	404,110
BENEFITS	2,212,019	2,433,422	2,162,606	2,344,037
PROFESSIONAL SERVICES	1,987	1,440	1,440	2,640
TRAINING & TRAVEL	2,722	4,095	4,096	7,517
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	10,366	10,366	5,991
GAS & OIL	-	-	-	-
OTHER SUPPLIES	152,695	105,541	102,505	101,351
OTHER OPERATING COSTS	250	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	5,582	-	7,000	-
CAPITAL OUTLAY	545,302	964,740	947,791	659,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**7,045,752**	**7,803,299**	**7,606,976**	**7,748,888**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: PATROL | 0001-30-3030-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Captain	1	0	1	96,280
Lieutenant	4	0	4	336,883
Sergeant	7	0	7	515,600
Corporal	8	0	8	495,665
Police Officer	49	0	49	2,236,761
Community Service Officer	5	0	5	199,368
Auxiliary Officer (unpaid)	5	0	5	-
Patrol Support Specialist	1	0	1	33,155
Park Ranger	2	0	2	52,522
SALARY SUBTOTAL				**3,966,234**
OVERTIME				**257,208**
OTHER PAY				**404,110**
SALARY TOTAL				**4,627,552**
BENEFITS				**2,344,037**
TOTAL PERSONAL SERVICES	**82**	**0**	**82**	**6,971,589**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Ranger Golf Cart	10,000	10,000
Patrol Vehicle (18)	649,800	649,800
TOTAL	**659,800**	**659,800**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** CRIMINAL INVESTIGATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	2,536,146	2,693,183	2,653,555	2,737,939
OPERATING EXPENSES	80,257	128,026	107,361	189,480
CAPITAL OUTLAY	116,060	109,492	109,417	28,000
OTHER	-	-	-	-
TOTAL	**2,732,463**	**2,930,701**	**2,870,333**	**2,955,419**

ACCOUNT SUMMARY

SALARIES	1,492,298	1,567,839	1,611,161	1,675,011
OVERTIME	84,054	90,800	90,000	129,906
OTHER PAY	62,772	15,825	35,000	7,300
BENEFITS	897,022	1,018,719	917,394	925,722
PROFESSIONAL SERVICES	9,203	32,500	18,500	32,500
TRAINING & TRAVEL	28,202	28,982	27,767	28,982
UTILITIES	626	648	648	648
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	1,156	5,250	4,000	5,250
GAS & OIL	-	-	-	-
OTHER SUPPLIES	35,545	51,111	47,761	113,065
OTHER OPERATING COSTS	5,525	9,535	8,685	9,035
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	116,060	109,492	109,417	28,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**2,732,463**	**2,930,701**	**2,870,333**	**2,955,419**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: CRIMINAL INVESTIGATIONS | 0001-30-3040-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Captain	1	0	1	99,139
Lieutenant	1	0	1	81,674
Sergeant	2	0	2	154,534
Corporal	2	0	2	129,476
Police Officer	16	0	16	782,580
Community Service Officer	2	0	2	95,309
Crime Analyst	2	0	2	100,966
Crime Scene Technician	3	0	3	103,070
Secretary	1	0	1	39,881
Evidence Technician	2	0	2	75,419
Clerical Typist (part-time)	1	0	1	12,963
SALARY SUBTOTAL				**1,675,011**
OVERTIME				**129,906**
OTHER PAY				**7,300**
SALARY TOTAL				**1,812,217**
BENEFITS				**925,722**
TOTAL PERSONAL SERVICES	**33**	**0**	**33**	**2,737,939**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Heavy Volume Color Laser Printer	1,500	1,500
High Resolution Digital Camera (2)	6,500	6,500
Video Storage Unit	20,000	20,000
TOTAL	**26,500**	**26,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** COMMUNICATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,771,169	2,110,387	1,848,007	2,141,958
OPERATING EXPENSES	20,943	25,175	25,445	29,755
CAPITAL OUTLAY	-	10,128	10,128	12,000
OTHER	-	-	-	-
TOTAL	**1,792,112**	**2,145,690**	**1,883,580**	**2,183,713**

ACCOUNT SUMMARY

SALARIES	1,069,901	1,288,279	1,048,413	1,312,710
OVERTIME	163,349	141,438	141,438	145,938
OTHER PAY	29,251	31,600	25,000	26,200
BENEFITS	508,668	649,070	633,156	657,110
PROFESSIONAL SERVICES	-	-	1,350	-
TRAINING & TRAVEL	2,227	7,750	7,700	5,617
UTILITIES	4,889	4,680	4,680	4,680
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	5,473	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	6,130	8,425	7,715	15,378
OTHER OPERATING COSTS	2,224	4,320	4,000	4,080
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	10,128	10,128	12,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,792,112**	**2,145,690**	**1,883,580**	**2,183,713**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: COMMUNICATIONS | 0001-30-3050-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Shift Supervisor	4	0	4	199,769
Telecommunicator	25	0	25	885,128
Call Taker	5	0	5	141,413
Telecommunicator (part-time)	2	0	2	33,489
Communications Manager	1	0	1	52,911
SALARY SUBTOTAL				**1,312,710**
OVERTIME				**145,938**
OTHER PAY				**26,200**
SALARY TOTAL				**1,484,848**
BENEFITS				**657,110**
TOTAL PERSONAL SERVICES	**37**	**0**	**37**	**2,141,958**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Communications Center Security	12,000	12,000
TOTAL	**12,000**	**12,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** SPECIALIZED PATROL

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	3,398,700	3,873,372	3,769,384	3,566,345
OPERATING EXPENSES	45,673	107,096	98,445	83,140
CAPITAL OUTLAY	1,570	3,847	3,845	5,000
OTHER	-	-	-	-
TOTAL	**3,445,943**	**3,984,315**	**3,871,674**	**3,654,485**

ACCOUNT SUMMARY

SALARIES	1,917,943	2,249,885	2,325,164	2,261,546
OVERTIME	112,465	153,172	117,850	137,004
OTHER PAY	90,990	19,410	43,000	6,310
BENEFITS	1,277,302	1,450,905	1,283,370	1,161,485
PROFESSIONAL SERVICES	(14,205)	13,804	13,218	12,268
TRAINING & TRAVEL	2,276	17,408	18,112	13,986
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	6,786	9,650	9,150	8,900
GAS & OIL	-	-	-	-
OTHER SUPPLIES	50,816	66,234	57,965	47,986
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	1,570	3,847	3,845	5,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**3,445,943**	**3,984,315**	**3,871,674**	**3,654,485**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE | **ACCOUNT**
DIVISION: SPECIALIZED PATROL | 0001-30-3060-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Captain	1	0	1	91,712
Lieutenant	1	0	1	81,696
Sergeant	3	0	3	226,340
Corporal	4	0	4	266,116
Police Officer	22	0	22	1,044,474
Community Service Officer	3	0	3	122,800
Parking Enforcement Specialist	1	0	1	28,470
Parking Enforcement Specialist (part-time)	1	0	1	13,809
Civilian Crossing Guard Supervisor (part-time)	1	(1)	0	-
Civilian Crossing Guard Supervisor	0	1	1	35,360
School Crossing Guard (part-time)	42	2	44	304,200
Traffic Enforcement Officer (part-time)	2	0	2	46,569
SALARY SUBTOTAL				**2,261,546**
OVERTIME				**137,004**
OTHER PAY				**6,310**
SALARY TOTAL				**2,404,860**
BENEFITS				**1,161,485**
TOTAL PERSONAL SERVICES	**81**	**2**	**83**	**3,566,345**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Surveillance Equipment	5,000	5,000
TOTAL	**5,000**	**5,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: FIRE **DIVISION(S):** ADMINISTRATION, OPERATIONS, PREVENTION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	9,100,202	9,920,588	9,913,873	10,060,680
OPERATING EXPENSES	1,335,898	1,529,358	1,497,188	1,580,434
CAPITAL OUTLAY	339,189	338,900	317,054	380,700
OTHER	-	-	-	-
TOTAL	**10,775,289**	**11,788,846**	**11,728,115**	**12,021,814**

DUTIES AND FUNCTIONS

The City of Kissimmee Fire Department (KFD) provides fire protection, fire inspections, fire suppression, emergency medical care, hazardous materials response and an assortment of other emergency response and non-emergency activities to the citizens and visitors to the City of Kissimmee. It is KFD's mission to responsibly protect life and property in our community through a highly trained and well equipped emergency response system. KFD strives to prevent injuries as well as loss of life and property through an all-hazards public education program.

KFD responds to more than 10,000 calls for service a year with the majority being requests for Emergency Medical Services (EMS). EMS response saves lives, reduces suffering and speeds recovery from injury and illness by delivering basic and advanced life support pre-hospital care as part of a community based emergency medical system.

The Fire Department budget is funded through the City's General Fund, medical transport revenue, and federal and state grants.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Total Alarms	11,875	12,468	13,091
Fire Inspections	1,686	1,770	1,858
Plan Reviews	846	888	932
Fire Calls	244	256	268
Emergency Medical Service	9,863	10,356	10,873
Other Calls	1,768	1,856	1,948

GOALS AND OBJECTIVES

Listed below are the Fire Department's goals and objectives adopted for the coming year.

Enhance the health, wellness, and safety of department personnel.

Implement an annual firefighter physical assessment program to include medical screenings.

Implement a comprehensive physical fitness program as a required component of the department's overall training.

Evaluation of traffic preemption intersection system.

Reinforce the positive perception of the department through improved fire prevention and public safety awareness.

Ensure adequate resources are allocated to establish an annual fire inspection program for commercial and multi-family occupancies as well as assist the existing fire prevention personnel with increasing construction related activities.

Monitor the implementation of the 'Compliance Engine' program.

Revise the customer feedback program to include an on-line submittal process.

Improve emergency response operations while maintaining the City's ISO Class 1 status through a highly skilled workforce that is continuously training for high risk/low frequency events.

Enhance service delivery by adding a rescue unit to reduce response times.

Develop a 'standard of cover' using continuous data analysis systems and NFPA 1710 Standard for the Organization and Deployment of Fire & EMS Resources as a guideline.

Increase organizational effectiveness, accountability and communications while maintaining fiscal responsibility.

Realign existing staff with organizational needs and responsibilities.

Implement a week-long Lieutenants Academy based largely on the Countywide Fire Operations Command Manual currently under development.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FIRE **DIVISION:** ADMINISTRATION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,091,887	1,021,664	1,059,989	1,012,571
OPERATING EXPENSES	453,238	481,818	485,907	484,924
CAPITAL OUTLAY	10,439	42,477	42,134	50,800
OTHER	-	-	-	-
TOTAL	**1,555,564**	**1,545,959**	**1,588,030**	**1,548,295**

ACCOUNT SUMMARY

SALARIES	713,477	645,522	673,353	675,505
OVERTIME	5,128	2,932	6,500	3,261
OTHER PAY	17,660	16,289	14,995	11,833
BENEFITS	355,622	356,921	365,141	321,972
PROFESSIONAL SERVICES	185,719	192,606	192,606	193,889
TRAINING & TRAVEL	6,365	11,591	11,591	13,338
UTILITIES	28,171	23,976	23,976	23,976
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	14,468	15,411	21,900	16,200
GAS & OIL	-	-	-	-
OTHER SUPPLIES	45,091	47,215	44,815	49,878
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	173,424	191,019	191,019	187,643
CAPITAL OUTLAY	10,439	42,477	42,134	50,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,555,564**	**1,545,959**	**1,588,030**	**1,548,295**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FIRE | **ACCOUNT**
DIVISION: ADMINISTRATION | 0001-35-3510-522

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Chief	1	0	1	106,048
Deputy Chief	1	0	1	99,386
Administrative Assistant	1	0	1	51,896
Logistics Manager	1	0	1	55,455
Billing/Insurance Specialist	1	0	1	44,835
Emergency Medical Services Chief	1	0	1	90,001
Emergency Medical Services Lieutenant	1	0	1	79,130
Training Lieutenant	1	0	1	76,825
Clerk Technician	2	0	2	57,840
Logistics Technician (part-time)	1	0	1	14,089
SALARY SUBTOTAL				**675,505**
OVERTIME				**3,261**
OTHER PAY				**11,833**
SALARY TOTAL				**690,599**
BENEFITS				**321,972**
TOTAL PERSONAL SERVICES	**11**	**0**	**11**	**1,012,571**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (3)	3,800	3,800
Copier	6,300	6,300
Mobile Digital Computer (2)	8,700	8,700
Sport Utility Vehicle	32,000	32,000
TOTAL	**50,800**	**50,800**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FIRE **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	8,008,315	8,733,627	8,687,095	8,889,950
OPERATING EXPENSES	882,660	1,039,763	1,003,680	1,086,113
CAPITAL OUTLAY	328,750	295,323	273,828	328,600
OTHER	-	-	-	-
TOTAL	**9,219,725**	**10,068,713**	**9,964,603**	**10,304,663**

ACCOUNT SUMMARY

SALARIES	4,458,704	4,906,325	4,796,489	5,153,977
OVERTIME	707,997	598,950	680,000	681,141
OTHER PAY	185,622	269,389	225,000	223,598
BENEFITS	2,655,992	2,958,963	2,985,606	2,831,234
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	24,259	121,782	110,937	111,509
UTILITIES	-	-	-	-
AUTO MAINTENANCE	234,842	251,800	242,000	251,800
OTHER MAINTENANCE	41,247	58,145	56,645	60,657
GAS & OIL	143,864	150,000	110,000	147,160
OTHER SUPPLIES	437,866	457,156	484,156	514,987
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	582	880	(58)	-
CAPITAL OUTLAY	328,750	295,323	273,828	328,600
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**9,219,725**	**10,068,713**	**9,964,603**	**10,304,663**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FIRE | **ACCOUNT**
DIVISION: OPERATIONS | 0001-35-3520-522

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Battalion Chief	3	0	3	273,681
Lieutenant	15	0	15	1,111,762
Engineer	15	0	15	881,711
Firefighter/Paramedic	32	0	32	1,569,578
Firefighter/Emergency Medical Technician	25	0	25	1,119,243
Health & Safety Officer	3	0	3	198,002
SALARY SUBTOTAL				**5,153,977**
OVERTIME				**681,141**
OTHER PAY				**223,598**
SALARY TOTAL				**6,058,716**
BENEFITS				**2,831,234**
TOTAL PERSONAL SERVICES	**93**	**0**	**93**	**8,889,950**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Rotary Saw	1,800		1,800
Personal Computer (2)	2,200		2,200
Chain/Vent Saw	3,000		3,000
3-Gas Meter for Hazardous Environments (3)	3,300		3,300
CPR Training Mannequin	4,000		4,000
Leg Press (2)	4,000		4,000
Elliptical Trainer	5,200		5,200
Forcible Entry Simulator	6,300		6,300
Station 12 Traffic Signal Enhancement	9,500		9,500
Fire/EMS Response Golf Cart	10,000		10,000
Fire Hose and Appliance	11,000		11,000
Thermal Imaging Camera (3)	12,000		12,000
Card Reading System	12,500		12,500
Traffic Control Pre-Emption/Opticom Emitter (5)	13,000		13,000
Tablet Computer (5)	21,500		21,500
Portable Radio (5)	31,000		31,000
Self Contained Breathing Apparatus Cylinder (35)	35,900		35,900
Traffic Control Pre-Emp/Opticom Apparatus (16)	70,400		70,400
Self Contained Breathing Apparatus (14)	72,000		72,000
Rescue Unit	165,000	165,000	
Heavy Rescue Pumper	635,000	635,000	
TOTAL	**328,600**	**800,000**	**328,600**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FIRE **DIVISION:** PREVENTION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	165,297	166,789	158,159
OPERATING EXPENSES	-	7,777	7,601	9,397
CAPITAL OUTLAY	-	1,100	1,092	1,300
OTHER	-	-	-	-
TOTAL	**-**	**174,174**	**175,482**	**168,856**

ACCOUNT SUMMARY

SALARIES	-	93,169	92,745	96,933
OVERTIME	-	592	2,500	4,315
OTHER PAY	-	3,086	2,474	1,710
BENEFITS	-	68,450	69,070	55,201
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	532	532	779
UTILITIES	-	1,200	1,200	2,160
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	6,045	5,869	6,458
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	1,100	1,092	1,300
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**174,174**	**175,482**	**168,856**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FIRE — **ACCOUNT**
DIVISION: PREVENTION — 0001-35-3530-522

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Fire Inspector	2	0	2	96,933
SALARY SUBTOTAL				**96,933**
OVERTIME				**4,315**
OTHER PAY				**1,710**
SALARY TOTAL				**102,958**
BENEFITS				**55,201**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**158,159**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,300	1,300
TOTAL	**1,300**	**1,300**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS DIVISION(S): DIRECTOR, ENGINEERING, STREET MAINT, TRAFFIC

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	2,284,101	2,604,449	2,509,327	2,578,587
OPERATING EXPENSES	2,243,852	2,207,579	2,117,587	2,170,498
CAPITAL OUTLAY	257,414	229,512	222,267	729,950
OTHER	-	-	-	-
TOTAL	**4,785,367**	**5,041,540**	**4,849,181**	**5,479,035**

DUTIES AND FUNCTIONS

The Public Works Department is responsible for the design, construction and maintenance of the streets and drainage systems. The Engineering Division prepares specifications and designs for municipal projects, reviews municipal projects engineered by others, conducts reviews of all site and subdivision developments and implements stormwater compliance. The Streets Division is responsible for street repairs, guard rails, tree maintenance, mowing of City right-of-ways and State contracted areas and special projects. Traffic Engineering constructs and maintains traffic signals within the City and unincorporated Osceola County as well as maintains street markings and signage and conducts Maintenance of Traffic and traffic counts. In addition, the Public Works Department manages the Sanitation Fund, Stormwater Utility Fund and projects funded through the Paving Assessment, Local Option Gas Tax, Transportation Impact Fee and Mobility Fee Funds. Some capital items are funded by the Local Option Sales Tax Fund.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Miles of Paved Streets	155	156	155
Miles of Unpaved Streets	1.2	1.2	1.2
Construction Funds (000s)	$7,000	$7,000	$7,000
Traffic Signal Maintenance*	187	187	187
Beacon Maintenance*	92	92	92
Traffic Activated Sign*	24	24	24
Pavement Markings (miles)	8.8	8.8	8.8
Grants Received	$4,000,000	$3,000,000	$4,000,000
Right-of-Way Permits Issued	146	180	140
Development Review Committee Plans Reviewed	26	50	40

*** County-wide**

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives adopted for the coming year.

Promote team member safety, excellence, and enhance the work environment.

Implement a department wide succession plan and focus on emerging leaders in the department.

Implement new hardware and software programs to improve communications and to track operational progress within the department.

Provide sufficient transportation capacity by planning, financing and constructing a cohesive transportation network.

Construct projects that are vital to the City's transportation network and serve as a link to other roadways and pedestrian ways.

Coordinate maintenance of the Community Redevelopment Agency (CRA) downtown area with the Parks and Recreation Department.

Coordinate maintenance of downtown and newly renovated Lakefront Park. Secure funding for these services.

Continue upgrade of Americans with Disabilities Act (ADA) mats throughout City.

Continue to replace ADA mats throughout the City to comply with the American with Disabilities Act Standards, provide safer pedestrian travel, and reduce liabilities.

Implement new maintenance schedule for pressure washing and painting walls on Thacker Avenue, Martin Luther King Phase II and Cascade Wall.

Continue to look at possibilities of re-organizing operations to include this maintenance.

Maintain and develop City facilities, infrastructure and neighborhood improvements.

Improve Fleet division.

Implement vehicle replacement schedule.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** DIRECTOR

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	316,549	355,883	335,354	356,348
OPERATING EXPENSES	82,588	98,376	99,985	99,213
CAPITAL OUTLAY	-	1,250	1,250	1,400
OTHER	-	-	-	-
TOTAL	**399,137**	**455,509**	**436,589**	**456,961**

ACCOUNT SUMMARY

SALARIES	230,732	252,468	232,047	257,931
OVERTIME	-	200	200	200
OTHER PAY	10,551	11,553	11,553	7,287
BENEFITS	75,266	91,662	91,554	90,930
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	980	2,460	2,460	3,110
UTILITIES	2,268	2,572	2,520	2,076
AUTO MAINTENANCE	1,468	1,006	1,450	1,450
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	2,120	800	1,200	1,200
OTHER SUPPLIES	2,024	2,841	3,658	3,658
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	73,728	88,697	88,697	87,719
CAPITAL OUTLAY	-	1,250	1,250	1,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**399,137**	**455,509**	**436,589**	**456,961**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: DIRECTOR | 0001-45-4510-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	108,160
Assistant Director	1	0	1	112,066
* Assistant Director of Operations	0	0	0	8,112
Administrative Secretary	1	0	1	29,593

* Position split 10/10/40/40% with General Fund/ Gas Tax/Sanitation/Stormwater; headcount in Sanitation Fund

SALARY SUBTOTAL				**257,931**
OVERTIME				**200**
OTHER PAY				**7,287**
SALARY TOTAL				**265,418**
BENEFITS				**90,930**
TOTAL PERSONAL SERVICES	**3**	**0**	**3**	**356,348**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	1,400	1,400
TOTAL	**1,400**	**1,400**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** ENGINEERING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	363,122	386,442	388,338	397,679
OPERATING EXPENSES	97,366	107,344	105,082	110,327
CAPITAL OUTLAY	25,958	45,674	41,072	528,500
OTHER	-	-	-	-
TOTAL	**486,446**	**539,460**	**534,492**	**1,036,506**

ACCOUNT SUMMARY

SALARIES	247,989	256,838	257,807	268,261
OVERTIME	952	3,000	3,000	3,000
OTHER PAY	7,103	6,423	6,558	6,670
BENEFITS	107,078	120,181	120,973	119,748
PROFESSIONAL SERVICES	43,516	65,929	65,929	64,000
TRAINING & TRAVEL	3,087	3,450	3,450	3,450
UTILITIES	3,313	3,056	3,056	3,356
AUTO MAINTENANCE	9,833	7,113	7,113	8,313
OTHER MAINTENANCE	-	3,150	3,150	3,950
GAS & OIL	14,483	14,000	12,000	12,000
OTHER SUPPLIES	23,134	10,646	10,384	15,258
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	25,958	45,674	41,072	528,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**486,446**	**539,460**	**534,492**	**1,036,506**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: ENGINEERING — 0001-45-4520-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Construction Manager	1	0	1	82,282
Construction Coordinator	1	0	1	64,344
Construction Inspector	2	0	2	74,688
Lead Construction Inspector	1	0	1	46,947
SALARY SUBTOTAL				**268,261**
OVERTIME				**3,000**
OTHER PAY				**6,670**
SALARY TOTAL				**277,931**
BENEFITS				**119,748**
TOTAL PERSONAL SERVICES	**5**	**0**	**5**	**397,679**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Personal Computer (2)	2,500		2,500
3/4 Ton Pick-up Truck	26,000		26,000
Neighborhood Improvement Program	50,000	50,000	
John Young Parkway: Portage/Vine	500,000		500,000
TOTAL	**578,500**	**50,000**	**528,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STREET MAINTENANCE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	951,473	1,099,816	1,057,681	1,072,040
OPERATING EXPENSES	878,461	969,246	923,216	954,294
CAPITAL OUTLAY	70,286	39,500	36,924	27,900
OTHER	-	-	-	-
TOTAL	**1,900,220**	**2,108,562**	**2,017,821**	**2,054,234**

ACCOUNT SUMMARY

SALARIES	580,753	652,363	614,077	643,398
OVERTIME	6,042	5,000	4,090	5,000
OTHER PAY	9,843	13,261	11,743	10,389
BENEFITS	354,835	429,192	427,771	413,253
PROFESSIONAL SERVICES	13,414	14,134	16,634	14,008
TRAINING & TRAVEL	4,073	2,885	2,885	5,226
UTILITIES	623,681	672,564	648,221	661,356
AUTO MAINTENANCE	112,168	109,890	103,478	102,000
OTHER MAINTENANCE	25,667	51,578	47,453	49,000
GAS & OIL	36,539	40,000	33,000	40,000
OTHER SUPPLIES	62,754	78,055	71,417	82,604
OTHER OPERATING COSTS	-	140	100	100
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	165	-	28	-
CAPITAL OUTLAY	70,286	39,500	36,924	27,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,900,220**	**2,108,562**	**2,017,821**	**2,054,234**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: STREET MAINTENANCE | 0001-45-4530-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Superintendent	1	0	1	61,689
Foreman	1	0	1	41,166
Lead Foreman	1	0	1	22,694
Heavy Equipment Operator	2	0	2	67,360
Equipment Operator II	5	0	5	167,310
Equipment Operator I	3	0	3	91,096
Secretary	1	0	1	27,624
Clerk Technician	1	0	1	26,062
Utility Worker	4	0	4	107,339
Herbicide Specialist	1	0	1	31,058
SALARY SUBTOTAL				**643,398**
OVERTIME				**5,000**
OTHER PAY				**10,389**
SALARY TOTAL				**658,787**
BENEFITS				**413,253**
TOTAL PERSONAL SERVICES	**20**	**0**	**20**	**1,072,040**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Laptop Computer	1,400		1,400
Personal Computer (2)	2,500		2,500
Utility Trailer (2)	5,000		5,000
All Terrain Vehicle	7,000		7,000
Light Tower	12,000		12,000
Mowing Tractor	85,000	85,000	
Bucket Truck	145,000	145,000	
TOTAL	**257,900**	**230,000**	**27,900**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** TRAFFIC ENGINEERING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	652,957	762,308	727,954	752,520
OPERATING EXPENSES	1,185,437	1,032,613	989,304	1,006,664
CAPITAL OUTLAY	161,170	143,088	143,021	172,150
OTHER	-	-	-	-
TOTAL	**1,999,564**	**1,938,009**	**1,860,279**	**1,931,334**

ACCOUNT SUMMARY

SALARIES	395,614	459,636	428,917	453,201
OVERTIME	17,290	14,300	14,870	14,900
OTHER PAY	18,330	22,545	19,750	21,208
BENEFITS	221,723	265,827	264,417	263,211
PROFESSIONAL SERVICES	796,832	807,887	780,000	783,620
TRAINING & TRAVEL	2,804	7,995	5,463	8,538
UTILITIES	37,856	38,739	37,733	39,682
AUTO MAINTENANCE	34,756	32,388	39,000	35,000
OTHER MAINTENANCE	19,748	23,950	20,200	20,700
GAS & OIL	24,308	25,800	17,200	21,000
OTHER SUPPLIES	88,808	91,104	89,708	93,374
OTHER OPERATING COSTS	180,325	4,750	-	4,750
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	161,170	143,088	143,021	172,150
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,999,564**	**1,938,009**	**1,860,279**	**1,931,334**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: TRAFFIC ENGINEERING — 0001-45-4540-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Superintendent	1	0	1	76,675
Traffic Technician	6	0	6	220,335
Foreman	1	0	1	58,200
Utility Worker	1	0	1	25,545
Secretary	1	0	1	35,424
Senior Sign and Striping Technician	1	0	1	37,022
SALARY SUBTOTAL				**453,201**
OVERTIME				**14,900**
OTHER PAY				**21,208**
SALARY TOTAL				**489,309**
BENEFITS				**263,211**
TOTAL PERSONAL SERVICES	**11**	**0**	**11**	**752,520**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Portable Radio	4,000		4,000
Signal Uninterrupted Power Supply	4,150		4,150
Controller w/Communications (2)	7,000		7,000
Wide Area Infrared Heater	9,400		9,400
Permanent Count Station	10,000		10,000
Cabinet/Controller 8 Phase	10,350		10,350
LED Edge-Lit Sign (6)	12,750		12,750
Video Imaging Vehicle Detection System	15,500		15,500
Data Line Connection	20,000		20,000
Variable Message Board (2)	39,000		39,000
Thermoplastic Premelter	40,000		40,000
Striping Truck Chassis	60,800	60,800	
Traffic Signal: Denn John/Mill Slough	165,000	165,000	
TOTAL	**397,950**	**225,800**	**172,150**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PARKS & RECREATION

DIVISION(S): ADMINISTRATION, PARKS AQUATIC CENTER, RECREATION, CEMETERY, PUBLIC VENUES

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	3,323,355	3,938,928	3,692,952	4,353,249
OPERATING EXPENSES	1,288,503	1,647,326	1,597,417	1,661,104
CAPITAL OUTLAY	210,599	479,125	477,761	492,100
OTHER	-	-	-	-
TOTAL	**4,822,457**	**6,065,379**	**5,768,130**	**6,506,453**

DUTIES AND FUNCTIONS

The Parks and Recreation Department was reorganized in 2015. The reorganization included moving the Public Facilities Division that is responsible for all City owned buildings and structures including construction, renovations and maintenance into Public Works & Engineering and creating a new Events & Venues Division. This division is responsible for public venues, reservations, grant administration, oversight and event logistics. The Administration Division provides support services and management oversight for internal services such as personnel, financial, procurement, contract administration and construction services. The Parks & Public Lands Division is responsible for management and maintenance of all public parks, grounds, courts and athletic fields throughout the City. This division also provides support for public events and special projects. The Recreation & Leisure Services Division creates, conducts and is responsible for all recreational programs, classes and athletic programs. The Parks and Recreation Department is typically funded by the General Fund, Local Option Sales Tax Fund and the Recreation Impact Fee Fund.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Parks and Public Lands Acreage	836	836	836
Recreation Program Participants	18,000	18,500	19,000
Athletic Program Participants	5,000	5,250	5,500
Aquatic Program Participants	24,000	24,250	24,500
Special Event Participants	70,000	90,000	95,000
Civic Center Pass Participants	325	450	455
Community House Rentals	156/64/2	160/80/2	180/85/3
Civic Center/Gov Use/Fee Waivers	86/69/4	109/82/3	100/82/2
Arena Rentals/COK Use/Waivers	64/33/1	116/81/1	100/90/2
Park Rentals/COK Use/Waivers	50/11/8	55/18/9	60/20/10
Pavilion Rentals	721	872	900
Structural Units Maintained	144	144	144

GOALS AND OBJECTIVES

Listed below are the Parks and Recreation Department's goals and objectives adopted for the coming year.

Expand Volunteers in Parks (VIP) Program; work with the City's Public Information Office and investigate grant opportunities to develop anti-litter campaign in Lakefront Park.

Purchase equipment or hire a contractor for Lakefront Park shoreline cleaning and de-littering.

Assist City departments with Hansel Plant, Toho Square, and Civic Center parking garage projects on an as needed basis.

Assist with the purchase and relocation of the Steffee House located adjacent to the Lakefront overflow parking lot.

Enhance arts and festivals with the downtown district inclusive of Lakefront Park.

Increase funding for City festivals to enhance quality.

Create request for proposals (RFP) to attract festival promoters.

Hire additional staff to support increasing number of events and festivals in City owned park property.

Standardize regulations for all organizations for events and festivals.

Enhance cultural art activities.

Provide Wi-Fi for City parks.

Institute remote, mobile technology to better manage park operations.

Research upgrades to either Wi-Fi or fiber optic system.

Plan for opening of Kissimmee Trail.

Hire appropriate staff to manage and maintain Kissimmee Trail.

Purchase necessary equipment to maintain Kissimmee Trail.

Work with local partners to enhance Kissimmee Trail.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** ADMINISTRATION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	480,056	544,783	481,957	523,312
OPERATING EXPENSES	142,056	143,051	140,243	147,370
CAPITAL OUTLAY	2,179	-	-	2,500
OTHER	-	-	-	-
TOTAL	**624,291**	**687,834**	**622,200**	**673,182**

ACCOUNT SUMMARY

SALARIES	345,293	383,255	324,081	382,008
OVERTIME	-	-	-	-
OTHER PAY	12,271	12,238	12,238	11,413
BENEFITS	122,492	149,290	145,638	129,891
PROFESSIONAL SERVICES	3,196	2,170	-	420
TRAINING & TRAVEL	-	100	100	730
UTILITIES	33,955	33,703	33,700	34,030
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	2,959	3,840	3,205	3,060
OTHER OPERATING COSTS	594	600	600	600
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	101,352	102,638	102,638	108,530
CAPITAL OUTLAY	2,179	-	-	2,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**624,291**	**687,834**	**622,200**	**673,182**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: ADMINISTRATION | 0001-50-5010-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	123,558
Assistant Director	1	0	1	87,390
Administrative Secretary	1	0	1	30,023
Secretary	1	0	1	27,624
Administrative Assistant	1	0	1	48,163
Construction Project Inspector (part-time)	1	0	1	65,250
SALARY SUBTOTAL				**382,008**
OVERTIME				**-**
OTHER PAY				**11,413**
SALARY TOTAL				**393,421**
BENEFITS				**129,891**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**523,312**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION REC IMP	SALES TAX	THIS DIVISION
Personal Computer	1,100			1,100
Laptop Computer	1,400			1,400
Fortune Road Bleacher Shade Canopy	22,000	22,000		
Aquatic Climbing Wall	30,000	30,000		
Aquatic Center Pavilion	30,000	30,000		
Pool Resurface: Competition Pool	75,000		75,000	
Shingle Creek Regional Trail Land Acquisition	250,000	250,000		
Lakefront Park	8,500,000		8,500,000	
TOTAL	**8,909,500**	**332,000**	**8,575,000**	**2,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** PARKS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,598,854	1,831,198	1,737,288	1,958,085
OPERATING EXPENSES	423,148	582,847	551,375	578,630
CAPITAL OUTLAY	179,007	362,657	379,451	451,400
OTHER	-	-	-	-
TOTAL	**2,201,009**	**2,776,702**	**2,668,114**	**2,988,115**

ACCOUNT SUMMARY

SALARIES	1,060,488	1,154,987	1,071,058	1,227,080
OVERTIME	11,660	16,500	12,000	13,750
OTHER PAY	15,695	18,983	15,575	13,125
BENEFITS	511,011	640,728	638,655	704,130
PROFESSIONAL SERVICES	-	131,840	125,000	-
TRAINING & TRAVEL	148	2,135	1,875	3,400
UTILITIES	-	-	-	-
AUTO MAINTENANCE	103,593	86,905	86,900	86,315
OTHER MAINTENANCE	130,892	167,597	155,000	273,330
GAS & OIL	64,413	65,327	55,000	69,597
OTHER SUPPLIES	118,555	123,843	121,660	141,238
OTHER OPERATING COSTS	3,555	5,200	4,700	4,750
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	1,992	-	1,240	-
CAPITAL OUTLAY	179,007	362,657	379,451	451,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**2,201,009**	**2,776,702**	**2,668,114**	**2,988,115**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION — **ACCOUNT**
DIVISION: PARKS — 0001-50-5020-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Supervisor	1	0	1	62,544
Foreman	2	0	2	102,346
Lead Foreman	1	0	1	60,097
Equipment Operator I	3	0	3	121,978
Groundskeeper	19	2	21	549,452
Herbicide Specialist	1	0	1	30,450
Equipment Operator II	2	0	2	89,671
General Tradesworker	3	0	3	82,536
Secretary	1	0	1	42,695
Arborist	1	0	1	29,573
Ballfield Technician (part-time)	4	0	4	55,738
SALARY SUBTOTAL				**1,227,080**
OVERTIME				**13,750**
OTHER PAY				**13,125**
SALARY TOTAL				**1,253,955**
BENEFITS				**704,130**
TOTAL PERSONAL SERVICES	**38**	**2**	**40**	**1,958,085**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,100	1,100
Sidewalk Replacement	5,000	5,000
Park Entrance Gate	6,000	6,000
Pull Behind Blower	8,000	8,000
20x20 Event Tent (2)	8,000	8,000
Top Dresser	9,800	9,800
Portable Light Tower	12,000	12,000
15x15 Event Tent (4)	12,000	12,000
Portable Radio (3)	12,000	12,000
Safety Fencing Back Stop (4)	18,000	18,000
1/2 Ton Pick-up Truck	19,500	19,500
Equipment Trailer (2)	19,500	19,500
Basketball Court Resurface (6)	19,500	19,500
Denn John Storage Bin	20,000	20,000
Batwing Tractor	30,000	30,000
3/4 Ton Pick-up Truck	30,000	30,000
Dually Pick-up Truck	30,000	30,000
Mower (2)	32,000	32,000
Loader	35,000	35,000
Triplex Mower	36,000	36,000
Heavy Duty Non-Licensed Utility Vehicle (2)	38,000	38,000
Small Dump Truck	50,000	50,000
TOTAL	**451,400**	**451,400**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** AQUATIC CENTER

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	208,982	255,517	224,253	261,338
OPERATING EXPENSES	110,834	125,170	123,445	141,990
CAPITAL OUTLAY	2,469	39,352	40,156	11,400
OTHER	-	-	-	-
TOTAL	**322,285**	**420,039**	**387,854**	**414,728**

ACCOUNT SUMMARY

SALARIES	161,883	199,384	170,000	209,152
OVERTIME	1,021	250	250	250
OTHER PAY	1,560	1,725	1,850	-
BENEFITS	44,518	54,158	52,153	51,936
PROFESSIONAL SERVICES	68,637	73,290	74,000	84,544
TRAINING & TRAVEL	1,400	1,400	1,400	1,575
UTILITIES	-	-	-	-
AUTO MAINTENANCE	870	900	800	900
OTHER MAINTENANCE	13,529	17,720	17,000	20,925
GAS & OIL	611	1,530	900	1,250
OTHER SUPPLIES	23,347	28,230	27,285	30,136
OTHER OPERATING COSTS	2,440	2,100	2,060	2,660
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	2,469	39,352	40,156	11,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**322,285**	**420,039**	**387,854**	**414,728**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: AQUATIC CENTER | 0001-50-5030-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Aquatic Coordinator	1	0	1	37,030
Lifeguard II (part-time)	1	0	1	8,556
Lifeguard I (part-time)	15	0	15	109,138
Aquatic Center Technician	1	0	1	25,547
Facility Attendant (part-time)	3	0	3	28,881
SALARY SUBTOTAL				**209,152**
OVERTIME				**250**
OTHER PAY				**-**
SALARY TOTAL				**209,402**
BENEFITS				**51,936**
TOTAL PERSONAL SERVICES	**21**	**0**	**21**	**261,338**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Exterior Shower	3,000	3,000
Copier	3,700	3,700
Shade Canopy	4,700	4,700
TOTAL	**11,400**	**11,400**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** RECREATION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	648,170	781,617	764,580	964,690
OPERATING EXPENSES	327,744	370,985	367,355	440,843
CAPITAL OUTLAY	12,946	39,700	21,489	4,800
OTHER	-	-	-	-
TOTAL	**988,860**	**1,192,302**	**1,153,424**	**1,410,333**

ACCOUNT SUMMARY

SALARIES	505,618	608,912	590,000	724,122
OVERTIME	1,968	1,740	1,700	1,850
OTHER PAY	3,108	5,743	3,935	942
BENEFITS	137,476	165,222	168,945	237,776
PROFESSIONAL SERVICES	226,610	250,296	250,000	288,777
TRAINING & TRAVEL	215	2,350	2,250	3,959
UTILITIES	-	-	-	-
AUTO MAINTENANCE	8,263	9,000	9,000	9,975
OTHER MAINTENANCE	325	1,350	1,300	3,200
GAS & OIL	9,095	7,500	7,500	11,220
OTHER SUPPLIES	71,154	86,789	83,605	105,937
OTHER OPERATING COSTS	10,852	13,700	13,700	17,775
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	1,230	-	-	-
CAPITAL OUTLAY	12,946	39,700	21,489	4,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**988,860**	**1,192,302**	**1,153,424**	**1,410,333**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: RECREATION | 0001-50-5040-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Recreation & Leisure Services Coordinator	3	0	3	112,171
Recreation & Leisure Services Manager	1	0	1	54,194
Recreation & Leisure Services Supervisor	1	0	1	44,592
Secretary	1	0	1	30,203
Facility Attendant (part-time)	4	0	4	35,621
Facility Attendant	1	0	1	23,838
Summer Camp Counselor (part-time)	25	0	25	94,380
Summer Site Director (part-time)	3	0	3	15,101
Bus Driver/Counselor (part-time)	2	0	2	26,770
Recreation Leader (part-time)	12	1	13	177,771
Recreation Specialist (part-time)	2	0	2	9,152
Recreation Coordinator (part-time)	2	(2)	0	-
Clerk Technician (part-time)	3	0	3	12,492
Recreation Specialist	0	3	3	87,837
SALARY SUBTOTAL				**724,122**
OVERTIME				**1,850**
OTHER PAY				**942**
SALARY TOTAL				**726,914**
BENEFITS				**237,776**
TOTAL PERSONAL SERVICES	**60**	**2**	**62**	**964,690**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,100	1,100
Copier	3,700	3,700
TOTAL	**4,800**	**4,800**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** CEMETERY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	49,134	53,856	53,887	56,520
OPERATING EXPENSES	40,635	42,368	41,914	42,868
CAPITAL OUTLAY	1,089	-	-	4,300
OTHER	-	-	-	-
TOTAL	**90,858**	**96,224**	**95,801**	**103,688**

ACCOUNT SUMMARY

SALARIES	30,282	30,739	31,392	34,882
OVERTIME	935	2,500	1,800	2,000
OTHER PAY	78	150	150	-
BENEFITS	17,839	20,467	20,545	19,638
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	614	1,000	750	750
OTHER MAINTENANCE	39,120	40,180	40,000	40,680
GAS & OIL	-	150	150	400
OTHER SUPPLIES	862	1,038	1,014	1,038
OTHER OPERATING COSTS	39	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	1,089	-	-	4,300
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**90,858**	**96,224**	**95,801**	**103,688**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: CEMETERY | 0001-50-5050-539

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Cemetery Coordinator	1	0	1	34,882
SALARY SUBTOTAL				**34,882**
OVERTIME				**2,000**
OTHER PAY				**-**
SALARY TOTAL				**36,882**
BENEFITS				**19,638**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**56,520**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Performance Workstation	1,800	1,800
Cremation Garden Entrance	2,500	2,500
TOTAL	**4,300**	**4,300**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** PUBLIC VENUES

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	338,159	471,957	430,987	589,304
OPERATING EXPENSES	244,086	382,905	373,085	309,403
CAPITAL OUTLAY	12,909	37,416	36,665	17,700
OTHER	-	-	-	-
TOTAL	**595,154**	**892,278**	**840,737**	**916,407**

ACCOUNT SUMMARY

SALARIES	240,197	323,299	285,000	410,186
OVERTIME	1,416	2,500	2,000	2,500
OTHER PAY	3,213	2,488	2,674	872
BENEFITS	93,333	143,670	141,313	175,746
PROFESSIONAL SERVICES	129,688	264,425	264,000	162,800
TRAINING & TRAVEL	70	-	410	3,343
UTILITIES	-	-	-	-
AUTO MAINTENANCE	3,592	3,000	3,000	3,000
OTHER MAINTENANCE	26,690	7,500	7,000	8,500
GAS & OIL	3,250	1,700	1,500	1,550
OTHER SUPPLIES	59,574	61,755	54,700	65,510
OTHER OPERATING COSTS	21,222	44,525	42,475	64,700
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	12,909	37,416	36,665	17,700
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**595,154**	**892,278**	**840,737**	**916,407**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: PUBLIC VENUES | 0001-50-5066-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Facility Attendant (part-time)	2	0	2	17,456
Secretary	1	0	1	31,666
Recreation Leader (part-time)	3	0	3	29,596
Recreation and Leisure Services Coordinator	3	0	3	116,803
Events & Venues Supervisor	1	0	1	39,633
Facility Technician	1	0	1	25,050
Recreation Coordinator (part-time)	1	0	1	17,630
Clerk Technician	1	0	1	25,544
Events & Venues Manager	1	0	1	65,034
Utility Worker	1	0	1	25,030
Event Technician (part-time)	0	2	2	16,744
SALARY SUBTOTAL				**410,186**
OVERTIME				**2,500**
OTHER PAY				**872**
SALARY TOTAL				**413,558**
BENEFITS				**175,746**
TOTAL PERSONAL SERVICES	**15**	**2**	**17**	**589,304**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (2)	2,200	2,200
Cardio Elliptical	2,500	2,500
Cardio Treadmill	3,000	3,000
Portable Sound System	10,000	10,000
TOTAL	**17,700**	**17,700**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PERSONNEL

DIVISION(S): PERSONNEL, GENERAL EMPLOYEE ORGANIZATION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	582,195	634,235	631,056	716,798
OPERATING EXPENSES	41,117	55,259	54,785	57,914
CAPITAL OUTLAY	1,112	-	-	7,450
OTHER	-	-	-	-
TOTAL	**624,424**	**689,494**	**685,841**	**782,162**

DUTIES AND FUNCTIONS

The Personnel Department is responsible for processing all employment applications; processing all employee benefit provisions; coordinating the training of personnel and assisting departments with policy decisions pertaining to employment. In addition, this Department handles workers compensation claims and payments and administers the general insurance and safety programs of the City. The Department also maintains budgetary control of the General Employee Organization and Self Insurance Funds. Administrative support is also provided by this office for the three Pension Boards.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Vacancies Filled	92	98	100
Workers Compensation Claims	90	80	75
Liability Claims	190	200	190
In-House Claims	239	224	220
Health Fair Participants	241	241	300
Safety Training	136	100	150
Internal HR Consultations	40	55	50

GOALS AND OBJECTIVES

Listed below are the Personnel and Risk Management Department's goals and objectives adopted for the coming year.

Continue developing the employee wellness center to assist in reducing medical costs.

Work with CareHere staff to identify potential partnerships with local outpatient health care facilities in an effort to reduce the cost of diagnostic testing.

Explore expanding the operating hours and increasing the number of physicians at the wellness center.

Explore providing specialty physician services (i.e. dermatology, gynecology, and orthopedics) on a monthly basis.

Continue applying Innoprise functionality to the Personnel and Risk Management department to enhance customer service and minimize staffing demands.

Include leave requests, personnel action forms, and hours entry in the employee portal to reduce processing time.

Explore the applicant tracking module to determine the advantages to utilizing the system versus the labor costs of maintaining the system.

Continue growing the City-wide training program for supervisors and future supervisors.

Establish a risk management component that includes retraining in incident reporting, safety awareness, and worker's compensation procedures.

Further supervisory awareness in the areas of people and financial management through department and/or City-wide training.

Implement the final portion of the pay and class study and establish ongoing benchmarks that best represent the City Commission/City Manager pay philosophy.

Review potential compensation pitfalls to recruitment and retention of top employees including parity adjustments, promotional increases, and mid-year changes in scope of position.

Review benefit values for potential improvement.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PERSONNEL **DIVISION:** PERSONNEL

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	582,195	634,235	631,056	716,798
OPERATING EXPENSES	20,428	28,459	19,919	20,364
CAPITAL OUTLAY	1,112	-	-	7,450
OTHER	-	-	-	-
TOTAL	**603,735**	**662,694**	**650,975**	**744,612**

ACCOUNT SUMMARY

SALARIES	408,364	431,051	425,514	492,286
OVERTIME	442	500	500	500
OTHER PAY	12,701	12,867	13,042	11,514
BENEFITS	160,688	189,817	192,000	212,498
PROFESSIONAL SERVICES	70,835	70,000	62,000	48,000
TRAINING & TRAVEL	-	10,320	10,000	27,000
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	4,814	5,655	5,435	6,435
OTHER OPERATING COSTS	5,211	5,850	5,850	5,850
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	10,188	9,978	9,978	12,409
INDIRECT COSTS	(70,620)	(73,344)	(73,344)	(79,330)
CAPITAL OUTLAY	1,112	-	-	7,450
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**603,735**	**662,694**	**650,975**	**744,612**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PERSONNEL **ACCOUNT**
DIVISION: PERSONNEL 0001-15-1510-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	123,558
Assistant Director	1	0	1	76,138
Risk Management Specialist	1	0	1	34,573
Clerk Technician (part-time)	2	0	2	25,713
Risk & Safety Coordinator	1	0	1	42,469
Pension Specialist	1	0	1	39,582
Benefit Specialist	1	0	1	51,208
Payroll Specialist	1	0	1	37,030
Clerk Technician	1	1	2	50,015
Intern	0	1	1	12,000
SALARY SUBTOTAL				**492,286**
OVERTIME				**500**
OTHER PAY				**11,514**
SALARY TOTAL				**504,300**
BENEFITS				**212,498**
TOTAL PERSONAL SERVICES	**10**	**2**	**12**	**716,798**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SELF INS	THIS DIVISION
Personal Computer	1,250	1,250	
Color Copier	3,700		3,700
Personal Computer (3)	3,750		3,750
Clinic Expansion	25,000	25,000	
TOTAL	**33,700**	**26,250**	**7,450**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PERSONNEL **DIVISION:** EMPLOYEE COMMITTEE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	20,689	26,800	34,866	37,550
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**20,689**	**26,800**	**34,866**	**37,550**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	20,689	26,800	34,866	37,550
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**20,689**	**26,800**	**34,866**	**37,550**

STORMWATER UTILITY FUND

Although administered as a Division of the Public Works Department, the Stormwater Utility is an enterprise fund operation that accounts separately for stormwater revenues and expenditures. Stormwater services are provided to both residential and commercial units. The stormwater utility fee is derived from an $8.21 per month fee for each equivalent residential unit (ERU). An ERU is defined as 2,404 square feet of impervious surface.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Stormwater Utility Fee	$ 4,461,358	$ 4,650,000	$ 4,600,000	$ 4,738,000
State Grant	-	500,000	500,000	-
Transfer from Other Funds	194,000	194,000	194,000	-
Interest Earnings	3,373	3,000	3,500	3,500
Miscellaneous	32,375	-	-	-
Subtotal	4,691,106	5,347,000	5,297,500	4,741,500
Fund Balance Carryover	1,374,133	1,898,433	1,773,829	777,613
TOTAL SOURCES	$ 6,065,239	$ 7,245,433	$ 7,071,329	$ 5,519,113
Personal Services	$ 1,885,420	$ 2,043,402	$ 1,950,380	$ 2,123,295
Other Expenditures	1,153,601	1,421,066	1,423,474	1,426,017
Capital Outlay	1,029,821	2,370,534	2,318,165	1,114,700
Transfer to Other Funds	222,568	604,197	601,697	236,900
Subtotal	4,291,410	6,439,199	6,293,716	4,900,912
Unrestricted Reserves	1,773,829	806,234	777,613	618,201
TOTAL USES	$ 6,065,239	$ 7,245,433	$ 7,071,329	$ 5,519,113

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION(S):** STORMWATER ENGINEERING
STORMWATER OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,885,420	2,043,402	1,950,380	2,123,295
OPERATING EXPENSES	1,153,601	1,421,066	1,423,474	1,426,017
CAPITAL OUTLAY	1,029,821	2,370,534	2,318,165	1,114,700
OTHER	1,996,397	1,410,431	1,379,310	855,101
TOTAL	**6,065,239**	**7,245,433**	**7,071,329**	**5,519,113**

DUTIES AND FUNCTIONS

The Stormwater Utility, comprised of two divisions within the Public Works Department, is responsible for Kissimmee's storm drainage system which receives waters from public and privately owned lands. The system includes open ditches, retention ponds and drainage pipes and structures. Funding for the Divisions is provided through a Stormwater Utility Fee.

The primary function of the Operations Division is to keep the system free of debris and maintained at its original design to ensure positive flow. The level of service determines the Community Flood Insurance Rating. Stormwater Engineering's primary function is to monitor water quality, review plans, maintain and enforce the stormwater ordinance to ensure all state and federal permit requirements are met and to administer the City's Flood Plain Management requirements in order to maintain the current Flood Insurance Rating of 7 (15% discount on flood insurance for City residents).

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Miles of pipes maintained	174	175	175
Total structures	12,353	12,500	12,500
Structures maintained	4,909	4,950	4,950
Miles of ditches maintained	34.9	34.9	34.9
Ponds maintained	73	74	74
Acres mowed each cycle	205.7	207	207
Street sweeping - lane miles	382.5	385	385
Water monitoring stations	16	16	16

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Stormwater Utility Fund that have been adopted for the coming year.

Promote team member safety, excellence, and enhance the work environment.

Implement a department wide succession plan and focus on emerging leaders in the department.

Implement new hardware and software programs to improve communications and track operational progress within the department.

Maintain and develop City facilities, infrastructure and neighborhood improvements.

Contract inspection of City owned signal mast arm structures, refinish mast arm assemblies, and install new signals at various locations.

Implement a new practice for billing a property owner for stormwater utility fees when the electric meter is removed or de-activated (vacant meter accounts).

Develop and implement a process for the collection of stormwater utility fees for vacant accounts.

Manage stormwater through water quality monitoring and compliance with the Environmental Protection Agency's (EPA) mandated NPDES Phase II permit.

Implement the Nutrient Reduction Plan regarding the impaired classification of Lake Tohopekaliga and support minimizing the effects of the upcoming total maximum daily load (TMDL) requirements, numeric nutrient criteria and new water management district rules.

Streamline, upgrade, and more efficiently monitor all current water quality sites through a review of all locations.

Develop a master stormwater pond program to achieve the Vine Street Corridor Study goal of increased density without requiring pond sites at each lot.

Improve public education and outreach to the City's customers.

Acquire major properties to spur targeted redevelopment activity.

Enhance development along Central Avenue and Robinson corridor and support the existing drainage systems downtown.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STORMWATER ENGINEERING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	339,926	440,602	387,023	478,912
OPERATING EXPENSES	406,353	521,978	522,414	463,452
CAPITAL OUTLAY	501,214	1,631,510	1,630,404	523,500
OTHER	-	91,922	91,922	-
TOTAL	**1,247,493**	**2,686,012**	**2,631,763**	**1,465,864**

ACCOUNT SUMMARY

SALARIES	235,977	308,168	257,919	324,106
OVERTIME	-	300	300	300
OTHER PAY	1,451	2,106	1,278	3,097
BENEFITS	102,498	130,028	127,526	151,409
PROFESSIONAL SERVICES	330,899	413,194	413,194	367,398
TRAINING & TRAVEL	5,118	10,398	10,398	10,850
UTILITIES	1,256	2,132	2,132	3,752
AUTO MAINTENANCE	3,027	2,000	2,000	2,000
OTHER MAINTENANCE	35,340	33,965	33,965	26,085
GAS & OIL	1,845	2,100	2,600	2,600
OTHER SUPPLIES	24,693	52,656	52,592	49,867
OTHER OPERATING COSTS	-	900	900	900
CHARGES BY OTHER FUNDS	4,175	4,633	4,633	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	501,214	1,631,510	1,630,404	523,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	91,922	91,922	-
RESERVES	-	-	-	-
TOTAL	**1,247,493**	**2,686,012**	**2,631,763**	**1,465,864**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: STORMWATER ENGINEERING — 4409-45-4520-538

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Stormwater Technician	2	0	2	94,172
Stormwater Inspector	1	0	1	32,611
Engineer III	1	0	1	52,576
Public Education Cordinator	1	0	1	35,974
* Financial Analyst	1	0	1	17,483
Engineering Coordinator	1	0	1	42,846
GIS Technician	1	0	1	48,444

* Position split 20/40/40% with
Gas Tax/Sanitation/Stormwater

SALARY SUBTOTAL				**324,106**
OVERTIME				**300**
OTHER PAY				**3,097**
SALARY TOTAL				**327,503**
BENEFITS				**151,409**
TOTAL PERSONAL SERVICES	**8**	**0**	**8**	**478,912**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Enviroscape Model	1,200	1,200
Performance Workstation (2)	4,000	4,000
Data Collection System	4,500	4,500
Modem Card (3)	5,300	5,300
Transducer Stage Meter (2)	5,500	5,500
Velocity Meter	8,700	8,700
Optical Oxygen Sensor (10)	19,300	19,300
Baffle Boxes	50,000	50,000
Master Stormwater Pond	125,000	125,000
Woodside Drainage Improvements	300,000	300,000
TOTAL	**523,500**	**523,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STORMWATER OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,545,494	1,602,800	1,563,357	1,644,383
OPERATING EXPENSES	747,248	899,088	901,060	962,565
CAPITAL OUTLAY	528,607	739,024	687,761	591,200
OTHER	1,996,397	1,318,509	1,287,388	855,101
TOTAL	**4,817,746**	**4,559,421**	**4,439,566**	**4,053,249**

ACCOUNT SUMMARY

SALARIES	963,721	976,463	940,948	1,019,399
OVERTIME	8,405	8,000	8,000	8,000
OTHER PAY	20,248	24,986	21,559	20,819
BENEFITS	553,120	593,351	592,850	596,165
PROFESSIONAL SERVICES	198,320	240,098	236,835	255,680
TRAINING & TRAVEL	8,262	7,215	8,675	5,789
UTILITIES	12,445	55,662	84,926	86,168
AUTO MAINTENANCE	251,998	249,850	242,000	238,000
OTHER MAINTENANCE	1,148	30,778	27,800	3,800
GAS & OIL	121,342	150,000	130,000	150,000
OTHER SUPPLIES	88,014	90,311	94,956	96,889
OTHER OPERATING COSTS	3,833	8,000	8,000	48,000
CHARGES BY OTHER FUNDS	-	-	-	4,110
INSURANCE	61,886	67,174	67,868	74,129
CAPITAL OUTLAY	528,607	739,024	687,761	591,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	222,568	512,275	509,775	236,900
RESERVES	1,773,829	806,234	777,613	618,201
TOTAL	**4,817,746**	**4,559,421**	**4,439,566**	**4,053,249**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: STORMWATER OPERATIONS — 4409-45-4550-538

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Foreman	2	0	2	112,168
Lead Foreman	1	0	1	56,715
Heavy Equipment Operator	5	0	5	190,344
Equipment Operator II	9	0	9	289,290
Equipment Operator I	2	0	2	72,617
Utility Worker	3	0	3	86,982
Superintendent	1	0	1	74,450
Secretary	1	0	1	42,739
Herbicide Specialist	1	0	1	36,099
Clerk Technician I	1	0	1	25,547
* Assistant Director of Operations	0	0	0	32,448
* Position split 10/10/40/40% with General Fund/ Gas Tax/Sanitation/Stormwater; headcount in Sanitation Fund.				
SALARY SUBTOTAL				**1,019,399**
OVERTIME				**8,000**
OTHER PAY				**20,819**
SALARY TOTAL				**1,048,218**
BENEFITS				**596,165**
TOTAL PERSONAL SERVICES	**26**	**0**	**26**	**1,644,383**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,100	1,100
Mower	18,000	18,000
Slip-line Program	100,000	100,000
Slope Mower	155,100	155,100
Vacuum Truck	317,000	317,000
TOTAL	**591,200**	**591,200**

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SANITATION FUND

Although administered as a Division of the Public Works Department, the Sanitation System is an enterprise fund operation which accounts separately for garbage and trash collection revenues and expenditures. In 2005, the Weld Shop operation was transferred to Sanitation along with associated revenues. The City's refuse service is basically residential and small commercial with large commercial containers handled via franchise. The franchise fee is considered a revenue stream in this fund. Garbage fees will increase to approximately $17 per month for residential service during FY 2016. Annual rates are adjusted for increases in fuel costs and the Consumer Price Index.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Franchise Fees	$ 661,494	$ 600,000	$ 661,000	$ 660,000
Garbage/Trash Fees	3,284,697	3,302,600	3,340,000	3,502,969
Special Pickup	246,703	250,000	245,000	246,400
Weld Shop Fees	391,248	381,000	381,000	381,000
Other Charges/Fees	77,780	80,000	80,000	80,000
Interest Earnings	1,507	1,500	2,000	2,000
Miscellaneous	171,771	71,000	84,000	82,500
Subtotal	4,835,200	4,686,100	4,793,000	4,954,869
Fund Balance Carryover	55,243	933,743	561,303	587,743
TOTAL SOURCES	$ 4,890,443	$ 5,619,843	$ 5,354,303	$ 5,542,612
Personal Services	$ 1,622,861	$ 1,724,195	$ 1,659,389	$ 1,819,593
Other Expenditures	1,806,514	1,927,469	1,949,080	2,003,755
Capital Outlay	527,315	980,072	771,013	1,027,850
Debt Service	155,578	4,300	155,578	142,613
Transfer to Other Funds	216,872	230,680	231,500	243,518
Subtotal	4,329,140	4,866,716	4,766,560	5,237,329
Unrestricted Reserves	561,303	753,127	587,743	305,283
TOTAL USES	$ 4,890,443	$ 5,619,843	$ 5,354,303	$ 5,542,612

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION(S):** SANITATION, WELD SHOP

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,622,861	1,724,195	1,659,389	1,819,593
OPERATING EXPENSES	1,806,514	1,927,469	1,949,080	2,003,755
CAPITAL OUTLAY	527,315	980,072	771,013	1,027,850
OTHER	933,753	988,107	974,821	691,414
TOTAL	**4,890,443**	**5,619,843**	**5,354,303**	**5,542,612**

DUTIES AND FUNCTIONS

The Sanitation Division provides the City's residential solid waste collection, oversees the franchised commercial solid waste collection and operates the Weld Shop. The Sanitation Fund is administered by the Public Works Department. The Division is enterprise funded through residential customers' monthly sanitation fees and franchise fees from the exclusive franchise agreement with Waste Management for commercial solid waste collection services. An automatic annual rate change for both residential and commercial services is determined by the Consumer Price Index (CPI) and fuel costs.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Number of Customers	14,622	14,730	14,900
Tons Collected - Garbage	11,836	12,600	12,600
Tons Collected - Recycle	3,660	3,920	3,920
Tons Collected - Yard Waste	3,365	3,400	3,400
Tons Collected - Bulk	1,004	1,100	1,100
Disposal Fees Paid	$724,805	$745,000	$750,100

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Sanitation Fund that have been adopted for the coming year.

Promote team member safety, excellence and enhancements to the work environment.

Implement a department wide succession plan and focus on emerging leaders in the department.

Maintain certifications for team members as required.

Support employee development by providing training opportunities in areas of safety, equipment operation and certifications.

Research and implement the use of alternative fuels and vehicles for a greener and more sustainable future.

Improve sanitation services.

Improve recycling efforts in the City of Kissimmee. Continue to implement incentives for recycling in the community.

Improve public education and outreach to City customers.

Increase recycling in all City facilities and departments through education about the potential savings derived from recycling.

Research and implement reward and incentive programs for expanding community recycling.

Continue to promote the weld shop's services to external customers.

Promote the weld shop's cost effective services to surrounding cities and counties.

Improve collection activities on aged invoices from the Sanitation division and weld shop.

Explore additional internal methods to enhance staff's ability to collect aging invoices (overdue) from property owners prior to sending them to the collection agency.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** SANITATION

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	1,275,452	1,370,617	1,307,830	1,447,423
OPERATING EXPENSES	1,736,130	1,868,279	1,892,394	1,945,011
CAPITAL OUTLAY	461,334	886,420	678,134	1,020,100
OTHER	933,753	988,107	974,821	691,414
TOTAL	**4,406,669**	**5,113,423**	**4,853,179**	**5,103,948**

ACCOUNT SUMMARY

SALARIES	794,779	837,615	795,000	904,483
OVERTIME	31,834	40,286	26,000	27,850
OTHER PAY	14,452	17,234	13,896	13,148
BENEFITS	434,387	475,482	472,934	501,942
PROFESSIONAL SERVICES	113,128	129,389	122,339	115,709
TRAINING & TRAVEL	7,884	10,085	5,800	8,696
UTILITIES	727,136	688,049	747,698	753,088
AUTO MAINTENANCE	327,794	293,000	329,000	330,968
OTHER MAINTENANCE	3,314	4,128	3,800	3,928
GAS & OIL	217,424	214,000	182,000	214,000
OTHER SUPPLIES	72,197	199,861	172,400	192,979
OTHER OPERATING COSTS	(37,637)	9,920	9,510	9,610
CHARGES BY OTHER FUNDS	241,530	254,752	254,752	262,885
INSURANCE	63,360	65,095	65,095	53,148
CAPITAL OUTLAY	461,334	886,420	678,134	1,020,100
DEBT SERVICE	155,578	4,300	155,578	142,613
TRANSFER TO OTHER FUNDS	216,872	230,680	231,500	243,518
RESERVES	561,303	753,127	587,743	305,283
TOTAL	**4,406,669**	**5,113,423**	**4,853,179**	**5,103,948**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: SANITATION | 4411-45-4571-534

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Superintendent	1	0	1	68,260
Foreman	1	0	1	54,500
Solid Waste Driver	14	1	15	584,176
Secretary	2	0	2	65,627
Franchise Coordinator	1	0	1	41,208
Service Technician	1	0	1	40,781
* Assistant Director of Operations	1	0	1	32,448
** Financial Analyst	0	0	0	17,483

* Position split 10/10/40/40% with General Fund/ Gas Tax/Sanitation/Stormwater;
** Position split 20/40/40% with Gas Tax/ Sanitation/Stormwater; headcount in Stormwater

SALARY SUBTOTAL				**904,483**
OVERTIME				**27,850**
OTHER PAY				**13,148**
SALARY TOTAL				**945,481**
BENEFITS				**501,942**
TOTAL PERSONAL SERVICES	**21**	**1**	**22**	**1,447,423**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Clam Truck	136,500	136,500
Garbage Truck	283,600	283,600
Garbage Truck (2)	600,000	600,000
TOTAL	**1,020,100**	**1,020,100**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** WELD SHOP

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	347,409	353,578	351,559	372,170
OPERATING EXPENSES	70,384	59,190	56,686	58,744
CAPITAL OUTLAY	65,981	93,652	92,879	7,750
OTHER	-	-	-	-
TOTAL	**483,774**	**506,420**	**501,124**	**438,664**

ACCOUNT SUMMARY

SALARIES	227,121	228,586	228,339	247,059
OVERTIME	1,605	3,000	2,000	3,000
OTHER PAY	6,549	7,451	6,274	6,522
BENEFITS	112,134	114,541	114,946	115,589
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	3,343	5,299	3,686	4,599
UTILITIES	1,696	1,836	1,920	1,980
AUTO MAINTENANCE	2,109	2,500	2,200	2,500
OTHER MAINTENANCE	795	2,365	2,530	1,575
GAS & OIL	2,098	2,500	1,500	2,000
OTHER SUPPLIES	42,090	44,690	44,850	46,090
OTHER OPERATING COSTS	18,253	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	65,981	93,652	92,879	7,750
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**483,774**	**506,420**	**501,124**	**438,664**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: WELD SHOP | 4411-45-4572-534

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Weld Shop Supervisor	1	0	1	69,550
Machinist II	2	0	2	107,679
Welder I	2	0	2	69,830
SALARY SUBTOTAL				**247,059**
OVERTIME				**3,000**
OTHER PAY				**6,522**
SALARY TOTAL				**256,581**
BENEFITS				**115,589**
TOTAL PERSONAL SERVICES	**5**	**0**	**5**	**372,170**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,250	1,250
Parts Washer	6,500	6,500
TOTAL	**7,750**	**7,750**

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AIRPORT FUND

The Airport is an enterprise fund operation. The following is a summary of budgeted sources and uses of Airport funds.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Aviation:				
Fuel Fees	$ 89,640	$ 105,100	$ 95,000	$ 105,100
Leased Sites	402,782	482,785	415,000	507,985
Car Rental Fees	4,126	5,180	5,180	5,180
Terminal	55,797	59,346	50,500	55,213
Miscellaneous	65,712	6,500	500	500
Non-Aviation:				
Leased Sites	206,894	206,725	210,000	214,685
City Rentals	95,292	123,142	100,980	123,142
Miscellaneous	5,641	2,622	3,708	3,708
Interest Earnings	6,609	2,000	7,000	7,000
Donations	34,000	4,000	4,000	-
Subtotal	966,493	997,400	891,868	1,022,513
Fund Balance Carryover	1,815,207	1,326,741	1,297,361	968,635
TOTAL SOURCES	$ 2,781,700	$ 2,324,141	$ 2,189,229	$ 1,991,148
Personal Services	$ 429,359	$ 471,268	$ 468,729	$ 507,288
Other Expenditures	332,033	494,060	354,550	481,882
Capital Outlay	142,063	338,912	338,912	124,700
Transfer to Other Funds	580,884	58,403	58,403	2,000
Subtotal	1,484,339	1,362,643	1,220,594	1,115,870
Unrestricted Reserves	1,297,361	961,498	968,635	875,278
TOTAL USES	$ 2,781,700	$ 2,324,141	$ 2,189,229	$ 1,991,148

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: AIRPORT **DIVISION(S):** OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	429,359	471,268	468,729	507,288
OPERATING EXPENSES	332,033	494,060	354,550	481,882
CAPITAL OUTLAY	142,063	338,912	338,912	124,700
OTHER	1,878,245	1,019,901	1,027,038	877,278
TOTAL	**2,781,700**	**2,324,141**	**2,189,229**	**1,991,148**

DUTIES AND FUNCTIONS

The Airport is responsible for all operations associated with the Kissimmee Gateway Airport. Staff coordinates the continued development efforts at the Airport with both the Federal Aviation Administration and the state Department of Transportation. The Airport's projected revenues are sufficient to cover operation and maintenance costs and to accumulate a balance in unrestricted reserves.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Based Aircraft	150	160	160
Fuel Sales Gallons (000s)	1,713,143	1,800,000	2,000,000
Flight Operations (000s)	83,034	100,000	110,000
Air Taxi (Chartered Flights)	3,666	4,000	4,200
Military Operations	158	160	160

GOALS AND OBJECTIVES

Listed below are the Airport Department's goals and objectives adopted for the coming year.

Provide safe, secure, and efficient airport facilities.

Obtain grant funding for replacement of the air traffic control tower.

Monitor need for future United States Customs Service.

Improve airport entry beautification and security.

Complete airfield and industrial park infrastructure improvements for economic development.

Complete expanded airport area marketing study.

Actively market business airpark lots using various media outlets.

Provide optimum customer service and support to the airport businesses, advisory board and airport users.

Continue the phased replacement of airport vehicles and mowing equipment.

Obtain grant funding for airport maintenance facility design.

Implement and expand airport disaster response, security plans, and infrastructure.

Foster economic development through marketing, advertising and community awareness.

Increase media marketing efforts.

Refresh airport advertisement for business aviation market.

Develop and implement sustainability program for airport infrastructure and operations.

Develop realistic sustainability goals in cooperation with airport stakeholders.

Implement sustainability considerations in airport facility and infrastructure design, construction and maintenance practices.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: AIRPORT **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	429,359	471,268	468,729	507,288
OPERATING EXPENSES	332,033	494,060	354,550	481,882
CAPITAL OUTLAY	142,063	338,912	338,912	124,700
OTHER	1,878,245	1,019,901	1,027,038	877,278
TOTAL	**2,781,700**	**2,324,141**	**2,189,229**	**1,991,148**

ACCOUNT SUMMARY

REGULAR SALARIES & WAGES	291,388	306,365	302,756	337,118
OVERTIME	651	1,500	1,840	2,500
SPECIAL PAY-BONUS	5,003	5,140	5,500	5,976
BENEFITS	132,317	158,263	158,633	161,694
PROFESSIONAL SERVICES	67,396	149,123	98,678	109,309
TRAINING AND TRAVEL	5,566	17,675	5,510	24,125
UTILITIES	55,316	76,016	40,200	86,765
AUTO MAINTENANCE	10,101	8,050	6,900	7,300
OTHER MAINTENANCE	46,813	72,818	47,180	78,118
GAS & OIL	12,190	12,500	9,000	9,500
OTHER SUPPLIES	26,427	47,200	35,410	47,220
OTHER OPERATING COSTS	43,739	26,450	25,950	28,200
CHARGES BY OTHER FUNDS	52,534	70,505	70,505	72,202
INSURANCE	11,951	13,723	15,217	19,143
CAPITAL OUTLAY	142,063	338,912	338,912	124,700
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	580,884	58,403	58,403	2,000
RESERVES	1,297,361	961,498	968,635	875,278
TOTAL	**2,781,700**	**2,324,141**	**2,189,229**	**1,991,148**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: AIRPORT | **ACCOUNT**
DIVISION: OPERATIONS | 4461-70-7010-542

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	91,014
Airport Technician II	1	0	1	28,993
Airport Technician Lead	1	0	1	31,508
Airport Operations Coordinator	2	0	2	85,694
Airport Administration Specialist	1	0	1	31,518
Airfield Operations Lead	1	0	1	42,847
Clerk Technician	1	0	1	25,544
SALARY SUBTOTAL				**337,118**
OVERTIME				**2,500**
OTHER PAY				**5,976**
SALARY TOTAL				**345,594**
BENEFITS				**161,694**
TOTAL PERSONAL SERVICES	**8**	**0**	**8**	**507,288**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,300	1,300
Heliport Design	4,200	4,200
Copier	6,200	6,200
FAA Master Plan	6,300	6,300
Portable Radio (2)	6,800	6,800
1/2 Ton Pick-up Truck	19,900	19,900
Foreign Object Damage Sweeper	20,000	20,000
Taxiway "C" and "A" Runway 15 - Design	30,000	30,000
Edge Lighting and Signage on Runway 15/33 - Design	30,000	30,000
TOTAL	**124,700**	**124,700**

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CENTRAL SERVICES FUND

The Central Services Fund accounts for the costs of operating centralized services (Information Technology, Warehouse, Fleet Maintenance, Facilities Maintenance and Printing) of the City. Costs are billed to using City departments based upon costs to provide the service.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Information Technology:				
General Fund	$ 1,727,520	$ 1,866,210	$ 1,866,210	$ 1,935,215
Warehouse				
General Fund	735,588	816,363	816,363	724,215
Stormwater Utility	4,175	4,633	4,633	4,110
Sanitation	4,134	4,588	4,588	4,070
Airport	646	717	717	636
Facilities Maintenance	2,439,420	2,610,014	2,610,014	2,648,216
Fleet Maintenance	1,429,655	1,400,000	1,300,000	1,400,000
Printing	52,803	70,000	32,233	-
Car Wash Facility	37,373	35,000	28,000	35,000
LYNX Revenue	147,408	161,120	199,557	148,802
Interest Earnings	2,752	1,500	2,900	3,000
Miscellaneous	30,499	6,531	10,000	2,000
Fund Balance Carryover	1,428,428	821,012	828,976	523,524
TOTAL SOURCES	$ 8,040,401	$ 7,797,688	$ 7,704,191	$ 7,428,788
Information Technology	$ 1,730,239	$ 1,912,655	$ 1,877,300	$ 1,937,450
Warehouse	894,251	947,637	790,087	751,163
Fleet Maintenance	1,663,317	1,748,515	1,757,731	1,860,616
Facilities Maintenance	2,803,994	2,730,654	2,624,123	2,652,340
Printing	119,624	150,722	131,426	-
Unrestricted Reserves	828,976	307,505	523,524	227,219
TOTAL USES	$ 8,040,401	$ 7,797,688	$ 7,704,191	$ 7,428,788

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CENTRAL SERVICES

DIVISION(S): INFORMATION TECHNOLOGY WAREHOUSE, FLEET MAINT, FACILITIES MAINTENANCE, PRINTING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	2,243,564	2,398,849	2,196,340	2,243,184
OPERATING EXPENSES	4,070,410	4,458,523	4,445,381	4,602,185
CAPITAL OUTLAY	897,451	628,811	538,946	356,200
OTHER	828,976	311,505	523,524	227,219
TOTAL	**8,040,401**	**7,797,688**	**7,704,191**	**7,428,788**

DUTIES AND FUNCTIONS

The Central Services Fund accounts for internal services provided to other City departments. The Warehouse and Printing divisions are administered by the Deputy City Manager. The Fleet and Facilities Maintenance divisions are administered by the Public Works Director. In addition, Information Technology is its own department. The total costs of the Information Technology Department and the Facilities Maintenance Division are covered by the General Fund which then recovers that charge along with other administrative cost allocations to the other funds. The Fleet Maintenance and Printing Divisions bill the using departments for services as performed. The Warehouse Division is allocated between General Fund, Airport, Sanitation and Stormwater Utility based on expected usage. During FY 2015, the Printing division was eliminated due to outsourcing the printing function.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Personal Computers/Laptops	464	472	472
Mobile Digital Computers	234	237	240
Print Shop Orders Processed	523	350	-
Warehouse Orders	785	800	800

GOALS AND OBJECTIVES

Listed below are the Information Technology Department's goals and objectives adopted for the coming year.

Create and maintain state-of-the-art information management systems to help departments effectively accomplish their goals and objectives.

Maintain and upgrade City computer hardware and software based on equipment replacement life cycles and annual software maintenance agreements.

Continue implementation of Innoprise Financial Suite.

Upgrade desktop and server operating systems software.

Maintain a secure and reliable high speed communication network to support and protect critical City information management systems and ensure business continuity.

Create additional server redundancy at Disaster Recovery site.

Create a certificate based virtual private network (VPN) for remote vendor support.

Continue to expand 10 gigabyte backbone across network.

Support City IT users with specialized training in software, hardware and computer policies and procedures.

Offer quarterly training for commonly used software applications such as the Microsoft Office suite utilizing IT personnel as well as web-based and video training.

Review IT technical training needs for IT personnel and budget on-going training to ensure technical skills, certifications and new products will be properly supported.

Ensure IT Department offerings remain relevant, efficient and effective for both the short and long term.

Review and evaluate the current IT services to ensure their benefit to the City and that their respective maintenance costs are justified at the user required service level.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** INFORMATION TECHNOLOGY

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	976,485	1,020,537	994,396	1,037,255
OPERATING EXPENSES	741,334	827,387	822,837	884,695
CAPITAL OUTLAY	12,420	64,731	60,067	15,500
OTHER	828,976	307,505	523,524	227,219
TOTAL	**2,559,215**	**2,220,160**	**2,400,824**	**2,164,669**

ACCOUNT SUMMARY

SALARIES	692,277	710,179	690,751	729,515
OVERTIME	2,990	7,000	4,000	5,000
OTHER PAY	19,083	22,847	19,423	21,348
BENEFITS	262,135	280,511	280,222	281,392
PROFESSIONAL SERVICES	13,658	22,779	20,279	8,500
TRAINING & TRAVEL	22,768	46,885	46,885	39,460
UTILITIES	56,487	54,875	54,875	53,435
AUTO MAINTENANCE	679	600	1,000	1,000
OTHER MAINTENANCE	605,775	651,694	651,694	731,961
GAS & OIL	301	400	300	400
OTHER SUPPLIES	17,150	23,990	21,640	21,540
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	24,516	26,164	26,164	28,399
CAPITAL OUTLAY	12,420	64,731	60,067	15,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	828,976	307,505	523,524	227,219
TOTAL	**2,559,215**	**2,220,160**	**2,400,824**	**2,164,669**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: INFORMATION TECHNOLOGY — **ACCOUNT**
DIVISION: INFORMATION TECHNOLOGY — 5560-60-6010-516

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Director	1	0	1	110,662
Asstistant Director	1	0	1	88,628
GIS Analyst	1	0	1	61,644
Programmer Analyst	2	0	2	126,101
Network Manager	1	0	1	83,587
Network Engineer	3	0	3	156,955
Computer Specialist	1	0	1	38,855
Lead Computer Specialist	1	0	1	63,083
SALARY SUBTOTAL				**729,515**
OVERTIME				**5,000**
OTHER PAY				**21,348**
SALARY TOTAL				**755,863**
BENEFITS				**281,392**
TOTAL PERSONAL SERVICES	**11**	**0**	**11**	**1,037,255**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Laptop Computer	3,400		3,400
Server Upgrade	5,000	5,000	
Computer Equipment (5)	5,500		5,500
Personal Computer (3)	6,600		6,600
System Monitoring Software	14,000	14,000	
Web Content Management System	26,000	26,000	
Geographic Information Systems Implementation	37,000	37,000	
Fleet Management System	90,000	90,000	
Back Office Licensing	99,200	99,200	
Wide Area Network	328,000	328,000	
TOTAL	**594,200**	**599,200**	**15,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** WAREHOUSE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	159,871	165,917	109,839	94,213
OPERATING EXPENSES	542,641	617,985	593,178	654,750
CAPITAL OUTLAY	191,739	163,735	87,070	2,200
OTHER	-	-	-	-
TOTAL	**894,251**	**947,637**	**790,087**	**751,163**

ACCOUNT SUMMARY

SALARIES	105,530	106,364	54,297	57,928
OVERTIME	167	300	300	300
OTHER PAY	1,788	1,050	750	504
BENEFITS	52,386	58,203	54,492	35,481
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	500	500	500
UTILITIES	177,467	190,631	167,620	192,600
AUTO MAINTENANCE	(4,348)	3,500	3,500	3,500
OTHER MAINTENANCE	208,989	257,407	257,407	265,500
GAS & OIL	3,557	5,000	3,600	3,600
OTHER SUPPLIES	32,367	23,246	22,850	23,782
OTHER OPERATING COSTS	87,205	78,630	78,630	89,630
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	37,404	59,071	59,071	75,638
CAPITAL OUTLAY	191,739	163,735	87,070	2,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**894,251**	**947,637**	**790,087**	**751,163**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES | **ACCOUNT**
DIVISION: WAREHOUSE | 5560-21-2120-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Utility Worker	1	0	1	30,673
Purchasing Technician	1	0	1	27,255
SALARY SUBTOTAL				**57,928**
OVERTIME				**300**
OTHER PAY				**504**
SALARY TOTAL				**58,732**
BENEFITS				**35,481**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**94,213**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (2)	2,200	2,200
TOTAL	**2,200**	**2,200**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** FLEET MAINTENANCE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	551,452	597,677	571,901	629,262
OPERATING EXPENSES	1,014,678	1,051,700	1,091,145	1,110,854
CAPITAL OUTLAY	97,187	99,138	94,685	120,500
OTHER	-	-	-	-
TOTAL	**1,663,317**	**1,748,515**	**1,757,731**	**1,860,616**

ACCOUNT SUMMARY

SALARIES	356,041	377,698	352,122	395,250
OVERTIME	21,700	10,000	15,000	12,500
OTHER PAY	8,756	14,559	12,500	13,310
BENEFITS	164,955	195,420	192,279	208,202
PROFESSIONAL SERVICES	218,640	210,000	221,800	223,200
TRAINING & TRAVEL	5,158	6,400	6,400	9,400
UTILITIES	942	2,160	520	120
AUTO MAINTENANCE	717,270	754,050	784,500	787,400
OTHER MAINTENANCE	15,936	18,650	18,650	22,250
GAS & OIL	6,188	12,200	11,500	13,000
OTHER SUPPLIES	49,711	47,400	46,900	54,524
OTHER OPERATING COSTS	833	840	875	960
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	97,187	99,138	94,685	120,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,663,317**	**1,748,515**	**1,757,731**	**1,860,616**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES | **ACCOUNT**
DIVISION: FLEET MAINTENANCE | 5560-45-4570-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Fleet Manager	1	0	1	54,915
Apprentice Mechanic	1	0	1	26,332
Fleet Mechanic	3	0	3	110,144
Heavy Equipment Mechanic	2	0	2	88,971
Emergency Vehicle Technician	1	0	1	35,250
Secretary	1	0	1	35,920
Fleet Maintenance Foreman	1	0	1	43,718
SALARY SUBTOTAL				**395,250**
OVERTIME				**12,500**
OTHER PAY				**13,310**
SALARY TOTAL				**421,060**
BENEFITS				**208,202**
TOTAL PERSONAL SERVICES	**10**	**0**	**10**	**629,262**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	3,100	3,100
Air Compressor	3,400	3,400
25 Ton Air Jack (2)	4,000	4,000
Portable Generator	4,500	4,500
Air Conditioning Machine	5,500	5,500
Diesel Service Truck	100,000	100,000
TOTAL	**120,500**	**120,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** FACILITIES MAINTENANCE

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	490,008	542,960	457,360	482,454
OPERATING EXPENSES	1,717,881	1,882,487	1,869,639	1,951,886
CAPITAL OUTLAY	596,105	301,207	297,124	218,000
OTHER	-	4,000	-	-
TOTAL	**2,803,994**	**2,730,654**	**2,624,123**	**2,652,340**

ACCOUNT SUMMARY

SALARIES	303,397	333,786	256,000	300,396
OVERTIME	4,229	3,837	3,000	3,000
OTHER PAY	7,700	7,494	5,800	5,831
BENEFITS	174,682	197,843	192,560	173,227
PROFESSIONAL SERVICES	357,916	402,752	397,700	415,580
TRAINING & TRAVEL	71	3,500	3,500	2,749
UTILITIES	1,034,012	1,081,438	1,084,500	1,098,780
AUTO MAINTENANCE	6,038	7,500	7,500	7,550
OTHER MAINTENANCE	290,057	359,047	350,000	394,561
GAS & OIL	9,333	11,200	9,000	11,310
OTHER SUPPLIES	10,924	14,050	14,439	16,356
OTHER OPERATING COSTS	9,530	3,000	3,000	5,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	596,105	301,207	297,124	218,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	4,000	-	-
RESERVES	-	-	-	-
TOTAL	**2,803,994**	**2,730,654**	**2,624,123**	**2,652,340**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: FACILITIES MAINTENANCE — 5560-45-4560-519

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Superintendent	1	0	1	54,080
Foreman	1	0	1	47,983
General Tradesworker	3	0	3	86,446
Utility Worker	3	0	3	80,446
Secretary	1	0	1	31,441
SALARY SUBTOTAL				**300,396**
OVERTIME				**3,000**
OTHER PAY				**5,831**
SALARY TOTAL				**309,227**
BENEFITS				**173,227**
TOTAL PERSONAL SERVICES	**9**	**0**	**9**	**482,454**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Laptop Computer	2,500		2,500
Police Department Elevator Upgrade	4,000		4,000
Chambers Park Lift Station	5,000		5,000
Chiller Plant Meter	7,500		7,500
Parking Lot Resurface Police Department	9,000		9,000
Water Heater (2)	10,000		10,000
Fire Station 13 Perimeter Fencing/Gate	14,000		14,000
Ceiling Tile Replacement	26,000		26,000
Ultraviolet Light System	38,500		38,500
City Hall Carpet	46,500		46,500
Aquatic Locker Room Roof	48,000	48,000	
Remodel Fire Station 12	55,000		55,000
Fleet Maintenance Floor	73,000	73,000	
Civic Center Garage Security Phones/Cameras	80,000	80,000	
Civic Center Roof	165,000	165,000	
TOTAL	**584,000**	**366,000**	**218,000**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** PRINTING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	65,748	71,758	62,844	-
OPERATING EXPENSES	53,876	78,964	68,582	-
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**119,624**	**150,722**	**131,426**	**-**

ACCOUNT SUMMARY

SALARIES	44,500	48,391	40,000	-
OVERTIME	-	-	-	-
OTHER PAY	456	450	550	-
BENEFITS	20,792	22,917	22,294	-
PROFESSIONAL SERVICES	-	250	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	11,944	11,423	11,432	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	24,952	42,291	42,150	-
OTHER OPERATING COSTS	16,980	25,000	15,000	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**119,624**	**150,722**	**131,426**	**-**

LOCAL OPTION SALES TAX FUND

On June 5, 1990, a referendum was approved for an additional one-cent sales tax within Osceola County. Only major capital items can be funded from this source of revenue. Over the years, bonds have been issued to fund various projects such as Community Redevelopment improvements, a new Service Center, City Hall and Fire Stations as well as park land purchases and improvements.

Account	Actual FY 2014	Adjusted Budget FY 2015	Estimate FY 2015	Budget FY 2016
Sales Tax	$ 6,211,227	$ 6,667,000	$ 6,757,899	$ 7,041,000
Note/Capital Lease Proceeds	9,551,424	-	-	8,500,000
Transfer from Other Funds	264,953	101,300	101,300	-
Miscellaneous Revenue	69,031	-	-	-
Interest Earnings	9,446	9,000	13,000	15,000
Fund Balance Carryover	2,040,888	6,388,239	6,290,217	28,738
TOTAL SOURCES	$ 18,146,969	$ 13,165,539	$ 13,162,416	$ 15,584,738
GIS Implementation	$ 10,473	$ 166,502	$ 164,848	$ 37,000
Wide Area Network	275,476	739,354	739,354	328,000
Other Technology Projects	223,013	162,568	153,848	234,200
Police Facility Improvements	-	740,000	740,000	500,000
Fire Station 13 Renovation	26,398	-	-	-
Fire Apparatus	156,000	156,000	156,000	800,000
Transit Circulator	-	-	-	400,000
Public Works Equipment	40,746	95,000	95,000	290,800
Traffic Signals	7,596	378,897	378,897	165,000
Neighborhood Improvements	-	122,284	122,284	50,000
Beaumont Crossing/Closure	329,486	20,514	20,514	-
Road Improvements	-	1,651,300	1,640,000	-
Public Works Facility	15,405	2,956	2,956	-
Hansel Plant Demolition	177,689	-	-	-
Civic Center	164,502	-	-	245,000
Community House Roof	-	150,498	150,498	-
Lakefront Park Development	7,461,066	4,167,058	4,166,458	8,500,000
Beaumont Extension	-	971,000	971,000	-
Misc Parks & Recreation Projects	56,500	611	-	75,000
Land Clearing and Grading	-	85,000	85,000	-
Misc Facility Improvements	44,516	238,392	238,392	121,000
Debt Service - Capital Lease	394,308	394,307	394,307	394,308
Transfers:				
Sales Tax Bonds	2,429,019	2,914,322	2,914,322	3,122,606
Miscellaneous Funds	44,559	-	-	-
Unrestricted Reserves	6,290,217	8,976	28,738	321,824
TOTAL USES	$ 18,146,969	$ 13,165,539	$ 13,162,416	$ 15,584,738

TRANSPORTATION IMPACT FUND

This Fund accounts for impact fees collected for road and intersection improvements. These charges were initiated in January 1989. The City also collects the County's portion of impact fees which are remitted to the County on a monthly basis. In FY 2003, the transportation impact fees were increased to expand the City's ability to make further improvements to the City's roadway network. The fee increase became effective in FY 2004 and was phased in over a three year period. In August 2007 the fee was once again increased due to right of way and construction cost increases. During FY 2013, the City implemented mobility fees in lieu of transportation impact fees. In FY 2015, the County waived its rights to $790,000 of previously collected impact fees that the City will use for eligible road improvements.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Transportation Impact Fees	$ 30,223	$ 820,000	$ 808,360	$ 40,000
Interest Earnings	15,767	9,000	10,000	5,000
Transfer from Other Funds	-	45,724	45,724	-
Fund Balance Carryover	2,818,102	674,688	674,020	(11,308)
TOTAL SOURCES	$ 2,864,092	$ 1,549,412	$ 1,538,104	$ 33,692
Road Improvements	$ 2,189,165	$ 1,458,068	$ 1,458,068	$ -
Transfer to Other Funds	907	91,344	91,344	1,000
Restricted Reserves	674,020	-	(11,308)	32,692
TOTAL USES	$ 2,864,092	$ 1,549,412	$ 1,538,104	$ 33,692

MOBILITY FEE FUND

During fiscal year 2013, this fund was established to account for the proceeds of the newly implemented mobility fees. These fees were implemented in lieu of transportation impact fees; therefore, future projects that were previously planned for the Transportation Impact Fee Fund have been moved to the Mobility Fee Fund. These monies will be used to fund new road construction.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Mobility Fees	$ 468,056	$ 650,000	$ 1,054,845	$ 850,000
Note Proceeds	-	4,500,000	4,500,000	-
Other Transportation Charges	7,216	9,750	10,000	10,000
Interest Earnings	1,801	2,000	1,700	3,000
Fund Balance Carryover	428,519	1,040,235	905,592	772,137
TOTAL SOURCES	$ 905,592	$ 6,201,985	$ 6,472,137	$ 1,635,137
Road Improvements	-	5,700,000	5,700,000	800,000
Transfer to Other Funds	-	-	-	454,425
Restricted Reserves	905,592	501,985	772,137	380,712
TOTAL USES	$ 905,592	$ 6,201,985	$ 6,472,137	$ 1,635,137

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LOCAL OPTION GAS TAX FUND

This Fund was established to account for the proceeds of the Local Option Gas Tax which was authorized by the Osceola County Board of Commissioners and distributed by Interlocal Agreement as follows:

City of Kissimmee	25.0%
City of St. Cloud	12.5%
Osceola County	62.5%

The City's intention is to utilize these funds to make improvements to City roadways and intersections. Summaries showing personnel and capital outlay for the Divisions administered by the Public Works Department begin on the following page.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Gas Tax	$ 2,580,679	$ 2,800,000	$ 2,520,000	$ 2,621,000
Interest Earnings	12,692	7,500	7,500	5,000
Miscellaneous Revenue	9,138	11,000	12,427	7,500
Note Proceeds	-	5,000,000	5,000,000	-
Transfer from				
Special Assessments	112,777	10,000	100,000	10,000
Transfer from Other Funds	500,000	860,397	860,397	500,000
Fund Balance Carryover	5,651,362	4,555,645	4,453,909	836,226
TOTAL SOURCES	$ 8,866,648	$ 13,244,542	$ 12,954,233	$ 3,979,726
Sidewalks	$ 410,559	$ 381,873	$ 420,894	$ 626,131
Engineering	349,442	658,190	585,849	484,073
Road Improvements	2,719,235	10,315,653	9,971,850	1,211,300
Transfers:				
Gas Tax Notes	926,003	931,144	931,144	1,001,713
Grant Funds	7,500	208,270	208,270	-
Unrestricted Reserves	4,453,909	749,412	836,226	656,509
TOTAL USES	$ 8,866,648	$ 13,244,542	$ 12,954,233	$ 3,979,726

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX

DIVISION(S): SIDEWALKS, ENGINEERING, ROAD IMPROVEMENTS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	630,299	714,985	710,027	816,123
OPERATING EXPENSES	1,102,494	1,507,795	1,223,495	844,581
CAPITAL OUTLAY	1,746,443	9,132,936	9,045,071	660,800
OTHER	5,387,412	1,888,826	1,975,640	1,658,222
TOTAL	**8,866,648**	**13,244,542**	**12,954,233**	**3,979,726**

DUTIES AND FUNCTIONS

These funds are administered by the Public Works Department. Projected collections of this tax are supplemented by transfers of collections received in the Paving Assessment Fund. Funding is provided for the sidewalk program, resurfacing, engineering staff needed to design a large number of projects in-house and road improvement projects.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Sidewalk Miles Maintained	184	190	180
Linear Feet of Sidewalk Replaced	3,114	3,000	3,100
Cubic Yards of Concrete Poured	304.625	250	300
Tons of Concrete Recycled	221.81	230	230
Sidewalk Tripping Hazards	582	600	600
Feet of Curb Replaced	80	80	80
City Roads Maintained (LM)	376	379	379
State Roads Maintained (LM)	56	56	56
Asphalt Tonnage Applied	166.9475	140	150
Road Repairs	1,554	1,500	1,500
Tons of Asphalt Recycled	261	260	260

LM=Lane Miles

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Local Option Gas Tax Fund that have been adopted for the coming year.

Promote team member safety, excellence, and enhancements to the work environment.

Implement a department wide succession plan and focus on emerging leaders in the department. Provide the necessary training to enable team members to become knowledgeable and skilled in one job classification above their current position.

Team member re-certifications as required in all divisions while continuing the safety education program. Provide new and/or updated information to meet current standards and requirements. Continue to provide in-house Commercial Driver's License and equipment operation training for new employees.

Complete the strategic plan, standard operating procedures manual and self-assessment.

Implement and install new signal controller cabinets within the City.

Promote two Level I Signal Technicians to Level II Signal Technicians.

Speed table replacement and extending longevity.

Reduce the cost of speed tables by installing asphalt speed tables instead of rubber.

Continue to research different traffic calming ideas and methods.

Improve mobility and safety within the City's transportation network.

Continue collaboration with Osceola County Transportation Department to complete local signal system monitoring.

Implement the third year of the six year pavement management plan.

Work with the engineering and construction divisions to design and construct additional capacity in the roadway and trail system.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** SIDEWALKS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	280,857	254,807	303,993	376,987
OPERATING EXPENSES	90,617	98,316	88,965	99,644
CAPITAL OUTLAY	13,291	28,750	27,936	149,500
OTHER	7,500	-	-	-
TOTAL	**392,265**	**381,873**	**420,894**	**626,131**

ACCOUNT SUMMARY

SALARIES	168,422	139,068	183,147	229,631
OVERTIME	5,779	2,500	2,000	2,500
OTHER PAY	4,285	3,092	4,689	4,057
BENEFITS	102,371	110,147	114,157	140,799
PROFESSIONAL SERVICES	381	1,956	1,440	2,025
TRAINING & TRAVEL	755	1,279	1,132	1,679
UTILITIES	161	160	216	433
AUTO MAINTENANCE	27,089	24,364	22,364	23,864
OTHER MAINTENANCE	-	200	100	200
GAS & OIL	15,602	15,000	11,822	17,000
OTHER SUPPLIES	33,657	43,117	39,681	43,892
OTHER OPERATING COSTS	-	100	70	100
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	12,972	12,140	12,140	10,451
CAPITAL OUTLAY	13,291	28,750	27,936	149,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	7,500	-	-	-
RESERVES	-	-	-	-
TOTAL	**392,265**	**381,873**	**420,894**	**626,131**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: SIDEWALKS | 1104-45-4564-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
* Lead Foreman	0	0	0	22,694
** Assistant Director of Operations	0	0	0	8,112
Foreman	1	0	1	45,972
Equipment Operator II	3	1	4	118,220
Heavy Equipment Operator	1	0	1	34,633

* Position is split 50/50 with General Fund; headcount in General Fund.
** Position split 10/10/40/40% with General Fund/ Gas Tax/Sanitation/Stormwater; headcount in Sanitation Fund.

SALARY SUBTOTAL				**229,631**
OVERTIME				**2,500**
OTHER PAY				**4,057**
SALARY TOTAL				**236,188**
BENEFITS				**140,799**
TOTAL PERSONAL SERVICES	**5**	**1**	**6**	**376,987**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Vibratory Compactor	2,500	2,500
Stump Grinder	17,000	17,000
Concrete Truck	130,000	130,000
TOTAL	**149,500**	**149,500**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** ENGINEERING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	349,442	460,178	406,034	439,136
OPERATING EXPENSES	-	71,045	49,180	44,937
CAPITAL OUTLAY	-	126,967	130,635	-
OTHER	-	-	-	-
TOTAL	**349,442**	**658,190**	**585,849**	**484,073**

ACCOUNT SUMMARY

SALARIES	243,081	305,642	254,769	304,921
OVERTIME	-	300	300	300
OTHER PAY	799	1,200	1,005	400
BENEFITS	105,562	153,036	149,960	133,515
PROFESSIONAL SERVICES	-	41,200	20,000	20,000
TRAINING & TRAVEL	-	2,580	2,580	2,580
UTILITIES	-	744	579	604
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	3,800
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	24,021	26,021	17,953
OTHER OPERATING COSTS	-	2,500	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	126,967	130,635	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**349,442**	**658,190**	**585,849**	**484,073**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS | **ACCOUNT**
DIVISION: ENGINEERING | 1104-45-4520-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Engineering Technician II	1	0	1	41,162
Engineer III	1	0	1	60,244
Lead Engineering Technician	1	0	1	59,173
* Financial Analyst	0	0	0	8,741
Secretary	1	0	1	27,625
Traffic Engineer III	1	0	1	52,566
Engineer I	1	0	1	55,410

* Position split 20/40/40% with Gas Tax/Sanitation/Stormwater; headcount in Stormwater.

SALARY SUBTOTAL				**304,921**
OVERTIME				**300**
OTHER PAY				**400**
SALARY TOTAL				**305,621**
BENEFITS				**133,515**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**439,136**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** ROAD IMPROVEMENTS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	1,011,877	1,338,434	1,085,350	700,000
CAPITAL OUTLAY	1,733,152	8,977,219	8,886,500	511,300
OTHER	5,379,912	1,888,826	1,975,640	1,658,222
TOTAL	**8,124,941**	**12,204,479**	**11,947,490**	**2,869,522**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	50,350	50,350	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	1,011,877	1,288,084	1,035,000	700,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	1,733,152	8,977,219	8,886,500	511,300
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	926,003	1,139,414	1,139,414	1,001,713
RESERVES	4,453,909	749,412	836,226	656,509
TOTAL	**8,124,941**	**12,204,479**	**11,947,490**	**2,869,522**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS — **ACCOUNT**
DIVISION: ROAD IMPROVEMENTS — 1104-45-4565-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT

NONE

SALARY SUBTOTAL	
OVERTIME	
OTHER PAY	
SALARY TOTAL	
BENEFITS	
TOTAL PERSONAL SERVICES	

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION MOBILITY	THIS DIVISION
Personal Computer	1,300		1,300
Neighborhood Street Light Infill Program	10,000		10,000
Intelligent Transportation System	100,000		100,000
SunRail Rail Crossing	200,000		200,000
Carroll Street: Columbia/Thacker	1,000,000	800,000	200,000
TOTAL	**1,311,300**	**800,000**	**511,300**

PAVING ASSESSMENT FUND

This Fund accounts for the collection of paving and sidewalk assessments. Collections are transferred to the Local Option Gas Tax Fund where the total cost of road and sidewalk improvements are budgeted and accounted for.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Assessments	$ 200,106	$ 160,000	$ 75,000	$ 75,000
Interest Earnings	118	-	140	-
Fund Balance Carryover	-	-	87,447	-
TOTAL SOURCES	$ 200,224	$ 160,000	$ 162,587	$ 75,000
Other Operating Cost	$ -	$ 150,000	$ 62,587	$ 65,000
Transfer to Other Funds	112,777	10,000	100,000	10,000
Assessments Receivable	87,447	-	-	-
TOTAL USES	$ 200,224	$ 160,000	$ 162,587	$ 75,000

SCHOOL SIDEWALK CONSTRUCTION GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT). The grant funded the construction of sidewalks connecting Central Avenue Elementary and Kissimmee Elementary schools. The project was funded entirely by FDOT.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Transfer from Other Funds	$ 15,580	$ -	$ -	$ -
From Fund Balance	(15,580)	-	-	-
TOTAL SOURCES	$ -	$ -	$ -	$ -

COLUMBIA AVENUE CULVERT - SIDEWALK GRANT FUND

During FY 2013, the City was awarded $25,625 by the Department of Economic Opportunity. These funds were awarded in response to the damages incurred in the natural disaster of 2008. The monies were used to replace all damaged sidewalks on Columbia Avenue from Main Street to Central Avenue.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fund Balance Carryover	$ 625	$ -	$ -	$ -
TOTAL SOURCES	$ 625	$ -	$ -	$ -
Transfer to Other Funds	$ 625	$ -	$ -	$ -
TOTAL USES	$ 625	$ -	$ -	$ -

JOHN YOUNG PARKWAY OVERPASS BIKE PATH FUND

During FY 2011, the City Commission authorized the transfer of Gas Tax reserves to fund cost estimating and design management services associated with the Kissimmee Trail Bridge. This fund was established to account for those expenses.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fund Balance Carryover	$ 40,336	$ 2,607	$ 2,607	$ -
TOTAL SOURCES	$ 40,336	$ 2,607	$ 2,607	$ -
Capital Outlay	$ 37,729	$ 2,607	$ 2,607	$ -
Unrestricted Reserves	2,607	-	-	-
TOTAL USES	$ 40,336	$ 2,607	$ 2,607	$ -

KISSIMMEE MULTI-USE TRAIL GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT) for the purpose of constructing a twelve foot wide asphalt path from the Martin Luther King Boulevard extension to West Vine Street. Funding for this project was provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Transfer from General Fund	$ 141,251	$ -	$ -	$ -
From Fund Balance	(141,251)	-	-	-
TOTAL SOURCES	$ -	$ -	$ -	$ -

SHINGLE CREEK TRAIL GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT) for the purpose of designing a twelve foot wide, multi-use, paved surface that connects the Orange/Osceola County line with the City's trails along Lake Tohopekaliga. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 59,545	$ -	$ 30,284	$ -
Fund Balance Carryover	4,494	34,778	4,494	-
TOTAL SOURCES	$ 64,039	$ 34,778	$ 34,778	$ -
Capital Outlay	$ 59,545	$ 34,778	$ 34,778	$ -
Unrestricted Reserves	4,494	-	-	-
TOTAL USES	$ 64,039	$ 34,778	$ 34,778	$ -

SHINGLE CREEK REGIONAL TRAIL CONSTRUCTION GRANT FUND

This fund was established to account for a $3,085,032 grant from the Florida Department of Transportation (FDOT) for the purpose of constructing a twelve foot wide, multi-use, paved surface that connects the Orange/Osceola County line with the City's trails along Lake Tohopekaliga. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 3,210	$ 253,989	$ 3,081,822	$ -
Fund Balance Carryover	-	2,827,685	(148)	-
TOTAL SOURCES	$ 3,210	$ 3,081,674	$ 3,081,674	$ -
Capital Outlay	$ 3,358	$ 3,081,674	$ 3,081,674	$ -
Unrestricted Reserves	(148)	-	-	-
TOTAL USES	$ 3,210	$ 3,081,674	$ 3,081,674	$ -

SHINGLE CREEK REGIONAL TRAIL DESIGN GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT) for the purpose of designing sequence two of a fourteen foot wide, multi-use, paved surface that connects the Orange/Osceola County line with the City's trails along Lake Tohopekaliga. Funding for this project is provided by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ -	$ -	$ 1,912,079	$ -
Fund Balance Carryover	-	1,912,079	-	-
TOTAL SOURCES	$ -	$ 1,912,079	$ 1,912,079	$ -
Capital Outlay	$ -	$ 1,912,079	$ 1,912,079	$ -
TOTAL USES	$ -	$ 1,912,079	$ 1,912,079	$ -

KISSIMMEE PEDESTRIAN BRIDGE GRANT FUND

The City was awarded $8,199,634 by the Department of Transportation to construct a pedestrian bridge over John Young Parkway. The pedestrian bridge will connect directly to the existing trail on the west side of John Young Parkway.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 5,218,937	$ 179,534	$ 2,980,697	$ -
Transfer from Other Funds	-	229,290	229,290	-
Fund Balance Carryover	39,537	2,299,904	(501,259)	-
TOTAL SOURCES	$ 5,258,474	$ 2,708,728	$ 2,708,728	$ -
Capital Outlay	$ 5,759,733	$ 2,708,728	$ 2,708,728	$ -
Unrestricted Reserves	(501,259)	-	-	-
TOTAL USES	$ 5,258,474	$ 2,708,728	$ 2,708,728	$ -

WEST OAK STREET INTERSECTION IMPROVEMENTS DESIGN GRANT FUND

This fund was established to account for a $450,000 grant from the Florida Department of Transportation (FDOT) for the purpose of designing the widening and realigning of West Oak Street and the intersection with John Young Parkway. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	-	-	450,000	-
Fund Balance Carryover	$ -	$ 450,000	$ -	$ -
TOTAL SOURCES	$ -	$ 450,000	$ 450,000	$ -
Capital Outlay	$ -	$ 450,000	$ 450,000	$ -
TOTAL USES	$ -	$ 450,000	$ 450,000	$ -

TRAFFIC SIGNAL CABINET UPGRADE GRANT FUND

This fund was established to account for a $936,000 grant from the Florida Department of Transportation (FDOT) for the purpose of upgrading the traffic signal cabinets in the City. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ -	$ 936,000	$ 936,000	$ -
TOTAL SOURCES	$ -	$ 936,000	$ 936,000	$ -
Capital Outlay	$ -	$ 936,000	$ 936,000	$ -
TOTAL USES	$ -	$ 936,000	$ 936,000	$ -

BUILDING FUND

Although administered as a division of Development Services, the Building Fund is a special revenue fund that accounts separately for various permits and plan checking fees as well as the expenses associated with building inspection and permitting.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Building Permits	$ 790,075	$ 600,000	$ 600,000	$ 600,000
Electrical Permits	57,386	60,000	45,000	50,000
Plumbing Permits	36,153	45,000	25,000	30,000
Mechanical Permits	42,783	30,000	20,000	20,000
Impact Fee Allowance	48,593	20,000	27,000	20,000
Plan Checking Fees	248,732	200,000	150,000	175,000
Interest Earnings	1,188	1,000	1,000	1,000
Miscellaneous	18,732	11,000	20,500	14,000
Transfer from General Fund	30,000	41,000	41,000	35,000
Fund Balance Carryover	270,494	725,442	833,371	883,948
TOTAL SOURCES	$ 1,544,136	$ 1,733,442	$ 1,762,871	$ 1,828,948
Personal Services	$ 634,450	$ 751,058	$ 734,494	$ 935,679
Other Expenditures	50,735	88,170	83,114	83,597
Capital Outlay	25,580	71,800	61,315	31,300
Unrestricted Reserves	833,371	822,414	883,948	778,372
TOTAL USES	$ 1,544,136	$ 1,733,442	$ 1,762,871	$ 1,828,948

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** BUILDING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	634,449	751,058	734,494	935,679
OPERATING EXPENSES	50,736	88,170	83,114	83,597
CAPITAL OUTLAY	25,580	71,800	61,315	31,300
OTHER	833,371	822,414	883,948	778,372
TOTAL	**1,544,136**	**1,733,442**	**1,762,871**	**1,828,948**

DUTIES AND FUNCTIONS

Principal activities of the Development Services Building division include: enforcement of the building code regulations; issuance of all occupational licenses (business tax receipts) and construction agreements; providing staff support to the Building Codes Trade Board and the Development Review Committee; and all building permit activity including plan review, permit issuance and inspections.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2014	ESTIMATE 2015	BUDGET 2016
Occupational Licenses Issued	2,254	2,300	2,350
Total Permits Issued	4,099	4,250	4,400
Building Related Revenues	$1,754,796	$1,900,000	$2,000,000
Inspections	7,427	7,750	8,000
Single Family COs Issued	244	300	325
Commercial COs Issued	53	60	70

GOALS AND OBJECTIVES

Listed below are the Development Services Department's goals and objectives associated with the activities of the Building Fund that have been adopted for the coming year.

Continue to improve Development Services processes and methods, become more efficient and customer service friendly, and insure the Building division is self-sustaining.

Adoption of fees to cover cost of operation.

Add staffing to maintain service level as development and building activities increase.

Keep pace with technology innovations.

Provide staff with training to maintain service level.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** BUILDING

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	634,449	751,058	734,494	935,679
OPERATING EXPENSES	50,736	88,170	83,114	83,597
CAPITAL OUTLAY	25,580	71,800	61,315	31,300
OTHER	833,371	822,414	883,948	778,372
TOTAL	**1,544,136**	**1,733,442**	**1,762,871**	**1,828,948**

ACCOUNT SUMMARY

SALARIES	444,524	514,237	500,000	631,983
OVERTIME	3,703	9,500	8,000	9,500
OTHER PAY	7,086	8,672	8,041	8,071
BENEFITS	179,136	218,649	218,453	286,125
PROFESSIONAL SERVICES	17,475	45,328	45,328	35,000
TRAINING & TRAVEL	2,876	3,500	3,600	4,900
UTILITIES	2,907	3,422	2,480	4,428
AUTO MAINTENANCE	2,997	5,700	4,300	5,200
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	4,734	6,000	4,500	4,950
OTHER SUPPLIES	9,170	12,814	11,500	13,441
OTHER OPERATING COSTS	269	250	250	1,250
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	10,308	11,156	11,156	14,428
CAPITAL OUTLAY	25,580	71,800	61,315	31,300
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	833,371	822,414	883,948	778,372
TOTAL	**1,544,136**	**1,733,442**	**1,762,871**	**1,828,948**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES **ACCOUNT**
DIVISION: BUILDING 1120-40-4010-524

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Building Official	1	0	1	91,329
Building Inspector III	1	0	1	66,238
Chief Plan Reviewer	1	0	1	68,913
Plan Reviewer	2	0	2	106,747
Building Inspector I	1	0	1	36,277
Permit Technician	3	0	3	95,718
Permit Coordinator	1	0	1	49,429
Permit Counter Manager	1	0	1	47,645
Permit Specialist	1	0	1	30,450
Building Inspector II	1	0	1	39,237
SALARY SUBTOTAL				**631,983**
OVERTIME				**9,500**
OTHER PAY				**8,071**
SALARY TOTAL				**649,554**
BENEFITS				**286,125**
TOTAL PERSONAL SERVICES	**13**	**0**	**13**	**935,679**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Semi Rugged Laptop	2,500	2,500
Semi Rugged Laptop	3,800	3,800
4x2 Utility Vehicle	25,000	25,000
TOTAL	**31,300**	**31,300**

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COMMUNITY REDEVELOPMENT FUND

This fund was established to account for the financial activity of the Community Redevelopment Agency (CRA). Revenue is received based on the incremental increase in assessed value within the CRA's boundaries.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Intergovernmental Revenue	$ 1,311,370	$ 869,164	$ 867,680	$ 877,130
Interest Earnings	3,621	3,000	3,000	3,000
Miscellaneous Revenue	4,935	1,200	13,391	1,200
Transfer from General Fund	-	600,021	598,997	605,521
Fund Balance Carryover	892,796	648,836	700,797	1,301,186
TOTAL SOURCES	$ 2,212,722	$ 2,122,221	$ 2,183,865	$ 2,788,037
Professional Services	$ 57,851	$ 128,451	$ 24,000	$ 28,000
Other Operating Costs	106,319	106,675	52,712	89,959
General Fund Admin Cost	158,256	163,228	163,228	168,510
Capital Outlay	218,369	209,024	209,024	128,000
Aids to Private Organizations	256,843	267,630	148,177	250,000
Transfers to Other Funds	714,287	654,266	285,538	260,938
Unrestricted Reserves	700,797	592,947	1,301,186	1,862,630
TOTAL USES	$ 2,212,722	$ 2,122,221	$ 2,183,865	$ 2,788,037

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	579,269	665,984	388,117	536,469
CAPITAL OUTLAY	218,369	209,024	209,024	128,000
OTHER	1,415,084	1,247,213	1,586,724	2,123,568
TOTAL	**2,212,722**	**2,122,221**	**2,183,865**	**2,788,037**

DUTIES AND FUNCTIONS

The Community Redevelopment Agency Fund was established by Ordinance # 1893 which was adopted by the City Commission on June 8, 1993. Pursuant to Florida Statute 163.387, the Community Redevelopment Agency (CRA) receives the incremental increase in ad valorem taxes on real property within the redevelopment area. Annual payments are required by the City and County based on the cumulative increase above the area's 1992 total taxable value. To initiate some of the planned improvements, a bank loan was secured in December 1994. Debt service payments are being made from local option sales taxes and the CRA agreed to repay these funds beginning in FY 2005. In addition, to accelerate efforts at promoting redevelopment within the area, the position of CRA Manager was approved in the FY 1997 budget.

GOALS AND OBJECTIVES

Listed below are the Community Redevelopment Agency's (CRA) goals and objectives adopted for the coming year.

Development of the Hansel Plant and Toho Square sites: Hansel Plant - mixed use residential, commercial, and lodging project; Toho Square - residential, commercial, and public parking.

Secure private development partner through a request for quotations (RFQ) process.

Determine level of incentives needed to be provided by City to insure a successful project.

Explore creation of an entity that provides alternative funding mechanisms for redevelopment projects.

Research available entities and mechanisms other than CRAs that can be used to achieve goal.

Seek direction from City Commission to determine which methods are to be implemented.

Implement selected methods.

Beaumont property redevelopment.

Work with Osceola County to develop a master plan for the site including possible zoning change.

Explore possible purchase of land from Osceola County.

Secure private developer for mixed use project.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	579,269	665,984	388,117	536,469
CAPITAL OUTLAY	218,369	209,024	209,024	128,000
OTHER	1,415,084	1,247,213	1,586,724	2,123,568
TOTAL	**2,212,722**	**2,122,221**	**2,183,865**	**2,788,037**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	81,944	153,557	28,000	56,000
TRAINING & TRAVEL	603	1,810	900	1,810
UTILITIES	5,915	7,169	4,465	4,465
AUTO MAINTENANCE	304	1,000	300	1,000
OTHER MAINTENANCE	32,833	21,330	5,000	5,225
GAS & OIL	69	300	100	300
OTHER SUPPLIES	23,091	28,860	19,100	28,059
OTHER OPERATING COSTS	276,254	288,730	167,024	271,100
CHARGES BY OTHER FUNDS	158,256	163,228	163,228	168,510
INSURANCE	-	-	-	-
CAPITAL OUTLAY	218,369	209,024	209,024	128,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	714,287	654,266	285,538	260,938
RESERVES	700,797	592,947	1,301,186	1,862,630
TOTAL	**2,212,722**	**2,122,221**	**2,183,865**	**2,788,037**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES — **ACCOUNT**
DIVISION: COMMUNITY REDEVELOPMENT FUND — 1107-10-1050-559

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
NONE				
SALARY SUBTOTAL				-
OVERTIME				-
OTHER PAY				-
SALARY TOTAL				-
BENEFITS				-
TOTAL PERSONAL SERVICES				-

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
CRA District Improvements	128,000	128,000
TOTAL	**128,000**	**128,000**

2005-2012 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDS

During the years 2006-2012, the City was awarded a total of $4,910,770 of Community Development Block Grants from the Department of Community Affairs. The remaining proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 397,703	$ -	$ 176,133	$ -
Transfer from Other Funds	-	-	-	-
Fund Balance Carryover	(26,075)	149,177	(26,956)	-
TOTAL SOURCES	$ 371,628	$ 149,177	$ 149,177	$ -
Personal Services	$ -	$ -	$ -	$ -
Operating Costs	10,233	-	-	-
Capital Outlay	388,351	149,177	149,177	-
Unrestricted Reserves	(26,956)	-	-	-
TOTAL USES	$ 371,628	$ 149,177	$ 149,177	$ -

2013 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2014, the City was awarded a $491,359 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 250,377	$ -	$ 240,982	$ -
Fund Balance Carryover	-	240,982	-	-
TOTAL SOURCES	$ 250,377	$ 240,982	$ 240,982	$ -
Personal Services	$ 140,933	$ -	$ -	$ -
Operating Costs	109,444	47,470	47,470	-
Capital Outlays	-	193,512	193,512	-
TOTAL USES	$ 250,377	$ 240,982	$ 240,982	$ -

2014 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2015, the City was awarded a $513,694 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ -	$ 513,694	$ 513,694	$ -
TOTAL SOURCES	$ -	$ 513,694	$ 513,694	$ -
Personal Services	-	139,279	135,997	-
Operating Costs	-	267,467	270,749	-
Capital Outlays	$ -	$ 106,948	$ 106,948	$ -
TOTAL USES	$ -	$ 513,694	$ 513,694	$ -

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2015 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

In 2016, the City will be awarded a $526,371 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ -	$ -	$ -	$ 526,371
TOTAL SOURCES	$ -	$ -	$ -	$ 526,371
Personal Services	$ -	$ -	$ -	$ 144,032
Operating Costs	-	-	-	377,239
Capital Outlay	-	-	-	5,100
TOTAL USES	$ -	$ -	$ -	$ 526,371

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2015 CDBG ENTITLEMENT GRANT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	144,032
OPERATING EXPENSES	-	-	-	377,239
CAPITAL OUTLAY	-	-	-	5,100
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**526,371**

DUTIES AND FUNCTIONS

In 2004, when the population of the City of Kissimmee exceeded 50,000, Kissimmee became eligible to receive federal funds on an annual basis through the Community Development Block Grant (CDBG) program. This program is administered by the U.S. Department of Housing and Urban Development (HUD). The CDBG program's goal is to develop viable urban communities by assisting low to moderate income households through physical development programs to:

- provide decent housing;
- provide a suitable living environment; and
- expand economic opportunities.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2015 CDBG ENTITLEMENT GRANT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	144,032
OPERATING EXPENSES	-	-	-	377,239
CAPITAL OUTLAY	-	-	-	5,100
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**526,371**

ACCOUNT SUMMARY

SALARIES	-	-	-	98,808
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	300
BENEFITS	-	-	-	44,924
PROFESSIONAL SERVICES	-	-	-	284,718
TRAINING & TRAVEL	-	-	-	5,500
UTILITIES	-	-	-	800
AUTO MAINTENANCE	-	-	-	1,000
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	2,500
OTHER SUPPLIES	-	-	-	2,774
OTHER OPERATING COSTS	-	-	-	79,947
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	5,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**526,371**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES — **ACCOUNT**
DIVISION: 2015 CDBG ENTITLEMENT GRANT — 1003-25-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Community Development Program Coordinator	1	0	1	48,139
Code Enforcement Officer	1	0	1	45,034
* Grant Writer	0	0	0	5,635

* Portion of salary to be paid from General Fund; headcount included in General Fund.

SALARY SUBTOTAL				**98,808**
OVERTIME				**-**
OTHER PAY				**300**
SALARY TOTAL				**99,108**
BENEFITS				**44,924**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**144,032**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,300	1,300
Semi Rugged Laptop Computer	3,800	3,800
TOTAL	**5,100**	**5,100**

2013 STATE HOUSING INITIATIVE PARTNERHIP (SHIP) GRANT FUND

During 2013, the City was awarded $111,247 by the Florida Housing Finance Corporation. These funds will be used to provide down payment assistance, foreclosure prevention, housing rehabilitation and rental security deposit assistance. In previous years, Osceola County managed the City's SHIP program; therefore, the City received an additional $27,009 from Osceola County for funds that remained from a previous year's allotment. This additional funding increased the total available to $138,256.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 134,298	$ -	$ -	$ -
Interest Earnings	220	-	-	-
Fund Balance Carryover	3,958	86,616	86,616	-
TOTAL SOURCES	$ 138,476	$ 86,616	$ 86,616	$ -
Personal Services	$ 570	$ -	$ -	$ -
Operating Costs	51,290	86,616	86,616	-
Unrestricted Reserves	86,616	-	-	-
TOTAL USES	$ 138,476	$ 86,616	$ 86,616	$ -

2014 STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) GRANT FUND

During 2014, the City was awarded $297,077 by the Florida Housing Finance Corporation. These funds will be used to provide down payment assistance, foreclosure prevention, housing rehabilitation and rental security deposit assistance.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 116,861	$ -	$ 180,216	$ -
Fund Balance Carryover	-	297,077	116,861	-
TOTAL SOURCES	$ 116,861	$ 297,077	$ 297,077	$ -
Personal Services	$ -	$ 14,714	$ 14,714	$ -
Operating Costs	-	282,363	282,363	-
Unrestricted Reserves	116,861	-	-	-
TOTAL USES	$ 116,861	$ 297,077	$ 297,077	$ -

2015 STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) GRANT FUND

During 2015, the City was awarded $313,840 by the Florida Housing Finance Corporation. These funds will be used to provide down payment assistance, foreclosure prevention, housing rehabilitation and rental security deposit assistance.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ -	$ 313,840	$ 313,840	$ -
TOTAL SOURCES	$ -	$ 313,840	$ 313,840	$ -
Personal Services	$ -	$ 17,318	$ 17,318	$
Operating Costs	-	296,522	296,522	-
TOTAL USES	$ -	$ 313,840	$ 313,840	$ -

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2015 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) GRANT FUND

In 2016, the City will receive HOME funds in the amount of $262,958 from the Department of Housing and Urban Development (HUD) passed through Osceola County. These funds will be used to provide non-amortized, low interest loans to developers for the acquisition and/or new construction or rehabilitation of affordable rental housing to low income families.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Federal Grant	$ -	$ -	$ -	$ 262,958
TOTAL SOURCES	$ -	$ -	$ -	$ 262,958
Personal Services	$ -	$ -	$ -	$ 9,018
Operating Costs	-	-	-	253,940
TOTAL USES	$ -	$ -	$ -	$ 262,958

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2015 HOME GRANT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	9,018
OPERATING EXPENSES	-	-	-	253,940
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**262,958**

DUTIES AND FUNCTIONS

Effective 2014, the City of Kissimmee partnered with Osceola County to form a Consortium partnership for purposes of receiving HUD HOME Investment Partnerships Program (HOME) funding. HUD HOME funds are used to provide decent affordable housing to lower-income households; expand the capacity of non-profit housing providers; strengthen the ability of local governments to provide housing; and leverage private sector participation.

The HOME program allows the following four eligible activities:
- Homebuyer Acquisition Assistance
- Owner-Occupied Rehabilitation/Replacement Housing
- Rental Housing
- Tenant-Based Rental Assistance (TBRA)

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2015 HOME GRANT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	-	-	-	9,018
OPERATING EXPENSES	-	-	-	253,940
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**262,958**

ACCOUNT SUMMARY

SALARIES	-	-	-	7,479
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	1,539
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	253,940
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**262,958**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES — **ACCOUNT**
DIVISION: 2015 HOME GRANT — 1158-25-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
* Community Development Program Coordinator	0	0	0	2,832
** Clerk Technician (part-time)	0	1	1	4,647

* Portion of salary to be paid from CDBG and SHIP; headcount included in CDBG.
** Position split 50/50 with SHIP

SALARY SUBTOTAL				**7,479**
OVERTIME				**-**
OTHER PAY				**-**
SALARY TOTAL				**7,479**
BENEFITS				**1,539**
TOTAL PERSONAL SERVICES	**0**	**1**	**1**	**9,018**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

NEIGHBORHOOD STABILIZATION 1 GRANT FUND

This fund was established to account for a $2,371,750 grant from the Department of Housing and Urban Development (HUD). These funds will be used to purchase and rehabilitate homes that have been foreclosed. Upon completion of rehabilitation, the homes will be sold or donated to low income families. All monies must be spent within five years. This grant is funded solely by HUD.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 33,438	$ -	$ 162,274	$ -
Fund Balance Carryover	17,690	164,847	2,573	-
TOTAL SOURCES	$ 51,128	$ 164,847	$ 164,847	$ -
Operating Costs	$ 48,555	$ 164,847	$ 164,847	$ -
Unrestricted Reserves	2,573	-	-	-
TOTAL USES	$ 51,128	$ 164,847	$ 164,847	$ -

NEIGHBORHOOD STABILIZATION 3 GRANT FUND

During 2012, this fund was established to account for a second grant for $1,042,299 from the Department of Housing and Urban Development (HUD) that will be used to purchase and rehabilitate homes that have been foreclosed. Upon completion of rehabilitation, the homes will be sold or donated to low income families. All monies must be spent within five years. This grant is funded solely by HUD.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Federal Grant	$ 316,160	$ -	$ 79,284	$ -
Fund Balance Carryover	-	79,284	-	-
TOTAL SOURCES	$ 316,160	$ 79,284	$ 79,284	$ -
Personal Services	$ 305	$ -	$ -	$ -
Operating Costs	18,000	32,891	32,891	-
Capital Outlay	297,855	46,393	46,393	-
TOTAL USES	$ 316,160	$ 79,284	$ 79,284	$ -

COMMUNITY DEVELOPMENT BLOCK GRANT RECOVERY ACT FUND

During FY 2010, this fund was established to account for a grant from the Department of Housing and Urban Development under the American Recovery and Reinvestment Act of 2009. The proceeds from this grant were used to fund the design and installation of sidewalks in the Community Development Block Grant (CDBG) target area. These improvements provide better connectivity in the low to moderate housing area which allows pedestrians to access public transportation and provided temporary jobs for the construction related activities.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fund Balance Carryover	$ 463	$ -	$ -	$ -
TOTAL SOURCES	$ 463	$ -	$ -	$ -
Transfer to General Fund	$ 463	$ -	$ -	$ -
TOTAL USES	$ 463	$ -	$ -	$ -

RECREATION IMPACT FUND

This Fund was established to account for the impact fees collected for recreation improvements. Use of these fees is limited to the acquisition, development or capital improvement of neighborhood parks or recreation areas within the City.

Account	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Recreation Impact Fees	$ 486,227	$ 250,000	$ 350,000	$ 350,000
Interest Earnings	515	750	1,000	1,000
Miscellaneous Revenue	136,115	-	-	-
Fund Balance Carryover	118,236	317,935	404,202	372,117
TOTAL SOURCES	$ 741,093	$ 568,685	$ 755,202	$ 723,117
Capital Outlay	266,266	312,460	312,460	332,000
Transfer to Other Funds	70,625	70,625	70,625	-
Restricted Reserves	404,202	185,600	372,117	391,117
TOTAL USES	$ 741,093	$ 568,685	$ 755,202	$ 723,117

POLICE 2ND DOLLAR ASSESSMENT FUND

These funds flow to the City pursuant to ordinance No. 1287 enacted March 1985 and authorized by Florida Statutes 943.25 (13) which imposes a $2.00 Court Cost against every person convicted of a municipal or county ordinance violation where said offense occurred within the City of Kissimmee. These funds are earmarked for police Education and Training.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Police Education Fines	$ 23,277	$ 20,000	$ 19,000	$ 20,000
Fund Balance Carryover	18,866	14,067	25,665	23,605
TOTAL SOURCES	$ 42,143	$ 34,067	$ 44,665	$ 43,605
Police Training & Travel	$ 16,478	$ 21,060	$ 21,060	$ 21,060
Unrestriced Reserves	25,665	13,007	23,605	22,545
TOTAL USES	$ 42,143	$ 34,067	$ 44,665	$ 43,605

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JUSTICE ASSISTANCE GRANT FUND

Beginning in 1997, the City began receiving grant funds through the United States Department of Justice. This has subsequently been changed to the Edward Byrne Memorial Justice Assistance Grant (JAG). The City uses these funds to partially pay salaries and benefits for one Sergeant and two Police Officers.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Federal Grant	$ 40,701	$ 44,415	$ 44,415	$ 38,864
Interest Earnings	(215)	-	-	-
Transfer from General Fund	213,051	206,802	246,354	247,633
Fund Balance Carryover	562	-	-	-
TOTAL SOURCES	$ 254,099	$ 251,217	$ 290,769	$ 286,497
Personal Services	$ 253,545	$ 251,217	$ 290,769	$ 286,497
Transfer to Other Funds	554	-	-	-
TOTAL USES	$ 254,099	$ 251,217	$ 290,769	$ 286,497

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: POLICE **DIVISION:** JUSTICE ASSISTANCE GRANT

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	253,545	251,217	290,769	286,497
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	554	-	-	-
TOTAL	**254,099**	**251,217**	**290,769**	**286,497**

DUTIES AND FUNCTIONS

The Kissimmee Police Department is committed to providing superior law enforcement services to the community. The department's functions are to protect and serve the residents of the community and the general public in the most efficient and effective manner possible. This will be accomplished by encouraging citizen involvement in cooperative efforts to prevent criminal activity; detecting criminal activity; arresting and prosecuting criminals; controlling traffic flow; investigating and analyzing traffic crashes with a view toward eliminating causative factors; and to generally preserve the peace of the community by addressing quality of life issues from a law enforcement perspective.

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: JUSTICE ASSISTANCE GRANT **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2014	ADJUSTED BUDGET 2015	ESTIMATE 2015	BUDGET 2016
PERSONAL SERVICES	253,545	251,217	290,769	286,497
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	554	-	-	-
TOTAL	**254,099**	**251,217**	**290,769**	**286,497**

ACCOUNT SUMMARY

SALARIES	154,388	148,899	199,604	184,206
OVERTIME	-	-	-	-
OTHER PAY	5,291	450	4,346	-
BENEFITS	93,866	101,868	86,819	102,291
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	554	-	-	-
RESERVES	-	-	-	-
TOTAL	**254,099**	**251,217**	**290,769**	**286,497**

CITY OF KISSIMMEE
2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: JUSTICE ASSISTANCE GRANT — **ACCOUNT**
DIVISION: OPERATIONS — 1250-30-3030-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2015	CHANGE 2016	BUDGET 2016	AMOUNT
Sergeant	1	0	1	76,140
Police Officer	2	0	2	108,066
SALARY SUBTOTAL				**184,206**
OVERTIME				**-**
OTHER PAY				**-**
SALARY TOTAL				**184,206**
BENEFITS				**102,291**
TOTAL PERSONAL SERVICES	**3**	**0**	**3**	**286,497**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

VICTIMS CRIME ACT GRANT FUND

During 2001, the City was awarded a Victims Crime Act Grant to hire one full-time Community Service Officer. Expenditures have been reimbursed under the program. This grant expired at the end of FY 2007; however, the City was awarded this grant in each fiscal year since then, including FY 2015.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
State Grant	$ 47,719	$ 56,224	$ 56,224	$ -
Transfer from General Fund	12,716	14,056	10,404	-
Fund Balance Carryover	3,838	-	-	-
TOTAL SOURCES	$ 64,273	$ 70,280	$ 66,628	$ -
Personal Services	$ 64,273	$ 70,280	$ 66,628	$ -
TOTAL USES	$ 64,273	$ 70,280	$ 66,628	$ -

STATE LAW ENFORCEMENT TRUST FUND

This Fund was established to account for proceeds from property confiscated in police enforcement activities pursuant to Florida Statute 932.701. The funds may not be used for normal operating needs but are to be used to defray the cost of protracted or complex investigations, provide additional technical equipment or expertise or to provide matching funds for federal grants or other such appropriate law enforcement purposes as approved by the City Commission.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Forfeiture Proceeds	$ 53,269	$ -	$ 48,000	$ -
Interest Earnings	432	750	750	1,000
Fund Balance Carryover	156,453	186,155	195,790	225,165
TOTAL SOURCES	$ 210,154	$ 186,905	$ 244,540	$ 226,165
Operating Costs	$ 14,364	$ 18,375	$ 19,375	$ 11,740
Unrestricted Reserves	195,790	168,530	225,165	214,425
TOTAL USES	$ 210,154	$ 186,905	$ 244,540	$ 226,165

FEDERAL LAW ENFORCEMENT TRUST FUND

This Fund was established to account for the proceeds of equitable sharing obtained from either joint municipal/federal investigations or municipal seizures of property where the underlying offense is a violation of federal law. These funds may not be used for normal law enforcement operating needs but are to be used for law enforcement activities associated with seizures/forfeitures, specific types of law enforcement training, law enforcement equipment and operations and/or drug education and awareness training.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Forfeiture Proceeds	$ 12,624	$ -	$ -	$ -
Interest Earnings	171	200	200	200
Fund Balance Carryover	76,925	77,115	84,720	62,212
TOTAL SOURCES	$ 89,720	$ 77,315	$ 84,920	$ 62,412
Operating Costs	$ 5,000	$ 7,100	$ 7,100	$ -
Capital Outlay	-	15,608	15,608	-
Unrestricted Reserves	84,720	54,607	62,212	62,412
TOTAL USES	$ 89,720	$ 77,315	$ 84,920	$ 62,412

BYRNE JUSTICE ASSISTANCE GRANT FUND

This fund was established to account for a grant from the Department of Justice, Bureau of Justice Assistance. The monies received from this grant were used to fund various expenditures that will provide more efficient law enforcement and public safety services.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fund Balance Carryover	$ 106	$ -	$ -	$ -
TOTAL SOURCES	$ 106	$ -	$ -	$ -
Transfer to General Fund	$ 106	$ -	$ -	$ -
TOTAL USES	$ 106	$ -	$ -	$ -

SCHOOL CROSSING GUARD TRUST FUND

This Fund was established to account for the proceeds from the surcharge imposed on parking fines. Pursuant to Florida Statute 318.21, this surcharge must be used solely for the purpose of funding a school crossing guard program.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fines	$ 8,415	$ 10,000	$ 12,000	$ 10,000
Interest Earnings	1,843	50	50	50
Fund Balance Carryover	6,775	195	6,946	11,196
TOTAL SOURCES	$ 17,033	$ 10,245	$ 18,996	$ 21,246
Operating Costs	$ 10,087	$ 9,800	$ 7,800	$ 9,800
Unrestricted Reserves	6,946	445	11,196	11,446
TOTAL USES	$ 17,033	$ 10,245	$ 18,996	$ 21,246

TREASURY FORFEITURE FUND

This fund was established to account for the proceeds of equitable sharing obtained from joint municipal/federal investigations where the underlying offense is a violation of federal law. More specifically, the proceeds received represent seized or forfeited properties that are the result of IRS investigations. These funds may not be used for normal law enforcement operating needs but are to be used only for law enforcement purposes and activities associated with enhancing future seizures or forfeitures, providing specific types of law enforcement training, law enforcement equipment and operations and/or drug education and awareness training.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Forfeiture Proceeds	$ 723,141	$ -	$ -	$ -
Interest Earnings	2,204	1,000	2,000	2,000
Fund Balance Carryover	154,509	862,795	850,251	723,951
TOTAL SOURCES	$ 879,854	$ 863,795	$ 852,251	$ 725,951
Capital Outlay	$ 29,603	$ 128,300	$ 128,300	$ -
Unrestricted Reserves	850,251	735,495	723,951	725,951
TOTAL USES	$ 879,854	$ 863,795	$ 852,251	$ 725,951

FIRE FEE ASSESSMENT FUND

This fund was established to account for the proceeds of the Fire Fee Assessment. All monies collected were transferred to the General Fund to pay for fire related expenditures only. Three separate rates were charged as follows: Residential - $67 per unit; Non-Residential $.108 per square foot; and Warehouse/Industrial - $.017 per square foot. For Non-Residential and Warehouse/Industrial, there was a minimum charge of $108 and $17, respectively, for properties less than 1,000 square feet. The Fire Fee Assessment was eliminated in fiscal year 2013; however, collections for delinquent accounts continue to be received.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Fire Fee	$ 13,050	$ -	$ 2,871	$ -
Fund Balance Carryover	523	-	-	-
TOTAL SOURCES	$ 13,573	$ -	$ 2,871	$ -
Transfer to General Fund	$ 13,573	$ -	$ 2,871	$ -
TOTAL USES	$ 13,573	$ -	$ 2,871	$ -

CHARTER SCHOOL FUND

This fund was established to account for the full time equivalent (FTE) funds that are received from the Osceola County School District on a biweekly basis to operate the Kissimmee Elementary Charter School. These funds, less an amount sufficient to pay debt service on the bonds issued to construct the school, are immediately remitted to the Osceola Foundation for Education, the organization that oversees the management company that operates the Charter School on a daily basis. The amount retained for debt service is transferred to a debt service fund on a monthly basis.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Intergovernmental Revenue	$ 4,876,370	$ 5,100,000	$ 5,000,000	$ 5,050,000
Interest Earnings	3,419	4,000	4,000	6,000
Fund Balance Carryover	1,487,650	1,466,995	1,308,273	2,298,053
TOTAL SOURCES	$ 6,367,439	$ 6,570,995	$ 6,312,273	$ 7,354,053
Professional Services	$ 4,392,207	$ 4,335,000	$ 3,340,000	$ 4,370,000
Other Operating Costs	-	2,500	2,500	2,500
Transfers to Other Funds	666,959	671,720	671,720	670,860
Unrestricted Reserves	1,308,273	1,561,775	2,298,053	2,310,693
TOTAL USES	$ 6,367,439	$ 6,570,995	$ 6,312,273	$ 7,354,053

HAZARD MITIGATION GRANT PROGRAM FUND

During 2004 after Hurricanes Charley, Frances and Jeanne, the City applied for State/FEMA mitigation assistance based on priorities set up by the Local Mitigation Strategy Work Group. The City is responsible for a 25% match on various projects for wind retrofits to the Public Works Building, Civic Center, Community House and Police Headquarters. The proceeds from this grant were being used to fund these mitigation projects throughout the City.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Federal Grant	$ 53,921	$ -	$ -	$ -
Fund Balance Carryover	97,257	-	-	-
TOTAL SOURCES	$ 151,178	$ -	$ -	$ -
Capital Outlay	$ 71,895	$ -	$ -	$ -
Transfer to Other Funds	79,283	-	-	-
TOTAL USES	$ 151,178	$ -	$ -	$ -

UTILITY TAX FUND

City Code Section 26-16 imposes the 8% Utility Tax on sales of electricity, water, metered or bottled gas and telegraph services within the City limits. In October 1995, the rate on telephone services was changed to 7% of intrastate tolls and recurring charges on cellular mobile telephone or other telecommunication services. Monies are typically transferred to and used for General Fund purposes.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Utility Tax Revenue:				
Electric	$ 4,024,569	$ 3,923,000	$ 4,150,000	$ 4,250,000
Telephone	2,002,370	1,975,000	1,950,000	1,900,000
Water	349,963	339,000	367,000	365,000
Natural Gas	80,975	88,000	88,000	91,000
Propane Gas	114,130	100,000	105,000	105,000
Fund Balance Carryover	518,055	493,055	555,553	555,553
TOTAL SOURCES	$ 7,090,062	$ 6,918,055	$ 7,215,553	$ 7,266,553
Bad Debt Expense	$ 34,569	$ 75,000	$ 50,000	$ 75,000
Transfer to General Fund	6,499,940	6,350,000	6,610,000	6,636,000
Unrestricted Reserves	555,553	493,055	555,553	555,553
TOTAL USES	$ 7,090,062	$ 6,918,055	$ 7,215,553	$ 7,266,553

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LOCAL OPTION SALES TAX BONDS FUND

During FY 1998, all the outstanding debt was refunded. The Community Redevelopment Notes originally issued during FY 1994 were refunded on November 26, 1997. Then, with further favorable changes in the interest rate environment, Notes were issued to refund that debt again and to refund the Series 1991 and 1992 Bonds. Once again, in 2002 this debt was refinanced to take advantage of further improvements in the interest rate environment. In FY 2005, the 2002 refinancing note matured and final payment was made in April 2005. An additional note was issued for $4,100,000 in 2001 to purchase the Lancaster Ranch for future park development. In December 2005, a $10,000,000 bank note was issued to fund the relocation of Fire Station 11 as well as various drainage and road improvement projects. An additional $9,500,000 bank note was issued in February 2009 to fund improvements at the lakefront. In FY 2010, the $10,000,000 bank note was refinanced to take advantage of interest savings. In FY 2011, the $9,500,000 bank note was converted to a fixed rate note. In FY 2011, an additional note for $8,000,000 was issued to provide further funding for the lakefront development project. Finally, in FY 2014, an additional note for $9,600,000 was issued to provide funding for certain roadway improvements and improvements to the lakefront park.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Sales Tax Transfer	$ 2,429,019	$ 2,914,322	$ 2,914,322	$ 3,122,606
TOTAL SOURCES	$ 2,429,019	$ 2,914,322	$ 2,914,322	$ 3,122,606
Debt Service - Due 10/1	$ 2,113,320	$ 2,484,661	$ 2,484,661	$ 2,636,303
Debt Service - Current	315,699	429,661	429,661	486,303
TOTAL USES	$ 2,429,019	$ 2,914,322	$ 2,914,322	$ 3,122,606

FMHA BONDS FUND

This Fund was established to account for the payment of debt service on the following bonds:

1980 Excise Tax Revenue Bonds $265,000
1981 Excise Tax Revenue Bonds $500,000

Proceeds from the Bonds were used for Fire Station 12 and for City Hall expansion, respectively. Occupational licenses are pledged for debt service on these Bonds. From collections of occupational license revenues, a transfer from the General Fund is made to cover annual requirements.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Transfer from General Fund	$ 45,015	$ 44,480	$ 44,480	$ 44,795
Fund Balance Carryover	41,874	41,874	41,874	41,874
TOTAL SOURCES	$ 86,889	$ 86,354	$ 86,354	$ 86,669
Debt Service	$ 45,015	$ 44,480	$ 44,480	$ 44,795
Restricted Reserves	41,874	41,874	41,874	41,874
TOTAL USES	$ 86,889	$ 86,354	$ 86,354	$ 86,669

CHARTER SCHOOL NOTES FUND

In December 2002, the City issued Revenue Notes of $9,400,000 to fund the construction of the Kissimmee Elementary Charter School. Transfers are made from General Fund to cover the annual debt service payments. In December 2008, the original note was refinanced via a variable rate note. In February 2011, the variable rate note was refinanced to take advantage of the lower fixed rate environment.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Transfer from Other Funds	$ 666,959	$ 671,720	$ 671,720	$ 670,860
TOTAL SOURCES	$ 666,959	$ 671,720	$ 671,720	$ 670,860
Debt Service - Due 10/1	$ 578,479	$ 590,860	$ 590,860	$ 597,930
Debt Service - Current	88,480	80,860	80,860	72,930
TOTAL USES	$ 666,959	$ 671,720	$ 671,720	$ 670,860

LOCAL OPTION GAS TAX NOTES FUND

In December 2006, the City issued Revenue Notes of $9,000,000 to fund the construction of various road improvements throughout the City. In November 2010, the City issued additional Revenue Notes of $4,000,000 to fund further road improvements. In February 2015, the City issued additional Revenue Notes of $9,500,000 to fund additional road improvements. Annual debt service payments for $5,000,000 of the $9,500,000 are being paid for via a transfer from the Local Option Gas Tax Fund with the $4,500,000 balance being paid for from the Mobility Fee Fund. For all issues, transfers are made from the Local Option Gas Tax Fund to cover the annual debt service payments.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Gas Tax Transfer	$ 926,002	$ 931,144	$ 931,144	$ 1,001,713
TOTAL SOURCES	$ 926,002	$ 931,144	$ 931,144	$ 1,001,713
Debt Service - Due 10/1	$ 745,501	$ 760,572	$ 760,572	$ 770,190
Debt Service - Current	180,501	170,572	170,572	231,523
TOTAL USES	$ 926,002	$ 931,144	$ 931,144	$ 1,001,713

MOBILITY FEE NOTES FUND

In February 2015, the City issued Revenue Notes of $9,500,000 to fund the construction of various road improvements throughout the City. Annual debt service payments for $4,500,000 of the $9,500,000 are being paid for via a transfer from the Mobility Fee Fund with the $5,000,000 balance being paid for from the Local Option Gas Tax Fund.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Mobility Fee Transfer	$ -	$ -	$ -	$ 454,425
TOTAL SOURCES	$ -	$ -	$ -	$ 454,425
Debt Service - Due 10/1	$ -	$ -	$ -	$ 379,875
Debt Service - Current	-	-	-	74,550
TOTAL USES	$ -	$ -	$ -	$ 454,425

COMMUNITY REDEVELOPMENT NOTES FUND

In March 2004, the City issued a Redevelopment Trust Fund Revenue Note of $6,000,000 to fund the construction of various improvements throughout the Community Redevelopment Agency's area of responsibility. In 2015, the 2004 Note was refunded by the Series 2015B Note. Transfers are made from the Community Redevelopment Fund to cover the annual debt service payments.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Note Proceeds	$ -	$ 3,820,000	$ 3,820,000	$ -
Transfer from Community Redevelopment Fund	420,287	460,266	85,091	260,938
TOTAL SOURCES	$ 420,287	$ 4,280,266	$ 3,905,091	$ 260,938
Professional Services	$ -	$ 45,950	$ 45,950	$ -
Note Refunding	-	3,767,603	3,767,603	-
Debt Service	420,287	466,713	91,538	260,938
TOTAL USES	$ 420,287	$ 4,280,266	$ 3,905,091	$ 260,938

LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND

This Fund was established to account for all insurance costs of the City. The City maintains the balance considered necessary and funds certain safety program expenditures in addition to insurance premiums and claims. This Fund also pays the General Fund for personnel costs allocated to this activity.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Cost Allocations:				
General Fund	$ 1,541,148	$ 1,638,976	$ 1,638,976	$ 1,730,056
Central Services	88,704	114,949	114,949	129,961
Airport	20,712	23,030	23,312	21,984
Stormwater Utility	158,220	166,536	166,536	163,613
Sanitation	137,820	141,657	141,657	135,431
Local Option Gas Tax	24,684	24,082	24,792	34,423
Building	17,364	18,555	18,562	27,206
Community Development Block Grant	1,896	1,954	1,956	2,104
Other Funds	5,964	9,163	8,231	7,953
Interest Earnings	9,518	7,500	11,000	11,000
Recoveries	172,835	150,000	180,000	150,000
Fund Balance Carryover	1,790,193	1,565,879	1,708,438	1,752,305
TOTAL SOURCES	$ 3,969,058	$ 3,862,281	$ 4,038,409	$ 4,166,036
Charges by Other Funds	$ 138,170	$ 150,364	$ 150,364	$ 154,047
Operating cost	(68,748)	237,995	249,906	228,665
Workers Comp Premium	23,559	38,000	32,000	24,000
Workers Comp Claims	664,106	525,000	406,552	525,000
General & Auto Premium	953,134	996,700	954,562	977,100
Liability Claims	550,399	500,000	480,000	500,000
Transfer to Other Funds	-	12,720	12,720	-
Unrestricted Reserves	1,708,438	1,401,502	1,752,305	1,757,224
TOTAL USES	$ 3,969,058	$ 3,862,281	$ 4,038,409	$ 4,166,036

HEALTH SELF INSURANCE FUND

This Fund was established to account for all health insurance costs of the City. The City maintains the balance considered necessary and funds the administrative expenditures associated with the program as well the claims.

ACCOUNT	ACTUAL FY 2014	ADJUSTED BUDGET FY 2015	ESTIMATE FY 2015	BUDGET FY 2016
Cost Allocations:				
General Fund	$ 3,871,216	$ 4,228,993	$ 4,228,993	$ 4,640,292
Central Services	299,117	345,240	345,240	315,264
Airport	61,162	78,912	78,912	78,816
Stormwater Utility	259,141	325,512	325,512	334,968
Sanitation	219,311	256,464	256,464	266,004
Local Option Gas Tax	91,190	98,640	98,640	118,224
Building	78,263	98,640	98,640	118,224
Community Development Block Grant	16,960	19,728	19,728	19,704
Other Funds	30,000	29,592	29,592	29,556
Dependent Coverage	-	-	685,100	685,100
Interest Earnings	(1,898)	2,000	1,000	1,000
Retiree/Cobra Contributions	187,183	175,000	189,000	191,000
Recoveries	2,135,379	2,250,000	619,829	-
Miscellaneous Revenue	28,102	38,220	-	-
Fund Balance Carryover	(581,115)	(343,882)	(560,738)	(40,988)
TOTAL SOURCES	$ 6,694,011	$ 7,603,059	$ 6,415,912	$ 6,757,164
Professional Services	$ 1,205,923	$ 1,368,775	$ 1,318,600	$ 1,451,460
Other Operating Costs	55,940	187,000	93,300	110,000
Health Claims	5,992,886	6,000,000	5,000,000	4,600,000
Capital Outlay	-	45,000	45,000	25,000
Unrestricted Reserves	(560,738)	2,284	(40,988)	570,704
TOTAL USES	$ 6,694,011	$ 7,603,059	$ 6,415,912	$ 6,757,164

SCHEDULE 1
CITY OF KISSIMMEE OBJECT CODES

OBJECT CODE	SUMMARY TITLE/OBJECT DESCRIPTION
5001111	Executive Salaries
5001212	Regular Salaries and Wages
5001414	Overtime
5001517	Special Pay
	BENEFITS:
5002121	FICA Taxes
5002222	Retirement Contributions
5002323	Life and Health Insurance
5002424	Workers Compensation
5002525	Unemployment Compensation
5002626	Other Postemployment Benefits
	PROFESSIONAL SERVICES:
5003131	Professional Services
5003232	Accounting and Auditing
5003434	Other Contract Services
5003435	Other Services - Custodial
5003436	Other Services - Customer Billing
	TRAINING AND TRAVEL
5004041	Travel and Per Diem
5005555	Training
	UTILITIES:
5004141	Communication Services
5004343	Electric
5004344	Water and Sewer
5004345	Stormwater Fees
5004347	Solid Waste Disposal Fees
5004545	GENERAL INSURANCE
	OTHER MAINTENANCE:
5004646	Building and Grounds
5004647	Other Equipment Maintenance
5004648	Radio Maintenance
5004649	VEHICLE MAINTENANCE
	OTHER SUPPLIES:
5004242	Postage
5004747	Printing
5005151	Office Supplies
5005252	Operating Supplies
5005253	Cleaning Supplies

OBJECT CODE	SUMMARY TITLE/OBJECT DESCRIPTION
	CONTINUED, OTHER SUPPLIES:
5005254	Chemical Supplies
5005255	Tools and Equipment
5005257	Uniforms
5005261	Special Functions
5005353	Road Materials and Supplies
5005454	Books and Publications
5005455	Dues, Subscriptions and Memberships
	OTHER OPERATING COST:
5004444	Rentals and Leases
5004901	Advertising
5004902	Recruitment
5004903	Copier Costs
5004911	Safety/Wellness Program
5004999	Bad Debt Expense
5005959	Depreciation
5008282	Aid to Private Organizations
5005259	FUEL
	DEBT SERVICE:
5007171	Principal
5007272	Interest
5007373	Other Debt Service Costs
	CHARGES BY OTHER FUNDS:
5004905	General Fund Admin Cost
5004906	Warehouse Charges
5004907	Building Maintenance Charges
5004908	Information Technology Charges
5009171	TRANSFERS TO OTHER FUNDS
	RESERVES:
5009275	Contingency Reserves
5009276	Capital Outlay Reserves
5009277	Debt Service Reserves
5009278	Operating Cost Reserves
	CAPITAL OUTLAYS:
5006191	Land or Easements
5006292	Buildings
5006393	Infrastructure/Other Improvements
5006494	Machinery and Equipment-Equipment
5006495	Machinery and Equipment-Vehicles

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
GENERAL FUND			
City Commission	City Commission	Commission Retreat Facilitator	13,000
		Special Interest Lobbyist	50,000
		City Lobbyist	65,000
		Total City Commission/City Commission	128,000
City Commission	Social Services	Miscellaneous Event Expenses	2,000
		Total City Commission/Social Services	2,000
		Total City Commission	130,000
City Manager	City Clerk	Geographic Information System Data	50
		Onsite Records Disposal	800
		Document Preservation	1,000
		Off Site Storage	2,000
		Deed Recording	2,500
		Recording Fees	6,400
		Total City Manager/City Clerk	12,750
City Manager	Public Information	Stock Photos Graphic Design	1,000
		Stock Photos Video	1,000
		Miscellaneous Projects	1,000
		Graphic Software	1,764
		Cable Television Service	2,500
		Media Monitoring Service	2,500
		Special Functions	3,000
		Total City Manager/Public Information	12,764
City Manager	Economic Development	Marketing Material Production	5,000
		Medical Arts Program Branding Creation	7,500
		Hispanic Business Initiative Fund	10,000
		Small Business Development Center	30,000
		Kissimmee Main Street	35,000
		Greater Osceola Partnership	66,000
		University of Central Florida Incubator	110,000
		Economic Development Incentive Funds	125,000
		Total City Manager/Economic Development	388,500
		Total City Manager	414,014
City Attorney	City Attorney	Bankruptcy Filings	200
		Recording Fees	500
		Court Filing Fees	600
		Court Subpoena Service Fees	810
		Court Deposition Fees	3,000

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
City Attorney	City Attorney, continued	Mediator Fees	3,000
		Private Investigator	5,000
		Appraisals	12,490
		Retained Counsel	204,800
		Total City Attorney/City Attorney	230,400
City Attorney	Municipal Court Clerk	Transcription Services	1,000
		Hearing Officer Fees	20,000
		Total City Attorney/Municipal Court Clerk	21,000
		Total City Attorney	251,400
Finance	Finance	CAFR On-line	2,500
		Armored Car Services	7,000
		eCivis	10,000
		Consultant Fees	30,000
		Credit Card Fees	50,000
		Redflex Credit Card Fees	50,000
		Annual Audit and CAFR Preparation Fees	85,958
		Total Finance	235,458
Development Services	Planning	Title Searches	1,200
		Mailing Service	1,500
		Brochure Outline Process Study	5,000
		Code Enforcement Board Attorney	8,525
		Document Scanning	10,000
		Comprehensive Plan Evaluation and Appraisal Report	25,000
		East Vine/Sensor City Sector Plan	25,000
		Comprehensive Plan Updates	28,000
		Demolition Services	30,000
		Mobility Fee Update	40,000
		General Planning and Transportation Consulting	50,000
		Phase I Transit Circulator Contract Expenses	250,000
		Total Development Services	474,225
Police	Office of the Police Chief	Translator Services	2,240
		Total Police/Office of the Police Chief	2,240
Police	Support Services	Annual Cardio Pulmonary Resuscitation Certification	100
		Contested Ticket Filing Fees	1,000
		Paper Shredding	1,350
		Wrecker/Towing Service	1,500
		False Alarm Billing Services	100,000
		Total Police/Support Services	103,950
Police	Patrol	K9 Kennel Care	1,200
		Mobile Translators Annual Access Fees	1,440
		Total Police/Patrol	2,640

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Police	Criminal Investigation	Court Certified Interpreters	1,500
		Transcription Services English	2,000
		Disposal of Narcotics/Biological Hazardous Waste	2,500
		Phone Tolls/Bank Records	3,000
		Court Filing	3,000
		Transcription Services Multi-language	5,000
		Nurse Examiners	7,500
		DNA Testing	8,000
		Total Police/Criminal Investigation	32,500
Police	Specialized Patrol	Annual Physical Examinations	2,268
		Confidential Funds	10,000
		Total Police/Specialized Patrol	12,268
		Total Police	153,598
Fire	Administration	Pre-employment Examinations	2,850
		Respiratory Physicals	4,606
		Central Florida Fire Academy	13,433
		Medical Director Contract	35,000
		Ambulance Billing Service	138,000
		Total Fire Administration	193,889
Public Works	Engineering	Plans Scanning	8,000
		Engineering Design Fees	10,000
		Surveys for Special Projects	15,000
		Miscellaneous Title Surveys	15,000
		Traffic Review Projects	16,000
		Total Public Works/Engineering	64,000
Public Works	Street Maintenance	Miscellaneous Contract Services	400
		Railroad Crossing Contract	13,608
		Total Public Works/Street Maintenance	14,008
Public Works	Traffic Engineering	Painted Markings Service	5,000
		Redflex Fees	778,620
		Total Public Works/Traffic Engineering	783,620
		Total Public Works	861,628
Parks and Recreation	Administration	eCommerce Payment Gateway Fees	420
		Total Parks and Recreation/Administration	420
Parks and Recreation	Aquatic Center	Pool Permit	900
		Event Entertainment	900
		Miscellaneous Aquatic Classes	1,800
		Lifeguard Certification Fees	7,944
		Chemical Delivery Contract	33,000
		Contracted Aquatic Programs	40,000
		Total Parks and Recreation/Aquatic Center	84,544

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Parks and Recreation	Recreation	Chambers Park Day Camp Program Trips	1,100
		Athletic Camps	4,806
		Food Service	5,100
		Special Programs	6,050
		Day Camp Program Trips	6,700
		Chambers Park Camp All Star	8,338
		Specialty Camps	9,710
		Teen Extreme Program	26,919
		Oak Street Park Camp Discovery	43,914
		Recreation Programs	76,540
		Youth and Adult Sports	99,600
		Total Parks and Recreation/Recreation	288,777
Parks and Recreation	Public Venues	Art Festival	1,000
		Concessions	1,200
		Miscellaneous Events	1,500
		Miscellaneous Catering	2,000
		Fall Festival of Lights Parade	2,500
		Easter Entertainment	2,500
		Fall Festival	2,500
		Martin Luther King, Jr. Event	5,000
		Kowtown	10,000
		Chili Cook Off	10,000
		Kissimmee Night Out	12,000
		Symphony Entertainment and Production	20,000
		General Labor Services	25,600
		Fireworks	27,000
		July 4th Entertainment and Production	40,000
		Total Parks and Recreation/Public Venues	162,800
		Total Parks and Recreation	536,541
Personnel	Personnel	Pension & Actuarial Studies	3,000
		Pre-Employment Testing	20,000
		Labor Attorney	25,000
		Total Personnel	48,000
		Total General Fund	**3,298,753**

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
STORMWATER UTILITY FUND			
Public Works	Engineering	Annual Audit Fees	3,898
		Stormwater Utility Auditing	7,500
		Water Quality Lab Sampling	21,875
		Data Access Fee	26,875
		General Annual Maintenance Service	35,375
		Permitting Assistance	42,500
		Pollutant Loading Analysis and Report	62,500
		Drainage Study and Master Pond Report	82,500
		Hydrological Flow Data Annual Service	84,375
		Total Stormwater Utility/Engineering	367,398
Public Works	Operations	Day Labor Contract	13,680
		Pond Cleaning Service	52,000
		Customer Billing Services	190,000
		Total Stormwater Utility/Operations	255,680
		Total Stormwater Utility Fund	**623,078**
SANITATION FUND			
Public Works	Sanitation	Temporary Contractual Service	2,500
		Annual Audit Fees	4,275
		Customer Billing Services	108,934
		Total Sanitation Fund	**115,709**
AIRPORT FUND			
Airport	Operations	Annual Audit Fees	869
		Stormwater Analytical	1,200
		Graphic Design and Layout	1,500
		Photography	1,500
		Artwork	1,500
		Marketing Production	2,000
		Appraisals	3,000
		Surveying Services	5,000
		Federal Lobbying Assistance	10,000
		Cleaning Services	16,000
		General Consultant Fees	30,000
		Marketing Consultant Retainer Fee	36,740
		Total Airport Fund	**109,309**
CENTRAL SERVICES FUND			
Central Services	Information Technology	Technical Support IBM iSeries Servers	2,000
		Technical Support Website Content Management	2,500
		Technical Support Microsoft/Cisco	4,000
		Total Central Services/Information Technology	8,500

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Central Services	Fleet Maintenance	Parts Contract	223,200
		Total Central Services/Fleet Maintenance	223,200
Central Services	Facilities Maintenance	Elevator Phone Service	340
		Charging Station Service	510
		Janitorial Service (Lynx Area)	960
		Shutter Maintenance Program	1,750
		Maintenance Software Tracer Updates	4,820
		Fire Extinguisher Service	8,500
		Pressure Washing	10,000
		Generator Maintenance Contract	13,500
		Elevator Certification	15,000
		Pest Control Services	22,500
		Security Contract Services	85,000
		HVAC Contract Services	120,000
		Janitorial Service	132,700
		Total Central Services/Facilities Maintenance	415,580
		Total Central Services Fund	**647,280**
LOCAL OPTION GAS TAX FUND			
Public Works	Sidewalks	Transponders	2,025
		Total Local Option Gas Tax/Sidewalks	2,025
Public Works	Engineering	Miscellaneous Traffic Projects	20,000
		Total Local Option Gas Tax/Engineering	20,000
		Total Local Option Gas Tax Fund	**22,025**
BUILDING FUND			
Development Services	Building	Building Inspector Services County	10,000
		Building Inspector Services	10,000
		Document Scanning	15,000
		Total Building Fund	**35,000**
COMMUNITY REDEVELOPMENT FUND			
Development Services	Community Redevelopment	Architectural Services	14,000
		Surveying and Engineering Services	14,000
		Various Consultant Services	28,000
		Total Community Redevelopment Fund	**56,000**

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND			
Development Services	CDBG Entitlement	Miscellaneous Professional Services	16,469
		Historic Home Rehabilitation	268,249
		Total 2015 CDBG Entitlement Fund	**284,718**
CHARTER SCHOOL FUND			
City Manager	Charter School	Board Minute Contract Services	2,500
		School Management Services	4,370,000
		Total Charter School Fund	**4,372,500**
LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND			
Personnel	Self Insurance	Hazardous Materials Cleanup	5,000
		Hepatitis B Shots/Draws	5,000
		Commercial Drivers License Random Drug Testing	7,000
		Employee Resources Program	20,910
		Total Liab/Workers Comp Self Insurance Fund	**37,910**
HEALTH SELF INSURANCE FUND			
Personnel	Self Insurance	Facsimile Lines	75
		Waste Disposal Services	1,200
		CareHere Contract Fees	168,360
		Onsite Medical Staff	435,000
		Administrative Service Fees	846,825
		Total Health Self Insurance Fund	**1,451,460**
		TOTAL CITY OF KISSIMMEE	**11,053,742**

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
GENERAL FUND			
City Commission/ City Commission	Florida League of Cities Annual Conference	Commissioner (5)	3,440
	Miscellaneous Meetings/Travel	Commissioner (5)	5,000
	Total City Commission/City Commission		8,440
City Manager/ City Manager	FL City/County Managers Assn Annual Conference	City Mgr/Asst City Mgr	90
	FL City/County Managers Assn Winter Institute	City Mgr/Asst City Mgr	1,100
	Total City Manager/City Manager		1,190
City Manager/ City Clerk	State Records Management Training	Various	104
	Miscellaneous Webinars and Training	Various	400
	Florida Association of City Clerks Fall Academy	City Clerk	853
	Florida Association of City Clerks Summer Conference	City Clerk	1,025
	Total City Manager/City Clerk		2,382
City Manager/ Public Information	National Information Officers Association Conference	Public Information Mgr	700
	Total City Manager/Public Information		700
City Manager/ Economic Development	Metro Orlando One Orlando Function	Econ Development Dir	60
	Urban Land Institute Florida Summit	Econ Development Dir	814
	Economic Development Conference	Econ Development Dir	829
	Enterprise Florida 2015 Trade Mission	Econ Development Dir	1,174
	Total City Manager/Economic Development		2,877
	Total City Manager		7,149
City Attorney/ City Attorney	Florida Association of Police Attorneys	Dpty/Asst City Atty	1,200
	Florida Municipal Attorney's Conference	Atty/Dpty/Asst City Atty	3,000
	Lobbying Efforts	Atty/Dpty/Asst City Atty	5,000
	Total City Attorney/City Attorney		9,200
Finance/ Finance	Miscellaneous Travel	Various	200
	Harris Training Conference	Bus Sys Administrator	1,113
	Florida Government Finance Officers Assn Conference	Director/Asst Director	2,148
	Total Finance/Finance		3,461
Finance/ Purchasing	Miscellaneous Travel	Various	150
	Total Finance/Purchasing		150
	Total Finance		3,611
Development Services/ Planning	Miscellaneous Certifications	Staff	250
	Florida Redevelopment Association Training	Various	250
	Florida Planning and Zoning Association Conference	Planner	350
	Florida Redevelopment Association Conference	Various	500
	American Planning Association/Florida Conference	Planner	500
	Florida Association of Code Enforcement Conference	Code Officer (3)	1,500
	Total Development Services/Planning		3,350

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Police/ Office of the Police Chief	International Assn of Admin Professionals Seminar	Secretary	20
	National Information Officers Assn Training Conferences	Public Information Officer	500
	Florida Police Chief Assn Winter and Summer Conference	Chief/Deputy Chief	1,200
	National Law Enforcement Memorial	Officer (2)	2,644
	Total Police/Office of the Police Chief		4,364
Police/ Support Services	Leadership Training for Supervisors and Management	Various	1,500
	Accreditation Training Conference	Various (2)	3,000
	Total Police/Support Services		4,500
Police/ Patrol	Taser Use of Force	Officer	246
	Leadership Academy	Officer	1,500
	North American Police Work Dog Association	Officer	2,062
	Total Police/Patrol		3,808
Police/ Criminal Investigations	Advanced Homicide Investigation School	Detective (2)	1,400
	Leadership Academy	Officer	1,500
	Alpha Group Crime Analyst	Crime Analyst	1,617
	Basic Homicide Investigator	Detective (2)	1,750
	Total Police/Criminal Investigations		6,267
Police/ Communications	Criminal Justice Information Services Annual Symposium	Staff	750
	Total Police/Communications		750
Police/ Specialized Patrol	Bullying Conference	Officer (2)	26
	Crime Prevention Practitioner Update	Officer	39
	International Assn of Admin Professionals Seminar	Various	50
	Crime Prevention Through Environmental Design Update	Officer	65
	Adv Crime Prevention Through Environmental Design	Officer	65
	Crime Prevention Practitioner Commercial Applications	Officer	65
	Annual Car Seat Technicians Certification	Various	88
	Motorcycle Crash Investigations	Officer	100
	Pedestrian/Bicycle Investigations	Officer	100
	Crime Free Multi-Housing Conference	Officer (2)	104
	Crime Prevention Practitioner Residential Applications	Officer (2)	110
	Basic Crime Prevention Through Environmental Design	Officer	815
	Gang Officer Certification and Conference	Officer (2)	1,255
	Leadership Academy	Various	1,500
	Florida Assn of School Resource Officers Conference	Officer (5)	3,500
	Total Police/Specialized Patrol		7,882
	Total Police		27,571
Fire/ Administration	Florida Fire Chiefs Assn Safety and Health Conference	Health and Safety Chief	39
	Fire Rescue East Expo	Various	50
	Other In-state Classes	Various	65
	Clincon Emergency Medical Service Advisory Meeting	Various	79
	Fire Rescue East Conference	Fire Chief	850

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Fire/ Administration, continued	Fire Rescue East Emergency Medical Service Advisory	Health and Safety Chief	850
	Florida Fire Academy's Executive Development Conf	Fire Chief	1,500
	National Fire Academy's Executive Fire Officers Class	Various	1,500
	State Chief Officers Class	Various	4,500
	Total Fire/Administration		9,433
Fire/ Operations	Florida Arson Seminar	Battalion Chief	69
	Florida Fire Chiefs Assn Safety and Health Conference	Various (3)	117
	Public Safety Leadership Development Certification	Various (3)	780
	Florida Fire Chiefs Executive Development Conference	Battalion Chief	1,500
	Self Contained Breathing Apparatus Technician Class	Various (2)	1,951
	State Certification Class	Various (93)	13,950
	Total Fire/Operations		18,367
Fire/ Prevention	Florida Arson Seminar	Fire Inspector	69
	Recertification Class	Fire Inspector (2)	260
	Total Fire/Prevention		329
	Total Fire		28,129
Public Works/ Director	Miscellaneous Day Seminars	Admin Secretary	100
	Miscellaneous Travel Expenses	Various	250
	Bi-Annual and Other Meetings	Asst to Director	300
	National Forum for Black Public Administrators	Director	650
	Florida American Public Works Assn Trade Show	Director	650
	Total Public Works/Director		1,950
Public Works/ Engineering	Miscellaneous Training	Construction Coordinator	50
	Miscellaneous Training	Construction Manager	50
	Miscellaneous Training	Inspector (3)	150
	Certified Public Infrastructure Inspector Testing	Various	400
	Total Public Works/Engineering		650
Public Works/ Street Maintenance	Aquatic Weed Class	Herbicide Specialist	501
	American Public Works Assn Florida Conference	Various	985
	Total Public Works/Street Maintenance		1,486
Public Works/ Traffic Engineering	Intl Municipal Signal Assn Field Technician Certification III	Traffic Tech	420
	Intl Municipal Signal Assn Signal II Electrical	Traffic Tech	630
	FL Department of Transportation Signal Inspector	Traffic Tech	630
	Intl Municipal Signal Assn Fiber Optics II	Traffic Tech (2)	1,260
	Intl Municipal Signal Assn Signal II Electrical	Traffic Tech (2)	1,260
	Total Public Works/Traffic Engineering		4,200
	Total Public Works		8,286
Parks and Recreation/ Administration	Miscellaneous Travel Expenses	Various	200
	Total Parks and Recreation/Administration		200

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Parks and Recreation/ Parks	Miscellaneous Travel Expenses	Various	125
	Total Parks and Recreation/Parks		125
Parks and Recreation/ Aquatic	Intl Assn of Amusement Parks and Attractions Conference	Various (2)	22
	Florida Recreation and Parks Assn Conference	Various (2)	88
	Total Parks and Recreation/Aquatic		110
Parks and Recreation/ Recreation	Florida Recreation and Parks Assn Conference	Various (8)	264
	Tolls	Various	350
	Total Parks and Recreation/Recreation		614
Parks and Recreation/ Public Venues	Florida Recreation and Parks Assn Conference	Various (3)	99
	Florida Festivals and Events Assn Conference	Various (3)	99
	Total Parks and Recreation/Public Venues		198
	Total Parks and Recreation		1,247
Personnel/ Personnel	Miscellaneous Department Training	Various	300
	Total Personnel/Personnel		300
	TOTAL GENERAL FUND		**97,283**
STORMWATER UTILITY FUND			
Public Works/ Stormwater Engineering	Miscellaneous Training	Financial Analyst	300
	Association of State Floodplain Manager Conference	Engineer	300
	Florida Stormwater Association Class	Various (2)	300
	Code Enforcement Training	Inspector	450
	Miscellaneous Training	Various (2)	600
	Florida Stormwater Association Annual Conference	Various (2)	600
	American Public Works Assn State Conference	Various (2)	600
	Water Wastewater Equipment Treatment and Transport	Director	975
	American Public Works Assn National Conference	Director	975
	Total Public Works/Stormwater Engineering		5,100
Public Works/ Stormwater Operations	Florida Stormwater Association Annual Conference	Superintendent	555
	American Public Works Assn Annual Conference	Various	1,800
	Total Public Works/Stormwater Operations		2,355
	TOTAL STORMWATER UTILITY FUND		**7,455**
SANITATION FUND			
Public Works/ Sanitation	Solid Waste Assn of North America Truck Road-E-O	Various (5)	1,270
	Recycle Florida Today Annual Conference	Various (3)	1,317
	Solid Waste Assn of North America Natl Conference	Various (2)	2,104
	Total Public Works/Sanitation		4,691

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Public Works/ Weld Shop	Solid Waste Assn of North America Truck Road-E-O	Mechanic	304
	Total Public Works/Weld Shop		304
	TOTAL SANITATION FUND		**4,995**
AIRPORT FUND			
Airport/ Operations	Federal Aviation Administration Annual Conference	Director	525
	Natl Business Aviation Assn Schedulers & Dispatchers	Director/Staff	600
	Miscellaneous Training	Director	600
	Miscellaneous Training	Various	1,500
	Florida Airport Council Annual Conference	Various (2)	1,500
	Amer Assn of Airport Executives Training	Airfield Coordinator (2)	1,800
	Miscellaneous Trade Show	Various (2)	2,000
	Amer Assn of Airport Executives Annual Conference	Various (2)	2,500
	Natl Business Aviation Association	Director/Staff	3,600
	Total Airport/Operations		14,625
	TOTAL AIRPORT FUND		**14,625**
CENTRAL SERVICES FUND			
Information Technology/ Information Technology	Networking Classes	Various	500
	Florida Govt Information Systems Assn Conference	Assistant Director	1,045
	CityWorks Annual Conference	Programmer Analyst	1,300
	Information Systems Audit and Control Assn Security	Network Manager	1,650
	ESRI International Users Conference	GIS Manager	3,800
	Total Information Technology/Information Technology		8,295
Public Works/ Fleet Maintenance	Tolls	Mechanic (3)	100
	Manufacturer's Training Seminars	Mechanic (5)	3,000
	Total Public Works/Fleet Maintenance		3,100
Public Works/ Facilities Maintenance	Miscellaneous Travel	Various	250
	Total Public Works/Facilities Maintenance		250
	TOTAL CENTRAL SERVICES FUND		**11,645**
LOCAL OPTION GAS TAX FUND			
Public Works/ Sidewalks	American Public Works Association Florida Conference	Various (2)	525
	Total Public Works/Sidewalks		525
Public Works/ Engineering	Miscellaneous Training	Engineer Tech	50
	Miscellaneous Training	Engineer I	50
	Institute of Transportation Engineers	Engineer III (2)	100
	National Society of Professional Engineers	Engineer III (2)	100

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Public Works/ Engineering, continued	Florida Engineering Society	Engineer III (2)	100
	Total Public Works/Engineering		400
	TOTAL LOCAL OPTION GAS TAX FUND		**925**
BUILDING FUND			
Development Services/ Building	Fire Inspector Training	Fire Inspector	200
	State Building Officials Conference	Various (2)	700
	Building Inspector and Plan Reviewer Training	Various (2)	750
	Total Development Services/Building		1,650
	TOTAL BUILDING FUND		**1,650**
COMMUNITY REDEVELOPMENT FUND			
Development Services/ Community Redevelopment	Miscellaneous Training and Board Meetings	CRA Manager	225
	Florida Redevelopment Association Annual Conference	CRA Manager	740
	Total Development Services/Community Redevelopment		965
	TOTAL COMMUNITY REDEVELOPMENT FUND		**965**
2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND			
Development Services/ CDBG Entitlement	Miscellaneous HUD Training	CDBG Coordinator	3,500
	Total Development Services/CDBG Entitlement		3,500
	TOTAL 2015 CDBG ENTITLEMENT FUND		**3,500**
POLICE 2ND DOLLAR ASSESSMENT FUND			
Police/ 2nd Dollar Assessment	Less Lethal Training	Officer	200
	Law Enforcement Executive Development Association	Officer (3)	260
	Oleoresin Capsicum Spray Instructor Certification	Officer (2)	1,100
	Florida Internal Affairs Investigator Conference	Officer	1,160
	Florida Leadership Academy	Officer (5)	8,125
	Total Police/2nd Dollar Assessment		10,845
	TOTAL POLICE 2ND DOLLAR ASSESSMENT FUND		**10,845**

SCHEDULE 3
ANALYSIS OF TRAVEL & PER DIEM

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
STATE LAW ENFORCEMENT TRUST FUND			
Police/ State Law Enforcement Trust	National Citizen's Police Academy	Officer (4)	48
	Florida Gang Investigation Assn Annual Conference	Officer (2)	397
	Florida Assn of School Resource Officers Conference	Officer (3)	2,895
	Total Police/State Law Enforcement Trust		3,340
	TOTAL STATE LAW ENFORCEMENT TRUST FUND		**3,340**
LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND			
Personnel/ Self Insurance	Workers' Compensation Conference	Various	150
	Miscellaneous Safety/OSHA Conference	Various	250
	Total Personnel/Liab/Workers Comp Self Insurance		400
	TOTAL LIAB/WORKERS COMP SELF INSURANCE FUND		**400**
	TOTAL CITY OF KISSIMMEE		**157,628**

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
GENERAL FUND			
City Commission/ City Commission	Growth Management Summit	Commissioner (5)	250
	Florida League of Cities Legislative Conference	Commissioner (5)	875
	Chamber of Commerce Hispanic Gala	Commissioner (5)	1,000
	Florida Institute For Elected Municipal Officials	Commissioner (5)	1,950
	Florida League of Cities Annual Conference	Commissioner (5)	2,375
	Total City Commission/City Commission		6,450
City Manager/ City Manager	Administrative Secretary Workshop/Seminar	Admin Secretary (2)	350
	FL City/County Managers Assoc Winter Conference	City Mgr/Dep City Mgr	1,050
	FL City/County Managers Assoc Annual Conference	City Mgr/Dep City Mgr	1,305
	Miscellaneous Seminars and Meetings	City Mgr/Dep City Mgr	1,500
	Total City Manager/City Manager		4,205
City Manager/ City Clerk	Miscellaneous Seminars	Staff (2)	100
	Florida Association of City Clerks Summer Conference	City Clerk	375
	Miscellaneous Webinars	Staff (4)	480
	Florida Association of City Clerks Fall Conference	City Clerk/Staff (2)	1,125
	Total City Manager/City Clerk		2,080
City Manager/ Public Information	Local and Online Seminars	Public Info Officer	500
	Professional Development Seminars	Various	1,000
	Total City Manager/Public Information		1,500
City Manager/ Economic Development	Downtown Kissimmee Area Council Meetings	Econ Development Dir	100
	Special Local Urban Land Institute Workshop	Econ Development Dir	150
	Hispanic Business Council Meetings	Econ Development Dir	200
	Urban Land Institute Florida Summit	Econ Development Dir	225
	Intl Council of Shopping Centers Florida Conference	Econ Development Dir	365
	Metro Orlando "One Orlando" Event	Econ Development Dir	1,200
	Total City Manager/Economic Development		2,240
	Total City Manager		10,025
City Attorney/ City Attorney	Florida Association of Police Attorneys	Deputy/Asst City Atty	250
	Florida Municipal Attorney's Seminar	Deputy/Asst City Atty	550
	Total City Attorney/City Attorney		800
Finance/ Finance	Central Florida Government Finance Officers Assn	Director/Asst Director	240
	Florida Government Finance Officers Assn Conference	Director/Asst Director	450
	Grant Management Seminar	Grants Coordinator	750
	Portfolio Management Training	Director	750
	Harris Training Conference	Bus Sys Administrator	875
	Miscellaneous Seminars	Various	1,000
	Total Finance/Finance		4,065

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Finance/ Purchasing	Professional Development Certified Public Procurement	Procurement Coordinator	1,500
	Total Finance/Purchasing		1,500
	Total Finance		5,565
Development Services/ Planning	Florida Redevelopment Association Conference	Planner	345
	Florida Planning and Zoning Association Conference	Planner	425
	American Planning Association/Florida Conference	Planner	425
	Miscellaneous Training	Code Officer/Planner	500
	Florida Association of Code Enforcement Conference	Code Officer (3)	1,050
	Total Development Services/Planning		2,745
Police/ Office of the Police Chief	Intl Association of Administrative Professionals	Secretary	100
	Basic Sniper School	Officer	400
	National Information Officers Association Conference	PIO Officer	500
	SWAT Round Up	SWAT Team	900
	Florida Assn of Hostage Negotiator Training Conference	Staff (7)	1,175
	Florida Police Chief Assn Conferences	Chief/Deputy Chief/Cpt	1,600
	Total Police/Office of the Police Chief		4,675
Police/ Support Services	Criminal Justice Information Services	Officer (2)	280
	Training Conference for Accreditation Training	Staff (2)	300
	Leadership Training for Supervisors and Managers	Various	1,500
	Cardio Pulmonary Resuscitation Recertification	Staff (150)	1,725
	Total Police/Support Services		3,805
Police/ Patrol	Florida Gang School	Officer	50
	Taser Use of Force	Officer	99
	Intl Association of Administrative Professionals	Secretary	100
	Preventing Auto Thefts	Officer	600
	North Amer Police Work Dog Assn Police K-9 Workshop	Officer	1,360
	Leadership Academy	Officer	1,500
	Total Police/Patrol		3,709
Police/ Criminal Investigations	Intl Assn for Administrative Professionals Seminar	Various	200
	Alpha Group Crime Analyst Training	Various	525
	Krimes Against Kids Conference	Detective (2)	600
	Leadership Academy	Officer	1,500
	Basic Homicide Investigators School	Detective (2)	1,560
	Computer Voice Stress Analysis Recertification	Officer (4)	1,580
	Advanced Homicide Investigations	Detective (2)	1,750
	Criminal Investigation Training	Various	3,000
	IRS Task Force Training	Detective	12,000
	Total Police/Criminal Investigations		22,715
Police/ Communications	Assn of Pub Safety Communications Employee Retention	Communications Mgr	249
	Criminal Justice Information Services Annual Symposium	Various (3)	420
	Public Safety State Recertification Exam	Various (10)	500
	Emergency Medical Dispatch Recertification Course	Operator (10)	500
	Assn of Pub Safety Communications Instructor Renewal	Various	560

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Police/ Communications, continued	Emergency Medical Dispatch Quality Assurance Course	Various	595
	Assn of Pub Safety Communications Supervisor Training	Various (2)	798
	Assn of Pub Safety Communications Crisis Negotiations	Various (5)	1,245
	Total Police/Communications		4,867
Police/ Specialized Patrol	International Assn of Admin Professionals Seminar	Various	100
	Annual Car Seat Technicians Certification	Various	100
	Crime Prevention Through Environmental Design Update	Officer	160
	Adv Crime Prevention Through Environmental Design	Officer	299
	Crime Prevention Practitioner Update	Supervisor	299
	Crime Prevention Practitioner Commercial Applications	Officer	399
	Basic Crime Prevention Through Environmental Design	Officer	399
	Crime Free Multi-Housing Conference	Officer (2)	550
	Gang Officer Certification and Conference	Officer (2)	650
	Crime Prevention Practitioner Residential Applications	Officer (2)	798
	Bullying Conference	Officer (2)	850
	Leadership Academy	Officer	1,500
	Total Police/Specialized Patrol		6,104
	Total Police		45,875
Fire/ Administration	Florida Fire Chiefs Assn Safety and Health Conference	Health and Safety Chief	115
	Fire Rescue East Conference	Fire Chief	165
	Fire Rescue East Emergency Medical Services Meetings	Health and Safety Chief	165
	Clincon Emergency Medical Services Advisory Meeting	Lieutenant	350
	State Chief Officers Class	Various (2)	360
	Florida Fire Chiefs Assn Executive Development Conf	Fire Chief	500
	In-State Classes	Various (5)	1,000
	Leadership Osceola	Fire Chief	1,250
	Total Fire/Administration		3,905
Fire/ Operations	Florida Fire Chiefs Assn Safety Conference	Various (3)	345
	Cardiopulmonary Resuscitation Recertification	Various (98)	490
	Florida Fire Chiefs Assn Executive Development Conf	Battalion Chief	500
	In-State Classes	Various (5)	1,750
	American Heart Association Recertification	Staff (30)	1,950
	Public Safety Leadership Development Certification	Various (3)	4,485
	Special Operations Classes	Various (2)	15,792
	State Certification Class	Various (93)	28,830
	Paramedic School	Various (6)	39,000
	Total Fire/Operations		93,142
Fire/ Prevention	Florida Arson Seminar	Inspector	250
	Fire Inspection Recertification Classes	Inspector (2)	200
	Total Fire/Prevention		450
	Total Fire		97,497

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Public Works/ Director	Intl Association of Administrative Professionals	Admin Secretary	100
	Miscellaneous Day Seminars	Admin Secretary	150
	Professional Development Training	Assistant Director	200
	Institute of Transportation Engineers Annual Meeting	Assistant Director	210
	Amer Society of Civil Engineers Monthly Meetings	Assistant Director	240
	Florida American Public Works Assoc Trade Show	Director	260
	Total Public Works/Director		1,160
Public Works/ Engineering	Construction Training	Various (3)	500
	Construction Management Training	Various (3)	500
	Certified Public Infrastructure Inspector Testing	Various (4)	1,800
	Total Public Works/Engineering		2,800
Public Works/ Street Maintenance	Miscellaneous Day Seminars	Secretary/Clerk Tech	200
	Intl Association of Administrative Professionals	Secretary/Clerk Tech	200
	Aquatic Weed Course	Herbicide Specialist	240
	Landscape Seminar	Various (2)	300
	American Public Works Assoc Annual Conference	Various (4)	300
	Miscellaneous Day Seminars	Various (2)	500
	Maintenance of Traffic Training	Various (4)	2,000
	Total Public Works/Street Maintenance		3,740
Public Works/ Traffic Engineering	Intl Municipal Signal Assn Level III Recertification	Traffic Tech	460
	Intl Municipal Signal Assn Level II Signal Electrician	Traffic Tech	500
	Intl Municipal Signal Assn Signal Inspection	Traffic Tech	550
	Fiber Optic II Light Brigade	TrafficTech (2)	1,000
	Sunshine Safety Council	TrafficTech (2)	1,828
	Total Public Works/Traffic Engineering		4,338
	Total Public Works		12,038
Parks and Recreation/ Administration	Florida Recreation and Parks Assn Conference	Staff (2)	530
	Total Parks and Recreation/Administration		530
Parks and Recreation/ Parks	Irrigation Training	Various (2)	200
	Aquatic Weed Control Certification	Various	250
	Miscellaneous Landscape Training	Various (10)	250
	Aquatic Playground Certification	Various	250
	Specialty Field Training	Various (26)	260
	Commercial Drivers License Renewal	Various	325
	Arborist Certification	Various	540
	Maxicom Class	Various (2)	1,200
	Total Parks and Recreation/Parks		3,275
Parks and Recreation/ Aquatic Center	Intl Assn of Amusement Parks and Attraction Conference	Various	100
	Florida Recreation and Parks Assn Conference	Various	265
	Aquatic Facility Operator Recertification	Various	300
	Instructor Certification	Various (2)	800
	Total Parks and Recreation/Aquatic Center		1,465

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Parks and Recreation/ Recreation	Summer Camp Training	Various	225
	Leadership Training	Various (2)	1,000
	Florida Recreation and Parks Assn Conference	Various (8)	2,120
	Total Parks and Recreation/Recreation		3,345
Parks and Recreation/ Public Venues	Florida Recreation and Parks Assn Conference	Various (3)	795
	Event Seminars	Various	1,000
	Florida Festivals and Events Assn Conference	Various (3)	1,350
	Total Parks and Recreation/Public Venues		3,145
	Total Parks and Recreation		11,760
Personnel/ Personnel	Miscellaneous Department Training	Various	700
	Supervisory Training	Supervisors	10,000
	Tuition Reimbursement	Various	16,000
	Total Personnel/Personnel		26,700
	TOTAL GENERAL FUND		**219,455**
STORMWATER UTILITY FUND			
Public Works/ Stormwater Engineering	Florida Stormwater Association Training	Various (2)	440
	Miscellaneous Financial Training	Financial Analyst	500
	Miscellaneous Training	Inspector	500
	Certified Floodplain Manager Courses	Various	505
	Florida Flood Managers Association Conference	Engineer	505
	GIS, AutoCAD, and Miscellaneous Training	Engineer Coordinator(2)	600
	American Public Works Assoc State Conference	Various (2)	600
	Water Wastewater Equipment Treatment and Transport	Director	600
	Florida Stormwater Association Annual Conference	Various	700
	American Public Works Assoc National Conference	Director	800
	Total Public Works/Stormwater Engineering		5,750
Public Works/ Stormwater Operations	Intl Association of Administrative Professionals	Secretary/Clerk Tech	200
	Florida Stormwater Association Conference	Superintendent	344
	American Public Works Assoc Annual Conference	Various (3)	885
	Miscellaneous Training	Various	895
	Maintenance of Traffic Certification	Various (6)	1,110
	Total Public Works/Stormwater Operations		3,434
	TOTAL STORMWATER UTILITY FUND		**9,184**

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
SANITATION FUND			
Public Works/ Sanitation	Florida Recycling Assn Annual Conference	Various	200
	Florida Solid Waste Assoc of North America Road-E-O	Various (2)	390
	Miscellaneous Seminars	Various	600
	Recycle Florida Today Annual Conference	Various (3)	825
	Solid Waste Assoc of North America Annual Conference	Various (3)	1,990
	Total Public Works/Sanitation		4,005
Public Works/ Weld Shop	Solid Waste Assoc of North America Truck Road-E-O	Mechanic	195
	Equipment Warranty and Electrical Training	Various (3)	900
	Hydraulic Training Class	Various (4)	3,200
	Total Public Works/Weld Shop		4,295
	TOTAL SANITATION FUND		**8,300**
AIRPORT FUND			
Airport/ Operations	Florida Airport Council Annual Conference	Various (2)	150
	Miscellaneous Training Seminars	Director	400
	Florida Airport Facility and Safety Conference	Various	800
	Miscellaneous Training Seminars	Various	950
	Federal Affairs Committee	Director	1,200
	Natl Business Aviation Assn Convention	Various	6,000
	Total Airport/Operations		9,500
	TOTAL AIRPORT FUND		**9,500**
CENTRAL SERVICES FUND			
Information Technology/ Information Technology	Florida Govt Information Systems Assn Conference	Assistant Director	200
	Online IT Professional Training	Various	1,140
	Support Desktop Support Manager	Specialist	1,200
	Security Officer Certification Training	Network Manager	1,350
	Online IT Training	Various	2,800
	Microsoft Exchange Server Core Solutions	Various	2,995
	Systems Center Operations Manager	Various	2,995
	IT Professional Technical Training	Various	3,000
	Firewall 2.0 Solutions Course	Network Engineer	3,495
	Virtual Platform Seminar	Network Engineer	3,495
	Virtual Private Network Solutions Course	Network Engineer	3,495
	Web Training	Various	5,000
	Total Information Technology/Information Technology		31,165
City Manager/ Warehouse	Inventory Management Training	Various	500
	Total City Manager/Warehouse		500

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Public Works/ Fleet Maintenance	Top 100 Fleet Conference	Fleet Manager	400
	Florida Assoc of Govt Fleet Administrators Conference	Fleet Manager	400
	Miscellaneous Training	Various	1,500
	Certification Training	Mechanic (7)	2,000
	Manufacturer's Training Seminars	Mechanic (7)	2,000
	Total Public Works/Fleet Maintenance		6,300
Public Works/ Facilities Maintenance	Facilities Management Class	Foreman	500
	Basic Electricity Class	Various (2)	600
	HVAC Electrical Control and Air Distribution Class	Various (2)	600
	OSHA Compliance Training	Various	799
	Total Public Works/Facilities Maintenance		2,499
	TOTAL CENTRAL SERVICES FUND		**40,464**
LOCAL OPTION GAS TAX FUND			
Public Works/ Sidewalks	American Public Works Assoc Annual Conference	Various	150
	Miscellaneous Concrete Seminars	Various	204
	Maintenance of Traffic Training	Various (4)	800
	Total Public Works/Sidewalks		1,154
Public Works/ Engineering	Miscellaneous Training Seminars	Lead Tech	200
	American Public Works Association GIS Training	Lead Tech	300
	Institute of Transportation Engineers Training	Engineer (2)	300
	Florida Engineering Society Training	Engineer (2)	400
	Monthly Association Meeting	Engineer (2)	480
	National Society of Professional Engineers Seminars	Engineer (2)	500
	Total Public Works/Engineering		2,180
	TOTAL LOCAL OPTION GAS TAX FUND		**3,334**
BUILDING FUND			
Development Services/ Building	Fire Inspector Continuing Education	Fire Inspector	150
	State Building Officials Conference	Bldg Official/Bldg Insp	700
	Building Inspector and Plan Reviewer Training	Various	2,400
	Total Development Services/Building		3,250
	TOTAL BUILDING FUND		**3,250**

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
COMMUNITY REDEVELOPMENT FUND			
Development Services/ Community Redevelopment	Annual Florida Redevelopment Association Conference	CRA Manager	345
	Florida Trust State Preservation Conference	CRA Manager	500
	Total Development Services/Community Redevelopment		845
	TOTAL COMMUNITY REDEVELOPMENT FUND		**845**
2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND			
Development Services/ CDBG Entitlement	Housing and Urban Development Training	CDBG Coordinator	2,000
	Total Development Services/CDBG Entitlement		2,000
	TOTAL 2015 CDBG ENTITLEMENT FUND		**2,000**
POLICE 2ND DOLLAR ASSESSMENT FUND			
Police/ 2nd Dollar Assessment	Florida Police Chiefs Association Media Relation Training	Officer (2)	250
	Oleoresin Capsicum Spray Instructor Certification	Officer (2)	300
	Advanced Homicide Conference	Officer	300
	Sniper Seminar	Officer	350
	Florida Internal Affairs Investigator Conference	Officer (2)	400
	FBINNA Annual Training	Captain	450
	Performance and Accountability Training	Officer (2)	500
	Advanced Undercover Techniques	Officer	500
	Electronic Control Device Instructor Recertification	Officer (3)	525
	Overcoming Size Difference	Officer (2)	790
	Sniper School	Officer (2)	1,000
	Law Enforcement Executive Development	Officer (3)	1,050
	Less Lethal Training	Officer (5)	1,300
	Florida Leadership Academy	Officer (5)	2,500
	Total Police/2nd Dollar Assessment		10,215
	TOTAL POLICE 2ND DOLLAR ASSESSMENT FUND		**10,215**
STATE LAW ENFORCEMENT TRUST FUND			
Police/ State Law Enforcement Trust	National Citizen's Police Academy	Officer (4)	500
	Florida Assoc of School Resource Officers Conference	Officer (3)	900
	Florida Gang Investigation Assoc Annual Conference	Officer (2)	1,000
	Total Police/State Law Enforcement Trust		2,400
	TOTAL STATE LAW ENFORCEMENT TRUST FUND		**2,400**

SCHEDULE 4
ANALYSIS OF TRAINING

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND			
Personnel/ Self Insurance	Annual Workers' Compensation Health & Safety Conf	Various	370
	Safety/OSHA Training	Various	500
	Defensive Driving Class	Various	1,000
	Cardiopulmonary Resuscitation/First Aid Training	Various	1,000
	Forklift Training	Various	1,500
	Total Personnel/Liab/Workers Comp Self Insurance		4,370
	TOTAL LIAB/WORKERS COMP SELF INSURANCE FUND		**4,370**
	TOTAL CITY OF KISSIMMEE		**313,317**

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	GENERAL FUND				
	Public Information				
CM1600	Graphics Generator		x	1,500	0001-10-1040-512-5006494
CM1601	Laptop Computer		x	2,200	0001-10-1040-512-5006494
CM1602	Field Production Switcher	x		2,500	0001-10-1040-512-5006494
CM1603	Tripod		x	3,000	0001-10-1040-512-5006494
CM1604	Personal Computer		x	4,000	0001-10-1040-512-5006494
CM1605	Chamber Logo Sign		x	4,200	0001-10-1040-512-5006494
CM1606	Media Server		x	15,000	0001-10-1040-512-5006494
	Total City Manager			**32,400**	
	City Attorney				
CA1600	Personal Computer	x		1,100	0001-05-0510-514-5006494
	Total City Attorney			**1,100**	
	Finance				
FA1600	Laptop Computer (2)	x	x	3,100	0001-20-2010-513-5006494
FA1601	Network Laser Printer		x	3,500	0001-20-2010-513-5006494
FA1602	Personal Computer (4)		x	5,000	0001-20-2010-513-5006494
FA1603	Imaging Scanner		x	6,500	0001-20-2010-513-5006494
FA1604	Fixed Asset Scan Gun (4)		x	16,000	0001-20-2010-513-5006494
	Subtotal			**34,100**	
	Purchasing				
FA1605	Personal Computer		x	1,250	0001-20-2020-513-5006494
	Subtotal			1,250	
	Total Finance			**35,350**	
	Development Services - Planning				
DS1600	Personal Computer		x	1,300	0001-25-2510-515-5006494
DS1601	Performance Workstation		x	2,000	0001-25-2510-515-5006494
DS1602	Semi Rugged Laptop Computer		x	3,800	0001-25-2510-515-5006494
	Total Development Services			**7,100**	
	Police - Office of the Police Chief				
PD1600	SWAT Entry Rifle (2)		x	3,000	0001-30-3010-521-5006494
PD1601	SWAT Entry Vest (10)		x	25,000	0001-30-3010-521-5006494
	Subtotal			28,000	
	Police - Support Services				
PD1602	Smart Treadmill		x	4,000	0001-30-3020-521-5006494
PD1603	Rapid Identification System	x		6,000	0001-30-3020-521-5006494
PD1604	Mobile Digital Computer (2)	x		7,000	0001-30-3020-521-5006494
PD1605	Personal Computer (30)		x	54,000	0001-30-3020-521-5006494
PD1606	Portable Radio (18)		x	70,000	0001-30-3020-521-5006494
PD1607	Mobile Digital Computer (35)		x	189,000	0001-30-3020-521-5006494
	Subtotal			330,000	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Police - Patrol				
PD1608	Ranger Golf Cart	x		10,000	0001-30-3030-521-5006495
PD1609	Patrol Vehicle (18)		x	649,800	0001-30-3030-521-5006495
	Subtotal			659,800	
	Police - Criminal Investigations				
PD1610	Heavy Volume Color Laser Printer		x	1,500	0001-30-3040-521-5006494
PD1611	High Resolution Digital Camera (2)		x	6,500	0001-30-3040-521-5006494
PD1612	Video Storage Unit		x	20,000	0001-30-3040-521-5006494
	Subtotal			28,000	
	Police - Communications				
PD1613	Communications Center Security	x		12,000	0001-30-3050-521-5006393
	Subtotal			12,000	
	Police - Specialized Patrol				
PD1614	Surveillance Equipment		x	5,000	0001-30-3060-521-5006494
	Subtotal			5,000	
	Total Police			**1,062,800**	
	Fire - Administration				
FD1600	Personal Computer (3)		x	3,800	0001-35-3510-522-5006494
FD1601	Copier		x	6,300	0001-35-3510-522-5006494
FD1602	Mobile Digital Computer (2)		x	8,700	0001-35-3510-522-5006494
FD1603	Sport Utility Vehicle		x	32,000	0001-35-3510-522-5006495
	Subtotal			50,800	
	Fire - Operations				
FD1604	Rotary Saw		x	1,800	0001-35-3520-522-5006494
FD1605	Personal Computer (2)		x	2,200	0001-35-3520-522-5006494
FD1606	Chain/Vent Saw		x	3,000	0001-35-3520-522-5006494
FD1607	3-Gas Meter for Hazardous Environments (3)		x	3,300	0001-35-3520-522-5006494
FD1608	CPR Training Mannequin	x		4,000	0001-35-3520-522-5006494
FD1609	Leg Press (2)		x	4,000	0001-35-3520-522-5006494
FD1610	Elliptical Trainer		x	5,200	0001-35-3520-522-5006494
FD1611	Forcible Entry Simulator	x		6,300	0001-35-3520-522-5006494
FD1612	Station 12 Traffic Signal Enhancement	x		9,500	0001-35-3520-522-5006393
FD1613	Fire/EMS Response Golf Cart	x		10,000	0001-35-3520-522-5006495
FD1614	Fire Hose and Appliance		x	11,000	0001-35-3520-522-5006393
FD1615	Thermal Imaging Camera (3)		x	12,000	0001-35-3520-522-5006494
FD1616	Card Reading System	x		12,500	0001-35-3520-522-5006393
FD1617	Traffic Control Pre-Emption/Opticom Emittter (5)		x	13,000	0001-35-3520-522-5006393
FD1618	Tablet Computer (5)	x		21,500	0001-35-3520-522-5006494
FD1619	Portable Radio (5)		x	31,000	0001-35-3520-522-5006494
FD1620	Self Contained Breathing Apparatus Cylinder (35)		x	35,900	0001-35-3520-522-5006494
FD1621	Traffic Control Pre-Emption/Opticom Apparatus (16)		x	70,400	0001-35-3520-522-5006393
FD1622	Self Contained Breathing Apparatus (14)		x	72,000	0001-35-3520-522-5006494
	Subtotal			328,600	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION		New	Repl.	Amount Approved	Account No.
	Fire - Prevention					
FD1623	Personal Computer			x	1,300	0001-35-3530-522-5006494
		Subtotal			1,300	
	Total Fire				**380,700**	
	Public Works - Director					
PW1600	Laptop Computer			x	1,400	0001-45-4510-541-5006494
		Subtotal			1,400	
	Public Works - Engineering					
PW1601	Personal Computer (2)			x	2,500	0001-45-4520-541-5006494
PW1602	3/4 Ton Pick-up Truck			x	26,000	0001-45-4520-541-5006495
PW1603	John Young Parkway: Portage/Vine		x		500,000	0001-45-4520-541-5006393
		Subtotal			528,500	
	Public Works - Street Maintenance					
PW1604	Laptop Computer			x	1,400	0001-45-4530-541-5006494
PW1605	Personal Computer (2)			x	2,500	0001-45-4530-541-5006494
PW1606	Utility Trailer (2)			x	5,000	0001-45-4530-541-5006495
PW1607	All Terrain Vehicle			x	7,000	0001-45-4530-541-5006495
PW1608	Light Tower		x		12,000	0001-45-4530-541-5006494
		Subtotal			27,900	
	Public Works - Traffic Engineering					
PW1609	Portable Radio			x	4,000	0001-45-4540-541-5006494
PW1610	Signal Uninterrupted Power Supply		x		4,150	0001-45-4540-541-5006494
PW1611	Controller w/Communications (2)			x	7,000	0001-45-4540-541-5006494
PW1612	Wide Area Infrared Heater		x		9,400	0001-45-4540-541-5006494
PW1613	Permanent Count Station		x		10,000	0001-45-4540-541-5006393
PW1614	Cabinet/Controller 8 Phase			x	10,350	0001-45-4540-541-5006494
PW1615	LED Edge-lit Sign (6)			x	12,750	0001-45-4540-541-5006494
PW1616	Video Imaging Vehicle Detection System		x		15,500	0001-45-4540-541-5006494
PW1617	Data Line Connection		x		20,000	0001-45-4540-541-5006393
PW1618	Variable Message Board (2)			x	39,000	0001-45-4540-541-5006494
PW1619	Thermoplastic Premelter			x	40,000	0001-45-4540-541-5006494
		Subtotal			172,150	
	Total Public Works				**729,950**	
	Parks and Recreation - Administration					
PR1600	Personal Computer		x		1,100	0001-50-5010-572-5006494
PR1601	Laptop Computer			x	1,400	0001-50-5010-572-5006494
		Subtotal			2,500	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Parks and Recreation - Parks				
PR1602	Personal Computer	x		1,100	0001-50-5020-572-5006494
PR1603	Sidewalk Replacement		x	5,000	0001-50-5020-572-5006393
PR1604	Park Entrance Gate		x	6,000	0001-50-5020-572-5006393
PR1605	Pull Behind Blower	x		8,000	0001-50-5020-572-5006494
PR1606	20x20 Event Tent (2)		x	8,000	0001-50-5020-572-5006494
PR1607	Top Dresser		x	9,800	0001-50-5020-572-5006494
PR1608	Portable Light Tower		x	12,000	0001-50-5020-572-5006494
PR1609	15x15 Event Tent (4)		x	12,000	0001-50-5020-572-5006494
PR1610	Portable Radio (3)		x	12,000	0001-50-5020-572-5006494
PR1611	Safety Fencing Back Stop (4)	x		18,000	0001-50-5020-572-5006393
PR1612	1/2 Ton Pick-up Truck		x	19,500	0001-50-5020-572-5006495
PR1613	Equipment Trailer (2)		x	19,500	0001-50-5020-572-5006494
PR1614	Basketball Court Resurface (6)		x	19,500	0001-50-5020-572-5006393
PR1615	Denn John Storage Bin	x		20,000	0001-50-5020-572-5006393
PR1616	Batwing Tractor		x	30,000	0001-50-5020-572-5006494
PR1617	3/4 Ton Pick-up Truck		x	30,000	0001-50-5020-572-5006495
PR1618	Dually Pick-up Truck		x	30,000	0001-50-5020-572-5006495
PR1619	Mower (2)		x	32,000	0001-50-5020-572-5006494
PR1620	Loader		x	35,000	0001-50-5020-572-5006494
PR1621	Triplex Mower		x	36,000	0001-50-5020-572-5006494
PR1622	Heavy Duty Non-Licensed Utility Vehicle (2)		x	38,000	0001-50-5020-572-5006494
PR1623	Small Dump Truck		x	50,000	0001-50-5020-572-5006495
	Subtotal			451,400	
	Parks and Recreation - Aquatic Center				
PR1624	Exterior Shower		x	3,000	0001-50-5030-572-5006393
PR1625	Copier		x	3,700	0001-50-5030-572-5006494
PR1626	Shade Canopy		x	4,700	0001-50-5030-572-5006393
	Subtotal			11,400	
	Parks and Recreation - Recreation				
PR1627	Personal Computer	x		1,100	0001-50-5040-572-5006494
PR1628	Copier	x		3,700	0001-50-5040-572-5006494
	Subtotal			4,800	
	Parks and Recreation - Cemetery				
PR1629	Performance Workstation		x	1,800	0001-50-5050-539-5006494
PR1630	Cremation Garden Entrance	x		2,500	0001-50-5050-539-5006393
	Subtotal			4,300	
	Parks and Recreation - Public Venues				
PR1631	Personal Computer (2)	x		2,200	0001-50-5066-575-5006494
PR1632	Cardio Elliptical		x	2,500	0001-50-5066-575-5006494
PR1633	Cardio Treadmill		x	3,000	0001-50-5066-575-5006494
PR1634	Portable Sound System	x		10,000	0001-50-5066-575-5006494
	Subtotal			17,700	
	Total Parks and Recreation			**492,100**	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Personnel & Risk Management				
PS1600	Color Copier		x	3,700	0001-15-1510-513-5006494
PS1601	Personal Computer (3)		x	3,750	0001-15-1510-513-5006494
	Total Personnel & Risk Management			**7,450**	
	TOTAL GENERAL FUND			**2,748,950**	
	STORMWATER UTILITY FUND				
	Engineering				
SW1600	Enviroscape Model		x	1,200	4409-45-4520-538-5006494
SW1601	Performance Workstation (2)		x	4,000	4409-45-4520-538-5006494
SW1602	Data Collection System		x	4,500	4409-45-4520-538-5006494
SW1603	Modem Card (3)		x	5,300	4409-45-4520-538-5006393
SW1604	Transducer Stage Meter (2)		x	5,500	4409-45-4520-538-5006494
SW1605	Velocity Meter		x	8,700	4409-45-4520-538-5006494
SW1606	Optical Oxygen Sensor (10)		x	19,300	4409-45-4520-538-5006494
SW1607	Baffle Boxes	x		50,000	4409-45-4520-538-5006393
SW1608	Master Stormwater Pond	x		125,000	4409-45-4520-538-5006393
SW1609	Woodside Drainage Improvements	x		300,000	4409-45-4520-538-5006393
	Subtotal			523,500	
	Operations				
SW1610	Personal Computer		x	1,100	4409-45-4550-538-5006494
SW1611	Mower		x	18,000	4409-45-4550-538-5006494
SW1612	Slip-line Program	x		100,000	4409-45-4550-538-5006393
SW1613	Slope Mower		x	155,100	4409-45-4550-538-5006494
SW1614	Vacuum Truck		x	317,000	4409-45-4550-538-5006495
	Subtotal			591,200	
	TOTAL STORMWATER UTILITY FUND			**1,114,700**	
	SANITATION FUND				
	Sanitation				
SA1600	Clam Truck		x	136,500	4411-45-4571-534-5006495
SA1601	Garbage Truck	x		283,600	4411-45-4571-534-5006495
SA1602	Garbage Truck (2)		x	600,000	4411-45-4571-534-5006495
	Subtotal			1,020,100	
	Weld Shop				
SA1603	Personal Computer		x	1,250	4411-45-4572-534-5006494
SA1604	Parts Washer		x	6,500	4411-45-4572-534-5006494
	Subtotal			7,750	
	TOTAL SANITATION FUND			**1,027,850**	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	AIRPORT FUND				
AP1600	Personal Computer		x	1,300	4461-70-7010-542-5006494
AP1601	Heliport Design	x		4,200	4461-70-7010-542-5006393
AP1602	Copier		x	6,200	4461-70-7010-542-5006494
AP1603	FAA Master Plan		x	6,300	4461-70-7010-542-5006393
AP1604	Portable Radio (2)		x	6,800	4461-70-7010-542-5006494
AP1605	1/2 Ton Pick-up Truck		x	19,900	4461-70-7010-542-5006495
AP1606	Foreign Object Damage Sweeper	x		20,000	4461-70-7010-542-5006494
AP1607	Taxiway "C" and "A" Runway 15 - Design		x	30,000	4461-70-7010-542-5006393
AP1608	Edge Lighting and Signage on Runway 15/33 - Design		x	30,000	4461-70-7010-542-5006393
	TOTAL AIRPORT FUND			**124,700**	
	CENTRAL SERVICES FUND				
	Information Technology				
IT1600	Laptop Computer		x	3,400	5560-60-6010-516-5006494
IT1601	Computer Equipment (5)		x	5,500	5560-60-6010-516-5006494
IT1602	Personal Computer (3)		x	6,600	5560-60-6010-516-5006494
	Subtotal			15,500	
	Warehouse				
CS1600	Personal Computer (2)		x	2,200	5560-21-2120-590-5006494
	Subtotal			2,200	
	Fleet Maintenance				
CS1601	Laptop Computer		x	3,100	5560-45-4570-590-5006494
CS1602	Air Compressor		x	3,400	5560-45-4570-590-5006494
CS1603	25 Ton Air Jack (2)	x	x	4,000	5560-45-4570-590-5006494
CS1604	Portable Generator	x		4,500	5560-45-4570-590-5006494
CS1605	Air Conditioning Machine		x	5,500	5560-45-4570-590-5006494
CS1606	Diesel Service Truck		x	100,000	5560-45-4570-590-5006595
	Subtotal			120,500	
	Facilities Maintenance				
CS1607	Laptop Computer		x	2,500	5560-45-4560-519-5006494
CS1608	Police Department Elevator Upgrade	x		4,000	5560-45-4560-519-5006393
CS1609	Chambers Park Lift Station		x	5,000	5560-45-4560-519-5006393
CS1610	Chiller Plant Meter	x		7,500	5560-45-4560-519-5006393
CS1611	Police Department Parking Lot Resurface		x	9,000	5560-45-4560-519-5006393
CS1612	Water Heater (2)		x	10,000	5560-45-4560-519-5006393
CS1613	Fire Station 13 Perimeter Fencing/Gate	x		14,000	5560-45-4560-519-5006393
CS1614	Ceiling Tile Replacement		x	26,000	5560-45-4560-519-5006393
CS1615	Ultraviolet Light System	x		38,500	5560-45-4560-519-5006393
CS1616	City Hall Carpet		x	46,500	5560-45-4560-519-5006393
CS1617	Remodel Fire Station 12		x	55,000	5560-45-4560-519-5006393
	Subtotal			218,000	
	TOTAL CENTRAL SERVICES FUND			**356,200**	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	LOCAL OPTION SALES TAX FUND				
ST1600	Server Upgrade		x	5,000	1105-60-6010-516-5006393
ST1601	System Monitoring Software		x	14,000	1105-60-6010-516-5006393
ST1602	Web Content Management System		x	26,000	1105-60-6010-516-5006393
ST1603	Geographic Information Systems Implementation	x		37,000	1105-60-6010-516-5006393
ST1604	Aquatic Locker Room Roof		x	48,000	1105-45-4560-519-5006393
ST1605	Neighborhood Improvement Program	x		50,000	1105-45-4520-541-5006393
ST1606	Striping Truck Chassis		x	60,800	1105-45-4540-541-5006495
ST1607	Fleet Maintenance Floor		x	73,000	1105-45-4570-590-5006393
ST1608	Pool Resurface: Competition Pool		x	75,000	1105-50-5010-572-5006393
ST1609	Civic Center Garage Security Phones/Cameras	x		80,000	1105-45-4560-519-5006393
ST1610	Mowing Tractor		x	85,000	1105-45-4530-541-5006494
ST1611	Fleet Management System		x	90,000	1105-60-6010-516-5006393
ST1612	Back Office Licensing		x	99,200	1105-60-6010-516-5006393
ST1613	Bucket Truck		x	145,000	1105-45-4530-541-5006494
ST1614	Traffic Signal: Denn John/Mill Slough		x	165,000	1105-45-4540-541-5006393
ST1615	Rescue Unit		x	165,000	1105-35-3520-522-5006494
ST1616	Civic Center Roof		x	165,000	1105-45-4560-519-5006393
ST1617	Wide Area Network		x	328,000	1105-60-6010-516-5006494
ST1618	Transit Circulator	x		400,000	1105-25-2510-515-5006495
ST1619	Police Firearms Range		x	500,000	1105-30-3010-521-5006393
ST1620	Heavy Rescue Pumper		x	635,000	1105-35-3520-522-5006494
ST1621	Lakefront Park	x		8,500,000	1105-50-5010-572-5006393
	TOTAL LOCAL OPTION SALES TAX FUND			**11,746,000**	
	MOBILITY FEES FUND				
MF1600	Carroll Street: Columbia/Thacker	x		800,000	1130-45-4565-541-5006393
	TOTAL MOBILITY FEES FUND			**800,000**	
	LOCAL OPTION GAS TAX FUND				
	Public Works - Sidewalks				
GT1600	Vibratory Compactor		x	2,500	1104-45-4564-541-5006494
GT1601	Stump Grinder		x	17,000	1104-45-4564-541-5006494
GT1602	Concrete Truck		x	130,000	1104-45-4564-541-5006495
	Subtotal			149,500	
	Public Works - Road Improvements				
GT1603	Personal Computer		x	1,300	1104-45-4565-541-5006494
GT1604	Neighborhood Street Light Infill Program	x		10,000	1104-45-4565-541-5006393
GT1605	Intelligent Transportation System	x		100,000	1104-45-4565-541-5006393
GT1606	Carroll Street: Columbia/Thacker	x		200,000	1104-45-4565-541-5006393
GT1607	SunRail Rail Crossing	x		200,000	1104-45-4565-541-5006393
	Subtotal			511,300	
	TOTAL LOCAL OPTION GAS TAX FUND			**660,800**	

SCHEDULE 5
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	BUILDING FUND				
DS1603	Semi Rugged Laptop Computer		x	2,500	1120-40-4010-524-5006494
DS1604	Semi Rugged Laptop Computer	x		3,800	1120-40-4010-524-5006494
DS1605	4x2 Utility Vehicle	x		25,000	1120-40-4010-524-5006495
	TOTAL BUILDING FUND			**31,300**	
	COMMUNITY REDEVELOPMENT FUND				
CR1600	CRA District Improvements	x		128,000	1107-10-1050-559-5006393
	TOTAL COMMUNITY REDEVELOPMENT FUND			**128,000**	
	2015 CDBG ENTITLEMENT FUND				
DS1606	Personal Computer	x		1,300	1003-25-2510-515-5006494
DS1607	Semi Rugged Laptop Computer		x	3,800	1003-25-2510-515-5006494
	TOTAL 2015 CDBG ENTITLEMENT FUND			**5,100**	
	RECREATION IMPACT FUND				
PR1635	Fortune Road Bleacher Shade Canopy	x		22,000	1116-50-5070-572-5006393
PR1636	Aquatic Climbing Wall	x		30,000	1116-50-5070-572-5006393
PR1637	Aquatic Center Pavilion	x		30,000	1116-50-5070-572-5006393
PR1638	Shingle Creek Regional Trail Land Acquisition	x		250,000	1116-50-5070-572-5006191
	TOTAL RECREATION IMPACT FUND			**332,000**	
	LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND				
PS1602	Personal Computer		x	1,250	5567-15-1580-513-5006494
	TOTAL LIAB/WORKERS COMP SELF INSURANCE FUND			**1,250**	
	HEALTH SELF INSURANCE FUND				
PS1603	Clinic Expansion	x		25,000	5568-15-1580-513-5006393
	TOTAL HEALTH SELF INSURANCE FUND			**25,000**	
	TOTAL CITY OF KISSIMMEE			**19,101,850**	

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CITY OF KISSIMMEE
PROPERTY VALUES, MILLAGE LEVIES AND AD VALOREM RECEIPTS

FY 2006/2007 THROUGH FY 2015/2016

Fiscal Year	City of Kissimmee Assessed Valuation (1)	% of Increase Over Prior Year	Total City of Kissimmee Millage Levy	Revenue From Ad Valorem Taxes (2)	% of Change Over Prior Year
2016	2,604,648,917	7.6	4.6253	11,444,919	7.6
2015	2,419,581,191	6.8	4.6253	10,631,724	6.8
2014	2,266,248,949	4.2	4.6253	9,957,977	4.2
2013	2,175,009,530	(0.9)	4.6253	9,557,068	(0.9)
2012	2,195,792,718	(8.6)	4.6253	9,648,390	(8.6)
2011	2,401,786,999	(23.1)	4.6253	10,553,536	(23.1)
2010	3,124,970,898	(17.6)	4.6253	13,731,231	2.8
2009	3,794,146,554	(3.0)	3.7058	13,357,331	(3.0)
2008	3,913,316,539	18.8	3.7058	13,776,870	(20.6)
2007	3,294,541,384	32.3	5.5453	17,355,759	32.3

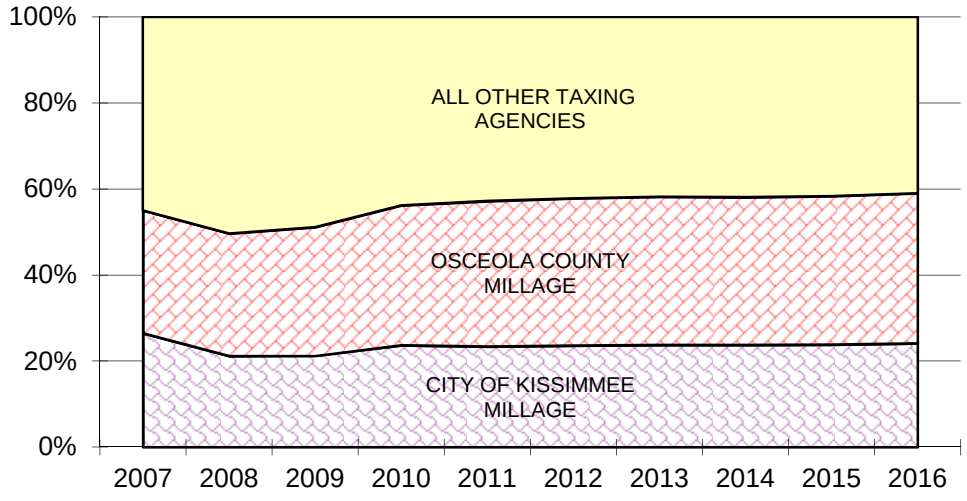
(1) Form DR422 - Final Certification of Taxable Value for 2007-2015: Form DR420 - Certification of Taxable Value for 2016
(2) Taxes from operating millage levy. Estimated at 95% collection rate.

OPERATING MILLAGE RATES
ALL OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS
MILLAGE RATE ($1 PER $1,000 VALUATION)

FISCAL YEAR	CITY	COUNTY	LIBRARY	SCHOOL BOARD	OTHER [1]	TOTAL
2016	4.6253	6.7000	0.2566	7.2610	0.3551	19.1980
2015	4.6253	6.7000	0.2566	7.4460	0.3842	19.4121
2014	4.6253	6.7000	0.2566	7.5090	0.4110	19.5019
2013	4.6253	6.7000	0.2566	7.4540	0.4289	19.4648
2012	4.6253	6.7000	0.2566	7.5770	0.4363	19.5952
2011	4.6253	6.7000	0.2566	7.6000	0.6240	19.8059
2010	4.6253	6.3396	0.2566	7.6630	0.6240	19.5085
2009	3.7058	5.1942	0.3776	7.5130	0.6240	17.4146
2008	3.7058	4.9820	0.4154	7.7720	0.6240	17.4992
2007	5.5453	5.9945	0.5000	8.2510	0.6970	20.9878

[1] Includes South Florida Water Management District, Okeechobee Basin and Everglades Basin.

PROPERTY TAX RATES
CITY & COUNTY PROPORTION TO TOTAL



In fiscal year 2007, the City's proportionate share of the total property tax bill levied was approximately 26%. However, during fiscal years 2008 and 2009 the proportionate share decreased to approximately 21% of the total tax bill. This shift was attributed to a 1.25 mill increase in the City's operating millage that occurred in fiscal year 2006. In response to legislative property tax reform, the City decreased its millage rate by 1.84 mills in 2008 which dropped its relative share of the total tax bill back to approximately 21%. The roll-back rate brought it up to approximately 24% in 2010; it remained essentially the same for all fiscal years through 2016.

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REVENUES

FORECAST METHODOLOGY

The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize such information in making future forecasts.

The following are some assumptions concerning revenues which were made across all funds [note that funds were not listed which have only revenues that are covered by these assumptions]:

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Interest	All interest revenue is calculated on the basis of estimated average available cash balances at 1% per year.
From Fund Balance	Beginning fund balance, plus excess of revenue over expenditure for the prior year, less any commitments outstanding at year end in governmental fund types. In other proprietary fund types, it is projected current assets less current liabilities.

The following is information on a fund-by-fund basis for revenues forecasted in this budget:

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
General Fund	
Ad Valorem Taxes	Approved millage multiplied by tax roll, less 5% for assumed non-collection and/or discounts taken for early payment.
Franchise Fees	Historical trend analysis.
Local Business Tax	Historical trend analysis, adjusted for changes in business and economic trends and changes in fee schedules.
Subdivision Fees	Historical trend analysis.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
State Grant	Based on grants anticipated to be received during the year.
Federal Grant	Based on grants anticipated to be received during the year.
State Revenue Sharing	State's forecast, adjusted for historical trend analysis.
Mobile Home License Tax	Historical trend analysis.
Alcoholic Beverage Taxes	Historical trend analysis.
Half-Cent Sales Tax Program	State's forecast, adjusted for historical trend analysis.
Firefighter Supplemental Comp	Based on current year activity.
Fuel Tax Refunds and Credits	Historical trend analysis.
Municipal Share of Occupational License	Historical trend analysis.
County 8% Utility Tax	Historical trend analysis.
Zoning Charges	Historical trend analysis.
Maps & Publications	Historical trend analysis.
Other Charges and Fees	Estimate of items not properly included in other categories.
Staff Review Fees	Historical trend analysis.
Fire Plan Checking Fees	Estimated by Development Services Department.
Charges to Other Funds	Based upon indirect cost allocation plan for charges to proprietary and other funds.
Impact Fee Allowance	Estimated by Development Services Department.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Law Enforcement Services-Officers	Estimate provided by the Police Department based upon services to be provided by off-duty officers adjusted for historical trend analysis.
Law Enforcement Services-Admin	Estimate provided by the Police Department based upon services such as fingerprints, copies of reports and bicycle registrations adjusted for historical trend analysis.
Redflex	Department estimate.
Lot Mowing	Departmental estimate adjusted for historical trend analysis.
Code Enforcement	Departmental estimate adjusted for historical trend analysis.
Other Transportation Charges	Historical trend analysis based upon estimated traffic signal maintenance services to Osceola County and highway maintenance services to the State.
Ambulance Services	Department estimate.
Program Fees & Lighting	Department estimate.
Court Fines	Police Department estimate adjusted for historical trend analysis.
Parking Tickets	Police Department estimate adjusted for historical trend analysis.
Alarm Violations	Police Department estimate adjusted for historical trend analysis.
Rents	Based upon review of lease provisions.
Cemetery Lot Sales	Department estimate.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Sales-Disposition of Fixed Assets	Historical trend analysis.
Sale of Surplus Material	Historical trend analysis.
Other Miscellaneous Revenue	Projected based on estimated receipts.
Utility Tax Fund Transfer	Total amount of estimated revenue in Utility Tax Fund.
Contributions from:	
Kissimmee Utility Authority	KUA payment amounts are provided by KUA.
Toho Water Authority	Payment from TWA is based upon the stream of payments identified as the Kissimmee system transfer amount and the annual transfer amount based upon growth in the system.
Stormwater Utility Fund	
Stormwater Utility Fees	Based upon $8.21 per equivalent residential unit.
Sanitation Fund	
Special Trash Pickup	Historical trend analysis.
Garbage & Trash Fees	Based on projected customers at current rates.
Franchise Fees	Historical trend analysis based on the current rate specified in the franchise agreement.
Airport Fund	
Fuel Fees	Airport Department estimate.
Leased Sites	Based upon review of lease provisions.
Car Rental Fees	Airport Department estimate.
Terminal	Per leases on terminal space.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
City Rentals	Fair market rental rates on properties used by other City Funds, the Kissimmee Utility Authority and Tohopekaliga Water Authority.
Miscellaneous Revenue	Airport Department estimate.
Central Services Fund	
Charges for Service	Amounts billed to using departments for Information Technology, Garage, Printing, Building Maintenance and Warehouse services. Each division has a unique cost allocation methodology.
Local Option Sales Tax	
Sales Tax	Projected based on City's portion of local option one cent sales tax on items $5,000 or less.
Transportation Impact Fund	
Impact Fees	Public Works Department estimate.
Local Option Gas Tax	
Gas Tax	State estimate adjusted by historical trend analysis.
Paving Assessment Fund	
Interest and Penalties	Interest and penalties due on paving assessments based on historical trend analysis.
Assessments of Principal	Cash basis estimate of anticipated principal payments to be received in the fiscal year.
Community Redevelopment Fund	
Intergovernmental Revenue	Amount of tax increment due from the City and County based on growth in the Community Redevelopment area.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Recreation Impact Fee Fund	
Impact Fees	Development Services Department estimates.
Police 2nd Dollar Assessment	
Police Education Fines	Police Department estimate, adjusted for historical trend analysis.
Utility Tax Fund	
Electric	Historical trend analysis at rate of 8%.
Water	Historical trend analysis at rate of 8%.
Natural Gas	Historical trend analysis at rate of 8%.
Propane Gas	Historical trend analysis at rate of 8%.
Communications Services Tax	Historical trend analysis at rate of 7% on local service, intrastate long-distance charges and other telecommunication services.
Local Option Sales Tax Bonds	
Sales Tax Transfers	Amount to pay debt service on the Local Option Sales Tax bonds.
FMHA Bonds Fund	
General Fund Transfer	Amount to pay debt service on the Farmer's Home Loan Administration bonds.
Self-Insurance Fund	
Transfers	Allocated charges to each fund based on share of cost of insurance program and reserves.
Reimbursements	Historical trend analysis.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Building Fund	
Permits (all types)	Forecast furnished by Development Services Department, adjusted for historical trend analysis.
Plan Checking Fees	Estimated by Development Services Department.
Mobility Fee Fund	
Mobility Fees	Development Services Department estimates.

EXPENDITURES

FORECAST METHODOLOGY

With the number and types of funds handled by the City, there are a large number of accounts used to capture different types of disbursements which apply to some but not all of the cost centers. These are limited as much as possible for simplicity but are still customized to a particular fund or department when necessary to present a good picture of their operation and to enable the proper level of budgetary control desired by management. The State of Florida requires its agencies to utilize and report with a standardized chart of accounts which must summarize into its object code categories. Therefore, the City's detailed object codes are designed to roll into the proper State object codes.

Although the level of budgetary control by the City Commission is legally established at the department level, City departments are required by management to budget at the more detailed level of object codes. For purposes of reviewing and considering the City Manager's recommendations, the budget document presents summaries of object code disbursements at the division level which provides sufficient information for the policy makers without making the presentation too detailed. Schedule 1 lists the detailed object codes categorized by their summary titles. This Schedule briefly describes the method used to forecast disbursements at the detailed object code level.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Executive Salaries	Current City Commission salaries are based on popular figures.
Regular Salaries and Wages	Current and newly authorized personnel are extended out at the recommended pay rates.
Overtime	Historical trend analysis, modified by anticipated changes in staffing or policies.
Special Pay	Calculated percent of salary on personnel eligible for longevity pay and accrued sick leave balances available to be cashed in.
FICA Taxes	Calculated percent of salaries and wages, overtime and other pay.
Retirement Contribution	Calculated percent based on administrative and actuarial cost. Currently 16.3% for General, 26.6% for Police and 31.4% for Fire.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Life and Health Insurance	Cost to provide health, dental and life as well as the City paid credit.
Workers Compensation	Based on factors applied to salaries for each type position depending on the risk of on-the-job injuries.
Unemployment Compensation	Historical trend analysis.
Other Postemployment Benefits	Historical trend analysis.
Professional Services	Sum of detailed listing of estimated cost for services anticipated.
Accounting and Auditing	Sum of detail listing of estimated audit cost for services anticipated.
Other Contract Services	Sum of detail listing of estimated cost for services anticipated.
Other Services-Custodial	Sum of detail listing of estimated janitorial cost for services anticipated.
Other Services-Customer Billing	Historical trend analysis, adjusted by projected billing charge by the Kissimmee Utility Authority.
Travel and Per Diem	Sum of detail listing of events, persons attending, expected costs for transportation, meals and incidental travel expenses.
Training	Sum of detail listing of events, persons, attending, expected costs for training and educational.
Communication Services	Historical trend analysis, plus anticipated new services.
Electric	Allocated based on occupied square footage for departments at City Hall; historical trend analysis at other locations.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Water and Sewer	Historical trend analysis.
Stormwater Fees	Historical trend analysis.
Solid Waste Disposal Fees	Historical trend analysis, adjusted by projected landfill rates.
General Insurance	Based on current premium adjusted for coverage changes and estimated increases.
Buildings and Grounds Maintenance	Historical trend analysis, adjusted for facility modifications.
Other Equipment Maintenance	Historical trend analysis, adjusted for additions.
Radio Maintenance	Historical trend analysis, adjusted for additions.
Vehicle Maintenance	Historical trend analysis, adjusted for fleet age and additions.
Postage	Historical trend analysis, adjusted for rate changes or new practices.
Printing	Historical trend analysis, adjusted for additional activities to be handled. Services are contracted out or performed by the Printing Division and charged back to the receiving division.
Office Supplies	Historical trend analysis, adjusted for office furniture less than $1,000.
Operating Supplies	Historical trend analysis.
Cleaning Supplies	Historical trend analysis.
Chemical Supplies	Historical trend analysis.
Tools and Equipment	Historical trend analysis, adjusted for additional tools or equipment less than $1,000.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Uniforms	Projected cost times the number of uniformed personnel.
Special Functions	Estimates of the costs of each function.
Road Materials and Supplies	Historical trend analysis amounting to rough costs of keeping roads resurfaced on a regular basis.
Books and Publications	Historical trend analysis.
Dues, Subscriptions and Memberships	Estimated based on current and added membership dues and/or subscriptions.
Rentals and Leases	Projected based on anticipated use of equipment.
Advertising	Historical trend analysis, adjusted by any new practices.
Recruitment	Not normally budgeted but covered by unused salaries of the vacated position.
Copier Costs	Projected cost of operating or renting copier equipment
Safety/Wellness Program	Estimated based on expenses of current program and added activities.
Bad Debt Expense	Historical trend analysis.
Depreciation	Historical trend analysis.
Aid to Private Organizations	Based on amounts specified by the City Commission to be allocated to organizations providing services within the City.
Fuel	Historical trend analysis, adjusted for additions.
Principal	Sum of debt service principal from amortization tables of each issue.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Interest	Sum of debt service interest from amortization tables of each issue.
Other Debt Service Costs	Historical trend analysis, adjusted for new issues.
General Fund Admin Cost	Allocation to other funds or a share of the Indirect services provided by General Fund departments based on relative size of each fund's adjusted budget.
Warehouse Charges	Allocation to funds using the warehouse, based on relative size of each fund's adjusted budget.
Building Maintenance Charges	Sum of cost incurred in the Central Services Department for maintenance of City facilities.
Information Technology Charges	Allocation to funds using the services of the Information Technology Department based on the relative size of each fund's adjusted budget and on any significant cost (such as implementation of GIS and LAN) for that division's primary benefit.
Contingency Reserves	Used for budget allocation only (never actual charges). Sets aside some specific portion of available funds so that transfers can be made to other budgeted accounts for emergencies or unforeseen circumstances.
Restricted Reserves	Used for budget allocation only (never actual charges). Indicates some specific portion of funds on hand or expected to be on hand to comply with City Commission directives or current bond covenants.
Unrestricted Reserves	Used for budget allocation only [never actual charges]. Indicates some specified portion of funds on hand or expected to be on hand that are not considered restricted by the City Commission or current bond covenants.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Land or Easements	Sum of detailed listing of estimated cost for purchases of land or easements.
Buildings	Sum of detailed listing of estimated cost for purchases of buildings.
Infrastructure/Other Improvements	Sum of detailed listing of estimated cost of improvements to City infrastructure. Does not include land, buildings or machinery and equipment and vehicles, which are tagged and accounted for in the City's property control record system.
Machinery and Equipment-Equipment	Sum of detailed listing of estimated cost for purchases of machinery and equipment items which are tagged and accounted for in the City's property control record system.
Machinery and Equipment-Vehicles	Sum of detailed listing of estimated cost for purchases of vehicles and mobile equipment which are tagged and accounted for in the City's property control record system.

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