CITY OF KISSIMMEE, FLORIDA
LISTING OF CITY OFFICIALS
AS OF OCTOBER 1, 2011

CITY COMMISSION

Jim Swan - Mayor - Commissioner

Art Otero - Vice Mayor - Commissioner

Cheryl L. Grieb - Mayor Pro Tem - Commissioner

Jerry Gemskie - Commissioner

Wanda Y. Rentas - Commissioner

CITY MANAGER

Michael H. Steigerwald

CITY ATTORNEY

Donald T. Smallwood

DEPARTMENTAL OFFICIALS

Desiree S. Matthews	Deputy City Manager
Gabriel J. De Jesus	Assistant to the City Manager
Amy S. Ady	Finance Director
Fran L. Iwanski	Police Chief
Craig M. Holland	Development Services Director
Terrance A. Lloyd	Airport Director
Robert L. King	Fire Chief
David L. Derrick	Public Works & Engineering Director
Daniel P. Loubier	Parks & Recreation Director
Beth Stefek	Personnel & Risk Management Director
Margaret R. Sousa	Information Technology Director

CITY OF KISSIMMEE

2012 ANNUAL BUDGET

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INTRODUCTION

For ease of use, this budget has been provided with divider tabs that separate it into functional areas for review as follows:

Executive Summary. This is designed to be a "liftable" summary of the budget that can be copied and distributed as necessary to persons who wish to review the budget but who do not need the entire document. It is also designed to present an overview of the budget.

Expenditures. Individual tabs are provided for each major section of City expenditure, as follows:

General Fund
Stormwater Utility Fund
Sanitation Fund
Airport Fund
Central Services Fund
Special Revenue Funds
Other Funds - this category includes all funds that do not fit into another category.

Forecast Methodology. Information in this section documents the methods used to forecast revenues and expenditures in this budget.

Schedules. Additional details are provided in this section about object codes, professional services, training and travel and capital outlays.

Index. This section provides an alphabetical reference guide to the location of items within the budget.

MISSION STATEMENT

The employees of the City of Kissimmee believe that, in order to do the best job possible, we must define our mission in the community and state what values we hold. Our mission is what we do, while our values define how we, as individuals and as an organization, go about successfully completing our mission.

The City of Kissimmee's mission is to provide quality, effective and efficient service to our citizens. In providing such service, we hold the following values:

> *We value education and training to bring about a professional commitment to efficiently serve our community.*
>
> *We value employees who are loyal to the organization because they are then personally committed to the goals of the organization.*
>
> *We value communication as a necessary tool in promoting teamwork throughout the City.*
>
> *We value employees who exhibit basic moral values that stress the importance of treating co-workers and citizens with respect and fairness.*
>
> *We take pride in our work, and we value being the best we can be.*

It is our utmost desire to foster an environment of respect for the rights of all people. We pledge this to our customers -- the citizens of Kissimmee.

EXECUTIVE SUMMARY OVERVIEW

This section is designed to provide the reader with general background and summary information about the City of Kissimmee and the FY 2012 Budget. Highlights of the material included are as follows:

Budget Message - written to give the City Commission and public a broad picture of the FY 2012 Budget.

Goals - gives a broad overview of the City wide goals and priorities established by the City Commission at the strategic planning retreat.

Description of City - gives a general background and facts about population increases, services provided and intergovernmental relationships.

Organizational Structure - explains the accounting structure, includes an Organizational Chart and recaps personnel changes.

Future Outlook & Financial Condition - includes budget summaries, projected fund balances and reserves.

Budgetary Policies - informs the reader about policies that shape the budget's preparation, includes debt management policies, a schedule of outstanding debt and discussion of the capital improvements program.

Budget Process - tells the chronological order of preparation, includes the Resolutions which were adopted.

Glossary - gives definition of selected terms.

July 8, 2011

Honorable Mayor and City Commissioners
City of Kissimmee
101 N. Church Street
Kissimmee, Florida 34741-5054

BUDGET MESSAGE FOR 2011/2012 FISCAL YEAR

Submitted herewith is the FY 2012 Annual Budget for the City of Kissimmee. Every effort has been made to clearly present funding levels and provide sufficient narrative explanation to document the City's financial plans for the coming year. The basis of what the City budgeted for FY 2012 was essentially outlined in the forecast shown in the five year Capital Budget presented in May. For most Funds, there has been very little modification in anticipated sources or uses of funds from what had been forecasted at that time.

The approved spending levels are at amounts the City believes are within its means and sustainable in future years. During budget preparation, City staff remains mindful of any capital investments which will hold down ongoing operating costs and continue searching for measures to improve the quality and quantity of services within projected resources.

The total City Budget for FY 2012 is $127,480,521 compared to an Adjusted Budget of $153,825,144 for FY 2011 and $125,720,500 initially approved for FY 2011. The Adjusted Budget for FY 2011 was substantially larger because it reflected several major projects in the Local Option Sales Tax Fund and Local Option Gas Tax Fund that were budgeted or carried forward from the prior year as well as projects from grant funds that are still in process.

Budget Format

The presentation format of the Budget is essentially the same as last year's. Selected performance indicators and goals and objectives are presented following the narrative on each department's duties and responsibilities in order to provide the reader with information that better illustrates each department's activities.

As in the past, each Department and Division summary presents historical data on expenditures summarized by object code for comparison to the approved budget amount. This provides a good picture of spending trends of each operation. Positions approved or eliminated in each division are then presented in the Personnel Schedule. The Capital Outlay Schedule details items proposed this year and closely corresponds to the items approved in the first year of the current five-year Capital Budget.

In addition, there are schedules presented to provide additional information and details on amounts budgeted for professional services and training and travel expenditures. A consolidated listing of capital outlays, indicating which items are additions or replacements, is also provided. These are all located in the Schedules section of the Budget.

Budgeted Personnel Costs

The FY 2012 budget does not include a percentage pay increase or cost-of-living adjustment for City employees. However, a one-time bonus of $500 for each full-time employee and $250 for each part-time employee has been budgeted. In addition, payments for longevity and the sick leave buy back program will continue to be paid in FY 2012. A review of the Personnel Schedules indicates a number of deletions and additions between City departments. These changes are a reflection of various reorganizations that have or will be occurring in an effort to improve operational efficiencies. These transfers are being reallocated between funds and will not result in any additional cost to the City. Overall, the FY 2012 budget includes a net reduction of two full-time and four part-time positions throughout various City departments. All of these reductions were the result of not filling vacancies.

In the General Fund, three Firefighter/Paramedic positions are being added. These positions will allow the City to continue to staff the heavy rescue unit but more importantly decrease overtime in the Fire Department budget. In the Parks and Recreation Department, a Project Management Specialist and a Groundskeeper position are being eliminated based upon attrition. In the Sanitation Fund, an Equipment Operator II and a Utility Worker will be eliminated. The following two positions are being eliminated in the Central Services Fund: Director and Computer Specialist. Finally, an Engineering Technician position is being added in the Local Option Gas Tax Fund. The net effect of these changes will result in the elimination of two full-time positions.

With regard to part-time positions, several changes are included in the FY 2012 budget. The Kissimmee Police Department will add one School Crossing Guard while the Parks and Recreation Department will lose four positions overall. The Airport Fund will add a part-time Airfield Coordinator to assist with increasing operations at the Airport. Overall, the net effect of these changes will result in the elimination of two part-time positions.

General Fund

FY 2012 total revenue for the General Fund is projected to be $47,454,178 compared to the FY 2011 estimate of $53,484,959. The FY 2011 estimate is inflated by a $7,138,271 transfer associated with the refinancing of the Charter School loan. If the Charter School transfer was not included in the 2011 estimate, revenues in 2012 would show an increase of $1,107,490. This increase is represented by small increases in several of the large General Fund revenue sources. Although recurring revenues are projected to increase in FY 2012, revenues will still be less than total expenses by $1,193,689. Therefore, the projected revenue increase will be entirely offset by total budgeted expenditures. In FY 2012, ad valorem taxes represent about 21% of projected revenues. In addition, 11% is expected from state distributions, 23% from service charges and all other sources, 13% from utility taxes, 10% from the Tohopekaliga Water Authority (TWA) and 22% from the Kissimmee Utility Authority (KUA).

Certified assessed values for ad valorem taxes are $187,412,946 lower than last year which results in a total assessed value of $2,214,374,053. Staff is recommending the Commission approve the same millage rate of 4.6253 which will generate ad valorem tax revenues of $9,730,037. The rollback rate is 5.0396 mills based upon the latest assessed values. The rolled back rate does not generate additional proceeds from adjustments that increased the prior year tax assessments and only provides proceeds from additions to the tax roll. If the rollback rate was adopted, the City would generate an additional $871,545 in ad valorem revenues. Therefore, in order to balance the budget for FY 2012 and still project to maintain a 20% reserve in five years, staff is recommending a .68 mill increase in the kwh transfer that is received from KUA. This increase will generate approximately $1,000,000. Despite implementing the increase in the kwh transfer, projections indicate that approximately $1,200,000 will be utilized from reserves in FY 2012.

The typical KUA payment is based upon estimates received from KUA's staff with some conservative modification typically taken into account. This revenue is expected to increase approximately 2 percent in FY 2012 even without the increase of .68 mills. In addition, payments from TWA are projected to increase approximately 5 percent in FY 2012.

The total General Fund budget for expenditures, including capital expenditures, is $48,647,867. FY 2012 operating expenditures, which include all expenditures except those on capital items and transfers, total $46,410,932. Approved operating expenditures only are $1,043,246 less than recurring revenues. However, transfers to other funds and debt service expense for the capital leases total $1,354,635 while capital outlay expenditures are projected to be $882,300. Therefore, total expenditures in General Fund will be more than revenues by $1,193,689. Expenditures, such as health insurance, pension, and fuel have all experienced average increases of 15% each between fiscal years 2005 and 2010. Increases in health insurance and pension are on
target for double digit increases again between FY 2011 and 2012. This continuing disparity between growth in revenue and increases in expenditures will continue to impact reserves next year as well as over the remaining years of the 5 Year Capital Plan. Based upon FY 2012 projections, ending reserves will be about twenty-seven percent of budgeted expenditures. Despite this excess over the current targeted twenty percent, projections indicate that the reserves will decline to the targeted level of twenty percent by the end of FY 2016. Therefore, the City must consider all options necessary to maintain budgeted revenues and expenditures at levels that will maintain the General Fund reserves to the target level of 20% by the end of FY 2016.

The approved budget allocates approximately $240,000 for direct payments to social service and quality of life organizations, plus an amount for charges by City Departments in support of various special events.

The FY 2012 budget does not include the normal allocation of $100,000 to the economic development incentive fund. It is anticipated that this allocation will resume at some point in the future when the budget outlook improves. Despite the lack of contribution to this fund in 2012, there is an available balance that will continue to be used for operating expenses of an economic incentive program. The actual use of half of these funds is determined by the City Commission as the opportunities arise. As of June 30, 2011, $35,755 has been spent from the economic incentive funds for FY 2011. For budget purposes, it was assumed that the 2011 appropriation would be used before year end, but if not, whatever amount is remaining will be added to the balance in this account. Currently, there is $492,325 in the economic development account.

Special Revenue Funds

The Local Option Sales Tax Fund is required to be spent on capital items only. Staff has essentially budgeted the same projects as outlined in the proposed five-year Capital Budget. Some projects that were originally anticipated to be funded from General Fund have been moved to the Local Option Sales Tax Fund due to the limited resources available in the General Fund.

In the Local Option Gas Tax Fund, a total of $610,000 is approved for roadway improvements. Funding from gas tax revenues also includes engineering staff to handle more design work in-house and funds for the sidewalk program. Since revenue collections have improved in the Transportation Impact Fee Fund, $2,400,000 is planned for road improvement projects in this fund for the FY 2012 budget.

The Paving Assessment Fund continues to be used to account for the road and sidewalk assessment program. Collections are recorded in this Fund and transferred to the Local Option Gas Tax Fund where capital projects for paving dirt streets are budgeted.

Activity of the Community Redevelopment Agency (CRA) will continue to be handled in the Community Redevelopment Fund. The City will receive the nineteenth year's collection of the tax increment. Staff has estimated what the tax increment revenue will be based upon the current millage rate of 4.6253. Salaries and benefits for the CRA Manager and Administrative Assistant will be charged back to this Fund from General Fund.

In prior years, the operating revenues and expenses in the Civic Center have been accounted for in a separate fund. However, since ongoing facility revenues are not sufficient to cover operating and capital expenditures, the financial operations of the Civic Center have been transferred to the General Fund in the FY 2012 budget.

Although revenue collections in the Recreation Impact Fee Fund are projected to improve in FY 2012, no projects are being funded from this revenue source in FY 2012.

Other Funds

Based upon the CPI adjustment in the stormwater utility fee, there will be adequate revenues to maintain a sufficient reserve over the next five years. Further mandates as required by the Environmental Protection Agency's National Pollutant Discharge Elimination System may require a rate increase at some point in the future.

In the Sanitation Fund, FY 2012 operating expenses are $156,418 (five percent) more than estimated for FY 2011. This increase can be attributed to continued rising landfill costs as well as increases in fuel and maintenance costs. At about $14.90 per month, the City remains one of the most inexpensive residential programs in the area.

Airport Funds are projected to have total Reserves of $1,873,018 at the end of FY 2012. Funds have been allocated to match Federal and State grants that may be available for capital improvements that should continue to promote economic development at the Airport.

Conclusion

In most respects, the FY 2012 Annual Budget is simply a more detailed presentation of what was proposed in the Capital Budget. Subsequent pages contain numerous summaries and details of the budget.

In the short term, the City remains in stable financial shape; however, the City must continue to be concerned with actions taken at the State legislature. Furthermore, cost increases that can be controlled and those over which the City has no real control, such as landfill charges, health insurance, pension benefits, electric and fuel costs must be continuously monitored. In addition, the City must closely monitor the economic climate for any further changes that could negatively impact its operations. Staff will continue to monitor revenue collections to determine how closely they track with the projections. This will provide the City with the ability to respond quickly to potential declines in revenue or sudden increases in expenditures. The City must also continue to be attentive to proposals being considered at the federal level which might substantially lower revenues or increase expenditures. The City must look for ways to continue to effectively manage the amount of physical growth that Kissimmee will continue to experience over the next five to ten years without a comparable growth in revenues. In addition, economic development initiatives will be crucial to the City's future success.

I really appreciate the support that staff has received from the City Commission. I want to acknowledge the efforts of all departments who assisted and contributed to the preparation of this document. Special recognition is also deserved for the efficient and dedicated services of the budget staff in the Finance Department.

Please let me know if you need further information or if you have any suggestions or ideas concerning ways to improve this presentation.

Mike Steigerwald
City Manager

2012 ANNUAL BUDGET

ALL FUNDS
TOTAL BUDGETS SUMMARY

FUND NAME	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
General Fund	$ 72,649,390	$ 62,225,617	$ 69,506,863	$ 61,535,554
Stormwater Utility	4,788,694	4,562,721	5,115,604	4,552,363
Sanitation	4,153,576	5,305,194	4,824,537	4,405,992
Airport	3,217,487	2,741,938	3,354,061	3,023,831
Central Services	6,184,956	4,601,716	4,763,955	4,617,471
Local Option Sales Tax	21,754,256	24,817,038	23,910,482	7,123,948
Transportation Impact	1,696,151	849,790	2,170,755	2,910,295
Local Option Gas Tax	7,035,288	9,637,845	9,193,636	3,968,816
Paving Assessment	163,577	41,657	149,957	154,057
U.S. Department of Agriculture Grants	1,142,056	1,771,306	1,771,306	-
Hoagland Boulevard Grant	342,772	943,044	2,795	-
Martin Luther King Phase 2 Grant	(47,069)	-	-	-
Renee Terrace Grant	535,589	36,027	74,250	-
Sidewalk Design/Construct Grant	1,844	315,247	307,877	-
John Young Parkway Traffic Signal Grant	-	141,629	142,906	-
Columbia Avenue Culvert Grant	55,809	264,060	264,060	-
Dyer Pavement Rehabilitation Grant	-	133,407	142,947	-
John Young Parkway Overpass Bike Path	-	92,038	92,038	-
Forest Health Improvement Grant	-	15,900	15,935	-
Kissimmee Multi-Use Trail Grant	-	1,981,000	1,981,000	-
Shingle Creek Trail Grant	-	1,000,000	1,000,000	-
Building	554,532	488,819	563,028	534,163
Community Redevelopment	2,282,814	1,754,503	1,908,802	1,789,071
CDBG Entitlement Grants	360,157	1,074,869	1,083,708	556,212
Neighborhood Stabilization Grant	1,861,930	790,607	790,607	-
Hurricane Housing Recovery Grant	768,907	-	2,703	-
Energy Efficiency & Conservation Block	203,629	398,084	398,084	-
Community Development Block-ARRA	-	160,173	160,173	-
Civic Center	1,023,460	851,421	754,865	-
Recreation Impact	(122,878)	10,000	-	50,000
Police 2nd Dollar Assessment	31,924	32,332	31,679	32,417
Justice Assistance Grant	194,938	218,040	225,657	227,844
Victims Crime Act Grant	-	63,395	63,395	-
State/Federal Law Enforcement Trust	273,679	216,425	228,873	139,484
School Crossing Guard Trust	80,158	96,575	64,996	65,571
Byrne Justice Assistance Grant	192,282	26,838	26,838	-
Treasury Forfeiture Fund	1,032,425	938,252	920,313	491,058
Fire Fee Assessment	2,780,530	3,092,142	3,033,200	3,025,000
Public Education Grant	34,754	1,912	1,685	-
Charter School	13,413,011	5,974,453	13,285,550	6,293,113
Hazard Mitigation Grant Program	19,940	125,462	125,462	-
Utility Tax	7,138,961	7,140,531	6,788,883	6,790,883
Local Option Sales/Gas Tax Bonds	12,673,256	3,119,019	2,630,897	2,539,813
FMHA Bonds	90,678	90,108	90,108	89,703
Charter School Notes	8,045,720	512,479	7,698,450	666,038
Community Redevelopment Notes	376,017	412,027	399,595	425,762
Self Insurance	5,498,407	4,759,504	9,487,829	11,472,062
TOTAL BUDGET	$ 182,483,607	$ 153,825,144	$ 179,550,344	$ 127,480,521

2012 ANNUAL BUDGET

ALL FUNDS BY OBJECT CODE

DESCRIPTION	Personal Services FY 2012	Operating FY 2012	Capital FY 2012	Other FY 2012	Budget FY 2012
General Fund	$ 33,899,210	$ 12,511,722	$ 882,300	$ 14,242,322	$ 61,535,554
Stormwater Utility	1,698,008	962,147	1,132,350	759,858	4,552,363
Sanitation	1,500,209	1,841,916	452,500	611,367	4,405,992
Airport	378,709	317,004	453,100	1,875,018	3,023,831
Central Services	1,810,622	1,930,654	90,500	785,695	4,617,471
Local Option Sales Tax	-	-	5,616,736	1,507,212	7,123,948
Transportation Impact	-	-	-	2,910,295	2,910,295
Local Option Gas Tax	717,007	612,033	163,300	2,476,476	3,968,816
Paving Assessment	-	141,000	-	13,057	154,057
Building	479,348	41,886	-	12,929	534,163
Community Redevelopment	-	640,265	201,200	947,606	1,789,071
CDBG Entitlement	138,138	122,336	295,738	-	556,212
Recreation Impact	-	-	-	50,000	50,000
Police 2nd Dollar Assessment	-	17,749	-	14,668	32,417
Justice Assistance Grant	227,844	-	-	-	227,844
State/Federal Law Enforcement Trus		16,740	-	122,744	139,484
School Crossing Guard Trust	-	31,150	4,400	30,021	65,571
Treasury Forfeiture Fund	-	-	309,000	182,058	491,058
Fire Fee Assessment	-	20,000	-	3,005,000	3,025,000
Charter School	-	4,324,650	-	1,968,463	6,293,113
Utility Tax	-	-	-	6,790,883	6,790,883
Local Option Sales/Gas Tax Bonds	-	-	-	2,539,813	2,539,813
FMHA Bonds	-	-	-	89,703	89,703
Charter School Notes	-	-	-	666,038	666,038
Community Redevelopment Notes	-	-	-	425,762	425,762
Self Insurance	-	8,658,997	-	2,813,065	11,472,062
TOTAL BUDGET BY OBJECT	$ 40,849,095	$ 32,190,249	$ 9,601,124	$ 44,840,053	$ 127,480,521

CITY OF KISSIMMEE 2011 – 2012 GOALS

In January of 2011 the Kissimmee Commission held its strategic planning retreat to set goals for City staff to pursue during the coming year. The Commission considered a variety of factors while setting these goals, including input from each department and review of recent accomplishments by the City. The goals established by the Commission are the foundation for the development of more specific objectives at the departmental level (See each department section by fund for a detailed description of each objective.) These goals and objectives direct how available funds will be allocated throughout the City. The following are the goals, listed in priority, set by the City Commission for 2011-2012.

TOP PRIORITY

VINE STREET MASTER PLAN

- Adopt the master plan for the corridor and implement incentives to encourage mixed use development

TOHO SQUARE REDEVELOPMENT

- Evaluate and enhance opportunities for mixed use development of the site through private sector investment

LAKEFRONT PARK PHASE III

- Secure future funding for the planned development of the park to include the following amenities: water park, playground, and event stage

LANCASTER RANCH MASTER PLAN

- Develop a master plan for the park that incorporates options for industrial land use and development in the area

REGIONAL 9-1-1 CENTER

- Evaluate the feasibility of consolidating emergency communications services with St. Cloud and Osceola County to establish a county-wide 911 communications center

HIGH PRIORITY

COUNTY-WIDE ECONOMIC DEVELOPMENT STRATEGIC PLAN

- Develop a plan in conjunction with Osceola County and the City of St. Cloud to comprehensively address economic development needs within the County

HANSEL PLANT SITE DEVELOPMENT

- Develop a plan and cultivate a private/public partnership that encourages compatible mixed-use development of the site

BEAUMONT PROPERTY

- Continue discussions with Osceola County on the development of the site

EMPLOYEE HEALTH CLINIC

- Secure funding to renovate old Fire Station 11 and finalize the process of identifying a viable service provider to ensure costs savings and improved employee wellness

CRA STORMWATER MASTER POND STUDY

- Complete the master pond study and secure funding to implement the project

DESCRIPTION OF CITY

General

The City of Kissimmee, near the geographic center of Florida, is the County Seat of Osceola County. Of Florida's 67 counties, Osceola is the State's sixth largest in geographical size with a land area of 1,506 square miles.

There are 21.17 square miles or approximately 13,549 acres within the corporate limits of the City. The City is primarily residential in character but also serves as a regional retail and commercial center. Since the beginning of the Disney World development in 1971, located approximately 7 miles west of the City, there has been significant growth in the City and the surrounding areas. The land use pattern has changed from a predominantly agricultural emphasis to a more diversified character of residential developments, including single and multi-family buildings, together with commercial and light industrial development. The City's economy also consists of many retail trade, lodging, food and beverage and manufacturing establishments.

Historical Growth

The 2010 U. S. Census reported 61,202 people living within the City of Kissimmee. The following table reflects the rate of increase over a ten-year period.

Year	Population	Increase	Percentage Increase
2011	60,375	(827)	-1.40%
2010	61,202	(48)	-0.01%
2009	61,250	(208)	-0.30%
2008	61,458	422	0.70%
2007	61,036	795	1.30%
2006	60,241	2,018	3.50%
2005	58,223	2,367	4.20%
2004	55,856	3,107	5.90%
2003	52,749	1,771	3.50%
2002	50,978	1,404	2.80%

Other City growth-indicators have also steadily increased. For example, building values based on permits pulled have averaged $116.9 million over the past ten years as shown in the following table.

Year	Number of Permits	Amount (000's)
2010	2,551	$ 45,324
2009	3,048	66,058
2008	3,563	92,836
2007	3,967	161,279
2006	4,159	127,106
2005	7,932	181,588
2004	4,241	137,188
2003	3,146	144,320
2002	6,716	111,915
2001	2,744	101,421

The 2010 Census placed the population of Osceola County at 268,685, an increase of 55.8% over the 2000 Census total of 172,493. Most of the population growth was attributable to new residents settling in the area. Kissimmee, the largest city in the county and the county seat, had a 2010 Census population of 61,202 compared to the 2000 Census population of 47,814, representing an increase of 28%. As depicted in the chart below, the population of the City has increased 8 fold since 1960. It is anticipated that the current growth trends will slow somewhat in the future due to the current state of the economy.

	1960	1970	1980	1990	2000	2010
Population	6,845	7,119	15,487	30,337	47,814	61,202

The table below provides some additional historical growth figures for the past ten years.

Year	Per Capita Income (County)	Building Permit Revenues	Bank Deposits (000's)	School Enrollment (County)
2010	$ 20,770	$ 320,600	$ 2,334.0	53,140
2009	21,911	379,250	2,248.0	50,654
2008	23,423	602,726	2,114.0	51,480
2007	20,687	906,111	2,384.3	51,166
2006	22,078	777,557	2,252.0	49,797
2005	20,263	1,130,687	2,121.0	47,053
2004	19,433	1,271,960	1,707.2	44,587
2003	20,400	1,003,852	1,456.0	42,065
2002	20,099	632,459	1,350.0	40,633
2001	19,890	524,455	1,237.0	37,763

Source: Bureau of Economic Accounts - US Department of Commerce

Employment

The school system and healthcare industry remain the largest sectors of employment in the City. Other major sources of jobs are found in the government and services industries. Major employers in the area are shown below along with their approximate level of employment:

Establishment	Industry/Product	Employed
Osceola County Public Schools	School System	6,425
Walmart	Retail	2,730
Osceola County Government	County Government	1,529
Gaylord Palms	Hospitality	1,445
Osceola Regional Hospital	Hospital System	1,357
Publix	Retail	1,350
McLane Suneast, Inc.	Distribution	900
City of Kissimmee	City Government	646
Lowe's Distribution	Distribution	607
Florida Hospital Kissimmee	Hospital System	450

Services

The City of Kissimmee provides a full range of municipal services, including police, fire, emergency medical services, social services, public improvements, community development, recreation and general administrative services. The City also provides garbage and trash collection and operates a municipal airport.

City Government

The City has a commission/manager form of government with a Mayor-Commissioner and four other Commissioners who are elected at large for four-year staggered terms. Elections are held on the Tuesday, ten (10) weeks prior to the State of Florida General Elections. The City employs a full-time Manager who is the chief executive and administrative officer of the City.

Transportation

The City is located between two of the major expressways in the State. Interstate 4 passes through Osceola County five miles west of the City and the Florida Turnpike diagonally crosses Osceola County along the eastern edge of the City. U.S. Route 192, which also serves the City, provides direct access to Walt Disney World.

Another major highway project, known as the Osceola Parkway, was completed in 1995. This roadway serves as a major east-west corridor across the northern section of the County and goes through Kissimmee.

The City is served by the CSX Railroad for freight services and Amtrak for daily passenger service. The City is also served by the Lynx bus system for daily passenger service.

Orlando International Airport, located 12 miles northeast of the City, presently has more than 1,200 scheduled operations by major airlines every day. The Kissimmee Gateway Airport has four full service fixed-base operators that serve the airport. There are two paved runways capable of handling the largest corporate aircraft. One is 5,000 feet in length and the other is 6,000 feet. Both runways have clean unobstructed approaches and are lighted for night operations. The airport is equipped with both a Visual Approach Slope Indicator (VASI) and an Instrument Landing System (ILS). During 1996, construction of an air traffic control tower was completed and it began operations in May of 1997. Restaurants, lodging and downtown Kissimmee are within a few minutes drive of the Kissimmee Gateway Airport.

Education

The Osceola County School system consists of eight high schools, eight middle schools, twenty-four elementary schools, seven multi-level schools as well as eight alternative schools. The school system provides special programs for gifted and exceptional children.

Osceola County residents are also served by Valencia Community College and Florida Christian College. Valencia has constructed a campus on property provided by the City. The University of Central Florida, located on the east side of Orlando, offers undergraduate and postgraduate courses.

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ORGANIZATIONAL STRUCTURE

Fund Description

The City of Kissimmee utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or the uses to which the funds may be put. The following is the fund structure contained in the FY 2012 budget:

I. **Governmental Funds**

Accounted for on a "spending" or "financial flow" measurement focus. Accordingly, the reported undesignated fund balances provide an indicator of available, spendable or appropriable resources.

A. General Fund. Accounts for all financial resources except those required to be accounted for in another fund. Although separate funds are established for budgetary purposes for the Police 2nd Dollar Assessment and State and Federal Law Enforcement Trust Funds, they are combined with the General Fund at year-end for financial reporting purposes.

B. Special Revenue Funds. Account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. Examples include:

Local Option Sales Tax Fund
Transportation Impact Fund
Local Option Gas Tax Fund
Building Fund
Community Redevelopment Fund
Recreation Impact Fund
Utility Tax Fund

C. Debt Service Funds. Account for the accumulation of resources for payment of interest and principal on general long-term debt. Examples include:

Local Option Sales Tax Bonds Fund
FMHA Bonds Fund

D. Capital Projects Funds. Account for financial resources to be used for the acquisition of capital facilities (other than those financed by special assessments or enterprise funds). The City currently does not have any Capital Projects Funds budgeted.

II. **Proprietary Funds**

Accounted for on a cost of services or "capital maintenance" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets and the reported fund equity provides an indication of the economic net worth of the fund. Operating statements for proprietary fund types report increases and decreases in total economic net worth.

A. Enterprise Funds. Account for operations that are financed and operated in a manner similar to private business enterprises. Examples include:

Stormwater Utility Fund
Operations
Sanitation Fund
Operations
Airport Fund
Operations

B. Internal Service Funds. Account for the financing of goods or services provided by one department to other departments of the City or to other governments, on a cost-reimbursement basis. Examples include:

Central Services Fund
Self Insurance Fund

III. **Fiduciary Funds**

Agency and Expendable Trust Funds are accounted for like Governmental Fund Types; Nonexpendable Trust Funds and Pension Trust Funds are accounted for like Proprietary Fund Types. Examples include:

Nonexpendable Trust Fund
Cemetery Supplemental Care

Pension Trust Funds
General Employees
Police Officers
Firefighters

Agency Funds
Payroll
Occupational License
Pooled Investment (Clearing)

Department/Division Description

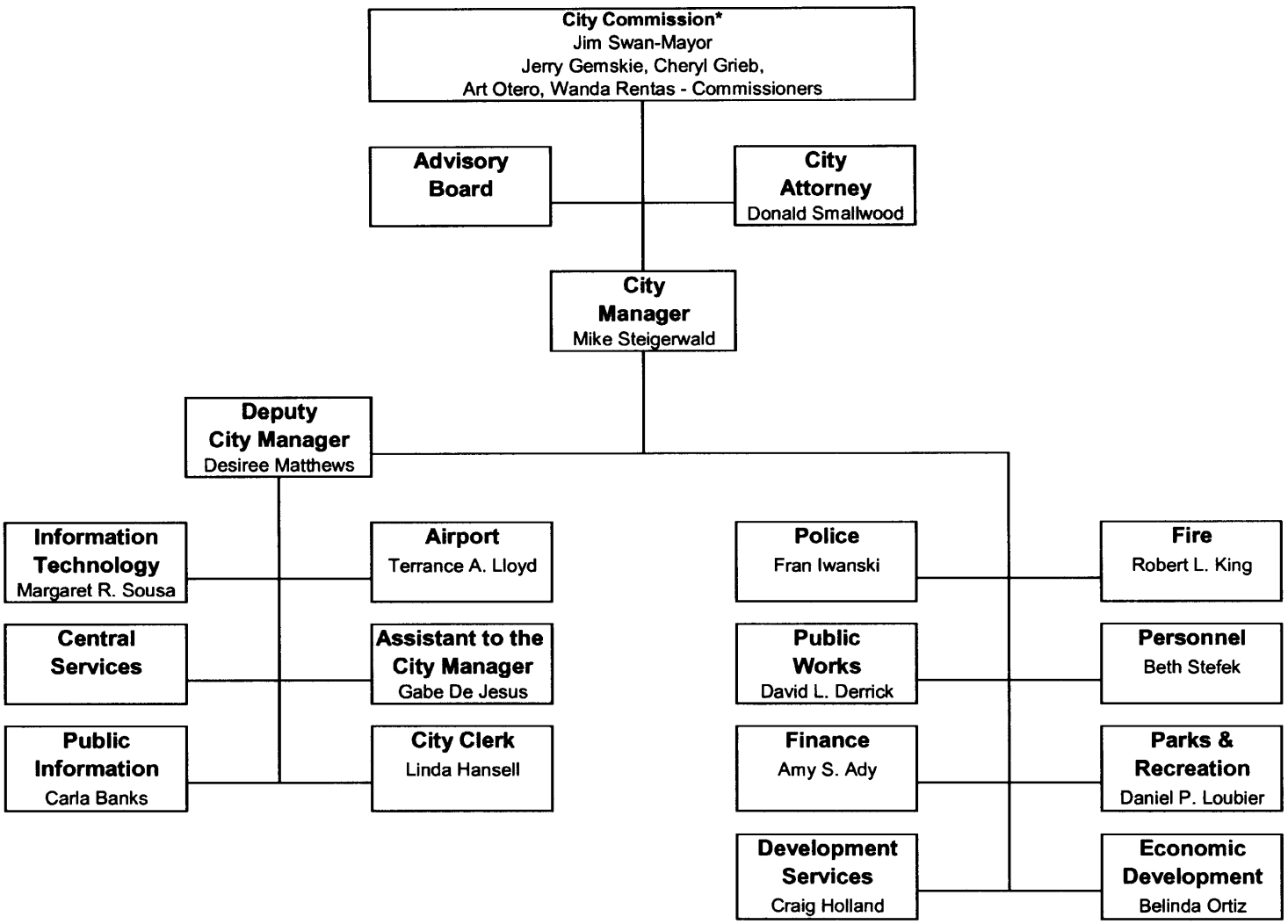
The major City Funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more divisions and may include divisions accounted for in more than one fund.

Object Code Description

For managerial control purposes, budgeted expenditures of each division are further accounted for with the use of object codes. A list of object codes is provided in the schedules section of this budget. Object code line item changes within departments are approved by the City Manager and reported to the City Commission. The account summary categories included on the list and used on each Division Summary of the budget are used only to illustrate the types of expenditures and are not controlled from a budgetary standpoint.

CITY OF KISSIMMEE

ORGANIZATION CHART



* The City Commission is composed of representatives elected by the citizens of the City of Kissimmee.

CITY OF KISSIMMEE

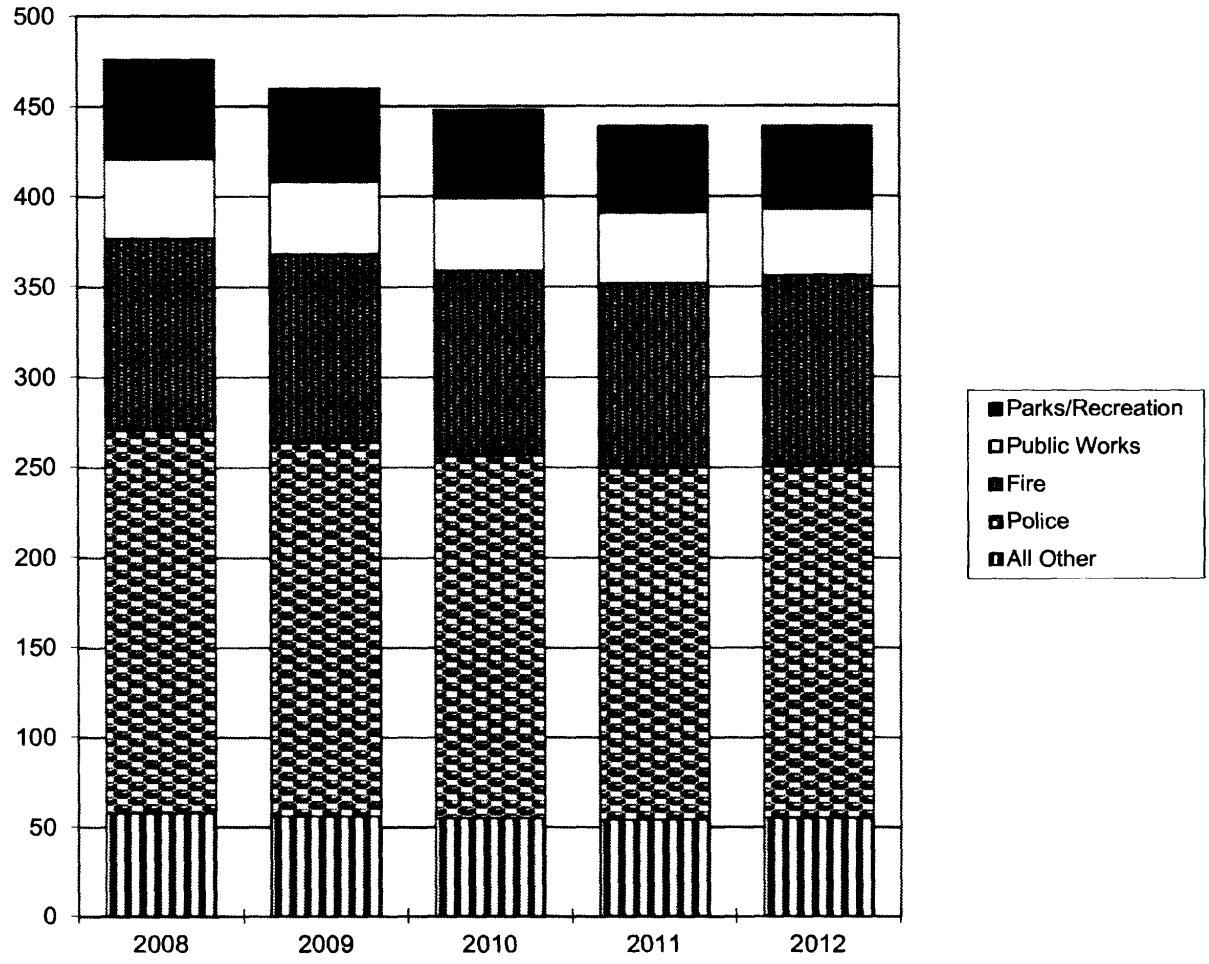
2012 ANNUAL BUDGET

PERSONNEL RECAP
FY 2008 to FY 2012

DEPARTMENT	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	CHANGE
Full-Time Positions:						
City Commission	5	5	5	5	5	-
City Attorney	3	3	3	3	3	-
City Manager	14	13	12	12	14	2
Finance	10	10	10	10	12	2
Development Services	19	18	18	17	14	(3)
Police	213	208	202	196	196	-
Fire	106	104	102	102	105	3
Public Works	44	40	40	39	37	(2)
Parks and Recreation	55	52	49	48	53	5
Personnel	7	7	7	7	7	-
TOTAL GENERAL FUND	476	460	448	439	446	7
Stormwater Utility	29	28	28	29	30	1
Sanitation	27	27	27	26	24	(2)
Airport	6	7	6	6	6	-
Central Services	37	35	32	32	28	(4)
Local Option Gas Tax	10	10	10	10	12	2
Building	21	12	8	6	7	1
Community Dev Block Grant	2	3	2	2	2	-
Public Education Grant	-	-	1	-	-	-
Civic Center	9	8	8	7	-	(7)
Justice Assistance Grant	3	3	3	3	3	-
TOTAL FULL-TIME	620	593	573	560	558	(2)
All Other Positions:						
City Manager	3	-	-	-	-	-
Police :						
Auxiliary Officer	20	20	5	5	5	-
School Crossing Guard	41	41	41	41	42	1
Other	2	3	4	4	4	-
Parks and Recreation	86	86	76	74	81	7
Personnel	2	2	2	2	2	-
TOTAL GENERAL FUND	154	152	128	126	134	8
Stormwater Utility	-	1	1	-	-	-
Airport	1	-	1	1	2	1
Central Services	1	1	-	-	-	-
Civic Center	11	11	11	11	-	(11)
TOTAL ALL OTHER	167	165	141	138	136	(2)
TOTAL POSITIONS	787	758	714	698	694	(4)

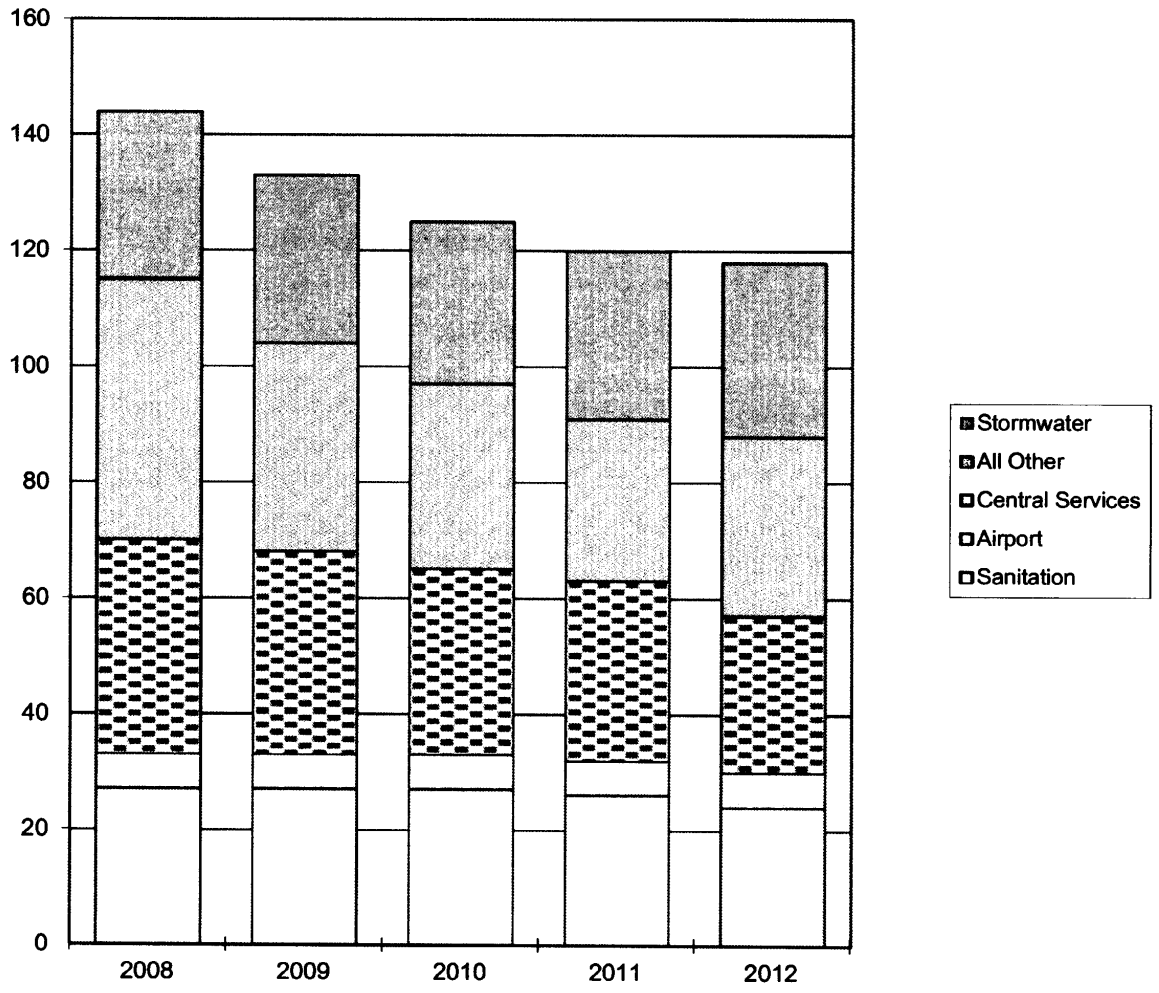
GENERAL FUND EMPLOYEES
FY 2008 TO FY 2012 BY DEPARTMENT

Management is very aware that personnel costs are the main component of the General Fund budget. In past years the City limited the number of full-time employee additions; however, due to the continued reduction of property tax revenues as well as other revenue sources, the City has continued the hiring freeze that was implemented in 2008. In fiscal year 2009 sixteen full-time positions were eliminated and another twelve positions in fiscal year 2010. In addition, nine more were eliminated in fiscal year 2011 for a total of fifty-five positions reduced since 2007. Although several positions are projected to be eliminated in fiscal year 2012, the addition of three paramedics and the reclassification of several positions from other funds will result in no overall net change for General Fund.



EMPLOYEES IN OTHER FUNDS
FY 2008 TO FY 2012 BY DEPARTMENT

In the five year period shown, the major change is the result of the reduction in the Building Fund with fourteen positions eliminated due to the slow growth in the construction industry. In addition, the number of positions in the Central Services Fund have gradually decreased by ten positions. This trend will most likely continue as various functions performed by this department are transferred to General Fund departments.



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FINANCIAL CONDITION

Relative to the General Fund, revenues are projected to decrease approximately $6 million between fiscal years 2011 and 2012. This is due primarily to a one time transfer relative to the refinancing of the Charter School debt. If the Charter School debt transfer had not occurred in FY 2011, the FY 2012 revenues would actually show an increase of approximately $1 million. This is the result of small increases in several of the larger General Fund revenue sources. FY 2012 expenditures are projected to decrease almost $6,800,000; however, FY 2011 expenditures are also artificially inflated for the Charter School debt transfer. If this transfer had not occurred, the total expenditure comparison between FY 2011 and FY 2012 would indicate an increase of approximately $320,000 in FY 2012. Despite various operating cuts, the City's General Fund revenues are projected to be $1,193,689 less than expenditures for FY 2012. This pattern is expected to continue over the next four years as the need for capital replacements and salary and benefit increases arise. This phenomenon can also be attributed to anticipated increases in costs such as electric, petroleum supplies and property insurance. Staff does not anticipate the growth in these expenses to decrease in the near future. General Fund revenues are projected to grow by a modest 2% over the next 3-5 years; however, expenditures are expected to continue to exceed revenues. Therefore, utilization of reserves is projected throughout the five year period. As with all projections, it is difficult to rely on these figures with a great amount of certainty especially given the continued economic uncertainty. Based upon recent State legislation, the City does not anticipate experiencing any significant increase in property tax revenues which have historically been the single highest revenue source in General Fund. In order to minimize its dependence on property taxes, the City implemented a fire fee in FY 2008. Fees such as this will have to be considered in future years in order to maintain an adequate balance in reserves. In addition, staff will have to continue to monitor certain key expenditure categories to determine where savings can be realized. Based upon minimal increases in other revenues over the five year period, General Fund reserves will eventually decline to approximately 20% at the end of FY 2016. If expenditures such as insurance, pension and fuel continue to increase faster than revenues, the reserves could drop below 20% and remain there without further changes. Although most general government capital outlays are currently being financed within Special Revenue Funds, such as the Local Option Sales Tax, continued diligence in holding down operation costs will be needed for General Fund to handle a larger portion of its capital requirements in the future. The property tax millage rate is projected to be 4.6253 mills for FY 2012. This is the same millage rate that was adopted for fiscal years 2010 and 2011. The KUA kwh transfer will be increased by .68 mills and will generate approximately $1,000,000 in General Fund revenues. No other significant financial changes are anticipated and all debt service requirements are budgeted.

Kissimmee's standards for services are considered excellent and its tax rates have compared favorably to other area governments in the past. The City has established prudent budgetary policies which allow it to maintain a healthy financial posture and position of readiness to assume future obligations in a responsible manner. The following items are highlights from the budgets of the major operating funds and serve as an outline of the City's near-term agenda to prepare for the needs of a model community of the future.

GENERAL FUND

- The recommended millage for ad valorem taxes will be 4.6253 mills (one mill will generate $2,103,655). The millage transfer to the Civic Center will be eliminated in FY 2012 since the operations of the Civic Center will be consolidated with the General Fund.

- Overall, the number of full-time positions in the General Fund is projected to increase by seven. This increase is primarily the result of transferring existing employees from the Civic Center and Central Services Funds to the General Fund. In terms of actual new positions, three Firefighter/Paramedics will be added in the Fire Department to staff the heavy rescue unit and curtail overtime expenditures. In addition, a part-time School Crossing Guard will be added in the Police Department. Two full-time positions will be eliminated in the Parks and Recreation Department along with five part-time positions. The reductions in staffing directly correlate to the economic difficulties the City has continued to experience.

- Road and Sidewalk improvements, previously funded in the General Fund, continue to be funded through the Local Option Gas Tax Fund. Transportation Impact Fees are allocated to certain qualified projects to assist in addressing the growing demand for road and intersection improvements. Due to decreases in the local option gas tax revenues as well as transportation impact fees, a number of major road projects have been deferred to later years.

- As indicated earlier, FY 2012 total revenues are projected to be $1,107,490 (two percent) more than FY 2011 total estimated revenues excluding the Charter School debt refinancing transfer. This increase is directly attributable to small increases in multiple revenue sources as well as the increase in the KUA kwh transfer. Based upon these projections, the General Fund reserves will be approximately $12,900,000 or 27% of the annual budget. While this more than exceeds the City's target level of 20%, reserves are projected to drop to 20% in FY 2016. Prudent fiscal responsibility requires the City to continue to monitor the economic climate over the next several years to ensure that revenues grow at least as fast as expenditures. In the event that expenditures continue to increase more rapidly than revenues, the City would need to explore the potential for new revenue sources or costs that could be decreased or eliminated in order to stabilize the fiscal operations of the City beginning in FY 2016.

- Based upon a recent recommendation from the City's financial auditors, the minimum reserve level was increased from 10% to 20% of the General Fund budget. The current projections indicate that reserves will be at 20% by FY 2016. However, continued uncertainties in the economy could continue to erode reserves. Therefore, the City must continue to monitor all financial issues that would prevent the City from maintaining budgeted revenues and expenditures at levels that will ensure that the General Fund reserves remain at the target level of 20% by the end of FY 2016.

STORMWATER UTILITY FUND

- Although the Stormwater Utility Fee has only been in existence since FY 2005, a $3 rate increase along with an annual CPI adjustment was approved in FY 2008. Despite the annual CPI increase that is projected for FY 2012, revenues are projected to be slightly less than total operating costs. This can be attributed to the projected acquisition of two large pieces of equipment as well as the funds set aside for the Master Stormwater Pond project.

- In FY 2012 no new positions will be added; however, 75% of the Special Projects Engineer's salary and benefits are being transferred from General Fund to the Stormwater Utility Fund.

SANITATION FUND

- The garbage and trash service is completely funded by user fees except for franchise revenues received from a private company for commercial collection. An annual CPI increase was approved in FY 2008 due to continued rising landfill and fuel costs. While the CPI increase was waived in FY 2010 due to the current economic climate, it was reinstated in FY 2011. In FY 2012, revenues are projected to be approximately $159,000 more than expenditures due to cuts in various operating expenditures as well as reinstatement of the CPI increase.

- An Equipment Operator II and a Utility Worker are being eliminated in FY 2012.

AIRPORT FUND

- Property leases and other revenues are less than operations due to the City's share of any federal and/or state funded rehabilitation projects at the Airport. Despite this disparity, the Airport is projected to have reserves of over $1.8 million at the end of FY 2012.

- Funds will be set aside for future use as matching requirements on various state and federal grants.

- In FY 2012, a part-time Airfield Coordinator position will be added.

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2012 ANNUAL BUDGET

ALL FUNDS
BEGINNING RESERVE BALANCES AND REVENUES

This schedule and the one on the facing page indicate the changes budgeted to occur to Restricted and Unrestricted Balances in each Fund in FY 2012. Shown below are the beginning balances of Reserve Accounts and budgeted revenues which provide the total sources estimated to be available to the City for appropriation.

FUND NAME	ESTIMATED BEGINNING RESTRICTED BALANCES	ESTIMATED BEGINNING UNRESTRICTED BALANCES	REVENUE BUDGET FY 2012	TOTAL SOURCES BUDGET FY 2012
General Fund	$ -	$ 14,081,376	$ 47,454,178	$ 61,535,554
Stormwater Utility	-	756,663	3,795,700	4,552,363
Sanitation	-	246,992	4,159,000	4,405,992
Airport	-	2,158,193	865,638	3,023,831
Central Services	-	590,494	4,026,977	4,617,471
Local Option Sales Tax	-	1,251,948	5,872,000	7,123,948
Transportation Impact	1,775,295	-	1,135,000	2,910,295
Local Option Gas Tax	-	1,480,316	2,488,500	3,968,816
Paving Assessment	-	3,957	150,100	154,057
Building	-	65,363	468,800	534,163
Community Redevelopment	-	435,022	1,354,049	1,789,071
CDBG Entitlement	-	-	556,212	556,212
Recreation Impact	-	-	50,000	50,000
Police 2nd Dollar Assessment	-	14,417	18,000	32,417
Justice Assistance Grant	-	-	227,844	227,844
State/Federal Law Enforcement Trust	-	139,324	160	139,484
School Crossing Guard Trust	-	50,471	15,100	65,571
Treasury Forfeiture Fund	-	490,558	500	491,058
Fire Fee Assessment	-	-	3,025,000	3,025,000
Charter School	-	1,304,613	4,988,500	6,293,113
Utility Tax	-	563,883	6,227,000	6,790,883
Local Option Sales/Gas Tax Bonds	165	-	2,539,648	2,539,813
FMHA Bonds	45,598	-	44,105	89,703
Charter School Notes	-	-	666,038	666,038
Community Redevelopment Notes	-	-	425,762	425,762
Self Insurance	-	2,595,025	8,877,037	11,472,062
TOTALS	$ 1,821,058	$ 26,228,615	$ 99,430,848	$ 127,480,521

2012 ANNUAL BUDGET

ALL FUNDS
ENDING RESERVE BALANCES AND DISBURSEMENTS

There is little difference between projected beginning and ending balances of Restricted Reserve Accounts.The major change in Unrestricted Reserve Accounts is due to substantial capital outlays being funded from operations. Shown below are budgeted disbursements and estimated ending balances of Reserve Accounts which sum to budgeted total uses.

FUND NAME	BUDGETED DISBURSEMENTS FY 2012	ESTIMATED ENDING RESTRICTED BALANCES	ESTIMATED ENDING UNRESTRICTED BALANCES	BUDGETED TOTAL USES FY 2012
General Fund	$ 48,647,867	$ -	$ 12,887,687	$ 61,535,554
Stormwater Utility	3,982,155	-	570,208	4,552,363
Sanitation	3,999,525	-	406,467	4,405,992
Airport	1,150,813	-	1,873,018	3,023,831
Central Services	3,831,776	-	785,695	4,617,471
Local Option Sales Tax	5,616,736	-	1,507,212	7,123,948
Transportation Impact	2,783,675	126,620	-	2,910,295
Local Option Gas Tax	2,256,752	-	1,712,064	3,968,816
Paving Assessment	151,000	-	3,057	154,057
Building	521,234	-	12,929	534,163
Community Redevelopment	1,367,227	-	421,844	1,789,071
CDBG Entitlement	556,212	-	-	556,212
Recreation Impact	-	50,000	-	50,000
Police 2nd Dollar Assessment	17,749	-	14,668	32,417
Justice Assistance Grant	227,844	-	-	227,844
State/Federal Law Enforcement Trust	16,740	-	122,744	139,484
School Crossing Guard Trust	35,550	-	30,021	65,571
Treasury Forfeiture Fund	309,000	-	182,058	491,058
Fire Fee Assessment	3,025,000	-	-	3,025,000
Charter School	4,990,688	-	1,302,425	6,293,113
Utility Tax	6,287,000	-	503,883	6,790,883
Local Option Sales/Gas Tax Bonds	2,539,648	165	-	2,539,813
FMHA Bonds	44,105	45,598	-	89,703
Charter School Notes	666,038	-	-	666,038
Community Redevelopment Notes	425,762	-	-	425,762
Self Insurance	8,658,997	-	2,813,065	11,472,062
TOTALS	$ 102,109,093	$ 222,383	$ 25,149,045	$ 127,480,521

2012 ANNUAL BUDGET

ALL FUNDS
YEAR END FUND BALANCES AND RESERVES

Reserve balances as of the end of the fiscal year are shown in the following schedule. All balances are anticipated to be held in reserve for future capital outlays, restricted by bond covenants or set aside in accordance with budgetary policies. Estimated and budgeted amounts are cumulative with prior period balances being considered as sources of funding for the next period.

FUND NAME	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
General Fund	$ 16,021,904	$ 12,269,259	$ 14,081,376	$ 12,887,687
Stormwater Utility	1,409,104	951,078	756,663	570,208
Sanitation	740,037	421,313	246,992	406,467
Airport	2,473,577	1,535,263	2,158,193	1,873,018
Central Services	457,300	231,139	590,494	785,695
Local Option Sales Tax	10,030,387	2,120,015	1,251,948	1,507,212
Transportation Impact	1,295,755	707,140	1,775,295	126,620
Local Option Gas Tax	2,751,836	1,716,371	1,480,316	1,712,064
Paving Assessment	(43)	3,157	3,957	3,057
U.S. Department of Agriculture Grant	(1,769,859)	-	-	-
Hoagland Boulevard Grant	(15,910)	-	-	-
Martin Luther King Phase 2 Grant	(47,069)	-	-	-
Renee Terrace Grant	73,231	-	-	-
Columbia Avenue Culvert Grant	21,755	-	-	-
Dyer Pavement Rehabilitation Grant	(670)	-	-	-
Building	65,728	22,001	65,363	12,929
Community Redevelopment	378,110	213,401	435,022	421,844
CDBG Entitlement	(273,154)	-	-	-
Neighborhood Stabilization Grant	95,421	-	-	-
Hurricane Housing Recovery Grant	5,896	-	-	-
Energy Efficiency & Conservation Block	(4,087)	-	-	-
Civic Center	156,498	23,682	-	-
Recreation Impact	(237,878)	10,000	-	50,000
Police 2nd Dollar Assessment	13,579	15,070	14,417	14,668
Justice Assistance Grant	(1,956)	-	-	-
State/Federal Law Enforcement Trust	208,261	140,056	139,324	122,744
School Crossing Guard Trust	47,786	70,425	50,471	30,021
Byrne Justice Assistance Grant	(5,954)	-	-	-
Treasury Forfeiture Fund	829,675	503,854	490,558	182,058
Public Education Grant	(17,866)	-	-	-
Charter School	1,271,250	1,236,303	1,304,613	1,302,425
Hazard Mitigation Grant Program	(75,167)	-	-	-
Utility Tax	696,883	284,531	563,883	503,883
Local Option Sales/Gas Tax Bonds	532	34,038	165	165
FMHA Bonds	45,598	45,598	45,598	45,598
Charter School Notes	163	54,179	-	-
Self Insurance	2,713,909	2,130,808	2,595,025	2,813,065
TOTAL RESERVE BALANCES	$ 39,354,562	$ 24,738,681	$ 28,049,673	$ 25,371,428

ECONOMIC CONDITION AND OUTLOOK

The City is primarily residential in character but also serves as a regional retail and commercial center. It has over 420 retail trade, lodging and food and beverage establishments and derives a substantial portion of its economy from its proximity to Walt Disney World, as well as from the surrounding cattle and citrus industry.

The Walt Disney World complex, located on approximately 27,400 acres, has been largely responsible for growth in the City and its adjacent areas since it opened on October 1, 1971. The complex is the site of four theme parks: the "Magic Kingdom", an amusement theme park; the Epcot Center, an approximately 260 acre show place for the nations of today and the technology of tomorrow; Hollywood Studios, an entertaining look at the movie industry; and Animal Kingdom, a large zoo with animals in a natural setting which was opened in April 1998.

In addition, Disney Development Company developed the community of "Celebration" in the northwest quadrant of Osceola County. This has hotels and other commercial development and is projected to have as many as 20,000 residents.

There are already more than 50 attractions easily accessible from the Kissimmee Resort area. Some attractions near the City include Sea World, Gatorland Zoo, Reptile World Serpentarium, Medieval Times, Universal Studios, Arabian Nights and Kennedy Space Center. Special events that take place in Kissimmee each year are the Silver Spurs Rodeo, Osceola County Art Festival, the Chili Cook-off, the Festival of Lights Parade, the Kowtown Festival and the City's major July 4th celebration.

Kissimmee is expected to continue to grow over the long term and has taken steps to plan and manage how it ultimately impacts the quality of life. A comprehensive plan has been developed to establish goals, objectives and policies for growth management. The City has also adopted a five-year capital program to provide a framework for the development and maintenance of the community's infrastructure and capability to maintain and enhance City services. The five-year capital program is reviewed to determine its compatibility with the overall comprehensive plan for the City. This ensures that funding is being made available for projects that are critical for the continued growth of the City.

Although the economy rebounded from the slump experienced after September 11th, the growth in most revenues has continued to remain relatively flat or in some cases decline during FY 2011 due to current economic conditions. In addition, the assessed values of properties within the City are expected to decline by another eight percent in FY 2012 which will again significantly affect the City's overall revenues in General Fund. In FY 2008, the City implemented a fire fee in order to maintain an acceptable level of service for its citizens. Despite the implementation of this fee in FY 2008, the FY 2011 and FY 2012 budgets include the elimination of multiple positions throughout the City's operating departments. With the continued economic slump, the City must once again look to other revenue sources as well as expenditure cuts to bridge the budget gap. Therefore, the City anticipates implementing an increase in the transfer from Kissimmee Utility Authority. In addition, more positions have been eliminated in an effort to balance the budget. Over the next year, the City will continue to explore other revenue opportunities to ensure the financial sustainability of its operations. In addition, the City staff will continue to monitor costs such as insurance, pension, utilities and petroleum which have increased significantly over the past several years.

BUDGETARY POLICIES AND GUIDELINES

Budgetary Basis

The budgets for General, Special Revenue, Debt Service, and certain Trust and Agency Funds are maintained on a modified accrual basis with revenues being recognized when they become measurable and available while expenditures are recorded at the time liabilities are incurred.

Accounting records for the Enterprise, Internal Service and certain Trust and Agency Funds are maintained on a full accrual basis. Enterprise Funds are charged for administrative, accounting and data processing services provided by various departments in other funds. This is done with a view toward making these funds self-supporting and to provide a basis for comparison with investor-owned public utilities. The Internal Service Funds provide services of a support nature on a City-wide basis for which user departments are charged service fees.

Revenue Policies

The City continually monitors existing revenue sources to guard against any harmful trends. It also pursues any acceptable alternative to provide new sources of revenue needed to continue providing the desired level of services. Although significant as a funding source for the General Fund budget, the property tax is recognized as having an unacceptable impact on individuals who have fixed incomes or who experience rapid increases in assessed valuation by the County Property Appraiser. Therefore, the City did not increase ad valorem taxes for fifteen years. This practice was successful primarily because the City enjoyed several major alternative revenue sources that supplemented the property tax revenues. While operating expenditures have been substantially supported with utility taxes and established transfers based on electric consumption and water and sewer customer revenue, the local option gas tax and sales tax have allowed substantial outlays on facilities and infrastructure improvements. Despite these additional revenue sources, the ongoing operations associated with the General Fund increased to the point where additional revenue sources were necessary; therefore, in FY 2006 the City Commission approved a 1.25 mill increase in ad valorem taxes. This resulted in a millage rate of 5.5453 mills. During FY 2007, the State Legislature passed legislation that required all counties and municipalities to rollback taxes to the 2006 levels. This resulted in a rollback millage rate of 5.0125. However, the City chose to roll back the millage rate even further to 3.7058 mills. In order to offset this shortfall in property tax revenue, the City implemented a fire fee that continues to generate approximately $3,000,000 annually. By doing so, the City has lowered its dependency on property tax revenues. In FY 2010 the rollback millage rate was implemented since property values declined almost eighteen percent. In FY 2011 the assessed value of properties within the City limits decreased over twenty-three percent. Despite this decrease, the millage rate was not increased. In FY 2012 property values are expected to decline by an additional eight percent; however, staff is recommending to maintain the millage rate of 4.6253 mills while increasing the KUA transfer for electric consumption.

Expenditure Policies

The City's policy is to assure that current (annual) services and obligations are funded through recurring revenue sources and prior year savings are only applied to one time expenses. However, in the past, the City has had to dip into reserves to fund current obligations. Since the General Fund reserves were more than adequate, the City was able to do this and still continue to maintain an adequate reserve. Next year, the City's revenues will once again be less than expenditures; therefore, approximately $1,200,000 will be used from General Fund reserves to balance the budget. Consequently, the City will continue to explore additional revenue streams to ensure that revenues are at least equal to expenditures. Personnel costs are understood to be the major component of the operating budget and receive the foremost consideration during budget development. The City seeks to compensate employees at a level that equates to compensation provided to area employees and considers the need for an appropriate benefit package, including annually accrued costs of the retirement plans. Materials and services costs are estimated based on detailed reviews of historical spending and anticipated increases in demand. Within funding limitations, equipment is generally replaced when its useful life has expired. Safety needs are always given the highest priority in all funding considerations. Requests for new equipment also receive priority when it is expected that efficiency and productivity will improve as a result of the purchase.

Performance Measurement

Performance of the overall City administration is constantly evaluated and measured against City Commission policies and expectations. The City Commission meets every other Tuesday evening and also has workshops in a less formal setting every fourth Tuesday of the month. At these times, the City Manager responds to the City Commission's concerns. Monthly status reports highlighting significant activity and progress toward completing assigned projects are required to be submitted by every department. Quarterly financial reports comparing actual revenues and expenses to budget are issued by the Finance Department. Any major deviation from amounts budgeted requires a budget adjustment and explanation for the difference. A mid-year budget review provides another opportunity for explanations and accountability to measure the effectiveness of the operation's performance. The City utilizes performance indicators that are used in concert with financial data to measure the level of service and progress in achieving the goals of each department.

Civic Center Fund – Millage Transfer

In the past, 5.5% of the total operating millage levy of the City has been transferred from the General Fund to the Civic Center Fund. These funds supplemented fees received from the facility's operations. In FY 2009 the amount of the transfer was reduced by 50% and was completely eliminated in FY 2010. However, due to continued financial struggles at the Civic Center, a one time transfer of $375,000 was made in FY 2011. In FY 2012, the Civic Center operation will no longer be accounted for as a separate fund; the financial and managerial operations will be combined with General Fund and shown as a division of the Parks and Recreation department.

Self Insurance

With the rising cost of carrying adequate insurance, it was determined that the City would benefit from a program of self-insurance. Beginning in FY 1987, the City began setting aside partial funding of a pool of cash reserves to be accounted for in the Self Insurance Internal Service Fund. Each fund at the division level budgets an allocated share of current year premiums plus a supplemental amount to be transferred to the Self-Insurance Fund. Based on an actuarial review in FY 1995, it was decided that an additional $1,000,000 could be needed for potential claims. To address this, the City budgeted an additional $100,000 each year between FY 1996 and FY 2003; however, due to tighter budget constraints in FY 2004 and FY 2005, this practice was temporarily suspended. Beginning in FY 2006, an additional $50,000 was budgeted each year for contributions from the various funds of the City; however, due to tight budget constraints this practice was once again suspended in FY 2009. It is anticipated that an additional $50,000 to $100,000 will be budgeted each year at some point in the future should there be a need for increased reserves. In FY 2011, the City established a self-insurance program for health benefits in response to rising health insurance premiums. This program will continue in FY 2012 and will be evaluated at the conclusion of its first full year to determine whether it has resulted in lower health care costs for the City.

General Fund Reserve

It was the policy for a number of years to accumulate and maintain 11% of the Total General Fund Budget as a Reserve. This Reserve was calculated as a percentage of the Total General Fund Budget including capital outlays and interfund transfers. This practice was continued through FY 2003. The 11% was considered a minimum since the five-year capital improvement program demonstrated that additional balances are needed to fund large outlays planned for subsequent years. Beginning in FY 2004, the target reserve amount was decreased to 10% to more accurately reflect the future needs of the City. Based upon a recommendation from the City's financial auditors in later years, the target level for General Fund reserves was increased to 20%. The current 5 Year Capital Plan projections indicate that reserves will be approximately 20% at the end of FY 2016. However, with continued economic struggles nationwide, staff must continue to monitor revenues and expenditures to determine if any further adjustments must be made to maintain a reserve level of 20%.

Investment Policy

In years past, investment income was a significant revenue source to the City; however, the fixed income markets have not performed as in the past as a result of the tumultuous financial conditions. Even though the City has not been active in the financial markets during the past few years, every effort is made to maximize the return that can be achieved when investing idle cash. Appropriate safeguards are exercised to ensure the safety of the investments and provide adequate liquidity to meet obligations as they become due. An Investment Committee reviews investment procedures and strategies. Except for pension funds, all deposits are maintained in a pooled cash account which is invested daily in Muni-NOW funds. At times, liquid funds are also deposited in the State operated investment pool that allows withdrawal with 24 hour notice. Longer term investments can be made in obligations of the United States Government and certain instruments guaranteed by the United States Government. The City pursues investments in these longer term securities in order to enhance the overall investment return.

Debt Management

In the General Fund, the City has generally adhered to a philosophy of pay-as-you-go, choosing to defer large capital outlays or increase revenues until the necessary funds were made available. However, the City has actively financed a number of activities by means of revenue bonds secured by revenues of its enterprise and special revenue funds. During FY 1992, in order to proceed with construction of a new police station and multi-purpose building at the lakefront, bonds were issued which pledged proceeds from the one-cent local option sales tax. One bond was issued in December 1991 which maintained the City's standing as a small issuer for that calendar year. Another bond for the balance needed for those projects was then issued in April 1992. Splitting the issues enabled the City to arbitrage the construction proceeds and retain the additional interest earnings for the benefit of those projects. In December 1994, the City issued a bank note to fund improvements within the boundaries of the recently formed Community Redevelopment Agency (CRA). The CRA is structured to receive the incremental revenues from ad valorem taxes that can be generated within its boundaries. The City committed to pay the debt service on the note from the one-cent local option sales tax in order to proceed with the desired improvements, but it is expected that tax increment revenues will eventually support future projects.

In November 1997, the City again qualified as a small issuer and issued a bank note for a portion of the funds needed for construction of the City Hall building. At the same time, it was able to refinance the bank note issued for the CRA, due to savings resulting from favorable movements in the bond market. By April 1998, even further positive changes in the bond market made possible a refinancing of all previously issued debt pledging the one-cent local option sales tax. Along with this note, additional proceeds that provided most of the construction funds needed for building a new Service Center Facility were received. In FY 2001, the City issued an additional note pledged by sales tax revenues in order to provide funds for the completion of the construction of a newer City Hall. In addition, there was another bank note issued to fund construction of the Kissimmee Charter Academy. In FY 2002, the City issued a note pledged by sales tax revenues to provide the funds necessary to purchase a 112 acre parcel of land that will be used for future park facilities. In addition, the City refinanced the 1998 Sales Tax Note to take advantage of declines in the interest rate environment. In FY 2005, the debt that was refinanced in FY 2002 was paid in full. In FY 2006, the City issued a bank note pledged by sales tax revenues to fund the construction costs associated with the relocation of Fire Station 11 as well as various road and drainage improvements; this note was refinanced at the end of FY 2010 to take advantage of debt service savings. In FY 2007, the City issued a bank note via a covenant to budget and appropriate the repayment of the debt. The proceeds from this note will fund the construction of various road projects in the City. In FY 2009, the initial borrowing for the Kissimmee Charter Academy was refinanced to amortize the balloon payment on the original debt that would have matured in FY 2010; this note was then refinanced in FY 2011 to lock in a fixed interest rate. In addition, in February 2009 the City issued a bank note pledged by sales tax revenues to fund the construction of improvements at Lakefront Park; this note was also refinanced in FY 2011 to take advantage of a lower, fixed interest rate. In FY 2010, the 2001 Sales Tax Note matured. In FY 2011, a bank note pledged by sales tax revenues was issued to fund additional improvements at Lakefront Park. A second note was also issued in FY 2011 to fund various road improvement projects; this note was issued via a covenant to budget and appropriate the repayment of the debt.

A listing of all outstanding debt follows on the next page.

2012 ANNUAL BUDGET

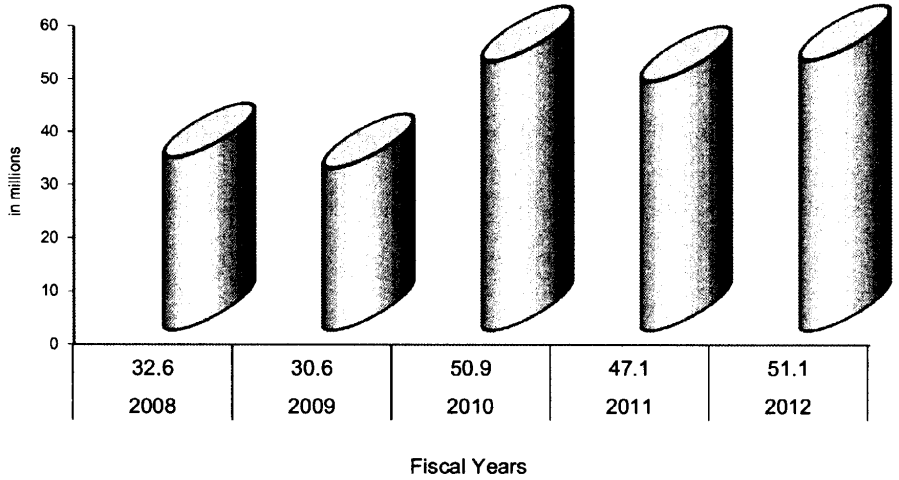
OUTSTANDING DEBT

The legal debt limit for general obligation bonds is computed as 20% of the City's assessed value. However, none of the outstanding debt is considered to be general obligation bonds. Listed below is a schedule of current outstanding debt.

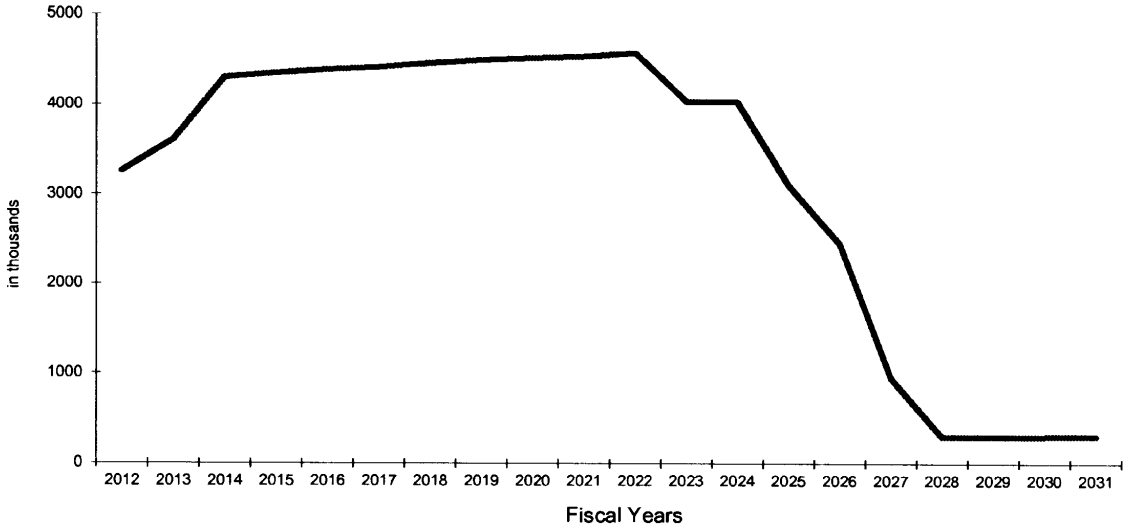
DESCRIPTION	ISSUE DATE	ORIGINAL AMOUNT	OUTSTANDING AT 9/30/11	FY 2012 DEBT SERVICE	FINAL MATURITY
GOVERNMENTAL BONDS AND NOTES:					
Excise Tax:					
Fire Station #2	1980	265,000	101,000	15,050	2019
City Hall	1982	500,000	241,100	29,055	2022
Improvement Revenue Note Series 2001A	2001	4,100,000	300,000	301,725	2011
Redevelopment Trust Fund Revenue Obligation Series 2004	2005	6,000,000	4,908,257	425,762	2022
Improvement Revenue Note Series 2006	2006	9,000,000	7,800,000	653,751	2026
Improvement Revenue Note Series 2010A	2010	9,500,000	9,500,000	810,512	2023
Improvement Revenue Note Series 2010B	2010	8,000,000	8,000,000	215,110	2025
Improvement Revenue Note Series 2010C	2010	4,000,000	4,000,000	107,600	2030
Improvement Revenue Note Series 2011A	2011	7,075,000	7,075,000	663,035	2023
Improvement Revenue Note Series 2011B	2011	9,140,000	9,140,000	728,667	2025
TOTAL GOVERNMENTAL BONDS AND NOTES OUTSTANDING		**$ 57,580,000**	**$ 51,065,357**	**$ 3,950,267**	

OUTSTANDING LONG - TERM DEBT

GOVERNMENTAL



TOTAL FUTURE DEBT SERVICE REQUIREMENTS
FY 2011-2012 TO FY 2030-31



Due to several recent borrowings, debt service payments will remain relatively constant through FY 2022. However, at that point several bank notes will mature thus total debt service payments will decrease.

CAPITAL IMPROVEMENTS PROGRAM

Items with a useful life of one year or more and a unit cost of $1,000 or more are considered capital improvements. These items are further classified to the following object codes:

91 Land
92 Buildings
93 Improvements Other Than Buildings
94 Machinery and Equipment
95 Automobiles (Includes heavy equipment and trucks)

The annual budget appropriates funds for personnel as well as other operating and capital expenditures. Personnel and other operating expenditures remain fairly constant from year to year. On the other hand, capital expenditures have a tendency to fluctuate widely from year to year depending on the need for improvements to the City's infrastructure and the replacement of expensive equipment. Without planning ahead, the City could find itself with an emergency need and no money available to fund it.

The Capital Improvement Budget and Program provides the means through which the City of Kissimmee takes a planned and programmed approach to utilizing its financial resources in the most responsive and efficient manner to meet service and facility needs. The capital budgeting process is developed so as to achieve the following results:

Consolidating and coordinating various requests with the goal of coordinating the individual improvement programs of the departments.

Scheduling the proposals over a five-year or other applicable period whereby the Capital Improvements Program can be achieved.

Anticipating needed projects and relating them with existing and projected fiscal capacity.

IMPACT ON OPERATING BUDGET

In evaluating the City's capital improvement requirements and in determining priorities, consideration is also given to whether certain capital improvements will have a positive or negative impact on the level of funding of future operating budgets. For example, construction of new facilities may require new personnel and other operating expenditures to be funded in the annual budget. On the other hand, some capital outlays such as vehicle replacements or upgrades may reduce operating and maintenance costs funded in the annual budget.

Generally, large expenditures for replacing major capital equipment and creating new facilities have been funded over the past several years from the local option sales tax and local option gas tax funds. Traditional General Fund revenue sources are almost entirely used for operation and maintenance costs. The City would have serious problems maintaining present levels of services if those funds were not available for capital items. For example, existing General Fund revenues will not be sufficient to pay for the final phases of the Service Center or the lakefront improvements.

Even so, construction of new facilities requiring future operation and maintenance costs have still been limited by the need to first identify a corresponding amount of new revenues that will be available to support them. For instance, the construction of an Aquatic Center from the Local Option Sales Tax Fund required budgeting operation and maintenance accounts for that facility in General Fund. The additional costs of operating the new facility were affordable only because of a special transfer from the Kissimmee Utility Authority, which was substituted for a 25% share of County utility taxes collected in unincorporated areas.

The City of Kissimmee, Florida has compiled a separate Capital Budget for the period ending FY 2016. During that process, personnel and projected operating costs are compared to forecasted revenues and capital outlays so that preparation of the Capital Budget is a beneficial planning tool and financing guide. Consequently, the annual Operating Budget is merely a more detailed presentation of the first year of the Capital Budget. Essentially, the Capital Budget, which is linked to the City's goals and objectives, determines the amount of funding available for personnel and other operating costs.

Major capital projects in the five year Capital Budget include: the Police Department vehicle replacement program ($2,116,000); the rescue unit and engine replacement program ($2,665,000); Park Development ($10,161,000); Civic Center roof replacement ($600,000); Neighborhood Improvement Program ($200,000); Roadway improvements ($7,500,000); Garbage truck replacement program ($2,539,850); Master Stormwater Pond project ($2,250,000); Water Quality Monitoring ($270,850); Computer Network Enhancements ($2,161,900) and at the Airport there will be a number of new projects (totaling $13,517,400) as the City continues to pursue an aggressive economic development plan.

A detailed list of the approved capital projects and capital outlays for FY 2012 is included in the Schedules Section of this budget.

BUDGET PROCESS

Preparation

In January 2011, each Division received a budget preparation package, which included a budget reference manual, budget request forms and data on prior year and current year actual expenses. Each manager then compiled budget requests for the new fiscal year including justification by line item.

The budget requests were given extensive review and revised as necessary by a Budget Review Committee consisting of the City Manager, Assistant City Manager, Assistant to the City Manager, Finance Director, Personnel Director, and Budget/Grants Manager. Upon completion of this review and matching with projected available revenues, the budget was compiled by the Finance Department and presented to the City Commission by the City Manager.

Adoption

Procedures and specific timetables for adoption of the budget are mandated by State Statute and must be followed explicitly. The City did follow the State requirements and certified compliance to the State in the specified manner.

The recommended budget was presented to the City Commission on July 5, 2011. Copies of the entire budget were available to the public and press; summaries were offered to all who were interested. On Friday, July 22, 2011, a special meeting also open to the public was conducted to review the budget's content. By the end of that meeting, the City Commission had further input from citizens and various civic organizations and reached a general consensus on changes they desired to be made.

The first of two required public hearings was held September 6, 2011. As required by State Statute, the City Commission adopted a tentative millage rate on ad valorem taxes and a tentative budget. A half-page advertisement summarized the budget and invited the public to the final budget hearing held September 20, 2011. Copies of the resolutions adopting the millage rate and the budget are included within the subsequent pages.

Amendments and Transfers

The process of amending and modifying the budget is outlined in the resolutions adopting the budget. The City Commission approves line item transfers to and from personal services accounts beforehand, but line item transfers from other accounts may be approved by the City Manager and reported monthly. The City Commission must approve transfers involving contingency and reserve allocations or increases in the total budget in advance.

Adjustments recommended by the City Manager during the fiscal year are usually prompted by significant changes in circumstances. These are typically documented and explained as they occur; therefore, the City Commission has little difficulty in favorably considering the necessary budget adjustment. The City Commission has not recently questioned their frequency and necessity.

BUDGET CALENDAR

Preparing the budget document is a major effort that affects almost every City employee. Much of the City's daily business is impacted by procedures related to securing approvals, documenting transactions and reporting on the results. Presented below are significant dates leading to the completion of the final budget document.

January 21	Submit Goals and Objectives to Assistant City Manager
January 21	Budget Reference Manual and forms issued to Departments
February 3-4	Training sessions on Operating Budget preparations
February 24	Capital Program Requests received from Departments
March 1	Discussion of Proposed Goals and Objectives with Commission
March 1-4	Capital Program reviewed by Budget Committee
April 1	Status Report on Current Year Goals received from Departments
April 14	Operating Budget Requests received from Departments
April 19	Discussion of Capital Program with Commission
April 22	Publication of Final Capital Program Document
April 22-29	Operating Budget Requests reviewed by Budget Committee
July 5	Submit Operating Budget to Commission
July 22	Commission Workshop on Operating Budget
September 6	First Public Hearing on Operating Budget
September 20	Second Public Hearing on Operating Budget
September 30	Publication of Final Operating Budget Document

FUNDS NOT BUDGETED

Fund Title	Reason
Occupational License Tax	Agency Fund. Occupational Licenses flow through this fund to the General Fund. This is a requirement of the City's bond covenants with the Farmers Home Administration.
General Employees Pension Trust Fund	The City's expenditures are recorded in various operating funds. This fund accounts for dollars held in trust to pay employee retirement benefits.
Police Officers Pension Trust Fund	The City's expenditures are recorded in the General Fund. This fund accounts for dollars held in trust to pay employee retirement benefits.
Firefighters Pension Trust Fund	The City's expenditures are recorded in the General Fund. This fund accounts for dollars held in trust to pay employee retirement benefits.
Supplementary Care	Nonexpendable trust. After FY 1983/84, only interest earnings on this fund may be transferred to the General Fund to defray Cemetery operating and maintenance expenditures. These funds have not been anticipated as a transfer to the General Fund on the philosophy that they should be allowed to build and generate additional interest earnings.
Payroll	Temporary clearing fund only.
Pooled Investments	Temporary clearing fund only.
Construction Funds	Remaining balances in existing Construction Funds are normally not included in the Annual Budget. Construction costs are usually budgeted at the beginning of the project based on available bond proceeds. Unencumbered balances are then carried forward from one fiscal year to the next by budget adjustments separately approved by the City Commission.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET

RESOLUTION NO. 43 -2011

A RESOLUTION ADOPTING THE FINAL OPERATING MILLAGE FOR THE CITY OF KISSIMMEE, FLORIDA UPON THE ASSESSMENT ROLL OF THE YEAR 2011.

WHEREAS, the City Commission of the City of Kissimmee, Florida, considered a budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, and

WHEREAS, subject budget will require a millage levy sufficient to fund a portion of that budget,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KISSIMMEE, FLORIDA, IN LAWFUL SESSION ASSEMBLED:

SECTION 1. The millage rate of 4.6253 mills is hereby adopted, such millage rate being 8.2% less than the rolled back millage rate as defined in F.S. 200.065.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

Dated this 27th day of September 2011.

Jim Swan
Mayor-Commissioner

ATTEST:

Desiree S. Matthews
City Clerk

Approved as to form and legality.

City Attorney

9/27/2011
Date

CITY OF KISSIMMEE

2012 ANNUAL BUDGET

RESOLUTION NO. 44 -2011

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012.

WHEREAS, the City Commission of the City of Kissimmee, Florida, has, after careful study, arrived at a budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, and

WHEREAS, a public hearing was held to provide the citizens of Kissimmee, Florida, with an opportunity to discuss subject budget beginning at 6:00 p.m. on September 27, 2011

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KISSIMMEE, FLORIDA, IN LAWFUL SESSION ASSEMBLED:

SECTION 1. The budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, shall be $127,480,521, which is the total of the attached schedule.

SECTION 2. Budget transfers and adjustments. For purposes of this Resolution, budget transfers and adjustments are defined as follows:

Budget Transfer -- A decrease in any expenditure or revenue sub-object with a corresponding increase in another expenditure or revenue sub-object, which does not alter fund total.

Budget Adjustment -- An increase or decrease in any revenue sub-object with a corresponding increase or decrease in any expenditure sub-object, the effect of which is to alter the fund total.

SECTION 3. The following levels of approval are required for Budget Transfers and Adjustments:

Interfund Transfers, included as a part of the budget, shall be automatically made without further action on the part of the City Commission or City Manager.

Budget Transfers

The City Manager can approve transfers of unused personal service funds to Advertising, Recruiting and/or Professional Service accounts. All other intradepartmental transfers for personal services shall be approved only by the City Commission. Intradepartmental transfers from other accounts may be approved by the City Manager and shall be reported to the City Commission on a monthly basis along with the budget report.

Interdepartmental transfers shall be approved only by the City Commission.

Transfers from Reserves shall be approved only by the City Commission.

Budget Adjustments -- Budget Adjustments shall be approved only by the City Commission.

SECTION 4. This Resolution shall in no way be construed to inhibit the City Manager from exercising full power and authority under the Mobilization and Emergency Operations Plan adopted August 24, 1983 and as, from time to time, amended.

SECTION 5. The City Manager shall automatically adjust the total amount of the FY 2011/2012 budget by the amount of encumbrances outstanding at September 30, 2011.

SECTION 6. The City Manager shall automatically adjust the total amount of the FY 2011/2012 budget by the amount of unspent grant funds at September 30, 2011.

SECTION 7. The City Manager may automatically adjust the budget to properly classify charges to the proper account codes.

SECTION 8. The City Manager may automatically adjust the budget to properly account for gifts, grants or donations, such adjustments to be reported to the City Commission along with the Monthly Budget Reports.

SECTION 9. Any unexpended or unencumbered FY 2011/2012 appropriations will automatically lapse at September 30, 2011 and will be carried over to FY 2012/2013 as un-appropriated fund balance.

SECTION 10. Budgetary and accounting expenditure control will be established at the sub-object level as designated by the State of Florida Uniform Accounting System.

SECTION 11. The authorized number of employees set forth in this budget is 694. Full-time employees may not be employed within any department or fund at any one time in excess of the maximum authorization as provided in this budget. Increases in the authorized number of full-time employees shall be approved only by the City Commission. Part-time employees may be employed in any number and combination that does not exceed the amounts budgeted for those employees.

SECTION 12. This Resolution shall take effect immediately upon its adoption.

Dated this 27th day of September 2011.

ATTEST:

Jim Swan
Mayor-Commissioner

Desiree S. Matthews
City Clerk

Approved as to form
and legality.

City Attorney 9/27/2011
Date

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Ad Valorem is defined by Webster's New World Dictionary as "in proportion to the value". The taxes are assessed on a portion of the value of the property. Local governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10 per $1,000 worth of assessed taxable value.

Assessment - The value for tax purposes determined by the property appraiser for a given piece of real or personal property.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Additions, replacements or improvements to facilities with a unit cost in excess of $1,000 and a useful life of one year or more. Items with a unit cost of less than $1,000 will be charged to operating expenditures.

Capital Outlay - The cost of acquiring or improving land, buildings, equipment, furnishings etc. with a unit cost in excess of $1,000 and a useful life of one year or more. (See Capital Improvement.)

Community Redevelopment Agency (CRA) - This agency was created in 1993 to promote development within the community redevelopment area by the use of tax increment financing.

Contingency - Funds that are not earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget year.

Debt Service - The expense of retiring such debts as loans and bond issues.

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds to ensure that there is sufficient revenue being collected from rates to cover this expense.

Equivalent Residential Unit (ERU) - Represents 2,404 square feet of impervious surface for both residential and commercial properties. Any unit larger than one ERU is factored accordingly.

Expenditure - Decreases in (uses of) fund financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds which are accounted for on a basis consistent with the business accounting model (full accrual basis).

Final Millage - The tax rate adopted in the second public budget hearing of a taxing agency.

Fiscal Year - The budget year which runs from October 1 through September 30.

Function - A major class or grouping of activities directed toward a common goal such as improvements for public safety or the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

Gas Tax - The portion received by the City of the taxes collected by the State on gasoline sales.

Goal - The end toward which effort is directed.

Half-Cent Sales Tax - This is a portion of the State-wide tax on sales transactions. It is collected by the State and distributed to the City for expenditure on any general governmental purpose.

Impact Fees - These are charges based on the expected impact new development will have on current facilities. The City must use these fees to provide new facilities.

Indirect Costs - Costs associated with, but not directly attributable to, the provision of a product or service. These are usually costs incurred by other departments in the support of operating departments.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Kissimmee Utility Authority (KUA) - This entity was created in 1985 and empowered to serve the City and surrounding area with electric services. Its Charter requires that it transfer to the City $6.24 for each 1,000 kilowatt hours of retail sales. City garbage customers are billed by KUA in accordance with a contract for those services.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: Millage rate of $5.04 per thousand, taxable value of $100,000/1,000=100 x $5.04 = $504.00.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into Personal Services, Operating, Capital and Other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System.

Objective - Something toward which effort is directed; a strategic position to be attained or purpose to be achieved.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure nature such as reserves, transfers to other funds, depreciation and debt service.

Performance Indicators - Measures of frequency and volumes that show the amount of activity from one period to the next.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

Proposed Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Proposed millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally proposed.

Real Property - Land and buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - Federal and state money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back rate is levied.

Sales Tax - This is a one cent tax collected by the State on taxable sales of less than $5,000 within the County. Collections are allocated to the County and Cities within the County for use on improvements to their infrastructure.

Stormwater Fees – These charges are based upon the square footage of impervious surface for all residential and commercial properties within the City and are used to fund drainage operations.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year. The tax roll for the 2011 calendar year would be used in figuring the 2011/2012 budget year. The tax bills to be mailed by November 1 represent the property taxes due for the 2011 tax year.

Tentative Millage - The tax rate adopted in the first public budget hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Tohopekaliga Water Authority (TWA) – This entity was created in 2003 to provide water and sewer services to the City and surrounding area. The Transition Interlocal Agreement between the City, Osceola County and TWA requires TWA to transfer to the City an amount equal to the stream of payments identified as the Kissimmee system transfer amount and the annual transfer amount based upon growth in the system.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

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2012 ANNUAL BUDGET

GENERAL FUND

The General Fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund is traditionally viewed as the major operating fund of the City and contains the traditional governmental activities such as management and administration, finance, community development, police, fire protection, public works, parks and recreation and personnel.

The following is a summary of General Fund sources of funds by broad categories and uses of funds by department.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
SOURCES				
Taxes	$ 14,183,498	$ 10,740,839	$ 10,753,339	$ 9,874,037
Licenses	177,966	170,500	171,500	171,500
Intergovernmental revenue	5,485,699	5,369,659	5,763,361	5,602,175
Charges for services	4,811,485	4,426,986	4,508,537	5,071,361
Fines & forfeits	898,272	503,450	491,500	755,000
Miscellaneous revenue	426,994	475,000	485,000	422,100
Transfers	33,547,394	24,774,164	31,311,722	25,558,005
From fund balance	13,118,082	15,765,019	16,021,904	14,081,376
TOTAL SOURCES	$ 72,649,390	$ 62,225,617	$ 69,506,863	$ 61,535,554
USES				
City Commission	$ 595,628	$ 627,165	$ 610,113	$ 635,102
City Manager	12,143,190	2,859,307	10,256,695	3,113,941
City Attorney	528,329	637,623	614,922	564,144
Finance	5,677,322	5,780,903	5,657,362	5,038,235
Development Services	1,320,079	1,474,219	1,172,412	1,332,241
Police	16,865,231	17,912,312	17,207,035	17,214,738
Fire	10,511,573	11,045,171	10,865,783	10,776,540
Public Works	3,747,430	4,000,566	3,804,551	3,787,746
Parks & Recreation	4,655,885	4,966,734	4,596,801	5,540,494
Personnel	582,819	652,358	639,813	644,686
Contingency & Reserves	16,021,904	12,269,259	14,081,376	12,887,687
TOTAL USES	$ 72,649,390	$ 62,225,617	$ 69,506,863	$ 61,535,554

2012 ANNUAL BUDGET

GENERAL FUND REVENUE SUMMARY
FY 2011/2012

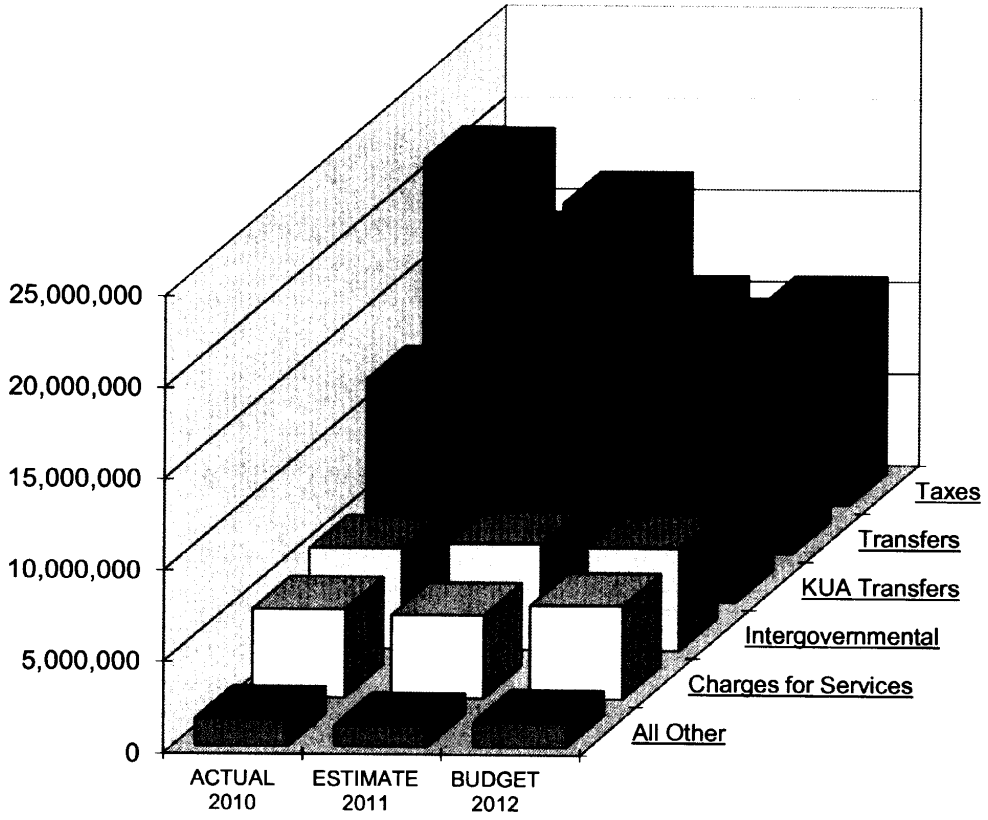
DESCRIPTION	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Current Ad Valorem (4.6253 Mills)	$ 12,580,532	$ 10,608,839	$ 10,608,839	$ 9,730,037
Delinquent	1,459,641	-	-	-
Gas Franchise	140,460	130,000	142,000	142,000
Internet Franchise	2,865	2,000	2,500	2,000
Occupational Licenses	176,966	169,000	170,000	170,000
Subdivision Regulation Fees	1,000	1,500	1,500	1,500
State Revenue Sharing	1,521,206	1,548,000	1,550,000	1,581,000
Mobile Home Licenses	15,348	13,000	16,500	17,000
Alcoholic Beverage Licenses	62,503	62,000	65,500	68,800
Half-Cent Sales Tax	3,492,852	3,459,000	3,625,000	3,700,000
Fire Supplemental Compensation	18,120	18,000	18,200	18,500
Municipal Fuel Rebate	61,116	58,500	66,000	68,000
Local Grants	(7,409)	61,689	35,150	-
State/Federal Grants	166,811	-	239,636	-
School Board Grant	133,470	133,470	120,375	120,375
County Occupational Licenses	21,682	16,000	27,000	28,500
Recording Charges	2,176	2,000	1,800	2,000
Development Review Fees	89,810	81,000	70,000	70,000
Impact Fee Allowance	17,636	7,000	13,000	10,000
Staff Review Fees	2,094	1,000	500	500
Fire Plan Checking Fees	35,185	35,500	27,000	28,500
Charges to Other Funds	173,184	162,443	162,443	215,601
Police Services - Officers	192,681	166,500	195,000	200,000
Police Services - Admin.	35,020	30,500	35,000	35,000
Fire Services - Osceola County	343,862	343,400	330,500	333,000
Cemetery Services	31,850	35,500	28,000	30,000
Lot Mowing	44,255	35,500	35,000	35,000
Transportation Miscellaneous	597,330	484,750	543,000	560,000
Athletic Program Fees	179,326	123,495	125,804	133,945
Recreation Program Fees	378,006	382,406	399,390	465,370
Aquatic Center Fees	161,529	152,992	154,100	162,790
Civic Center Fees	-	-	-	339,655
Ambulance Charges	2,527,541	2,383,000	2,388,000	2,450,000

2012 ANNUAL BUDGET

GENERAL FUND REVENUE SUMMARY, CONTINUED

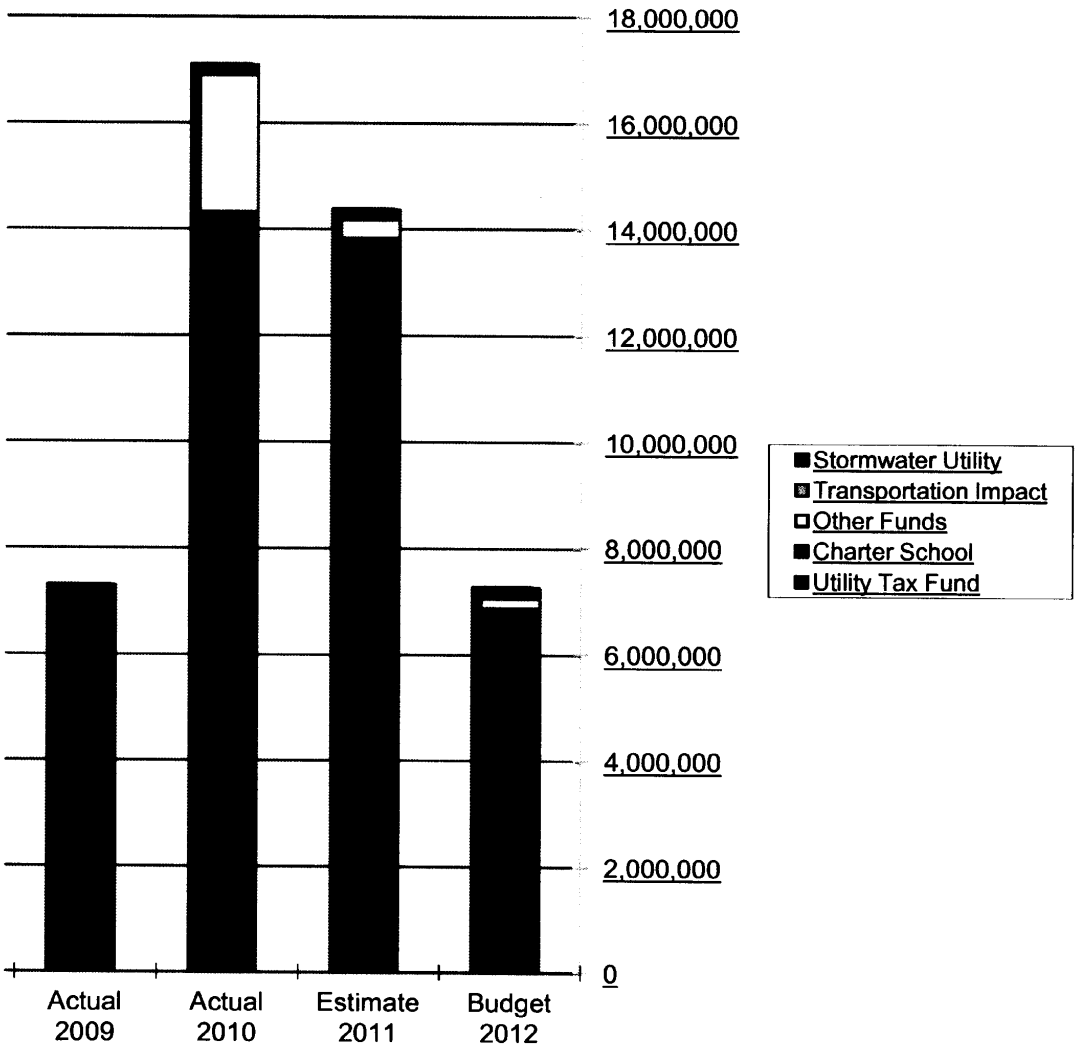
DESCRIPTION	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Court Fines	130,339	146,450	130,000	135,000
Parking Tickets	196,782	95,000	163,000	170,000
Code Enforcement Fines	256,268	80,000	(127,000)	120,000
Alarm Violations	314,883	182,000	325,500	330,000
Interest on Investments	44,096	50,000	25,500	37,000
Property Taxes - Interest	2,104	5,000	2,000	2,000
Rents	20,519	21,000	21,000	21,000
Rents - Gazebo	7,575	12,000	-	-
Rents - Caboose	8,196	6,000	3,500	3,600
Cemetery Lots/Cremation Niches	131,652	174,000	199,500	155,000
Sale of Surplus Property	-	-	4,000	-
Donations	24,320	19,000	19,000	15,000
Other Miscellaneous Revenue	188,532	188,000	210,500	188,500
Utility Tax Transfers	6,400,648	6,781,000	6,150,000	6,212,000
Charter School Fund	7,937,181	458,300	7,698,287	666,038
Stormwater Utility Fund	177,801	181,250	185,000	189,650
Sanitation Fund	-	206,328	199,650	204,900
Transportation Impact Fee Fund	18,126	7,500	15,690	23,175
Fire Fee Fund	2,768,958	3,073,500	3,014,558	3,005,000
KUA Charter Payment	8,524,781	8,385,000	8,385,000	9,501,192
KUA Parks and Recreation	794,054	800,000	828,000	845,000
Toho Water Authority Payment	4,351,038	4,510,000	4,496,000	4,721,000
Other Miscellaneous Funds	2,574,807	371,286	339,537	190,050
Subtotal of Revenues	59,531,308	46,460,598	53,484,959	47,454,178
From Fund Balance	13,118,082	15,765,019	16,021,904	14,081,376
TOTAL SOURCES	$ 72,649,390	$ 62,225,617	$ 69,506,863	$ 61,535,554

GENERAL FUND REVENUE HISTORY
MAJOR SOURCES FY 2010 TO FY 2012



Over the three year period, most of the City's major sources of revenue are projected to remain relatively flat due to slower economic growth. However, ad valorem taxes decreased in FY 2011 as property values continued to plummet. In FY 2012 the rollback millage rate will be imposed; therefore, property tax revenues will remain flat. All other revenue categories are projected to remain relatively flat due to the lack of growth in the economy. The spike in transfer revenues in FY 2010 is due to a one time transfer of $1,650,000 from Central Services Fund for excess transfers over the past several years as well as transfers from the Charter School Fund for the refinancing of the debt associated with the school. Tranfers in FY 2011 were again more than anticipated because the Charter School debt was refinanced again to lock in a fixed interest rate.

GENERAL FUND REVENUE
TRANSFERS FROM FY 2009 TO FY 2012



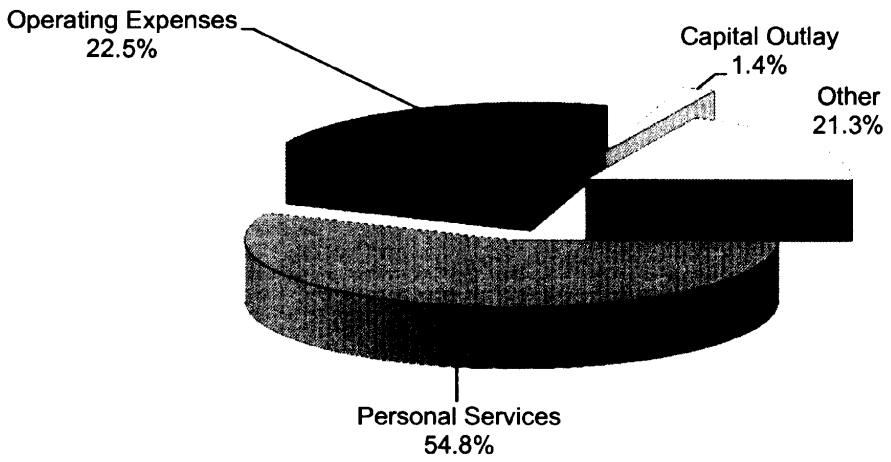
The transfer from the Charter School Fund increased dramatically in FY 2010 and FY 2011 due to the refinancing of the original Charter School loan. As indicated on the previous page, the spike in transfers from Other Funds in FY 2011 was attributed to a one time transfer from the Central Services Fund.

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: GENERAL FUND | **DIVISION(S):** ALL

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	32,541,586	34,462,824	33,184,056	33,652,573
OPERATING EXPENSES	22,997,619	14,400,427	21,272,249	13,829,898
CAPITAL OUTLAY	1,088,281	1,093,107	1,009,182	882,300
OTHER	16,021,904	12,269,259	14,041,376	13,170,783
TOTAL	**72,649,390**	**62,225,617**	**69,506,863**	**61,535,554**

2011 ANNUAL BUDGET BY OBJECT



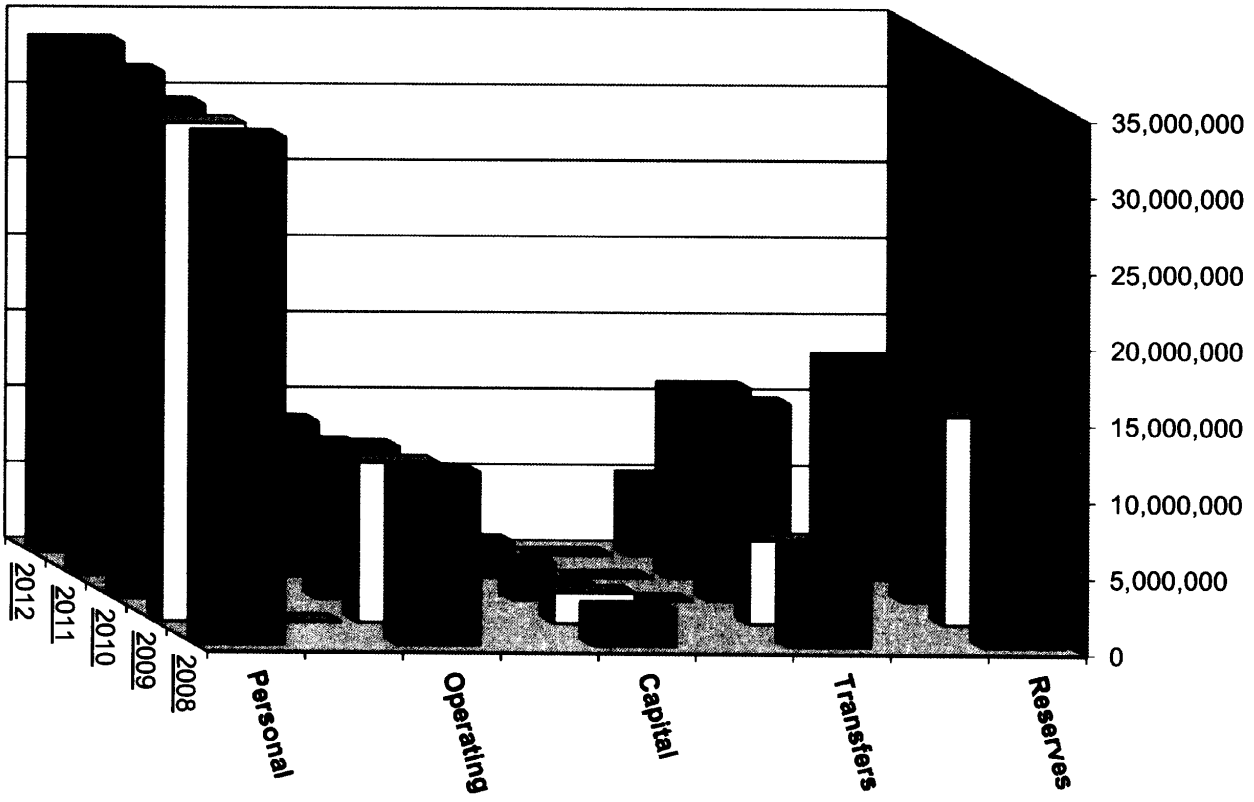
The above chart clearly shows that the personal services category is the largest portion of General Fund's total expenditures and reserves. This is because activities funded by general revenues are primarily service oriented and because several large expenditures needed for capital equipment and infrastructure needs are being funded from other revenue sources.

2011 ANNUAL BUDGET

GENERAL FUND DIVISIONS BY OBJECT CODE
FY 2011/2012

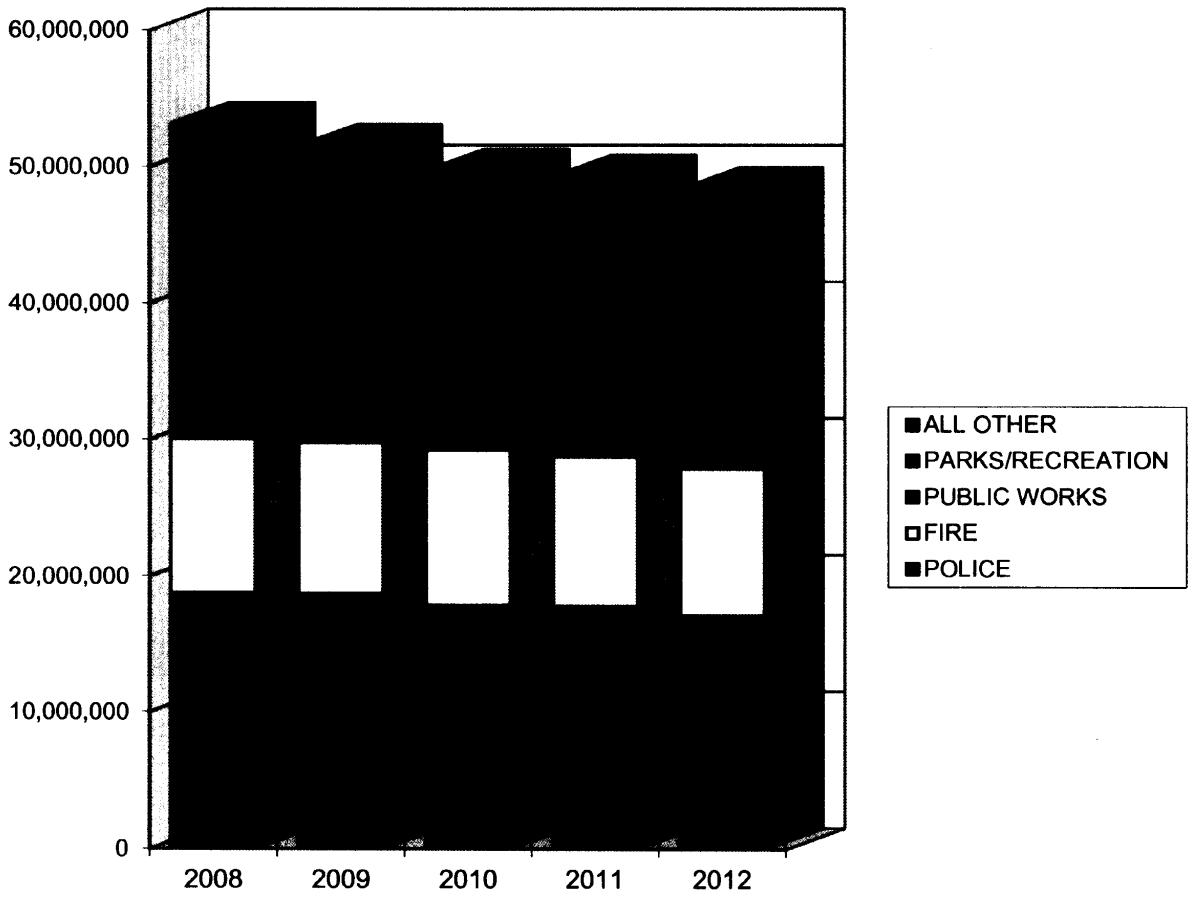
DESCRIPTION	Personal Services FY 2012	Operating FY 2012	Capital FY 2012	Other FY 2012	Budget FY 2012
City Commission	$ 157,159	$ 168,164	$ -	$ -	$ 325,323
Social Services	39,189	270,590	-	-	309,779
City Manager	525,037	15,493	3,500	-	544,030
City Clerk	71,835	13,801	7,700	-	93,336
Public Information Officer	246,751	45,163	50,900	-	342,814
Economic Development	101,080	19,661	2,000	-	122,741
Community Redevelopment	162,558	-	-	-	162,558
General Government	-	750,000	-	1,098,462	1,848,462
City Attorney	355,099	205,145	3,900	-	564,144
Finance	775,977	117,137	7,800	-	900,914
Purchasing	97,355	3,380	-	-	100,735
Transfers	-	3,780,413	-	256,173	4,036,586
Development Services Planning	985,056	338,185	9,000	-	1,332,241
Police Administration	1,872,999	1,781,423	7,000	-	3,661,422
Police Operations	7,903,529	158,195	85,850	-	8,147,574
Criminal Investigations	3,344,698	145,529	6,000	-	3,496,227
Communications	1,814,929	80,186	14,400	-	1,909,515
Fire Administration	1,059,354	583,364	24,600	-	1,667,318
Fire Operations	8,077,344	874,978	156,900	-	9,109,222
Public Works Director	314,640	110,549	9,200	-	434,389
Engineering	389,175	95,314	22,500	-	506,989
Street Maintenance	971,760	908,980	54,400	-	1,935,140
Traffic Engineering	614,282	232,896	64,050	-	911,228
Parks & Recreation Administration	459,359	106,129	3,600	-	569,088
Parks	1,351,645	437,903	222,800	-	2,012,348
Aquatic Center	230,906	191,570	44,700	-	467,176
Recreation	552,675	258,436	2,400	-	813,511
Athletics	238,722	50,684	5,900	-	295,306
Cemetery	45,787	64,361	1,200	-	111,348
Fortune Road	113,974	238,841	-	-	352,815
Special Events	50,214	97,225	-	-	147,439
Civic Center	388,239	319,124	64,100	-	771,463
Personnel	587,883	30,453	7,900	-	626,236
General Employee Organization	-	18,450	-	-	18,450
Totals	$ 33,899,210	$ 12,511,722	$ 882,300	$ 1,354,635	$ 48,647,867
Operating Contingency					100,000
Reserve for Capital Outlay					12,787,687
TOTAL USES					$ 61,535,554

GENERAL FUND
BUDGET BY OBJECT FY 2008 TO FY 2012



A comparison of the past five years indicates the relationship between personal services and operating costs has remained fairly consistent. Although a significant number of positions have been eliminated over the past five years, overall costs for personal services have been consistent. This is due to increases in both insurance and pension costs that have offset the elimination of positions. Capital expenditues from General Fund revenues have steadily declined over the past three years. In the past, many capital projects have been funded by other revenue sources such as the Local Option Sales Tax. Again in FY 2012 many projects will be funded from this revenue as well as other sources. Reserves declined in FY2011 because property tax revenues as well as other revenue sources continued to decline. In FY 2012 reserves are projected to remain very close to the FY 2011 level. These reserves will be necessary during the next five years to fund additional General Fund services while maintaining a 20% reserve balance.

GENERAL FUND BUDGET
EXPENDITURES BY DEPARTMENT
FY 2008 - FY 2012



General Fund's total budgeted expenditures steadily increased prior to FY 2008. Most of the increase was in the departments that deliver services directly to the public, specifically Police, Fire, Parks and Recreation and Development Services. However, since FY 2008, expenditures have steadily decreased due to a weakening economy both locally and nationally. Total expenditures for FY 2012 are projected to decline primarily due to the elimination or decrease of various expenses throughout City departments. The decrease in spending is directly attributable to the reduction in property tax revenues as well as various other State revenue sources that has occurred in the past several years.

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2012 ANNUAL BUDGET

GENERAL FUND EXPENDITURE SUMMARY, BY DIVISION
FY 2011/2012

DESCRIPTION	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
City Commission	$ 324,263	$ 331,632	$ 324,718	$ 325,323
Social Services	271,365	295,533	285,395	309,779
City Manager	654,652	508,110	445,050	544,030
City Clerk	84,457	127,763	111,918	93,336
Public Information Officer	323,197	359,577	347,057	342,814
Economic Development	437,592	675,258	669,522	122,741
Community Redevelopment	160,277	164,350	163,437	162,558
General Government	10,483,015	1,024,249	8,519,711	1,848,462
City Attorney	528,329	637,623	614,922	564,144
Finance	866,528	951,273	936,208	900,914
Purchasing	-	-	-	100,735
Transfers	4,810,794	4,829,630	4,721,154	4,036,586
Development Services	1,320,079	1,474,219	1,172,412	1,332,241
Police Administration	3,531,612	3,665,213	3,663,496	3,661,422
Police Operations	8,192,931	8,678,791	8,365,921	8,147,574
Criminal Investigations	3,459,036	3,627,103	3,374,542	3,496,227
Communications	1,681,652	1,941,205	1,803,076	1,909,515
Fire Administration	1,704,977	1,752,220	1,747,714	1,667,318
Fire Operations	8,806,596	9,292,951	9,118,069	9,109,222
Public Works Director	410,865	454,283	451,405	434,389
Engineering	772,070	671,482	640,586	506,989
Street Maintenance	1,682,692	1,917,480	1,781,223	1,935,140
Traffic Engineering	881,803	957,321	931,337	911,228
Parks & Recreation Administration	690,356	593,478	540,293	569,088
Parks	1,824,106	2,083,335	1,938,565	2,012,348
Aquatic Center	428,984	463,660	432,374	467,176
Recreation	766,762	863,742	799,529	813,511
Athletics	257,504	301,062	285,933	295,306
Cemetery	117,131	123,583	110,246	111,348
Fortune Road	413,974	377,780	363,250	352,815
Civic Center	-	-	-	771,463
Special Events	157,068	160,094	126,611	147,439
Personnel	560,879	633,408	620,811	626,236
General Employee Organization	21,940	18,950	19,002	18,450
Totals	56,627,486	49,956,358	55,425,487	48,647,867
Operating Contingency	-	100,000	100,000	100,000
Unrestricted Reserves	16,021,904	12,169,259	13,981,376	12,787,687
TOTAL USES	$ 72,649,390	$ 62,225,617	$ 69,506,863	$ 61,535,554

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY COMMISSION

DIVISION(S): CITY COMMISSION, SOCIAL SERVICES

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	180,538	195,474	182,862	196,348
OPERATING EXPENSES	415,090	431,691	427,251	438,754
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**595,628**	**627,165**	**610,113**	**635,102**

DUTIES AND FUNCTIONS

The City Commission, the legislative and policy-making body of the City, is composed of four citizens elected to four-year terms and one citizen elected to serve as Mayor for four years. The Mayor serves as the presiding officer at official meetings and as the ceremonial head of the City. Salaries of the Commission are controlled by the City Charter and are based on population figures.

The responsibilities of the City Commission include enacting ordinances, resolutions and orders necessary for the proper governing of the City's affairs; reviewing and adopting the annual budget; reviewing and acting upon recommendations of various committees and the City Manager; appointing the City Attorney and City Manager and various board members and promoting the welfare, health and safety of the citizens of Kissimmee.

BOARDS AND COMMITTEES

Airport Advisory Board	Advises the City Commission regarding activities at the Airport.
Board of Adjustment	Performs administrative reviews of appeals if there is an alleged problem in the enforcement of the Land Development Codes.
Building Trades and Examining Board	Examines qualifications of persons who desire to engage in the trade or business of construction. Performs administrative reviews of appeals submitted by building or structure owners if there is an alleged problem in the enforcement of the codes.
City of Kissimmee General Employees Retirement Committee	Serve as administrators and trustees for the City of Kissimmee General Employees Retirement Plan.
Code Enforcement Board	Provides an equitable, expeditious, effective and inexpensive method of enforcing City codes and ordinance.
Community Redevelopment Agency	Promotes redevelopment within the community redevelopment area by the use of tax increment financing.
Firefighters Retirement Committee	Serve as administrators and trustees for the Firefighters Retirement Plan.
Historic Preservation Board	Advises the City Commission regarding the preservation of historic structures.
Housing Advisory Board	Promotes compliance with the City's Fair Housing Ordinance.
Parks and Recreation Advisory Board	Advises the City Commission regarding City owned parks and recreation facilities.
Planning Advisory Board	Assures that development within the City complies with the City's Comprehensive Plan.
Police Retirement Committee	Serve as administrators and trustees for the Police Retirement Plan.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY COMMISSION **DIVISION:** CITY COMMISSION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	153,879	156,700	154,226	157,159
OPERATING EXPENSES	170,384	174,932	170,492	168,164
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**324,263**	**331,632**	**324,718**	**325,323**

ACCOUNT SUMMARY

SALARIES	116,006	123,880	121,342	123,880
OVERTIME	-	-	-	-
OTHER PAY	5,600	6,000	5,800	6,000
BENEFITS	32,273	26,820	27,084	27,279
PROFESSIONAL SERVICES	143,405	144,788	144,788	144,000
TRAINING & TRAVEL	5,451	7,400	5,600	7,930
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	2,001	2,875	2,300	2,300
OTHER OPERATING COSTS	86,609	86,315	84,250	78,575
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	4,603	4,684	4,684	4,945
INDIRECT COSTS	(71,685)	(71,130)	(71,130)	(69,586)
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**324,263**	**331,632**	**324,718**	**325,323**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY COMMISSION
DIVISION: CITY COMMISSION

ACCOUNT
001-0110-511

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Commissioner	5	0	5	123,880
SALARY SUBTOTAL				**123,880**
OVERTIME				**-**
OTHER PAY				**6,000**
SALARY TOTAL				**129,880**
BENEFITS				**27,279**
TOTAL PERSONAL SERVICES	**5**	**0**	**5**	**157,159**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

2012 ANNUAL BUDGET

SPECIAL EVENTS

Listed below are historical City services or fee waivers granted to the various social service and other agencies. The City Commission determines the amount budgeted:

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Agency Special Events:			
CAFA Scholarship Awards Ceremony	$ 1,050	$ 1,300	$ 1,300
Chamber After Hours - Virtual Bowling Tournament	328	-	-
Council on Aging Walk-a-Thon	532	-	-
Education in the Park	5,387	8,127	5,089
Festival of Rhythm and Blues	7,479	7,272	5,249
Filipino-American Friendship Day	650	-	-
Kissimmee 5k	1,345	1,500	1,455
Kissimmee Main Street Kowtown Festival	1,171	1,355	1,355
Kissimmee Main Street Nightmare off Broadway	482	-	-
Kissimmee Main Street Salsa off Broadway	482	-	-
March of Dimes Walk America	603	1,585	-
Martin Luther King, Jr. Banquet	3,449	3,349	3,345
Osceola High School Homecoming Parade	1,575	-	1,200
Veteran's Parade	2,172	-	2,260
Viva Osceola	7,958	7,752	4,899
Special Event Contingency	5,000	9,145	21,414
Total Agency Special Events	**$ 39,663**	**$ 41,385**	**$ 47,566**
City Special Events:			
Holiday Extravaganza	$ 2,784	$ 2,784	$ 4,829
Sunshine Regional Chili Cook-Off	4,434	4,434	3,479
July 4th	4,076	4,076	7,869
Total City Special Events	**$ 11,294**	**$ 11,294**	**$ 16,177**

2012 ANNUAL BUDGET

SOCIAL SERVICES

Listed below are historical cash payments made to the various social service and quality of life agencies. The City Commission determines the amount budgeted:

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Social Services:			
Community Coordinated Care for Children (4C Foundation)	$ 8,000	$ 8,000	$ 8,000
Children's Home Society of Florida	8,000	8,000	8,000
The Howard Phillips Center for Children and Families	8,000	8,000	8,000
HELP NOW of Osceola County	30,000	30,000	30,000
HOME Project	36,000	36,000	36,000
Park Place Behavioral Health Care	50,000	50,000	50,000
Osceola County Council on Aging, Inc.	100,000	100,000	100,000
Total Contributions	**$ 240,000**	**$ 240,000**	**$ 240,000**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY MANAGER

DIVISION(S): CITY MANAGER, CITY CLERK, PUBLIC INFO, ECON DEV, GENL GOVT COMMUNITY REDEVELOPMENT AGENCY

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,166,119	1,143,535	1,081,660	1,107,261
OPERATING EXPENSES	2,844,513	1,146,454	1,371,015	844,118
CAPITAL OUTLAY	5,274	45,069	34,309	64,100
OTHER	24,149,188	12,784,983	21,811,087	13,986,149
TOTAL	**28,165,094**	**15,120,041**	**24,298,071**	**16,001,628**

DUTIES AND FUNCTIONS

The City Manager, as chief administrative officer of the City, plans, organizes and directs the activities of all departments. In carrying out these duties, he interprets City Commission policies; coordinates departmental efforts; handles citizens' inquiries, complaints and requests; recommends legislation that appears desirable; represents the City in its relations with the public, the press and other governmental entities; and executes policies of the City Commission through administrative directives.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Media: Press Releases, Briefs, Interviews	235	240	240
Website Updates	175	225	250
Citizen Newsletters	4	4	4
Public Information Brochures	23	30	35
On Hold Messaging	-	15	20
Kmail Messages	240	240	240
Access Osceola: Programs, Shows, etc.	75	80	85
Advertising (PIO and AO)	100	100	100
Programs, Events, Tours, Presentations	15	20	20
Communications Awards	2	3	5
Special Projects: Departments, Commission	8	12	15
Film Permits	4	5	8

GOALS AND OBJECTIVES

Listed below are the City Manager Department's goals and objectives adopted for the coming year.

City Manager:

Preserve and enhance the community character and viability of the City.

Continue ongoing support and oversight of the implementation of various top priority initiatives and economic development efforts.

Manage the City's resources in a fiscally sound and prudent manner in order to protect the health, safety, and welfare of the public.

City Clerk:

Ensure open and accessible government.

Continue to improve communications between citizens and City departments.

Economic Development:

Implement economic development resources.

Increase the City's economic opportunities.

Create a targeted industries/business listing that works to diversify Kissimmee's economy and capitalizes on existing City assets.

Foster and facilitate infrastructure improvements.

Public Information Office:

Develop stronger foundation for City branding and public relations efforts.

Adopt an official motto for the City to incorporate with all marketing efforts.

Increase awareness of government services and activities.

Expand communications efforts.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** CITY MANAGER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	694,705	558,083	498,739	525,037
OPERATING EXPENSES	(40,538)	(67,692)	(69,908)	15,493
CAPITAL OUTLAY	485	17,719	16,219	3,500
OTHER	-	-	-	-
TOTAL	**654,652**	**508,110**	**445,050**	**544,030**

ACCOUNT SUMMARY

SALARIES	520,245	390,012	343,485	371,987
OVERTIME	-	-	-	-
OTHER PAY	15,369	21,750	16,950	17,682
BENEFITS	159,091	146,321	138,304	135,368
PROFESSIONAL SERVICES	375	-	-	-
TRAINING & TRAVEL	6,036	5,360	5,000	5,000
UTILITIES	41,694	30,917	31,767	42,700
AUTO MAINTENANCE	3,219	1,650	1,000	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	899	875	600	-
OTHER SUPPLIES	3,106	3,900	3,500	3,375
OTHER OPERATING COSTS	6,368	7,760	6,379	7,052
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	25,086	15,017	15,017	16,219
INDIRECT COSTS	(127,321)	(133,171)	(133,171)	(58,853)
CAPITAL OUTLAY	485	17,719	16,219	3,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**654,652**	**508,110**	**445,050**	**544,030**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER
DIVISION: CITY MANAGER

ACCOUNT
001-1010-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
City Manager	1	0	1	129,958
Deputy City Manager	1	0	1	96,762
Assistant City Manager	1	(1)	0	-
Assistant to the City Manager	0	1	1	49,566
Executive Secretary	1	0	1	30,306
Clerk Technician	1	0	1	34,237
Records Specialist	1	0	1	31,158
SALARY SUBTOTAL				**371,987**
OVERTIME				**-**
OTHER PAY				**17,682**
SALARY TOTAL				**389,669**
BENEFITS				**135,368**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**525,037**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Network Laser Printer	1,500	1,500
Laptop Computer	2,000	2,000
TOTAL	**3,500**	**3,500**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** CITY CLERK

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	67,696	69,144	71,852	71,835
OPERATING EXPENSES	16,761	51,019	40,066	13,801
CAPITAL OUTLAY	-	7,600	-	7,700
OTHER	-	-	-	-
TOTAL	**84,457**	**127,763**	**111,918**	**93,336**

ACCOUNT SUMMARY

SALARIES	47,489	47,299	49,833	49,650
OVERTIME	-	-	-	-
OTHER PAY	2,258	1,894	2,208	2,245
BENEFITS	17,949	19,951	19,811	19,940
PROFESSIONAL SERVICES	1,130	31,248	24,000	3,900
TRAINING & TRAVEL	808	3,885	2,450	2,300
UTILITIES	1,667	720	500	-
AUTO MAINTENANCE	29	-	-	-
OTHER MAINTENANCE	-	-	-	3,000
GAS & OIL	-	-	-	-
OTHER SUPPLIES	3,347	3,900	3,150	3,300
OTHER OPERATING COSTS	9,780	11,266	9,966	10,872
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	(9,571)
CAPITAL OUTLAY	-	7,600	-	7,700
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**84,457**	**127,763**	**111,918**	**93,336**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER
DIVISION: CITY CLERK

ACCOUNT
001-1020-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Deputy City Clerk	0	1	1	49,650
Records Clerk	1	(1)	0	-
SALARY SUBTOTAL				**49,650**
OVERTIME				**-**
OTHER PAY				**2,245**
SALARY TOTAL				**51,895**
BENEFITS				**19,940**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**71,835**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	1,700	1,700
Copier	6,000	6,000
TOTAL	**7,700**	**7,700**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** PUBLIC INFORMATION OFFICER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	243,441	249,486	245,669	246,751
OPERATING EXPENSES	74,967	90,341	83,298	45,163
CAPITAL OUTLAY	4,789	19,750	18,090	50,900
OTHER	-	-	-	-
TOTAL	**323,197**	**359,577**	**347,057**	**342,814**

ACCOUNT SUMMARY

SALARIES	166,553	166,025	166,663	166,025
OVERTIME	6,452	5,000	3,800	5,000
OTHER PAY	3,749	4,356	3,749	3,420
BENEFITS	66,687	74,105	71,457	72,306
PROFESSIONAL SERVICES	7,303	8,609	5,908	6,200
TRAINING & TRAVEL	-	500	500	500
UTILITIES	1,271	1,275	1,286	1,300
AUTO MAINTENANCE	249	700	345	600
OTHER MAINTENANCE	-	5,050	4,690	1,500
GAS & OIL	476	500	432	500
OTHER SUPPLIES	18,629	21,873	18,509	17,000
OTHER OPERATING COSTS	47,039	51,834	51,628	50,153
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	(32,590)
CAPITAL OUTLAY	4,789	19,750	18,090	50,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**323,197**	**359,577**	**347,057**	**342,814**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER
DIVISION: PUBLIC INFORMATION OFFICER

ACCOUNT
001-1040-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Manager of Communications and Public Information	1	0	1	49,691
Video Assistant	2	0	2	67,392
Graphics Coordinator	1	0	1	48,942
SALARY SUBTOTAL				**166,025**
OVERTIME				**5,000**
OTHER PAY				**3,420**
SALARY TOTAL				**174,445**
BENEFITS				**72,306**
TOTAL PERSONAL SERVICES	**4**	**0**	**4**	**246,751**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	1,700	1,700
Studio Lighting Grid	2,000	2,000
Graphics Workstation	2,200	2,200
Personal Computer (3)	5,000	5,000
Program Automation System	40,000	40,000
TOTAL	**50,900**	**50,900**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** ECONOMIC DEVELOPMENT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	102,472	101,963	101,080
OPERATING EXPENSES	437,592	572,786	567,559	19,661
CAPITAL OUTLAY	-	-	-	2,000
OTHER	-	-	-	-
TOTAL	**437,592**	**675,258**	**669,522**	**122,741**

ACCOUNT SUMMARY

SALARIES	-	75,005	75,000	75,005
OVERTIME	-	-	-	-
OTHER PAY	-	807	807	500
BENEFITS	-	26,660	26,156	25,575
PROFESSIONAL SERVICES	437,592	563,080	563,080	20,000
TRAINING & TRAVEL	-	2,000	300	5,000
UTILITIES	-	850	1,050	1,050
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	600
OTHER SUPPLIES	-	1,750	1,550	1,750
OTHER OPERATING COSTS	-	5,106	1,579	4,781
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	(13,520)
CAPITAL OUTLAY	-	-	-	2,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**437,592**	**675,258**	**669,522**	**122,741**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER
DIVISION: ECONOMIC DEVELOPMENT

ACCOUNT
001-1060-512

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Economic Development Director	1	0	1	75,005
SALARY SUBTOTAL				**75,005**
OVERTIME				**-**
OTHER PAY				**500**
SALARY TOTAL				**75,505**
BENEFITS				**25,575**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**101,080**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	2,000	2,000
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	160,277	164,350	163,437	162,558
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**160,277**	**164,350**	**163,437**	**162,558**

ACCOUNT SUMMARY

SALARIES	116,322	115,876	116,322	115,876
OVERTIME	-	-	-	-
OTHER PAY	3,209	3,420	3,048	3,105
BENEFITS	40,746	45,054	44,067	43,577
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**160,277**	**164,350**	**163,437**	**162,558**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY MANAGER
DIVISION: COMMUNITY REDEVELOPMENT AGENCY

ACCOUNT
001-1050-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
CRA Director	1	0	1	66,934
Administrative Assistant	1	0	1	48,942

NOTE: Positions were reclassified from Development Services Department to City Manager Department.

SALARY SUBTOTAL				115,876
OVERTIME				-
OTHER PAY				3,105
SALARY TOTAL				118,981
BENEFITS				43,577
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**162,558**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY MANAGER **DIVISION:** GENERAL GOVERNMENT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	2,355,731	500,000	750,000	750,000
CAPITAL OUTLAY	-	-	-	-
OTHER	24,149,188	12,784,983	21,811,087	13,986,149
TOTAL	**26,504,919**	**13,284,983**	**22,561,087**	**14,736,149**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	2,355,731	500,000	750,000	750,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	179,515	57,424	71,424	432,424
TRANSFER TO OTHER FUNDS	7,947,769	458,300	7,698,287	666,038
RESERVES	16,021,904	12,269,259	14,041,376	12,887,687
TOTAL	**26,504,919**	**13,284,983**	**22,561,087**	**14,736,149**

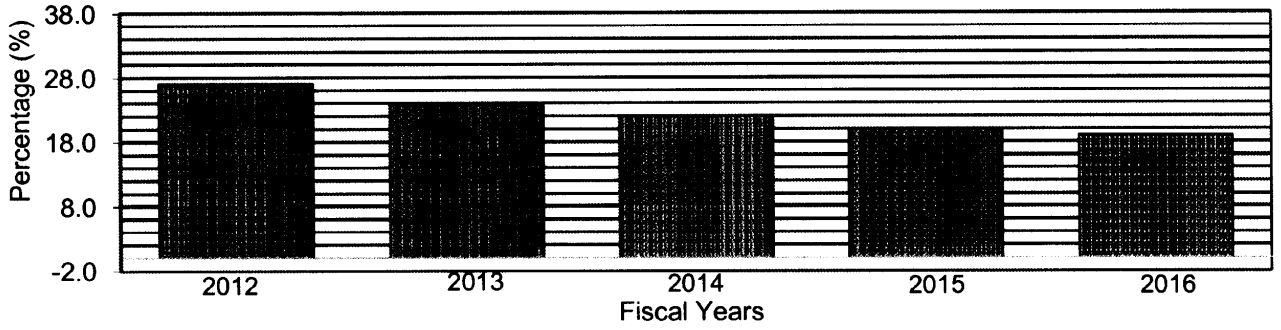
2012 ANNUAL BUDGET

BAD DEBT EXPENSE

Detail of Other Operating Costs	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATED 2011	BUDGET 2012
Bad Debt Expense	$ 2,355,731	$ 500,000	$ 750,000	$ 750,000
TOTAL	**$ 2,355,731**	**$ 500,000**	**$ 750,000**	**$ 750,000**

Comparison of Bad Debt Expense to Revenue	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATED 2011	BUDGET 2012
Ambulance Billings	$ 2,520,867	$ 2,383,000	$ 2,382,000	$ 2,450,000
Less: Bad Debt Expense	(2,355,731)	(500,000)	(750,000)	(750,000)
NET REVENUE	**$ 165,136**	**$ 1,883,000**	**$ 1,632,000**	**$ 1,700,000**

PROJECTED GENERAL FUND RESERVES
AS A PERCENTAGE OF BUDGET



In the past, it has been the City's policy to maintain ten percent of the General Fund's annual budget in reserves. However, based upon recommendations from the City's financial auditors, the policy has been revised to reflect a reserve of 20%. In forecasting the revenues and expenditures in the five-year Capital Plan each year, total projected sources and uses are balanced to the degree necessary to adhere to this policy. Shown above are the percentages of reserves as compared to total appropriations. Based upon current revenue and expenditure projections, reserves will be approximately 20% in FY 2016. Therefore, staff will continue to monitor the economic climate as well as legislative changes over the next several years to ensure that revenues will be sufficient to maintain a 20% reserve.

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CITY ATTORNEY **DIVISION(S):** CITY ATTORNEY

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	350,723	361,814	359,589	355,099
OPERATING EXPENSES	163,021	249,209	228,733	205,145
CAPITAL OUTLAY	14,585	26,600	26,600	3,900
OTHER	-	-	-	-
TOTAL	**528,329**	**637,623**	**614,922**	**564,144**

DUTIES AND FUNCTIONS

The City Attorney provides legal advice to the City Commission, City Manager, various boards and staff personnel. The City Attorney prepares, reviews and approves all ordinances and resolutions submitted for Commission action and approves all contracts, agreements and documents executed on behalf of the City. Other duties and responsibilities include preparation of deeds, contracts, and leases, attendance at all officially constituted meetings of the City Commission and attendance at work sessions. The City Attorney's Office also includes the City Prosecutor, which prosecutes for municipal violations and such.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Number of Ordinances Adopted	**39**	**45**	**45**
Number of Resolutions Adopted	**35**	**45**	**45**

GOALS AND OBJECTIVES

Listed below are the City Attorney Department's goals and objectives adopted for the coming year.

Practice preventative law on behalf of the City.

Provide legal oversight.

Reduce potential liability of the City through education.

Provide timely and efficient handling of legal matters concerning the City in accordance with the law.

Provide legal advice and general counsel.

Research and draft opinions on legal matters.

Research relevant law and prepare ordinances and resolutions.

Draft and/or review contracts and other legal documents.

Represent City in all court actions: civil cases, municipal ordinance prosecutions, civil forfeiture proceedings, and supervision of outside legal representation.

Represent the interest of the City in legislative forums.

Review legislative and administrative materials.

Assist the City lobbyist in their efforts to communicate the position of the City to the legislative bodies.

Represent the City at appropriate forums.

Handle all public inquiries relative to the City's ordinances, policies, and procedures.

Provide information, research and/or guide the caller or visitor to the proper City department, or provide them with the contact information to another local, state or federal agency.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CITY ATTORNEY **DIVISION:** CITY ATTORNEY

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	350,723	361,814	359,589	355,099
OPERATING EXPENSES	163,021	249,209	228,733	205,145
CAPITAL OUTLAY	14,585	26,600	26,600	3,900
OTHER	-	-	-	-
TOTAL	**528,329**	**637,623**	**614,922**	**564,144**

ACCOUNT SUMMARY

SALARIES	265,740	264,721	266,371	264,721
OVERTIME	-	-	-	-
OTHER PAY	5,922	6,094	6,394	4,067
BENEFITS	79,061	90,999	86,824	86,311
PROFESSIONAL SERVICES	197,218	269,994	257,712	226,012
TRAINING & TRAVEL	4,082	6,100	4,100	6,100
UTILITIES	2,332	1,560	1,842	1,920
AUTO MAINTENANCE	1,402	500	500	500
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	1,771	2,025	2,000	2,925
OTHER SUPPLIES	9,085	22,250	16,300	16,300
OTHER OPERATING COSTS	6,220	6,401	5,900	6,000
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	8,088	7,904	7,904	8,219
INDIRECT COSTS	(67,177)	(67,525)	(67,525)	(62,831)
CAPITAL OUTLAY	14,585	26,600	26,600	3,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**528,329**	**637,623**	**614,922**	**564,144**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CITY ATTORNEY
DIVISION: CITY ATTORNEY

ACCOUNT
001-0510-514

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
City Attorney	1	0	1	146,120
Administrative Secretary	1	0	1	34,798
Assistant City Attorney	1	0	1	83,803
SALARY SUBTOTAL				**264,721**
OVERTIME				**-**
OTHER PAY				**4,067**
SALARY TOTAL				**268,788**
BENEFITS				**86,311**
TOTAL PERSONAL SERVICES	**3**	**0**	**3**	**355,099**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
File Cabinet	1,000	1,000
Personal Computer	1,200	1,200
Laptop Computer	1,700	1,700
TOTAL	**3,900**	**3,900**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: FINANCE **DIVISION(S):** FINANCE, TRANSFERS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	744,171	780,054	774,029	873,332
OPERATING EXPENSES	4,453,045	4,274,587	4,263,995	3,900,930
CAPITAL OUTLAY	14,404	41,656	40,720	7,800
OTHER	465,702	684,606	578,618	256,173
TOTAL	**5,677,322**	**5,780,903**	**5,657,362**	**5,038,235**

DUTIES AND FUNCTIONS

The Finance Department is responsible for all financial records of the City. Activities include purchasing, paying the City's bills, collecting revenue, payroll processing and reporting, administering the debt service funds, investing idle funds, maintaining fixed asset records and preparing monthly financial reports. The Department also prepares the annual financial report and the annual budget.

The Transfers Division records interfund transfers and General Fund's payments for services provided by the Central Services Fund. It also records transfers to the FMHA Bond Fund for debt service and records transfers to the Civic Center Fund. In addition, transfers are recorded for matching funds on various grants.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Investment Return	0.43%	0.15%	0.15%
Number of Payroll Disbursements	17,323	17,200	16,670
Vendor Disbursement Transactions Processed	24,188	23,500	23,000

GOALS AND OBJECTIVES

Listed below are the Finance Department's goals and objectives adopted for the coming year.

Address all new professional accounting standards to ensure City's compliance with the latest regulations.

Implement requirements of Governmental Accounting Standards Board (GASB) 54, Fund Balance Reporting and Governmental Fund Type Definitions, which may require reclassifying certain special revenue funds to the General Fund.

Continue to remain current with regulatory changes associated with payroll and other tax/accounting issues.

Maintain compliance with all grant related regulations both at the state and federal levels to ensure funding for future grants.

Provide for more customer friendly oriented services to both internal and external customers of Kissimmee.

Continue to work with the Information Technology department to implement the Innoprise suite of financial applications and provide training to the end users on all appropriate applications.

Expand the use of ePayables in an effort to improve the rebate earned on the City's purchasing card program.

Conduct quarterly meetings of the Grant Users Group to ensure that the City is taking advantage of all grant opportunities.

Ensure the financial sustainability of the City over the next five years.

Continue to focus on effectively managing operational expenses while working with the Personnel department to maintain competitive salaries and benefits such as health insurance and pension.

Continue to take advantage of borrowing opportunities to fund large capital projects, such as Lakefront Park Phase III, and/or refinancing opportunities that would lower debt service costs.

Continue monitoring new legislation approved by the State to determine financial impact to the City.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** FINANCE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	744,171	780,054	774,029	775,977
OPERATING EXPENSES	107,953	129,563	121,459	117,137
CAPITAL OUTLAY	14,404	41,656	40,720	7,800
OTHER	-	-	-	-
TOTAL	**866,528**	**951,273**	**936,208**	**900,914**

ACCOUNT SUMMARY

SALARIES	540,020	548,262	548,420	548,262
OVERTIME	-	500	300	500
OTHER PAY	12,367	13,136	18,340	16,719
BENEFITS	191,784	218,156	206,969	210,496
PROFESSIONAL SERVICES	155,767	164,485	163,300	166,800
TRAINING & TRAVEL	2,177	2,990	2,000	2,990
UTILITIES	20,909	21,130	19,765	21,860
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	96	-	339	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	12,755	23,465	19,115	15,800
OTHER OPERATING COSTS	7,723	8,015	7,462	8,360
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	12,278	12,098	12,098	12,376
INDIRECT COSTS	(103,752)	(102,620)	(102,620)	(111,049)
CAPITAL OUTLAY	14,404	41,656	40,720	7,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**866,528**	**951,273**	**936,208**	**900,914**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FINANCE
DIVISION: FINANCE

ACCOUNT
001-2010-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	103,210
Assistant Director	1	0	1	76,003
Accounting Manager	1	0	1	67,309
Accountant	3	0	3	119,663
Accounting Technician	2	0	2	67,351
Budget and Grants Manager	1	0	1	69,597
Grant Writer	1	0	1	45,129
SALARY SUBTOTAL				**548,262**
OVERTIME				**500**
OTHER PAY				**16,719**
SALARY TOTAL				**565,481**
BENEFITS				**210,496**
TOTAL PERSONAL SERVICES	**10**	**0**	**10**	**775,977**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laser Printer/Scanner	1,200	1,200
Personal Computer	1,400	1,400
Laptop Computer	1,700	1,700
Imaging Scanner	3,500	3,500
TOTAL	**7,800**	**7,800**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** PURCHASING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	97,355
OPERATING EXPENSES	-	-	-	3,380
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**100,735**

ACCOUNT SUMMARY

SALARIES	-	-	-	64,293
OVERTIME	-	-	-	100
OTHER PAY	-	-	-	1,300
BENEFITS	-	-	-	31,662
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	480
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	1,800
OTHER OPERATING COSTS	-	-	-	1,100
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
INDIRECT COSTS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**100,735**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FINANCE
DIVISION: PURCHASING

ACCOUNT
001-2020-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Procurement Coordinator	0	1	1	37,170
Purchasing Technician	0	1	1	27,123

NOTE: Positions were transferred from Central Services Fund as part of a reorganization.

SALARY SUBTOTAL				**64,293**
OVERTIME				**100**
OTHER PAY				**1,300**
SALARY TOTAL				**65,693**
BENEFITS				**31,662**
TOTAL PERSONAL SERVICES	**0**	**2**	**2**	**97,355**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FINANCE **DIVISION:** TRANSFERS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	4,345,092	4,145,024	4,142,536	3,780,413
CAPITAL OUTLAY	-	-	-	-
OTHER	465,702	684,606	578,618	256,173
TOTAL	**4,810,794**	**4,829,630**	**4,721,154**	**4,036,586**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	4,345,092	4,145,024	4,142,536	3,780,413
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	465,702	684,606	578,618	256,173
RESERVES	-	-	-	-
TOTAL	**4,810,794**	**4,829,630**	**4,721,154**	**4,036,586**

CHARGES BY OTHER FUNDS

Charges made by other funds to General Fund are composed of charges from the Central Services Fund for services and the charge from the Community Redevelopment Fund (CRA) for the tax increment payment. The following shows those charges by fiscal year:

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Warehouse	$ 806,292	$ 819,378	$ 819,378	$ 623,447
Building Maintenance	867,996	901,227	901,227	900,127
Information Technology	1,920,912	1,797,623	1,797,623	1,676,300
CRA Increment	749,892	626,796	624,308	580,539
TOTAL	$ 4,345,092	$ 4,145,024	$ 4,142,536	$ 3,780,413

TRANSFER TO OTHER FUNDS

From General Fund, transfers are made to other funds for several purposes. A transfer is made to the FMHA Bond Fund for debt service payments. In addition, transfers are made to various law enforcement grant funds that require the City to provide matching dollars. In the past, 5.5% of the general operating millage was transferred to the Civic Center and designated for operating purposes. However, this transfer was eliminated in FY 2010. Due to the continued economic difficulties at the Civic Center, a one time transfer of $302,064 was made in FY 2011. In FY 2012 the Civic Center operations will be transferred to the General Fund.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
FMHA Bonds	$ 45,080	$ 44,510	$ 44,510	$ 44,105
Civic Center	-	375,000	302,064	-
Justice Assistance Grant	332,625	165,607	173,060	182,068
Building Fund	30,000	90,000	30,000	30,000
Miscellaneous Grants	57,997	9,489	28,984	-
TOTAL	$ 465,702	$ 684,606	$ 578,618	$ 256,173

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** PLANNING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	975,477	1,039,292	988,046	985,056
OPERATING EXPENSES	343,023	426,827	177,272	338,185
CAPITAL OUTLAY	1,579	8,100	7,094	9,000
OTHER	-	-	-	-
TOTAL	**1,320,079**	**1,474,219**	**1,172,412**	**1,332,241**

DUTIES AND FUNCTIONS

Principle activities of the Planning and Zoning Division of the Development Services Department include: the development and updating of the Comprehensive Plan which serves as a guide for the physical development of the City; coordinating the City's development review process; enforcement of the land development regulations; transportation concurrency and impact fees; providing staff support to the Planning Advisory Board, Historic Preservation Board, Code Enforcement Board, Board of Adjustment, Development Review Committee and Housing Advisory Board; preparation of long and short range plans and special reports; and administration of various governmental grant programs, including the Community Development Block Grant, that are designed to aid the citizens of Kissimmee.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Development Review Committee Cases	127	120	120
Code Enforcement Cases	3,445	3,750	4,000
Walk-in Customers Served	1,088	1,200	1,400

GOALS AND OBJECTIVES

Listed below are the Development Services Department's goals and objectives adopted for the coming year.

Revise the land development code to promote higher quality physical and economic development.

Create design standards incorporating recommendations of the Vine Street Corridor Study and Multi-Modal Transportation District Plan.

Promote code amendments that encourage quality mixed use development throughout the City.

Enhance the economic vitality and aesthetic appearance of downtown Kissimmee.

Enhance the physical quality of the Lakefront and its connectivity to downtown with the Lakefront Park redevelopment.

Continue historic preservation efforts in conjunction with the City's Historic Preservation Board.

Continue with the CDBG, CDBG-R, and NSP3 Grant Programs to improve the lives of low and moderate income citizens of Kissimmee.

Implement the Neighborhood Stabilization Program 3 grant.

Design and install sidewalks in CDBG target area for greater connectivity to pedestrian amenities.

Continue transportation planning efforts.

Begin implementation of the City's bike/pedestrian master plan.

Proceed with City's continued support of Sun Rail.

Continue work on the Vine Street redevelopment project.

Develop design guidelines and land development code amendments to promote the corridor goals and objectives.

Establish a CRA along the Vine Street and Main Street/Orange Blossom Trail corridors.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** PLANNING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	975,477	1,039,292	988,046	985,056
OPERATING EXPENSES	343,023	426,827	177,272	338,185
CAPITAL OUTLAY	1,579	8,100	7,094	9,000
OTHER	-	-	-	-
TOTAL	**1,320,079**	**1,474,219**	**1,172,412**	**1,332,241**

ACCOUNT SUMMARY

SALARIES	687,168	718,361	684,370	690,037
OVERTIME	741	2,500	800	1,000
OTHER PAY	20,164	21,101	19,240	17,098
BENEFITS	267,404	297,330	283,636	276,921
PROFESSIONAL SERVICES	235,229	330,083	101,000	237,225
TRAINING & TRAVEL	1,362	3,630	3,630	3,630
UTILITIES	20,784	19,380	14,000	18,502
AUTO MAINTENANCE	11,118	5,378	8,000	9,578
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	10,872	10,000	12,000	13,000
OTHER SUPPLIES	17,939	18,167	10,800	15,200
OTHER OPERATING COSTS	22,792	19,973	7,600	20,695
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	22,927	20,216	20,242	20,355
CAPITAL OUTLAY	1,579	8,100	7,094	9,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,320,079**	**1,474,219**	**1,172,412**	**1,332,241**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES
DIVISION: PLANNING

ACCOUNT
001-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	89,294
Planner II	2	0	2	89,357
Administrative Secretary	1	0	1	41,205
Secretary	2	0	2	52,084
Senior Planner	1	0	1	71,677
Code Enforcement Officer	3	0	3	127,545
Principal Planner	1	0	1	56,448
Planning Technician	1	(1)	0	-
Chief Code Enforcement Officer	1	0	1	51,667
Assistant Director	1	0	1	71,739
Planner I	1	0	1	39,021
SALARY SUBTOTAL				**690,037**
OVERTIME				**1,000**
OTHER PAY				**17,098**
SALARY TOTAL				**708,135**
BENEFITS				**276,921**
TOTAL PERSONAL SERVICES	**15**	**(1)**	**14**	**985,056**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Mobile Ditigal Computer (2)	7,800	7,800
TOTAL	**9,000**	**9,000**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: POLICE

DIVISION(S): ADMIN, OPERATIONS, CRIMINAL INV, COMMUNICATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	14,281,071	15,389,568	14,741,589	14,936,155
OPERATING EXPENSES	2,059,402	2,158,150	2,162,770	2,165,333
CAPITAL OUTLAY	524,758	364,594	302,676	113,250
OTHER	-	-	-	-
TOTAL	**16,865,231**	**17,912,312**	**17,207,035**	**17,214,738**

DUTIES AND FUNCTIONS

The Kissimmee Police Department is committed to providing superior law enforcement services to the community. The department's functions are to protect and serve the residents of the community and the general public in the most efficient and effective manner possible. This will be accomplished by encouraging citizen involvement in cooperative efforts to prevent criminal activity; detecting criminal activity; arresting and prosecuting criminals; controlling traffic flow; investigating and analyzing traffic crashes with a view toward eliminating causative factors; and to generally preserve the peace of the community by addressing quality of life issues from a law enforcement perspective.

In addition to the operations reflected in the sections which are funded within the General Fund, the budgets for the Police 2nd Dollar Fund, State Law Enforcement Trust Fund, Federal Law Enforcement Trust Fund, School Crossing Guard Fund and various grant funds are administered by the Police Department.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Calls for Law Enforcement Services	146,398	152,750	155,250
Criminal Arrests	2,938	4,150	3,750
Traffic Citations Issued	13,582	16,850	15,250
Response Time for Priority Calls (Minutes)	4:52	5:00	4:45
Clearance Rate %	33.6	31.5	32.0

GOALS AND OBJECTIVES

Listed below are the Police Department's goals and objectives adopted for the coming year.

Ensure department growth and accountability.

Complete accreditation process.

Evaluate and identify the cause of department vehicle accidents and employee injuries.

Use systems to track awards, promotions and assignments.

Enhance the accountability of uniforms and equipment.

Identify available resources to address crime trends and patterns.

Efficiently deploy resources to address crime trends and patterns.

Expand gang detection and enforcement.

Expand the department's computer crimes and identity theft investigations capabilities.

Continue program of employee development.

Identify and implement strategies to better prepare new police officers and telecommunicators to succeed in the field training program and their career with the Kissimmee Police Department.

Identify, improve, and provide department training and education.

Implement strategies for crime prevention, public safety and awareness.

Identify a traffic enforcement strategy that addresses traffic related issues in the City limits.

Utilize technology to assist in the prevention, detection, and response to criminal activity and traffic control efforts.

Increase public awareness to reduce crime.

Develop and implement a marketing campaign to highlight the department.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** ADMINISTRATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,852,236	1,897,042	1,882,134	1,872,999
OPERATING EXPENSES	1,659,340	1,700,931	1,755,314	1,781,423
CAPITAL OUTLAY	20,036	67,240	26,048	7,000
OTHER	-	-	-	-
TOTAL	**3,531,612**	**3,665,213**	**3,663,496**	**3,661,422**

ACCOUNT SUMMARY

SALARIES	1,235,931	1,231,317	1,241,008	1,204,968
OVERTIME	16,534	3,398	3,398	-
OTHER PAY	48,606	55,507	47,600	104,147
BENEFITS	551,165	606,820	590,128	563,884
PROFESSIONAL SERVICES	134,121	78,073	116,200	108,880
TRAINING & TRAVEL	1,308	1,581	1,581	1,681
UTILITIES	304,384	340,568	297,202	322,388
AUTO MAINTENANCE	382,397	414,452	384,000	387,093
OTHER MAINTENANCE	32,558	43,410	31,000	37,850
GAS & OIL	362,723	390,000	496,000	499,200
OTHER SUPPLIES	92,680	93,063	94,300	95,470
OTHER OPERATING COSTS	81,159	81,103	76,350	68,846
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	268,010	258,681	258,681	260,015
CAPITAL OUTLAY	20,036	67,240	26,048	7,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**3,531,612**	**3,665,213**	**3,663,496**	**3,661,422**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE
DIVISION: ADMINISTRATION

ACCOUNT
001-3020-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Chief	1	0	1	106,933
Deputy Chief	1	0	1	93,933
Captain	2	0	2	160,768
Lieutenant	1	0	1	79,102
Sergeant	1	0	1	62,566
Administrative Director	1	0	1	66,227
Administrative Services Supervisor	1	0	1	42,536
Administrative Secretary	2	0	2	73,716
Clerk Technician II	9	0	9	266,302
Clerk/Technician (part-time)	1	0	1	12,230
Purchasing Technician	1	0	1	26,582
Background Investigator	1	0	1	48,464
Public Information Officer	1	0	1	41,558
Utility Worker	1	(1)	0	-
Internal Affairs Officer (Sergeant)	1	0	1	62,566
Corporal	1	0	1	61,485
SALARY SUBTOTAL				**1,204,968**
OVERTIME				**-**
OTHER PAY				**104,147**
SALARY TOTAL				**1,309,115**
BENEFITS				**563,884**
TOTAL PERSONAL SERVICES	**26**	**(1)**	**25**	**1,872,999**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Steel Door	7,000	7,000
TOTAL	**7,000**	**7,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	7,491,269	8,227,309	7,931,774	7,903,529
OPERATING EXPENSES	207,835	184,878	187,828	158,195
CAPITAL OUTLAY	493,827	266,604	246,319	85,850
OTHER	-	-	-	-
TOTAL	**8,192,931**	**8,678,791**	**8,365,921**	**8,147,574**

ACCOUNT SUMMARY

SALARIES	4,516,040	4,854,184	4,647,279	4,617,537
OVERTIME	278,054	283,192	280,000	211,530
OTHER PAY	371,185	524,376	441,000	447,596
BENEFITS	2,325,990	2,565,557	2,563,495	2,626,866
PROFESSIONAL SERVICES	29,621	1,050	575	1,050
TRAINING & TRAVEL	-	1,700	1,577	1,700
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	12,354	12,500	11,500	14,740
GAS & OIL	-	-	-	-
OTHER SUPPLIES	144,164	155,985	154,650	126,909
OTHER OPERATING COSTS	16,063	13,643	13,426	13,796
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	5,633	-	6,100	-
CAPITAL OUTLAY	493,827	266,604	246,319	85,850
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**8,192,931**	**8,678,791**	**8,365,921**	**8,147,574**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE
DIVISION: OPERATIONS

ACCOUNT
001-3030-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Captain	1	0	1	87,256
Lieutenant	4	0	4	291,657
Sergeant	8	0	8	515,963
Corporal	10	0	10	561,976
Police Officer	62	0	62	2,564,747
Community Service Officer	7	0	7	243,548
Civilian Crossing Guard Supervisor	1	0	1	18,787
School Crossing Guard	41	1	42	278,191
Auxiliary Officer (Unpaid)	5	0	5	-
Secretary	1	0	1	29,370
Parking Enforcement Specialist	1	0	1	26,042
SALARY SUBTOTAL				**4,617,537**
OVERTIME				**211,530**
OTHER PAY				**447,596**
SALARY TOTAL				**5,276,663**
BENEFITS				**2,626,866**
TOTAL PERSONAL SERVICES	**141**	**1**	**142**	**7,903,529**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Patrol Rifle (2)	2,400	2,400
Counter Surveillance Rifle (2)	6,450	6,450
Speed Measuring Device (2)	7,000	7,000
Portable Radio (20)	70,000	70,000
TOTAL	**85,850**	**85,850**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** CRIMINAL INVESTIGATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	3,314,959	3,414,583	3,200,805	3,344,698
OPERATING EXPENSES	133,182	196,101	157,378	145,529
CAPITAL OUTLAY	10,895	16,419	16,359	6,000
OTHER	-	-	-	-
TOTAL	**3,459,036**	**3,627,103**	**3,374,542**	**3,496,227**

ACCOUNT SUMMARY

SALARIES	1,998,191	2,004,910	1,866,656	1,960,875
OVERTIME	145,423	178,869	149,900	132,583
OTHER PAY	90,655	107,892	91,600	86,643
BENEFITS	1,080,690	1,122,912	1,092,649	1,164,597
PROFESSIONAL SERVICES	51,775	73,960	52,900	58,350
TRAINING & TRAVEL	11,055	10,940	11,140	9,700
UTILITIES	578	588	588	588
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	4,227	7,500	5,800	4,000
GAS & OIL	-	-	-	-
OTHER SUPPLIES	51,343	57,635	54,450	53,015
OTHER OPERATING COSTS	13,794	45,478	32,500	19,876
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	410	-	-	-
CAPITAL OUTLAY	10,895	16,419	16,359	6,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**3,459,036**	**3,627,103**	**3,374,542**	**3,496,227**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE
DIVISION: CRIMINAL INVESTIGATIONS

ACCOUNT
001-3040-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Captain	1	0	1	85,550
Lieutenant	1	0	1	70,449
Sergeant	4	(1)	3	181,646
Corporal	4	0	4	220,646
Police Officer	23	1	24	1,016,204
Community Service Officer	3	0	3	105,955
Crime Analyst	1	0	1	51,376
Crime Scene Technician	3	0	3	121,139
Secretary	1	0	1	34,403
Evidence Technician	2	0	2	61,277
Clerical Typist (part-time)	1	0	1	12,230
SALARY SUBTOTAL				**1,960,875**
OVERTIME				**132,583**
OTHER PAY				**86,643**
SALARY TOTAL				**2,180,101**
BENEFITS				**1,164,597**
TOTAL PERSONAL SERVICES	**44**	**0**	**44**	**3,344,698**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Composite Software	6,000	6,000
TOTAL	**6,000**	**6,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: POLICE **DIVISION:** COMMUNICATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,622,607	1,850,634	1,726,876	1,814,929
OPERATING EXPENSES	59,045	76,240	62,250	80,186
CAPITAL OUTLAY	-	14,331	13,950	14,400
OTHER	-	-	-	-
TOTAL	**1,681,652**	**1,941,205**	**1,803,076**	**1,909,515**

ACCOUNT SUMMARY

SALARIES	989,228	1,128,183	1,044,654	1,131,002
OVERTIME	115,494	120,431	114,000	120,431
OTHER PAY	39,299	48,669	46,750	22,036
BENEFITS	478,586	553,351	521,472	541,460
PROFESSIONAL SERVICES	643	750	640	750
TRAINING & TRAVEL	-	9,938	2,500	4,938
UTILITIES	36,513	37,688	36,620	37,688
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	12,036	10,580	8,600	22,555
GAS & OIL	388	1,000	1,000	1,300
OTHER SUPPLIES	5,956	11,889	10,150	8,020
OTHER OPERATING COSTS	3,509	4,395	2,740	4,935
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	14,331	13,950	14,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,681,652**	**1,941,205**	**1,803,076**	**1,909,515**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: POLICE
DIVISION: COMMUNICATIONS

ACCOUNT
001-3050-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Shift Supervisor	4	0	4	178,796
Telecommunicator	24	0	24	792,441
Call Taker	6	0	6	145,413
Telecommunicator (part-time)	1	0	1	14,352
SALARY SUBTOTAL				**1,131,002**
OVERTIME				**120,431**
OTHER PAY				**22,036**
SALARY TOTAL				**1,273,469**
BENEFITS				**541,460**
TOTAL PERSONAL SERVICES	**35**	**0**	**35**	**1,814,929**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (12)	14,400	14,400
TOTAL	**14,400**	**14,400**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: FIRE

DIVISION(S): ADMINISTRATION, OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	8,886,292	9,296,808	9,097,034	9,136,698
OPERATING EXPENSES	1,361,506	1,497,985	1,472,776	1,458,342
CAPITAL OUTLAY	263,775	250,378	295,973	181,500
OTHER	-	-	-	-
TOTAL	**10,511,573**	**11,045,171**	**10,865,783**	**10,776,540**

DUTIES AND FUNCTIONS

The City of Kissimmee Fire Department (KFD) provides fire protection, fire inspections, fire suppression, emergency medical care, and an assortment of other emergency response and non-emergency activities to the citizens and visitors to the City of Kissimmee. In addition to these services, in 2009 KFD launched its Hazardous Materials Response Team and now responds to hazardous materials incidents county-wide. It is KFD's mission to responsibly protect life and property in our community through a highly trained and well equipped emergency response system. KFD strives to prevent injuries, and loss of life and property through an all-hazards public education program.

KFD responds to more than 9,000 calls for service a year, the majority being requests for Emergency Medical Services (EMS). EMS response saves lives, reduces suffering and speeds recovery from injury and illness by delivering basic and advanced life support pre-hospital care as part of a community based emergency medical system.

The Fire Department budget is funded through the City's general fund, fire fee assessment, medical transport revenue, and federal and state grants.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Total Alarms	9,550	9,883	10,228
Fire Inspections	1,577	1,656	1,739
Plan Reviews	586	557	529
Fire Calls	238	246	255
Emergency Medical Service	7,961	8,239	8,526
Other Calls	1,351	1,398	1,447

GOALS AND OBJECTIVES

Listed below are the Fire Department's goals and objectives adopted for the coming year.

Ensure quality, professional, cost-effective and efficient operations.

Continue to pursue regional partnerships with surrounding fire service agencies regarding shared resources to better deliver services to all customers in a cost effective manner.

Develop policies and procedures that maximize health as well as prevent injuries and illness.

Deliver highly effective services to citizens and visitors.

Conduct continuous evaluations of the customer satisfaction survey program.

Develop effective training and education programs.

Continue development of multi-disciplinary interdepartmental incident management teams.

Deliver basic life support (BLS) and advanced life support (ALS/Paramedic) pre-hospital care medical services.

Prepare the City in the management of response and recovery operations for large-scale emergencies and disaster prevention.

Provide special operations capability.

Prevent injury, loss of life and property due to fire.

Provide safe and effective fire apparatus and equipment through comprehensive preventative maintenance, repair, and replacement program.

Manage and evaluate services, needs, and accomplishments to determine future goals through effective information management.

Construct and maintain fire facilities in a cost-effective and sustainable manner.

Continue "greening" program for all stations and supplies.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FIRE **DIVISION:** ADMINISTRATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,028,463	1,043,463	1,039,970	1,059,354
OPERATING EXPENSES	569,035	638,138	638,450	583,364
CAPITAL OUTLAY	107,479	70,619	69,294	24,600
OTHER	-	-	-	-
TOTAL	**1,704,977**	**1,752,220**	**1,747,714**	**1,667,318**

ACCOUNT SUMMARY

SALARIES	696,553	686,545	689,434	686,795
OVERTIME	447	3,047	3,000	1,948
OTHER PAY	21,838	22,518	23,600	18,790
BENEFITS	309,625	331,353	323,936	351,821
PROFESSIONAL SERVICES	186154	218,960	218,960	174,080
TRAINING & TRAVEL	5,032	5,000	5,000	5,000
UTILITIES	123,342	126,160	126,160	139,905
AUTO MAINTENANCE	143	-	-	-
OTHER MAINTENANCE	42,557	75,866	76,178	61,390
GAS & OIL	-	-	-	-
OTHER SUPPLIES	31,327	32,050	32,050	28,850
OTHER OPERATING COSTS	27,615	31,355	31,355	25,020
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	152,865	148,747	148,747	149,119
CAPITAL OUTLAY	107,479	70,619	69,294	24,600
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,704,977**	**1,752,220**	**1,747,714**	**1,667,318**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FIRE
DIVISION: ADMINISTRATION

ACCOUNT
001-3510-522

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Chief	1	0	1	103,168
Deputy Chief	1	0	1	85,738
Administrative Assistant	1	0	1	47,507
Fire Inspector	2	0	2	83,616
Services Chief	1	0	1	82,389
Billing/Insurance Specialist	1	0	1	42,266
Emergency Medical Services Chief	1	0	1	77,646
Emergency Medical Services Lieutenant	1	0	1	71,115
Training Coordinator	1	0	1	43,430
Clerk Technician	2	0	2	49,920
SALARY SUBTOTAL				**686,795**
OVERTIME				**1,948**
OTHER PAY				**18,790**
SALARY TOTAL				**707,533**
BENEFITS				**351,821**
TOTAL PERSONAL SERVICES	**12**	**0**	**12**	**1,059,354**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (2)	2,200	2,200
Laptop Computer (2)	3,400	3,400
Staff Vehicle	19,000	19,000
TOTAL	**24,600**	**24,600**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: FIRE **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	7,857,829	8,253,345	8,057,064	8,077,344
OPERATING EXPENSES	792,471	859,847	834,326	874,978
CAPITAL OUTLAY	156,296	179,759	226,679	156,900
OTHER	-	-	-	-
TOTAL	**8,806,596**	**9,292,951**	**9,118,069**	**9,109,222**

ACCOUNT SUMMARY

SALARIES	4,380,486	4,638,078	4,361,752	4,706,306
OVERTIME	749,570	585,458	800,000	334,266
OTHER PAY	224,555	290,966	250,000	270,723
BENEFITS	2,503,218	2,738,843	2,645,312	2,766,049
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	42,044	39,590	34,940	24,820
UTILITIES	-	-	-	-
AUTO MAINTENANCE	258,794	283,899	257,304	335,000
OTHER MAINTENANCE	37,493	44,382	44,382	40,358
GAS & OIL	93,040	100,222	106,225	130,000
OTHER SUPPLIES	360,242	390,879	390,600	343,925
OTHER OPERATING COSTS	858	875	875	875
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	156,296	179,759	226,679	156,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**8,806,596**	**9,292,951**	**9,118,069**	**9,109,222**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: FIRE
DIVISION: OPERATIONS

ACCOUNT
001-3520-522

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Battalion Chief	3	0	3	245,743
Lieutenant	15	0	15	1,014,627
Engineer	15	0	15	846,544
Firefighter/Paramedic	34	3	37	1,603,137
Firefighter/Emergency Medical Technician	20	0	20	801,268
Health & Safety Officer	3	0	3	194,987
SALARY SUBTOTAL				**4,706,306**
OVERTIME				**334,266**
OTHER PAY				**270,723**
SALARY TOTAL				**5,311,295**
BENEFITS				**2,766,049**
TOTAL PERSONAL SERVICES	**90**	**3**	**93**	**8,077,344**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SLS TAX	THIS DIVISION
Hazardous Material and Special Operations Equipment	2,500		2,500
Power Equipment	3,500		3,500
Personal Computer (4)	4,400		4,400
Fire Hose and Appliance	5,000		5,000
Gas/Heat Detection Equipment	5,000		5,000
Traffic Control Pre-Emption/ Opticom Emitter (4)	6,500		6,500
Station Maintenance and Replacement	15,000		15,000
Hydraulic Extrication Rescue Tool System	25,000		25,000
Lifepak 15 (3)	90,000		90,000
Rescue Truck	141,000	141,000	
TOTAL	**297,900**	**141,000**	**156,900**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION(S): DIRECTOR, ENGINEERING, STREET MAINT, TRAFFIC

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	2,440,644	2,486,670	2,397,952	2,289,857
OPERATING EXPENSES	1,236,402	1,379,962	1,277,946	1,347,739
CAPITAL OUTLAY	70,384	133,934	128,653	150,150
OTHER	-	-	-	-
TOTAL	**3,747,430**	**4,000,566**	**3,804,551**	**3,787,746**

DUTIES AND FUNCTIONS

The Public Works Department is responsible for the design, construction and maintenance of the streets and drainage systems. The Engineering Division prepares specifications and designs for municipal projects as well as reviews municipal projects engineered by others, conducts reviews of all site and subdivision developments and implements stormwater compliance. The Streets Division is responsible for street sweeping, street resurfacing, land clearing as needed, parking lot maintenance and sidewalk maintenance and construction. Traffic Engineering constructs and maintains traffic signals within the City and unincorporated Osceola County as well as maintains street markings and signage and conducts Maintenance of Traffic and traffic counts. In addition, the Public Works Department manages the Sanitation Fund, Stormwater Utility Fund and projects funded through the Paving Assessment, Local Option Gas Tax and Transportation Impact Fee Funds. Some capital items are funded by the Local Option Sales Tax Fund.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Number of Street Lights	**3,608**	**3,640**	**3,700**
Miles of Paved Streets	**150.5**	**150.5**	**151.5**
Miles of Unpaved Streets	**1.5**	**1.5**	**1.5**
Construction Funds (000s)	**$4,800,000**	**$4,000,000**	**$8,000,000**

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives adopted for the coming year.

Sustain and enhance the ability to be an efficient, effective, accountable, responsive and respected City department.

Continue to promote and retain key team members.

Implement new software programs to improve communications and to track progress within the department.

Implement pavement management system.

Finalize the implementation of the new Cityworks program.

Implement the Tree Keeper program.

Provide sufficient transportation capacity.

Construct the roads and pedestrian pathways that are vital to the City's transportation network.

Promote team member excellence and enhance the work environment.

Support employee development by providing training opportunities that encourages career progression.

Maintain and develop City facilities, infrastructure and neighborhood improvements.

Contract design and replacement of aging mast arm assemblies at Columbia and Central traffic signal.

Improve mobility and safety within the City's transportation network.

Continue collaboration with Osceola County Transportation department to establish local signal system monitoring.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** DIRECTOR

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	309,558	317,818	317,193	314,640
OPERATING EXPENSES	100,539	112,033	109,845	110,549
CAPITAL OUTLAY	768	24,432	24,367	9,200
OTHER	-	-	-	-
TOTAL	**410,865**	**454,283**	**451,405**	**434,389**

ACCOUNT SUMMARY

SALARIES	227,116	226,637	227,507	226,637
OVERTIME	-	200	200	200
OTHER PAY	9,724	10,248	10,248	10,029
BENEFITS	72,718	80,733	79,238	77,774
PROFESSIONAL SERVICES	1,404	-	-	-
TRAINING & TRAVEL	398	1,850	1,850	975
UTILITIES	28,297	27,640	26,940	28,300
AUTO MAINTENANCE	1,338	830	830	830
OTHER MAINTENANCE	103	500	-	-
GAS & OIL	1,089	1,000	1,000	600
OTHER SUPPLIES	2,099	2,034	1,450	1,882
OTHER OPERATING COSTS	838	1,271	867	825
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	64,973	76,908	76,908	77,137
CAPITAL OUTLAY	768	24,432	24,367	9,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**410,865**	**454,283**	**451,405**	**434,389**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: DIRECTOR

ACCOUNT
001-4510-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	102,086
Assistant Director	1	0	1	93,933
Administrative Secretary	1	0	1	30,618
SALARY SUBTOTAL				**226,637**
OVERTIME				**200**
OTHER PAY				**10,029**
SALARY TOTAL				**236,866**
BENEFITS				**77,774**
TOTAL PERSONAL SERVICES	**3**	**0**	**3**	**314,640**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Copier	8,000	8,000
TOTAL	**9,200**	**9,200**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	621,666	569,895	540,889	389,175
OPERATING EXPENSES	150,404	101,587	99,697	95,314
CAPITAL OUTLAY	-	-	-	22,500
OTHER	-	-	-	-
TOTAL	**772,070**	**671,482**	**640,586**	**506,989**

ACCOUNT SUMMARY

SALARIES	460,788	409,906	391,335	265,453
OVERTIME	7,923	3,000	3,000	3,000
OTHER PAY	12,551	14,901	13,440	11,323
BENEFITS	140,404	142,088	133,114	109,399
PROFESSIONAL SERVICES	98,135	61,406	60,000	54,000
TRAINING & TRAVEL	2,650	2,240	2,240	2,240
UTILITIES	5,467	2,880	2,880	2,880
AUTO MAINTENANCE	15,002	6,513	9,000	8,313
OTHER MAINTENANCE	-	150	-	150
GAS & OIL	12,072	10,800	10,800	10,800
OTHER SUPPLIES	15,753	16,045	13,155	16,305
OTHER OPERATING COSTS	1,325	1,553	1,622	626
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	22,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**772,070**	**671,482**	**640,586**	**506,989**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: ENGINEERING

ACCOUNT
001-4520-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Special Projects Engineer*	1	(1)	1	20,700
Construction Manager	1	0	1	70,990
Construction Coordinator	1	0	1	55,869
Engineering Technician	1	(1)	0	-
Construction Inspector	3	0	3	117,894
SALARY SUBTOTAL				**265,453**
OVERTIME				**3,000**
OTHER PAY				**11,323**
SALARY TOTAL				**279,776**
BENEFITS				**109,399**
TOTAL PERSONAL SERVICES	**7**	**(2)**	**6**	**389,175**

* Represents 25% in Engineering and 75% in the Stormwater Fund

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Utility Vehicle	22,500	22,500
TOTAL	**22,500**	**22,500**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STREET MAINTENANCE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	919,515	988,767	938,817	971,760
OPERATING EXPENSES	755,252	925,913	839,789	908,980
CAPITAL OUTLAY	7,925	2,800	2,617	54,400
OTHER	-	-	-	-
TOTAL	**1,682,692**	**1,917,480**	**1,781,223**	**1,935,140**

ACCOUNT SUMMARY

SALARIES	577,574	601,559	565,978	600,381
OVERTIME	2,924	5,000	4,000	5,000
OTHER PAY	25,146	26,930	26,930	21,931
BENEFITS	313,871	355,278	341,909	344,448
PROFESSIONAL SERVICES	34,871	63,804	40,000	58,000
TRAINING & TRAVEL	1,617	4,050	4,050	4,050
UTILITIES	562,652	588,180	586,380	606,680
AUTO MAINTENANCE	68,790	125,117	99,000	110,000
OTHER MAINTENANCE	2,969	14,459	6,059	5,929
GAS & OIL	24,904	40,000	36,000	40,000
OTHER SUPPLIES	49,898	73,087	56,884	72,384
OTHER OPERATING COSTS	9,551	17,216	11,416	11,937
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	7,925	2,800	2,617	54,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,682,692**	**1,917,480**	**1,781,223**	**1,935,140**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE

ACCOUNT
001-4530-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Superintendent	1	0	1	57,658
Contract Administrator	1	0	1	51,376
Foreman	1	0	1	42,266
Heavy Equipment Operator	1	0	1	30,306
Equipment Operator II	6	0	6	180,668
Equipment Operator I	2	0	2	59,018
Secretary	1	0	1	29,370
Clerk Technician	1	0	1	23,608
Utility Worker	4	0	4	95,597
Herbicide Specialist	1	0	1	30,514
SALARY SUBTOTAL				**600,381**
OVERTIME				**5,000**
OTHER PAY				**21,931**
SALARY TOTAL				**627,312**
BENEFITS				**344,448**
TOTAL PERSONAL SERVICES	**19**	**0**	**19**	**971,760**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SALES TAX	THIS DIVISION
Personal Computer	1,400		1,400
Walk-behind Mower	4,000		4,000
All Terrain Vehicle	5,000		5,000
Equipment Trailer	9,000		9,000
1/2 Ton Pickup Truck	15,000		15,000
Drop-wing Mower Deck	20,000		20,000
Backhoe	92,000	92,000	
TOTAL	**146,400**	**92,000**	**54,400**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** TRAFFIC ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	589,905	610,190	601,053	614,282
OPERATING EXPENSES	230,207	240,429	228,615	232,896
CAPITAL OUTLAY	61,691	106,702	101,669	64,050
OTHER	-	-	-	-
TOTAL	**881,803**	**957,321**	**931,337**	**911,228**

ACCOUNT SUMMARY

SALARIES	367,562	364,036	366,467	369,428
OVERTIME	15,290	13,415	15,200	15,000
OTHER PAY	21,902	25,840	20,261	23,685
BENEFITS	185,151	206,899	199,125	206,169
PROFESSIONAL SERVICES	180	7,400	7,400	4,000
TRAINING & TRAVEL	3,692	4,771	5,370	6,504
UTILITIES	36,891	41,186	36,471	37,198
AUTO MAINTENANCE	22,911	33,982	33,500	33,566
OTHER MAINTENANCE	27,845	18,097	25,800	26,100
GAS & OIL	17,157	17,500	19,250	22,900
OTHER SUPPLIES	90,559	110,751	94,664	94,646
OTHER OPERATING COSTS	30,972	6,742	6,160	7,982
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	61,691	106,702	101,669	64,050
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**881,803**	**957,321**	**931,337**	**911,228**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: TRAFFIC ENGINEERING

ACCOUNT
001-4540-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Superintendent	1	0	1	67,558
Traffic Technician	5	0	5	167,253
Foreman	1	0	1	49,878
Utility Worker	1	0	1	23,754
Secretary	1	0	1	30,555
Equipment Operator I	1	0	1	30,430
SALARY SUBTOTAL				**369,428**
OVERTIME				**15,000**
OTHER PAY				**23,685**
SALARY TOTAL				**408,113**
BENEFITS				**206,169**
TOTAL PERSONAL SERVICES	**10**	**0**	**10**	**614,282**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION	THIS DIVISION
Personal Computer	1,200		1,200
Controller with Communications (2)	7,000		7,000
Cabinet/Controller 8 Phase	10,350		10,350
Fiber Optic Test/Maintenance Equipment	13,000		13,000
Video Imaging Vehicle Detection System	15,500		15,500
Variable Message Board	17,000		17,000
Traffic Signal: Central/Columbia	150,000	150,000	
TOTAL	**214,050**	**150,000**	**64,050**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PARKS & RECREATION

DIVISION(S): ADMINISTRATION, PARKS AQUATIC CENTER, RECREATION, ATHLETICS, CEMETERY, FORTUNE ROAD, SPECIAL EVENTS, CIVIC CENTER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	2,968,791	3,173,404	2,986,431	3,431,521
OPERATING EXPENSES	1,493,572	1,578,454	1,441,963	1,764,273
CAPITAL OUTLAY	193,522	214,876	168,407	344,700
OTHER	-	-	-	-
TOTAL	**4,655,885**	**4,966,734**	**4,596,801**	**5,540,494**

DUTIES AND FUNCTIONS

The Parks Division handles landscaping and turf management on grounds around City buildings, small neighborhood parks, and larger park holdings. In addition, they assist in the set up and preparation of all special events, athletic fields, rentals and tournaments. The Recreation and Athletic Divisions provide various recreation and athletic activities, inclusive of summer camps. Only costs of specific programs are covered by user fees so these fees are included as General Fund revenue. The Aquatic Center is also accounted for as a separate division and its fees are also included in the General Fund. Effictive October 2011 the Civic Center will be reallocated to the General Fund budget. Additional funding for Parks and Recreation is also included in the Local Option Sales Tax Fund and the Recreation Impact Fee Fund.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Acres of Operational Park Land	834	834	835
Recreation Program Participants	12,000	13,000	14,000
Athletic Program Participants	4,175	4,448	4,500
Aquatic Program Participants	3,000	3,500	3,750
Special Event Participants	35,000	20,000	35,000
Fitness Program Participants(a)	595	600	600
Community House Rentals(b)	16/35	16/35	40/75
Community House Fee Waivers	14	-	-
Meeting Room Rentals(c)	185/30	186/32	168/25
Meeting Room/Fee Waivers	5	4	2
Arena Rentals/COK Use	86/18	64/20	58/15

(a) Reflects the number of individuals using the program.
(b) Reflects decrease due to Lakefront construction and road closure; includes City usage.
(c) Reflects approximately 10% decrease due to reduction of staff; includes City usage.

GOALS AND OBJECTIVES

Listed below are the Parks and Recreation Department's goals and objectives adopted for the coming year.

Implement new recreation programs and classes to meet the needs of the City's Hispanic residents.

Conduct a survey of Hispanic citizens to determine recreational needs.

Engage Hispanic newspapers to assist with research.

Promote new programs through various advertising mediums targeting the Hispanic market.

Conduct programs at various City parks.

Implement new teen programs and classes to meet the needs of our local teen-aged population.

Conduct a survey of teens and their families through various social media.

Engage local newspapers to assist with research.

Complete an evaluation of all City and community special events.

Determine duplicate events and attempt to consolidate.

Work with event organizers, such as the Chamber of Commerce and Convention and Visitors Bureau, to create an annual community event calendar.

Complete unfunded goals from FY2010-11.

Formalize and standardize maintenance protocol for all public recreation facilities.

Develop/acquire maintenance standards for Lakefront Park amenities and landscaping.

Update Parks and Recreation master plan.

Support City Commission priorities for 2011-2012.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** ADMINISTRATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	424,423	495,416	439,357	459,359
OPERATING EXPENSES	265,933	97,337	100,311	106,129
CAPITAL OUTLAY	-	725	625	3,600
OTHER	-	-	-	-
TOTAL	**690,356**	**593,478**	**540,293**	**569,088**

ACCOUNT SUMMARY

SALARIES	309,153	348,067	302,563	336,814
OVERTIME	6	272	-	-
OTHER PAY	10,281	12,583	10,100	9,698
BENEFITS	104,983	134,494	126,694	112,847
PROFESSIONAL SERVICES	1,970	1,776	3,730	3,300
TRAINING & TRAVEL	27	-	377	-
UTILITIES	179,999	16,582	17,600	17,011
AUTO MAINTENANCE	-	-	-	
OTHER MAINTENANCE	-	-		-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	2,881	2,875	2,850	2,225
OTHER OPERATING COSTS	1,933	1,880	1,530	1,766
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	79,123	74,224	74,224	81,827
CAPITAL OUTLAY	-	725	625	3,600
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**690,356**	**593,478**	**540,293**	**569,088**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: ADMINISTRATION

ACCOUNT
001-5010-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	106,600
Assistant Director	1	0	1	76,502
Administrative Secretary	1	0	1	31,450
Secretary	1	0	1	33,904
Administrative Assistant	1	0	1	41,558
Project Management Specialist	1	(1)	0	-
Construction Project Inspector (part-time)	0	1	1	46,800
SALARY SUBTOTAL				**336,814**
OVERTIME				**-**
OTHER PAY				**9,698**
SALARY TOTAL				**346,512**
BENEFITS				**112,847**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**459,359**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SALES TAX	THIS DIVISION
Personal Computer (3)	3,600		3,600
Shingle Creek Regional Park (Ruba Tract)	65,000	65,000	
Lakefront Improvements	2,500,000	2,500,000	
TOTAL	**2,568,600**	**2,565,000**	**3,600**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** PARKS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,372,668	1,421,684	1,340,522	1,351,645
OPERATING EXPENSES	341,441	472,318	449,549	437,903
CAPITAL OUTLAY	109,997	189,333	148,494	222,800
OTHER	-	-	-	-
TOTAL	**1,824,106**	**2,083,335**	**1,938,565**	**2,012,348**

ACCOUNT SUMMARY

SALARIES	899,162	899,018	860,695	865,052
OVERTIME	7,197	10,100	6,500	6,500
OTHER PAY	29,336	33,892	29,037	24,278
BENEFITS	436,973	478,674	444,290	455,815
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	576	1,728	1,000	1,000
UTILITIES	5,021	152,627	152,627	147,236
AUTO MAINTENANCE	82,652	50,092	50,000	50,000
OTHER MAINTENANCE	109,718	107,944	96,238	95,238
GAS & OIL	57,758	48,000	57,000	65,000
OTHER SUPPLIES	79,119	106,145	85,883	74,129
OTHER OPERATING COSTS	5,284	5,782	5,782	5,300
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	1,313	-	1,019	-
CAPITAL OUTLAY	109,997	189,333	148,494	222,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**1,824,106**	**2,083,335**	**1,938,565**	**2,012,348**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: PARKS | 001-5020-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Supervisor	1	0	1	53,955
Foreman	2	0	2	93,642
Equipment Operator I	3	0	3	94,619
Groundskeeper	14	(1)	13	341,349
Herbicide Specialist	1	0	1	39,832
Equipment Operator II	2	0	2	84,532
General Trades Worker	3	0	3	89,544
Secretary	1	0	1	40,248
Arborist	1	0	1	27,331
SALARY SUBTOTAL				**865,052**
OVERTIME				**6,500**
OTHER PAY				**24,278**
SALARY TOTAL				**895,830**
BENEFITS				**455,815**
TOTAL PERSONAL SERVICES	**28**	**(1)**	**27**	**1,351,645**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Laptop Computer	1,700	1,700
Chain Link Fence	12,000	12,000
Pickup Truck	18,200	18,200
Non-Licensed Utility Vehicle	19,000	19,000
Split Rail Fence (2)	21,000	21,000
Passenger Van	24,000	24,000
Aerial Lift	40,000	40,000
Dump Truck	40,200	40,200
Extended Cab Pickup Truck (2)	45,500	45,500
TOTAL	**222,800**	**222,800**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** AQUATIC CENTER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	230,865	243,944	239,499	230,906
OPERATING EXPENSES	185,042	215,507	188,666	191,570
CAPITAL OUTLAY	13,077	4,209	4,209	44,700
OTHER	-	-	-	-
TOTAL	**428,984**	**463,660**	**432,374**	**467,176**

ACCOUNT SUMMARY

SALARIES	177,217	185,168	181,000	172,879
OVERTIME	1,194	520	450	520
OTHER PAY	4,175	4,306	6,075	5,500
BENEFITS	48,279	53,950	51,974	52,007
PROFESSIONAL SERVICES	15,280	65,938	46,000	47,618
TRAINING & TRAVEL	727	1,400	-	1,400
UTILITIES	75,712	81,792	74,891	75,051
AUTO MAINTENANCE	696	1,112	900	700
OTHER MAINTENANCE	27,832	20,180	19,750	19,205
GAS & OIL	486	500	1,200	1,200
OTHER SUPPLIES	61,686	40,709	41,984	42,354
OTHER OPERATING COSTS	2,623	3,876	3,941	4,042
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	13,077	4,209	4,209	44,700
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**428,984**	**463,660**	**432,374**	**467,176**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: AQUATIC CENTER

ACCOUNT
001-5030-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Aquatic Coordinator	1	0	1	31,637
Lifeguard II (part-time)	1	0	1	9,500
Lifeguard I (part-time)	14	0	14	89,144
Aquatic Center Technician	1	0	1	26,998
Utility Worker (part-time)	1	(1)	0	-
Facility Attendant (part-time)	3	0	3	15,600
SALARY SUBTOTAL				**172,879**
OVERTIME				**520**
OTHER PAY				**5,500**
SALARY TOTAL				**178,899**
BENEFITS				**52,007**
TOTAL PERSONAL SERVICES	**21**	**(1)**	**20**	**230,906**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Automatic Pool Vaccuum	5,200	5,200
Non-Licensed Utility Vehicle	19,500	19,500
Starting Block (8)	20,000	20,000
TOTAL	**44,700**	**44,700**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** RECREATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	506,944	559,539	524,026	552,675
OPERATING EXPENSES	237,703	283,624	260,424	258,436
CAPITAL OUTLAY	22,115	20,579	15,079	2,400
OTHER	-	-	-	-
TOTAL	**766,762**	**863,742**	**799,529**	**813,511**

ACCOUNT SUMMARY

SALARIES	374,891	426,475	400,000	420,755
OVERTIME	4,455	3,497	3,497	1,776
OTHER PAY	11,668	11,976	9,075	14,000
BENEFITS	115,930	117,591	111,454	116,144
PROFESSIONAL SERVICES	78,623	107,915	100,000	112,065
TRAINING & TRAVEL	32	-	-	-
UTILITIES	49,364	52,667	56,012	47,352
AUTO MAINTENANCE	2,834	6,635	6,500	5,500
OTHER MAINTENANCE	30,154	27,786	17,882	11,350
GAS & OIL	2,509	3,780	3,780	4,000
OTHER SUPPLIES	54,009	60,836	54,449	52,079
OTHER OPERATING COSTS	20,178	24,005	21,801	26,090
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	22,115	20,579	15,079	2,400
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**766,762**	**863,742**	**799,529**	**813,511**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: RECREATION

ACCOUNT
001-5040-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Recreation Coordinator	2	0	2	64,896
Recreation Supervisor	1	0	1	44,117
Secretary	0	0	0	-
Facility Attendant (part-time)	1	0	1	8,570
Facility Attendant	2	0	2	46,592
Summer Camp Counselor (part-time)	25	0	25	88,440
Summer Site Director (part-time)	3	0	3	14,520
Groundskeeper II	0	0	0	-
Bus Driver/Counselor (part-time)	2	0	2	11,865
Recreation Leader (part-time)	9	0	9	86,400
Recreation Specialist (part-time)	1	0	1	15,205
Recreation Coordinator (part-time)	2	0	2	28,600
Clerk Technician (part-time)	3	0	3	11,550
SALARY SUBTOTAL				**420,755**
OVERTIME				**1,776**
OTHER PAY				**14,000**
SALARY TOTAL				**436,531**
BENEFITS				**116,144**
TOTAL PERSONAL SERVICES	**51**	**0**	**51**	**552,675**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (2)	2,400	2,400
TOTAL	**2,400**	**2,400**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** ATHLETICS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	215,064	240,210	231,224	238,722
OPERATING EXPENSES	39,924	60,852	54,709	50,684
CAPITAL OUTLAY	2,516	-	-	5,900
OTHER	-	-	-	-
TOTAL	**257,504**	**301,062**	**285,933**	**295,306**

ACCOUNT SUMMARY

SALARIES	155,135	175,120	168,000	175,401
OVERTIME	2,334	470	600	470
OTHER PAY	5,213	5,527	5,613	4,363
BENEFITS	52,382	59,093	57,011	58,488
PROFESSIONAL SERVICES	9,626	21,982	21,500	22,000
TRAINING & TRAVEL	(27)	-	-	-
UTILITIES	5,628	5,058	4,947	5,121
AUTO MAINTENANCE	1,359	1,012	1,200	512
OTHER MAINTENANCE	2,056	3,507	3,150	1,775
GAS & OIL	1,831	1,400	1,400	1,661
OTHER SUPPLIES	14,228	18,793	17,405	16,020
OTHER OPERATING COSTS	4,984	9,100	4,900	3,595
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	239	-	207	-
CAPITAL OUTLAY	2,516	-	-	5,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**257,504**	**301,062**	**285,933**	**295,306**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: ATHLETICS | 001-5045-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Athletic Supervisor	1	0	1	57,054
Athletic Program Coordinator	1	0	1	31,637
Secretary	1	0	1	27,123
Facility Attendant (part-time)	3	0	3	24,690
Recreation Specialist (part-time)	1	0	1	12,854
Camp Director/Driver (part-time)	0	0	0	-
Camp Counselor (part-time)	1	0	1	8,570
Recreation Leader (part-time)	2	0	2	13,473
SALARY SUBTOTAL				**175,401**
OVERTIME				**470**
OTHER PAY				**4,363**
SALARY TOTAL				**180,234**
BENEFITS				**58,488**
TOTAL PERSONAL SERVICES	**10**	**0**	**10**	**238,722**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (2)	2,400	2,400
Ice Machine	3,500	3,500
TOTAL	**5,900**	**5,900**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** CEMETERY

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	45,852	46,221	48,052	45,787
OPERATING EXPENSES	64,569	77,332	62,194	64,361
CAPITAL OUTLAY	6,710	30	-	1,200
OTHER	-	-	-	-
TOTAL	**117,131**	**123,583**	**110,246**	**111,348**

ACCOUNT SUMMARY

SALARIES	28,080	27,331	27,444	27,331
OVERTIME	1,582	1,500	1,500	1,500
OTHER PAY	750	807	750	500
BENEFITS	15,440	16,583	18,358	16,456
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	21,894	21,268	24,120	21,984
AUTO MAINTENANCE	202	425	4,000	425
OTHER MAINTENANCE	38,127	50,117	30,000	37,475
GAS & OIL	40	115	115	114
OTHER SUPPLIES	4,163	4,957	3,609	4,113
OTHER OPERATING COSTS	143	450	350	250
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	6,710	30	-	1,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**117,131**	**123,583**	**110,246**	**111,348**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: CEMETERY

ACCOUNT
001-5050-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Cemetery Coordinator	1	0	1	27,331
SALARY SUBTOTAL				**27,331**
OVERTIME				**1,500**
OTHER PAY				**500**
SALARY TOTAL				**29,331**
BENEFITS				**16,456**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**45,787**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
TOTAL	**1,200**	**1,200**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** FORTUNE ROAD

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	119,467	115,284	118,015	113,974
OPERATING EXPENSES	255,400	262,496	245,235	238,841
CAPITAL OUTLAY	39,107	-	-	-
OTHER	-	-	-	-
TOTAL	**413,974**	**377,780**	**363,250**	**352,815**

ACCOUNT SUMMARY

SALARIES	67,717	72,561	69,000	70,481
OVERTIME	19,875	9,320	18,000	9,320
OTHER PAY	1,875	2,018	2,050	1,500
BENEFITS	30,000	31,385	28,965	32,673
PROFESSIONAL SERVICES	43,974	50,850	47,500	47,000
TRAINING & TRAVEL	-	-	15	-
UTILITIES	68,984	66,703	65,200	64,303
AUTO MAINTENANCE	4,362	3,281	4,000	3,281
OTHER MAINTENANCE	40,139	39,185	38,190	32,120
GAS & OIL	1,384	4,380	2,800	3,000
OTHER SUPPLIES	92,544	88,100	79,000	80,147
OTHER OPERATING COSTS	4,013	9,997	8,530	8,990
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	39,107	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**413,974**	**377,780**	**363,250**	**352,815**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: FORTUNE ROAD

ACCOUNT
001-5055-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Groundskeeper	2	0	2	45,781
Facility Attendant (part-time)	1	0	1	7,540
Athletic Coordinator (part-time)	1	0	1	17,160
SALARY SUBTOTAL				**70,481**
OVERTIME				**9,320**
OTHER PAY				**1,500**
SALARY TOTAL				**81,301**
BENEFITS				**32,673**
TOTAL PERSONAL SERVICES	**4**	**0**	**4**	**113,974**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** SPECIAL EVENTS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	53,508	51,106	45,736	50,214
OPERATING EXPENSES	103,560	108,988	80,875	97,225
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**157,068**	**160,094**	**126,611**	**147,439**

ACCOUNT SUMMARY

SALARIES	32,671	32,614	28,071	31,637
OVERTIME	3,560	-	666	879
OTHER PAY	750	807	750	500
BENEFITS	16,527	17,685	16,249	17,198
PROFESSIONAL SERVICES	53,482	50,250	36,000	48,750
TRAINING & TRAVEL	-	-	-	-
UTILITIES	51	180	50	180
AUTO MAINTENANCE	222	400	250	300
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	77	100	50	50
OTHER SUPPLIES	7,761	8,250	7,900	8,195
OTHER OPERATING COSTS	41,967	49,808	36,625	39,750
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**157,068**	**160,094**	**126,611**	**147,439**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: SPECIAL EVENTS

ACCOUNT
001-5075-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Program Coordinator	1	0	1	31,637
SALARY SUBTOTAL				**31,637**
OVERTIME				**879**
OTHER PAY				**500**
SALARY TOTAL				**33,016**
BENEFITS				**17,198**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**50,214**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** CIVIC CENTER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	388,239
OPERATING EXPENSES	-	-	-	319,124
CAPITAL OUTLAY	-	-	-	64,100
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**771,463**

ACCOUNT SUMMARY

SALARIES	-	-	-	267,601
OVERTIME	-	-	-	6,880
OTHER PAY	-	-	-	6,868
BENEFITS	-	-	-	106,890
PROFESSIONAL SERVICES	-	-	-	73,756
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	118,115
AUTO MAINTENANCE	-	-	-	2,145
OTHER MAINTENANCE	-	-	-	68,999
GAS & OIL	-	-	-	1,170
OTHER SUPPLIES	-	-	-	34,694
OTHER OPERATING COSTS	-	-	-	20,245
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	64,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**771,463**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION
DIVISION: CIVIC CENTER

ACCOUNT
001-5066-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Utility Custodian	3	0	3	71,282
Facility Attendant (part-time)	4	0	4	31,439
Event Program Coordinator	1	0	1	34,590
Secretary	1	0	1	27,123
Fitness Program Coordinator	1	0	1	33,904
Fitness Specialist (part-time)	2	(1)	1	10,400
Assistant Facility Supervisor	1	0	1	39,790
Event Coordinator (part-time)	1	(1)	0	-
Membership Coordinator (part-time)	1	(1)	0	-
Event Monitor (part-time)	3	(1)	2	19,073
SALARY SUBTOTAL				**267,601**
OVERTIME				**6,880**
OTHER PAY				**6,868**
SALARY TOTAL				**281,349**
BENEFITS				**106,890**
TOTAL PERSONAL SERVICES	**18**	**(4)**	**14**	**388,239**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer	1,700	1,700
Personal Computer (3)	3,600	3,600
Copier	5,000	5,000
Inside Security Gate (2)	18,800	18,800
HVAC Split System	35,000	35,000
TOTAL	**64,100**	**64,100**

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PERSONNEL

DIVISION(S): PERSONNEL, GENERAL EMPLOYEE ORGANIZATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	547,760	596,205	574,864	587,883
OPERATING EXPENSES	35,059	48,253	60,199	48,903
CAPITAL OUTLAY	-	7,900	4,750	7,900
OTHER	-	-	-	-
TOTAL	**582,819**	**652,358**	**639,813**	**644,686**

DUTIES AND FUNCTIONS

The Personnel Department is responsible for processing all employment applications; processing all employee benefit provisions; coordinating the training of personnel and assisting departments with policy decisions pertaining to employment. In addition, this Department handles workers compensation claims and payments and administers the general insurance and safety programs of the City. The Department also maintains budgetary control of the General Employee Organization and Self Insurance Fund. Administrative support is also provided by this office for the three Pension Boards.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Vacancies Filled	63	93	90
Workers Compensation Claims	86	45	50
Liability Claims	71	75	75
In-House Claims	100	107	110
Health Fair Participants	278	319	300
Safety Training	75	150	100
Internal HR Consultations(a)	52	50	50

(a) Major disciplinary/termination issues; investigations of discrimination or harassment complaints.

GOALS AND OBJECTIVES

Listed below are the Personnel and Risk Management Department's goals and objectives adopted for the coming year.

Utilize self-insured medical program to assist in cutting benefit costs.

Review medical claims data to identify potential wellness efforts focusing on chronic disease management.

Identify potential coverage changes that may help control rising costs.

Constantly monitor legislative changes that affect health care.

Continue efforts towards an employee medical clinic.

Develop a City-wide succession planning policy.

Review current staff positions and identify those which are vital to include in succession planning.

Determine the number of key positions which will be losing incumbents to retirement over the next 10 years to determine potential cost associated with development of immediate successors.

Review personnel policies regarding promotion.

Develop an internal training program for potential management candidates among current staff.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PERSONNEL **DIVISION:** PERSONNEL

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	547,760	596,205	574,864	587,883
OPERATING EXPENSES	13,119	29,303	41,197	30,453
CAPITAL OUTLAY	-	7,900	4,750	7,900
OTHER	-	-	-	-
TOTAL	**560,879**	**633,408**	**620,811**	**626,236**

ACCOUNT SUMMARY

SALARIES	370,951	375,606	352,992	372,666
OVERTIME	-	-	271	-
OTHER PAY	10,628	9,271	14,570	11,516
BENEFITS	166,181	211,328	207,031	203,701
PROFESSIONAL SERVICES	57,233	65,000	75,000	61,000
TRAINING & TRAVEL	48	4,000	50	1,000
UTILITIES	9,142	8,900	11,145	19,000
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	6,172	4,100	4,100	3,350
OTHER OPERATING COSTS	10,183	9,126	12,725	6,675
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	8,541	9,125	9,125	8,547
INDIRECT COSTS	(78,200)	(70,948)	(70,948)	(69,119)
CAPITAL OUTLAY	-	7,900	4,750	7,900
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**560,879**	**633,408**	**620,811**	**626,236**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PERSONNEL | **ACCOUNT**
DIVISION: PERSONNEL | 001-1510-513

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	106,600
Assistant Director	1	0	1	68,300
Employee Relations Coordinator	4	0	4	135,408
Clerk Technician (part-time)	2	0	2	16,640
Safety Officer	1	0	1	45,718
SALARY SUBTOTAL				**372,666**
OVERTIME				**-**
OTHER PAY				**11,516**
SALARY TOTAL				**384,182**
BENEFITS				**203,701**
TOTAL PERSONAL SERVICES	**9**	**0**	**9**	**587,883**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SELF INS	THIS DIVISION
Personal Computer	1,400	1,400	
Personal Computer	1,400		1,400
Automated External Defibrillator (5)	6,500		6,500
TOTAL	**9,300**	**1,400**	**7,900**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PERSONNEL **DIVISION:** EMPLOYEE COMMITTEE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	21,940	18,950	19,002	18,450
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**21,940**	**18,950**	**19,002**	**18,450**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	16,527	13,500	13,152	13,000
OTHER OPERATING COSTS	5,413	5,450	5,850	5,450
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**21,940**	**18,950**	**19,002**	**18,450**

STORMWATER UTILITY FUND

Although administered as a Division of the Public Works Department, the Stormwater Utility is an enterprise fund operation that accounts separately for stormwater revenues and expenditures. Stormwater services are provided to both residential and commercial units. The stormwater utility fee is derived from a $7.38 per month fee for each equivalent residential unit (ERU). An ERU is defined as 2,404 square feet of impervious surface.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Stormwater Utility Fee	$ 3,601,826	$ 3,625,000	$ 3,700,000	$ 3,793,000
Interest Earnings	4,522	3,000	2,300	2,700
Miscellaneous	-	2,000	4,200	-
Subtotal	3,606,348	3,630,000	3,706,500	3,795,700
Fund Balance Carryover	1,182,346	932,721	1,409,104	756,663
TOTAL SOURCES	$ 4,788,694	$ 4,562,721	$ 5,115,604	$ 4,552,363
Personal Services	$ 1,601,167	$ 1,649,236	$ 1,636,024	$ 1,698,008
Other Expenditures	1,003,718	1,124,509	1,113,993	962,147
Capital Outlay	596,904	656,648	628,924	1,132,350
Transfer to Other Funds	177,801	181,250	980,000	189,650
Subtotal	3,379,590	3,611,643	4,358,941	3,982,155
Unrestricted Reserves	1,409,104	951,078	756,663	570,208
TOTAL USES	$ 4,788,694	$ 4,562,721	$ 5,115,604	$ 4,552,363

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION(S): STORMWATER OPERATIONS
STORMWATER ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,601,167	1,649,236	1,636,024	1,698,008
OPERATING EXPENSES	1,003,718	1,124,509	1,113,993	962,147
CAPITAL OUTLAY	596,904	656,648	628,924	1,132,350
OTHER	1,586,905	1,132,328	1,736,663	759,858
TOTAL	**4,788,694**	**4,562,721**	**5,115,604**	**4,552,363**

DUTIES AND FUNCTIONS

The Stormwater Utility, comprised of two divisions within the Public Works Department, is responsible for Kissimmee's storm drainage system which receives waters from public and privately owned lands. The system includes open ditches, retention ponds and drainage pipes and structures. Funding for the Divisions is provided through a Stormwater Utility Fee.

The primary function of the Operations Division is to keep the system free of debris and maintained at its original design to ensure positive flow. The level of service determines the Community Flood Insurance Rating. Stormwater Engineering's primary function is to monitor water quality, review plans, maintain and enforce the stormwater ordinance to ensure all state and federal permit requirements are met and to administer the City's Flood Plain Management requirements in order to maintain the current Flood Insurance Rating of 7 (15% discount on flood insurance for City residents).

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Miles of pipes maintained	**127**	**132**	**132**
Structures maintained	**8,429**	**8,436**	**8,436**
Miles of ditches maintained	**17.1**	**17.1**	**17.1**
Ponds maintained	**65**	**66**	**66**
Acres mowed each cycle	**229**	**232**	**232**
Street Sweeping - lane miles	**376**	**377.8**	**377.8**
Water Monitoring Stations	**19**	**19**	**19**

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Stormwater Utility Fund that have been adopted for the coming year.

Manage stormwater through water quality monitoring and compliance with the Environmental Protection Agency's (EPA) mandates.

Dispute the impaired classification of Lake Toho and support minimizing the effects of the upcoming Total Maximum Daily Load (TMDL) requirements, Numeric Nutrient Criteria and new Water Management District rule.

Continue to monitor and upgrade the water quality sites throughout the City.

Develop a master stormwater pond program for the City.

Continue to refine our billing system and implement a utility credit policy through interlocal agreements with the Osceola County School District and Osceola County.

Study and explore various grant opportunities to fund improvements to the drainage system in the City.

Continue public outreach and in house training for EPA mandated permit requirements.

Maintain and develop City facilities, infrastructure, and neighborhood improvements.

Continue the pipe slip-lining program.

Update the Geographic Information Systems (GIS) drainage layer and develop stormwater maps to improve asset management and response time to maintenance requests.

Continue to provide cost effective, top quality customer service.

Continue to administer and utilize the community service worker program.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STORMWATER OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,417,406	1,463,488	1,419,867	1,431,063
OPERATING EXPENSES	618,047	671,617	661,589	676,329
CAPITAL OUTLAY	532,233	576,243	556,172	523,000
OTHER	1,586,905	1,132,328	1,736,663	759,858
TOTAL	**4,154,591**	**3,843,676**	**4,374,291**	**3,390,250**

ACCOUNT SUMMARY

SALARIES	883,184	894,173	892,369	895,607
OVERTIME	5,653	9,000	7,000	7,000
OTHER PAY	35,072	38,664	36,099	31,600
BENEFITS	493,497	521,651	484,399	496,856
PROFESSIONAL SERVICES	158,259	214,840	205,840	208,043
TRAINING & TRAVEL	3,190	5,225	6,254	3,325
UTILITIES	4,013	2,992	2,992	2,992
AUTO MAINTENANCE	163,453	193,501	193,500	197,430
OTHER MAINTENANCE	3,322	6,554	6,554	6,729
GAS & OIL	95,314	94,500	105,000	105,000
OTHER SUPPLIES	80,226	81,099	79,476	79,276
OTHER OPERATING COSTS	60,509	23,530	12,647	23,763
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	49,761	49,376	49,326	49,771
CAPITAL OUTLAY	532,233	576,243	556,172	523,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	177,801	181,250	980,000	189,650
RESERVES	1,409,104	951,078	756,663	570,208
TOTAL	**4,154,591**	**3,843,676**	**4,374,291**	**3,390,250**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: STORMWATER OPERATIONS

ACCOUNT
409-4550-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Foreman	3	0	3	137,510
Heavy Equipment Operator	5	0	5	186,097
Equipment Operator II	8	0	8	252,616
Equipment Operator I	3	0	3	90,417
Utility Worker	3	0	3	73,736
Superintendent	1	0	1	61,173
Secretary	1	0	1	35,797
Herbicide Specialist	1	0	1	31,138
Clerk Technician II	1	0	1	27,123
SALARY SUBTOTAL				**895,607**
OVERTIME				**7,000**
OTHER PAY				**31,600**
SALARY TOTAL				**934,207**
BENEFITS				**496,856**
TOTAL PERSONAL SERVICES	**26**	**0**	**26**	**1,431,063**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Portable Radio (2)	4,000	4,000
Pickup Truck	26,000	26,000
One Ton Truck	28,000	28,000
Centrifugal Pump	40,000	40,000
Slip-line Program	75,000	75,000
Drop-wing Mower	100,000	100,000
Vacuum Truck	250,000	250,000
TOTAL	**523,000**	**523,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** STORMWATER ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	183,761	185,748	216,157	266,945
OPERATING EXPENSES	385,671	452,892	452,404	285,818
CAPITAL OUTLAY	64,671	80,405	72,752	609,350
OTHER	-	-	-	-
TOTAL	**634,103**	**719,045**	**741,313**	**1,162,113**

ACCOUNT SUMMARY

SALARIES	121,630	120,370	148,672	182,470
OVERTIME	404	300	300	300
OTHER PAY	2,793	2,965	2,793	2,543
BENEFITS	58,934	62,113	64,392	81,632
PROFESSIONAL SERVICES	353,405	413,803	413,803	236,122
TRAINING & TRAVEL	700	700	700	3350
UTILITIES	578	420	420	900
AUTO MAINTENANCE	414	800	400	400
OTHER MAINTENANCE	11,025	20,030	20,030	25,867
GAS & OIL	1769	1,500	1,500	1,500
OTHER SUPPLIES	10,250	7,540	7,300	10,388
OTHER OPERATING COSTS	2,953	3,448	3,600	3,807
CHARGES BY OTHER FUNDS	4,577	4,651	4,651	3,484
INSURANCE	-	-	-	-
CAPITAL OUTLAY	64,671	80,405	72,752	609,350
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**634,103**	**719,045**	**741,313**	**1,162,113**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: STORMWATER ENGINEERING

ACCOUNT
409-4520-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Stormwater Technician	2	0	2	87,152
Public Education Coordinator	1	0	1	33,218
Special Projects Engineer*	0	1	1	62,100
SALARY SUBTOTAL				**182,470**
OVERTIME				**300**
OTHER PAY				**2,543**
SALARY TOTAL				**185,313**
BENEFITS				**81,632**
TOTAL PERSONAL SERVICES	**3**	**1**	**4**	**266,945**

* Represents 75% in Stormwater and 25% in General Fund.

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Modem Card	1,500	1,500
Laptop Computer	2,000	2,000
Blue-Green Algae Sensor	2,500	2,500
Chlorophyll Sensor	3,500	3,500
Transducer Stage Meter (2)	4,000	4,000
Data Collection System	5,800	5,800
Workstation	6,100	6,100
Avalanche Sampler	7,500	7,500
Turbity Probe (5)	7,500	7,500
Velocity Meter	8,750	8,750
Optical Oxygen Sensor (6)	10,200	10,200
Baffle Box	100,000	100,000
Master Stormwater Pond	450,000	450,000
TOTAL	**609,350**	**609,350**

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SANITATION FUND

Although administered as a Division of the Public Works Department, the Sanitation System is an enterprise fund operation which accounts separately for garbage and trash collection revenues and expenditures. In 2005, the Weld Shop operation was transferred to Sanitation along with associated revenues. The City's refuse service is basically residential and small commercial with large commercial containers handled via franchise. The franchise fee is considered a revenue stream in this fund. Garbage fees were increased from $11 to $12/month for residential service during FY 2007. Effective October 1, 2007, the rate was again increased $1 plus an adjustment for CPI and fuel. Each year thereafter is being adjusted for CPI and fuel; however, due to the economic slump in FY 2010, the fees were not increased. The CPI adjustment was resumed in FY 2011.

ACCOUNT	ACTUAL FY 2010	BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Franchise Fees	$ 610,655	$ 625,000	$ 617,000	$ 675,000
Garbage/Trash Fees	2,660,189	2,760,566	2,700,000	2,729,000
Special Pickup	220,510	250,000	214,000	225,000
Weld Shop Fees	145,026	403,000	380,000	381,000
Other Charges/Fees	87,120	88,000	82,000	88,000
Interest Earnings	3,609	3,000	1,000	1,000
Miscellaneous	955	60,000	90,500	60,000
Subtotal	3,728,064	4,189,566	4,084,500	4,159,000
Fund Balance Carryover	425,512	1,115,628	740,037	246,992
TOTAL SOURCES	$ 4,153,576	$ 5,305,194	$ 4,824,537	$ 4,405,992
Personal Services	$ 1,477,225	$ 1,594,673	$ 1,429,261	$ 1,500,209
Other Expenditures	1,711,356	1,884,458	1,756,446	1,841,916
Capital Outlay	224,958	1,002,422	996,188	452,500
Transfer to Other Funds	-	402,328	395,650	204,900
Subtotal	3,413,539	4,883,881	4,577,545	3,999,525
Unrestricted Reserves	740,037	421,313	246,992	406,467
TOTAL USES	$ 4,153,576	$ 5,305,194	$ 4,824,537	$ 4,405,992

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION(S):** SANITATION, WELD SHOP

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,477,225	1,594,673	1,429,261	1,500,209
OPERATING EXPENSES	1,711,356	1,884,458	1,756,446	1,841,916
CAPITAL OUTLAY	224,958	1,002,422	996,188	452,500
OTHER	740,037	823,641	642,642	611,367
TOTAL	**4,153,576**	**5,305,194**	**4,824,537**	**4,405,992**

DUTIES AND FUNCTIONS

The Sanitation Division provides the City's residential solid waste collection, oversees the franchised commercial solid waste collection and operates the Weld Shop. The Sanitation Fund is administered by the Public Works Department. The Division is enterprise funded through residential customers' monthly sanitation fees and franchise fees from the exclusive franchise agreement with Waste Management for commercial solid waste collection services. An automatic annual rate change for both residential and commercial services is determined by the Consumer Price Index (CPI) and fuel costs.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Number of Customers	**14,007**	**14,100**	**14,140**
Tons Collected - Garbage	**15,150**	**15,013**	**15,500**
Tons Collected - Yard Waste	**3,272**	**3,018**	**3,200**
Tons Collected - Bulk	**1,086**	**1,022**	**1,200**
Disposal Fees Paid	**$759,320**	**$741,754**	**$780,000**

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Sanitation Fund that have been adopted for the coming year.

Continue to provide cost effective, top quality customer service.

Provide commercial customers with a line item on their monthly bill which will itemize costs for those with multiple containers in order to understand and better manage their garbage services.

Increase commercial recycling.

Improve and expand the Weld Shop's preventative maintenance program.

Complete Sanitation building and Weld Shop renovations.

Implement a City-wide curbside recycling program.

Evaluate the pilot residential curbside recycling program.

Secure long term disposal contracts.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** SANITATION

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	1,156,406	1,229,622	1,119,458	1,150,555
OPERATING EXPENSES	1,669,837	1,839,461	1,720,726	1,799,216
CAPITAL OUTLAY	224,958	1,002,422	996,188	452,500
OTHER	740,037	823,641	642,642	624,285
TOTAL	**3,791,238**	**4,895,146**	**4,479,014**	**4,026,556**

ACCOUNT SUMMARY

SALARIES	680,251	731,050	654,633	701,389
OVERTIME	38,651	35,000	37,000	35,000
OTHER PAY	22,342	24,373	22,041	9,495
BENEFITS	415,162	439,199	405,784	404,671
PROFESSIONAL SERVICES	97,997	95,110	91,089	90,729
TRAINING & TRAVEL	4,365	2,445	2,445	4,045
UTILITIES	2,686	2,280	2,319	2,280
AUTO MAINTENANCE	228,507	297,655	240,000	260,000
OTHER MAINTENANCE	1,581	4,020	2,820	4,020
GAS & OIL	146,047	152,000	200,000	200,000
OTHER SUPPLIES	35,647	97,709	97,311	89,753
OTHER OPERATING COSTS	866,704	905,412	801,912	876,126
CHARGES BY OTHER FUNDS	231,276	231,186	231,186	218,866
INSURANCE	55,027	51,644	51,644	53,397
CAPITAL OUTLAY	224,958	1,002,422	996,188	452,500
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	402,328	395,650	204,900
RESERVES	740,037	421,313	246,992	419,385
TOTAL	**3,791,238**	**4,895,146**	**4,479,014**	**4,026,556**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: SANITATION

ACCOUNT
411-4571-534

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Superintendent	1	0	1	60,000
Foreman	2	0	2	98,696
Equipment Operator II	15	(1)	14	485,639
Secretary	2	0	2	57,054
SALARY SUBTOTAL				**701,389**
OVERTIME				**35,000**
OTHER PAY				**9,495**
SALARY TOTAL				**745,884**
BENEFITS				**404,671**
TOTAL PERSONAL SERVICES	**20**	**(1)**	**19**	**1,150,555**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Garbage Truck (2)	452,500	452,500
TOTAL	**452,500**	**452,500**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PUBLIC WORKS **DIVISION:** WELD SHOP

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	320,819	365,051	309,803	336,736
OPERATING EXPENSES	41,519	44,997	35,720	42,700
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**362,338**	**410,048**	**345,523**	**379,436**

ACCOUNT SUMMARY

SALARIES	209,451	236,226	193,017	224,016
OVERTIME	1,447	3,000	3,000	3,000
OTHER PAY	9,315	9,914	8,696	6,763
BENEFITS	100,606	115,911	105,090	102,957
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	3,951	3,770	2,530	3,770
UTILITIES	-	-	-	-
AUTO MAINTENANCE	1,584	3,392	1,236	2,000
OTHER MAINTENANCE	1,963	2,300	2,600	1,900
GAS & OIL	2,847	2,500	1,900	2,000
OTHER SUPPLIES	31,174	32,935	27,454	32,980
OTHER OPERATING COSTS	-	100	-	50
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**362,338**	**410,048**	**345,523**	**379,436**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: WELD SHOP

ACCOUNT
411-4572-534

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Weld Shop Supervisor	1	0	1	59,467
Machinist II	1	1	2	90,168
Welder I	2	0	2	74,381
Welder's Helper	1	(1)	0	-
Utility Worker	1	(1)	0	-
SALARY SUBTOTAL				**224,016**
OVERTIME				**3,000**
OTHER PAY				**6,763**
SALARY TOTAL				**233,779**
BENEFITS				**102,957**
TOTAL PERSONAL SERVICES	**6**	**(1)**	**5**	**336,736**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

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AIRPORT FUND

The Airport is an enterprise fund operation. The following is a summary of budgeted sources and uses of Airport funds.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Aviation:				
Fuel Fees	$ 92,679	$ 100,000	$ 100,000	$ 93,600
Leased Sites	383,373	390,626	388,910	394,153
Car Rental Fees	4,561	4,500	5,300	4,670
Terminal	59,476	46,802	52,150	57,900
Miscellaneous	9,605	2,204	3,500	1,700
Non-Aviation:				
Leased Sites	166,695	188,251	186,140	191,041
City Rentals	86,808	108,584	108,584	117,074
Miscellaneous	55,426	2,604	32,500	2,500
Interest Earnings	8,857	5,000	3,400	3,000
Transfer from Other Funds	638,470	-	-	-
Subtotal	1,505,950	848,571	880,484	865,638
Fund Balance Carryover	1,711,537	1,893,367	2,473,577	2,158,193
TOTAL SOURCES	$ 3,217,487	$ 2,741,938	$ 3,354,061	$ 3,023,831
Personal Services	$ 377,448	$ 365,080	$ 366,050	$ 378,709
Other Expenditures	324,266	348,161	336,961	317,004
Capital Outlay	40,196	440,284	439,707	453,100
Transfers to Other Funds	2,000	53,150	53,150	2,000
Subtotal	743,910	1,206,675	1,195,868	1,150,813
Unrestricted Reserves	2,473,577	1,535,263	2,158,193	1,873,018
TOTAL USES	$ 3,217,487	$ 2,741,938	$ 3,354,061	$ 3,023,831

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: AIRPORT **DIVISION(S):** OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	377,448	365,080	366,050	378,709
OPERATING EXPENSES	324,266	348,161	336,961	317,004
CAPITAL OUTLAY	40,196	440,284	439,707	453,100
OTHER	2,475,577	1,588,413	2,211,343	1,875,018
TOTAL	**3,217,487**	**2,741,938**	**3,354,061**	**3,023,831**

DUTIES AND FUNCTIONS

The Airport is responsible for all operations associated with the Kissimmee Gateway Airport. Staff coordinates the continued development efforts at the Airport with both the Federal Aviation Administration and the state Department of Transportation. The Airport's projected revenues are sufficient to cover operation and maintenance costs and to accumulate a balance in unrestricted reserves.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Based Aircraft	**203**	**185**	**200**
Fuel Sales Gallons (000's)	**1,938**	**2,000**	**2,100**
Flight Operations (000's)	**125**	**140**	**140**
Air Taxi (Chartered Flights)	**2,578**	**2,000**	**2,100**
Military Operations	**106**	**230**	**200**

GOALS AND OBJECTIVES

Listed below are the Airport Department's goals and objectives adopted for the coming year.

Provide safe, secure, and efficient airport facilities.

Improve capacity of runway 24 via construction of an aircraft holding apron.

Conduct site study for replacement air traffic control tower.

Develop an International Civil Aeronautical Organization (ICAO) compliant Safety Management System (SMS) risk analysis.

Acquire property for noise abatement and economic enhancement.

Coordinate Part 150 study land use recommendations with Orange and Osceola County governments.

Acquire residential property for noise abatement and subsequent release for light industrial use.

Complete airfield and industrial park infrastructure improvements for economic development.

Construct service roads and utilities for non-aviation industrial properties.

Prepare request for proposals and plat the Martin Luther King Phase III and former Thacker sports fields (non-aviation properties) for ease of marketing and leasing.

Provide optimum customer service and support to the airport businesses, advisory board and airport users.

Seek grant funds to construct a combined airport administration and small business incubator facility and a new air traffic control tower.

Foster economic development through marketing, advertising and community awareness.

Continue with media marketing via coordinated efforts with the Kissimmee/St. Cloud Convention and Visitors Bureau.

Construct public park in vicinity of Dyer Terminal.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: AIRPORT **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	377,448	365,080	366,050	378,709
OPERATING EXPENSES	324,266	348,161	336,961	317,004
CAPITAL OUTLAY	40,196	440,284	439,707	453,100
OTHER	2,475,577	1,588,413	2,211,343	1,875,018
TOTAL	**3,217,487**	**2,741,938**	**3,354,061**	**3,023,831**

ACCOUNT SUMMARY

SALARIES	256,751	248,352	251,962	261,341
OVERTIME	769	1,000	2,400	1,000
OTHER PAY	6,136	6,860	8,580	8,242
BENEFITS	113,792	108,868	103,108	108,126
PROFESSIONAL SERVICES	41,894	111,805	86,805	68,947
TRAINING & TRAVEL	4,038	10,000	8,000	16,400
UTILITIES	68,078	74,415	61,000	65,180
AUTO MAINTENANCE	12,496	12,827	12,827	12,500
OTHER MAINTENANCE	42,679	36,139	33,839	39,000
GAS & OIL	11,299	9,750	9,750	12,150
OTHER SUPPLIES	13,081	14,495	15,710	20,750
OTHER OPERATING COSTS	67,125	19,077	49,377	25,900
CHARGES BY OTHER FUNDS	52,261	50,579	50,579	47,313
INSURANCE	11,315	9,074	9,074	8,864
CAPITAL OUTLAY	40,196	440,284	439,707	453,100
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	2,000	53,150	53,150	2,000
RESERVES	2,473,577	1,535,263	2,158,193	1,873,018
TOTAL	**3,217,487**	**2,741,938**	**3,354,061**	**3,023,831**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: AIRPORT
DIVISION: OPERATIONS

ACCOUNT
461-7010-542

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	78,520
Airport Technician II	2	0	2	60,445
Operations Coordinator	1	0	1	31,637
Airport Finance Technician	1	0	1	27,331
Airfield Manager	1	0	1	33,238
Administrative Intern (part-time)	1	0	1	14,352
Airfield Coordinator (part-time)	0	1	1	15,818
SALARY SUBTOTAL				**261,341**
OVERTIME				**1,000**
OTHER PAY				**8,242**
SALARY TOTAL				**270,583**
BENEFITS				**108,126**
TOTAL PERSONAL SERVICES	**7**	**1**	**8**	**378,709**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Laptop Computer (2)	3,200	3,200
Mobile Digital Computer	3,900	3,900
Copier	4,000	4,000
Airport Entrance Beautification	10,000	10,000
Large Tractor	120,000	120,000
Airport Administrative Facility	312,000	312,000
TOTAL	**453,100**	**453,100**

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CENTRAL SERVICES FUND

The Central Services Fund accounts for the costs of operating centralized services (Information Technology, Warehouse, Garage, Purchasing, Building Maintenance and Printing) of the City. Costs are billed to using City departments based upon costs to provide the service.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Information Technology:				
General Fund	$ 1,923,091	$ 1,797,623	$ 1,797,623	$ 1,670,379
Warehouse and Purchasing				
General Fund	806,292	819,378	819,378	613,820
Stormwater Utility	4,577	4,651	4,651	3,484
Sanitation	4,531	4,605	4,605	3,450
Airport	709	721	721	540
Building Maintenance	867,996	901,227	901,227	897,974
Fleet Maintenance	561,094	553,000	530,000	540,000
Printing	97,449	98,000	80,000	85,000
Car Wash Facility	27,976	-	40,000	45,000
LYNX Revenue	-	-	119,665	164,830
Interest Earnings	6,413	2,000	500	500
Miscellaneous	23,577	9,937	8,285	2,000
Fund Balance Carryover	1,861,251	410,574	457,300	590,494
TOTAL SOURCES	$ 6,184,956	$ 4,601,716	$ 4,763,955	$ 4,617,471
Information Technology	$ 1,931,474	$ 1,850,245	$ 1,739,766	$ 1,676,300
Warehouse	753,393	933,518	927,110	627,058
Purchasing	61,459	59,433	58,461	-
Fleet Maintenance	414,598	458,531	403,133	476,721
Building Maintenance	803,073	953,874	932,979	939,850
Printing	113,659	114,976	112,012	111,847
Transfer to Other Funds	1,650,000	-	-	-
Unrestricted Reserves	457,300	231,139	590,494	785,695
TOTAL USES	$ 6,184,956	$ 4,601,716	$ 4,763,955	$ 4,617,471

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: CENTRAL SERVICES

DIVISION(S): INFORMATION TECHNOLOGY WAREHOUSE, PURCHASING, FLEET MAINT, BUILDING MAINT, PRINTING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	2,064,049	2,068,681	1,953,862	1,810,622
OPERATING EXPENSES	1,982,026	2,060,759	2,011,382	1,930,654
CAPITAL OUTLAY	31,581	241,137	208,217	90,500
OTHER	2,107,300	231,139	590,494	785,695
TOTAL	**6,184,956**	**4,601,716**	**4,763,955**	**4,617,471**

DUTIES AND FUNCTIONS

The Central Services Fund accounts for internal services provided to other City departments. All divisions are administered by the Director of Central Services except Information Technology which is its own department. The total costs of the Information Technology Department and the Building Maintenance Division are covered by the General Fund which then recovers that charge along with other administrative cost allocations to the other funds. The Garage and Printing Divisions bill the using departments for services as performed. The Warehouse and Purchasing Divisions are allocated between General Fund, Airport, Sanitation and Stormwater Utility based on expected usage.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Personal Computers/Laptops	462	462	462
Mobile Digital Computers	230	230	230
Vehicles Maintained	970	980	985
Preventative Maintenance Performed on Schedule (%)	90	90	92
Purchase Orders Issued	3,652	3,640	3,500
Formal Bids Processed	23	20	20
Print Requests Outsourced	28	32	32

GOALS AND OBJECTIVES

Listed below are the Central Services Department's goals and objectives adopted for the coming year.

Provide City wide fleet maintenance support.

Encourage technicians to maintain certification in advanced automotive technologies including hybrid vehicles.

Provide facilities maintenance support services to City departments.

Provide printing and printing related services to City departments.

Provide purchasing and warehouse support services for City departments.

Participate in purchasing cooperatives with other governmental agencies.

Information Technology:

Create and maintain state-of-the-art Information Management Systems to help Departments effectively accomplish their goals and objectives.

Maintain and secure a reliable high speed communication network to support and protect critical City information management systems and data and ensure business continuity.

Continue implementation of virtual server technology and promote green computing.

Support City IT users in their use of enterprise software solutions through training.

Support City IT users with specialized training in software, hardware and computer policies and procedures.

Increase e-Government efforts by continuing to expand and improve City services available to the public via the web.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** INFORMATION TECHNOLOGY

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	978,360	994,463	959,858	920,667
OPERATING EXPENSES	921,533	811,045	735,891	725,833
CAPITAL OUTLAY	31,581	44,737	44,017	29,800
OTHER	457,300	231,139	590,494	785,695
TOTAL	**2,388,774**	**2,081,384**	**2,330,260**	**2,461,995**

ACCOUNT SUMMARY

SALARIES	688,082	685,372	668,699	643,394
OVERTIME	8,842	10,000	8,500	10,000
OTHER PAY	22,668	27,959	24,300	24,947
BENEFITS	258,768	271,132	258,359	242,326
PROFESSIONAL SERVICES	6,900	14,000	8,500	16,000
TRAINING & TRAVEL	17,548	42,695	41,895	34,375
UTILITIES	92,552	88,283	86,983	84,499
AUTO MAINTENANCE	2,751	2,236	1,236	787
OTHER MAINTENANCE	738,749	611,201	550,454	543,947
GAS & OIL	767	900	700	800
OTHER SUPPLIES	35,902	26,757	21,200	22,177
OTHER OPERATING COSTS	1,758	1,175	1,125	1,325
CHARGES BY OTHER FUNDS		-	-	-
INSURANCE	24,606	23,798	23,798	21,923
CAPITAL OUTLAY	31,581	44,737	44,017	29,800
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	457,300	231,139	590,494	785,695
TOTAL	**2,388,774**	**2,081,384**	**2,330,260**	**2,461,995**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: INFORMATION TECHNOLOGY
DIVISION: INFORMATION TECHNOLOGY

ACCOUNT
560-2110-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	0	1	95,472
Asstistant Director	1	0	1	76,482
GIS Analyst	1	0	1	53,180
Programmer Analyst	2	0	2	108,818
Network Manager	1	0	1	72,114
Network Engineer	3	0	3	141,585
Computer Specialist	2	(1)	1	36,629
Lead Computer Specialist	1	0	1	59,114
SALARY SUBTOTAL				**643,394**
OVERTIME				**10,000**
OTHER PAY				**24,947**
SALARY TOTAL				**678,341**
BENEFITS				**242,326**
TOTAL PERSONAL SERVICES	**12**	**(1)**	**11**	**920,667**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SALES TAX	THIS DIVISION
Personal Computer (3)	3,300		3,300
Equipment Replacement (5)	5,500		5,500
Laptop Computer (2)	6,000		6,000
Geographic Information Systems Implementation	10,000	10,000	
Geographic Information Systems Plotter	15,000		15,000
County-wide Mass Alerting Notification System	30,000	30,000	
Fiber Optic Cable	60,000	60,000	
AS/400 Upgrade	60,000	60,000	
Document Management Software	70,000	70,000	
Microsoft Licensing	145,000	145,000	
Wide Area Network	493,500	493,500	
TOTAL	**895,000**	**868,500**	**29,800**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** WAREHOUSE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	371,151	345,795	323,785	171,116
OPERATING EXPENSES	382,242	507,223	522,825	438,242
CAPITAL OUTLAY	-	80,500	80,500	17,700
OTHER	1,650,000	-	-	-
TOTAL	**2,403,393**	**933,518**	**927,110**	**627,058**

ACCOUNT SUMMARY

SALARIES	241,064	234,833	222,000	106,560
OVERTIME	664	500	300	300
OTHER PAY	18,575	17,825	14,640	5,640
BENEFITS	110,848	92,637	86,845	58,616
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	776	-	-	-
UTILITIES	12,163	9,603	9,889	27,889
AUTO MAINTENANCE	2,700	1,800	2,500	2,500
OTHER MAINTENANCE	260,042	364,897	375,000	267,000
GAS & OIL	11,860	7,637	20,000	20,000
OTHER SUPPLIES	22,603	31,135	21,535	21,410
OTHER OPERATING COSTS	39,189	61,518	63,268	68,471
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	32,909	30,633	30,633	30,972
CAPITAL OUTLAY	-	80,500	80,500	17,700
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	1,650,000	-	-	-
RESERVES	-	-	-	-
TOTAL	**2,403,393**	**933,518**	**927,110**	**627,058**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES
DIVISION: WAREHOUSE

ACCOUNT
560-2120-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Director	1	(1)	0	-
Utility Worker	1	0	1	25,210
Clerk Technician	1	0	1	28,226
Purchasing Technician	3	(1)	2	53,124
SALARY SUBTOTAL				**106,560**
OVERTIME				**300**
OTHER PAY				**5,640**
SALARY TOTAL				**112,500**
BENEFITS				**58,616**
TOTAL PERSONAL SERVICES	**6**	**(2)**	**4**	**171,116**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer (6)	7,200	7,200
Digital Fuel Pump	10,500	10,500
TOTAL	**17,700**	**17,700**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** PURCHASING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	57,323	55,929	55,125	-
OPERATING EXPENSES	4,136	3,504	3,336	-
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**61,459**	**59,433**	**58,461**	**-**

ACCOUNT SUMMARY

SALARIES	38,827	37,170	37,313	-
OVERTIME	8	100	50	-
OTHER PAY	1,050	1,107	1,180	-
BENEFITS	17,438	17,552	16,582	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	1,487	100	480	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	1,072	1,856	1,806	-
OTHER OPERATING COSTS	1,577	1,548	1,050	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**61,459**	**59,433**	**58,461**	**-**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES
DIVISION: PURCHASING

ACCOUNT
560-2130-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Procurement Coordinator	1	(1)	0	-

NOTE: Position transferred to Finance Department in General Fund.

SALARY SUBTOTAL				-
OVERTIME				-
OTHER PAY				-
SALARY TOTAL				-
BENEFITS				-
TOTAL PERSONAL SERVICES	1	(1)	0	-

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** FLEET MAINTENANCE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	384,327	394,158	342,333	409,621
OPERATING EXPENSES	30,271	55,273	52,800	55,500
CAPITAL OUTLAY	-	9,100	8,000	11,600
OTHER	-	-	-	-
TOTAL	**414,598**	**458,531**	**403,133**	**476,721**

ACCOUNT SUMMARY

SALARIES	239,333	244,191	211,870	251,803
OVERTIME	2,947	3,000	3,000	3,000
OTHER PAY	9,954	10,399	9,600	18,940
BENEFITS	132,093	136,568	117,863	135,878
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	795	2,000	2,000	4,000
UTILITIES	-	-	-	-
AUTO MAINTENANCE	8,976	8,148	8,000	7,000
OTHER MAINTENANCE	3,817	5,000	4,000	5,000
GAS & OIL	9,202	9,000	10,000	10,000
OTHER SUPPLIES	6,946	29,825	28,500	29,300
OTHER OPERATING COSTS	-	200	100	200
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	535	1,100	200	-
CAPITAL OUTLAY	-	9,100	8,000	11,600
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**414,598**	**458,531**	**403,133**	**476,721**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES
DIVISION: FLEET MAINTENANCE

ACCOUNT
560-2140-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Supervisor	1	0	1	42,328
Mechanic	4	(4)	0	-
Mechanic's Assistant	2	(2)	0	-
Utility Worker	1	0	1	22,485
Mechanic I	0	1	1	23,608
Mechanic II	0	4	4	125,382
Mechanic III	0	1	1	38,000
SALARY SUBTOTAL				**251,803**
OVERTIME				**3,000**
OTHER PAY				**18,940**
SALARY TOTAL				**273,743**
BENEFITS				**135,878**
TOTAL PERSONAL SERVICES	**8**	**0**	**8**	**409,621**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Smoke Tester Machine	1,650	1,650
27.5 Ton Air Jack	1,950	1,950
Diagnostic Scan Tool	2,600	2,600
Transmission Fluid Exchanger	4,200	4,200
TOTAL	**11,600**	**11,600**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** BUILDING MAINTENANCE

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	206,761	212,802	208,163	244,610
OPERATING EXPENSES	596,312	636,172	651,016	665,040
CAPITAL OUTLAY	-	104,900	73,800	30,200
OTHER	-	-	-	-
TOTAL	**803,073**	**953,874**	**932,979**	**939,850**

ACCOUNT SUMMARY

SALARIES	130,459	129,979	130,479	154,211
OVERTIME	2,509	2,000	1,500	2,000
OTHER PAY	8,463	8,679	8,130	7,949
BENEFITS	65,330	72,144	68,054	80,450
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	308,878	266,491	286,190	270,211
AUTO MAINTENANCE	7,290	7,800	7,800	7,800
OTHER MAINTENANCE	273,358	355,647	350,000	379,503
GAS & OIL	3,880	4,000	4,000	4,000
OTHER SUPPLIES	2,906	2,134	2,976	3,426
OTHER OPERATING COSTS	-	100	50	100
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	104,900	73,800	30,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**803,073**	**953,874**	**932,979**	**939,850**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES | **ACCOUNT**
DIVISION: BUILDING MAINTENANCE | 560-2150-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Supervisor	1	0	1	46,613
General Tradesworker	1	0	1	32,926
Utility Worker	2	1	3	74,672
SALARY SUBTOTAL				**154,211**
OVERTIME				**2,000**
OTHER PAY				**7,949**
SALARY TOTAL				**164,160**
BENEFITS				**80,450**
TOTAL PERSONAL SERVICES	**4**	**1**	**5**	**244,610**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Gutter Replacement	29,000	29,000
TOTAL	**30,200**	**30,200**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: CENTRAL SERVICES **DIVISION:** PRINTING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	66,127	65,534	64,598	64,608
OPERATING EXPENSES	47,532	47,542	45,514	46,039
CAPITAL OUTLAY	-	1,900	1,900	1,200
OTHER	-	-	-	-
TOTAL	**113,659**	**114,976**	**112,012**	**111,847**

ACCOUNT SUMMARY

SALARIES	45,119	43,430	43,586	43,430
OVERTIME	-	-	-	-
OTHER PAY	1,050	1,707	1,282	1,400
BENEFITS	19,958	20,397	19,730	19,778
PROFESSIONAL SERVICES	-	1,446	200	250
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	500	-	500
GAS & OIL	-	-	-	-
OTHER SUPPLIES	45,839	45,596	45,314	45,289
OTHER OPERATING COSTS	1,693	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	1,900	1,900	1,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**113,659**	**114,976**	**112,012**	**111,847**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: CENTRAL SERVICES
DIVISION: PRINTING

ACCOUNT
560-2160-590

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Printing Supervisor	1	0	1	43,430
SALARY SUBTOTAL				**43,430**
OVERTIME				**-**
OTHER PAY				**1,400**
SALARY TOTAL				**44,830**
BENEFITS				**19,778**
TOTAL PERSONAL SERVICES	**1**	**0**	**1**	**64,608**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
TOTAL	**1,200**	**1,200**

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LOCAL OPTION SALES TAX FUND

On June 5, 1990, a referendum was approved for an additional one-cent sales tax within Osceola County. Only major capital items can be funded from this source of revenue. Over the years, bonds have been issued to fund various projects such as Community Redevelopment improvements, a new Service Center, City Hall and Fire Stations as well as park land purchases and improvements.

Account	Actual FY 2010	Adjusted Budget FY 2011	Estimate FY 2011	Budget FY 2012
Sales Tax	$ 4,980,487	$ 5,050,000	$ 5,478,000	$ 5,752,000
Grant Revenue	86,665	-	-	-
Note Proceeds	9,250,000	8,000,000	8,000,000	-
Transfer from Other Funds	432,845	306,885	379,095	100,000
Miscellaneous Revenue	25,000	-	-	-
Interest Earnings	35,476	20,000	23,000	20,000
Fund Balance Carryover	6,943,783	11,440,153	10,030,387	1,251,948
TOTAL SOURCES	$ 21,754,256	$ 24,817,038	$ 23,910,482	$ 7,123,948
GIS Implementation	$ 81,148	$ 675,764	$ 675,764	$ 10,000
Wide Area Network	292,317	566,152	566,152	493,500
Other Technology Projects	52,309	476,314	465,785	365,000
Shingle Creek Project	23,548	37,434	37,434	65,000
Police Equipment	120,907	-	-	-
Police Facility Improvements	18,911	4,992	4,992	-
Communications Tower	247,446	-	-	-
Fire Station 14	-	10,504	10,504	-
Fire Station 11 Relocation	3,803,059	265,702	265,702	-
Fire Station Improvements/Equip	44,980	81,568	80,398	141,000
Drainage Projects	510	-	-	-
Public Works Equipment/Improve	40,000	-	-	242,000
Neighborhood Improvements	380,840	25,194	25,000	25,000
Road Improvements	91,095	2,191,025	2,191,025	-
Public Works Facility	119,754	1,554,203	1,554,203	-
Fortune Road Complex/Building	679	470	-	-
Lakefront Park Development	3,678,839	14,627,821	14,633,023	2,500,000
Parks and Rec Maint Facility	55,703	4,380	4,350	-
Misc Parks & Recreation Projects	283,094	71,500	71,500	-
Transfers:				
Sales Tax Bonds	2,388,730	2,070,000	1,875,824	1,775,236
General Fund	-	34,000	34,000	-
Recreation Impact Fee	-	-	162,878	-
Unrestricted Reserves	10,030,387	2,120,015	1,251,948	1,507,212
TOTAL USES	$ 21,754,256	$ 24,817,038	$ 23,910,482	$ 7,123,948

TRANSPORTATION IMPACT FUND

This Fund accounts for impact fees collected for road and intersection improvements. These charges were initiated in January 1989. The City also collects the County's portion of impact fees which are remitted to the County on a monthly basis. In FY 2003, the transportation impact fees were increased to expand the City's ability to make further improvements to the City's roadway network. The fee increase became effective in FY 2004 and was phased in over a three year period. In August 2007 the fee was once again increased due to right of way and construction cost increases. Further increases in the fee have been postponed due to current economic conditions.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transportation Impact Fees	$ 963,768	$ 250,000	$ 873,000	$ 1,133,000
Interest Earnings	4,031	2,000	2,000	2,000
Fund Balance Carryover	728,352	597,790	1,295,755	1,775,295
TOTAL SOURCES	$ 1,696,151	$ 849,790	$ 2,170,755	$ 2,910,295
Road Improvements	$ 22,714	$ 50,150	$ 29,770	$ 2,400,000
Transfer to Other Funds	18,126	7,500	15,690	23,175
Transfer to Other Government	359,556	85,000	350,000	360,500
Restricted Reserves	1,295,755	707,140	1,775,295	126,620
TOTAL USES	$ 1,696,151	$ 849,790	$ 2,170,755	$ 2,910,295

LOCAL OPTION GAS TAX FUND

This Fund was established to account for the proceeds of the Local Option Gas Tax which was authorized by the Osceola County Board of Commissioners and distributed by Interlocal Agreement as follows:

City of Kissimmee	25.0%
City of St. Cloud	12.5%
Osceola County	62.5%

The City's intention is to utilize these funds to make improvements to City roadways and intersections. Summaries showing personnel and capital outlay for the Divisions administered by the Public Works Department begin on the following page.

Gas Tax	$ 2,374,882	$ 2,450,000	$ 2,410,000	$ 2,458,000
Interest Earnings	19,237	28,000	6,800	5,500
Miscellaneous Revenue	21,522	6,000	20,000	15,000
Transfer from				
Special Assessments	40,188	30,000	5,000	10,000
Proceeds from Notes	-	4,000,000	4,000,000	-
Fund Balance Carryover	4,579,459	3,123,845	2,751,836	1,480,316
TOTAL SOURCES	$ 7,035,288	$ 9,637,845	$ 9,193,636	$ 3,968,816

Sidewalks	$ 389,688	$ 417,772	$ 400,913	$ 428,305
Engineering	285,737	294,344	317,259	422,035
Traffic Engineering	-	-	-	32,000
Road Improvements	2,683,223	6,077,717	6,075,636	610,000
Transfers:				
Gas Tax Notes	628,084	1,010,690	754,541	764,412
Grant Funds	296,720	120,951	164,971	-
Unrestricted Reserves	2,751,836	1,716,371	1,480,316	1,712,064
TOTAL USES	$ 7,035,288	$ 9,637,845	$ 9,193,636	$ 3,968,816

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX

DIVISION(S): SIDEWALKS, ENGINEERING, ROAD IMPROVEMENTS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	602,679	623,714	631,258	717,007
OPERATING EXPENSES	169,257	387,015	385,990	612,033
CAPITAL OUTLAY	2,586,712	5,779,104	5,776,560	163,300
OTHER	3,676,640	2,848,012	2,399,828	2,476,476
TOTAL	**7,035,288**	**9,637,845**	**9,193,636**	**3,968,816**

DUTIES AND FUNCTIONS

These funds are administered by the Public Works Department. Projected collections of this tax are supplemented by transfers of collections received in the Paving Assessment Fund. Funding is provided for the sidewalk program street repair, resurfacing and for the engineering staff needed to design a large number of projects in-house. Some indicators have been reduced due to our participation with the NRCS grant project, where in-house services were used to reduce our funding match requirements for the grant.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Sidewalk Miles Maintained	185	185.5	187.5
Linear Feet of Sidewalk Replaced	3,968	1,316	2,800
Cubic Yards of Concrete Poured	233	130	150
Cubic Yards Concrete Hauled (a)	-	505	-
Sidewalk Tripping Hazards	255	689	500
Feet of Curb Replaced	42	50	65
City Roads Maintained (LM)	371	371.5	373.5
State Roads Maintained (LM)	56	56	56
Asphalt Tonnage Applied	148.5	75	125
Road Repairs	1,776	1,400	1,400

(a) Concrete hauled for NRCS project
LM=Lane Miles

GOALS AND OBJECTIVES

Listed below are the Public Works Department's goals and objectives associated with the activities of the Local Option Gas Tax Fund that have been adopted for the coming year.

Promote team member excellence and enhance the work environment through training.

Complete federally funded Americans with Disabilities Act (ADA) training of the sidewalk division field staff.

Improve mobility and safety within the City's transportation network.

Prepare and evaluate the pilot sidewalk trip hazard grinding contract program.

Improve City's right-of-way with more drought tolerant plants and help promote a healthier environment.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** SIDEWALKS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	316,942	329,370	313,999	317,272
OPERATING EXPENSES	71,157	82,902	81,877	80,033
CAPITAL OUTLAY	1,589	5,500	5,037	31,000
OTHER	-	-	-	-
TOTAL	**389,688**	**417,772**	**400,913**	**428,305**

ACCOUNT SUMMARY

SALARIES	209,541	209,019	200,279	208,166
OVERTIME	1,598	2,500	1,800	2,500
OTHER PAY	7,072	7,668	7,323	6,404
BENEFITS	98,731	110,183	104,597	100,202
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	434	1,304	1,304	804
UTILITIES	254	300	275	300
AUTO MAINTENANCE	13,949	15,531	15,531	15,500
OTHER MAINTENANCE	645	600	600	750
GAS & OIL	12,973	12,000	15,000	15,000
OTHER SUPPLIES	34,823	43,695	39,695	38,070
OTHER OPERATING COSTS	66	100	100	100
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	8,013	9,372	9,372	9,509
CAPITAL OUTLAY	1,589	5,500	5,037	31,000
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**389,688**	**417,772**	**400,913**	**428,305**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: SIDEWALKS

ACCOUNT
104-4564-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Foreman	1	0	1	47,944
Engineer Technician	1	0	1	56,638
Equipment Operator II	2	0	2	56,368
Equipment Operator I	2	0	2	47,216
SALARY SUBTOTAL				**208,166**
OVERTIME				**2,500**
OTHER PAY				**6,404**
SALARY TOTAL				**217,070**
BENEFITS				**100,202**
TOTAL PERSONAL SERVICES	**6**	**0**	**6**	**317,272**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Sidewalk Form	3,000	3,000
Vibratory Roller	28,000	28,000
TOTAL	**31,000**	**31,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	285,737	294,344	317,259	399,735
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	22,300
OTHER	-	-	-	-
TOTAL	**285,737**	**294,344**	**317,259**	**422,035**

ACCOUNT SUMMARY

SALARIES	207,507	206,460	228,342	288,793
OVERTIME	-	300	300	300
OTHER PAY	3,300	3,830	3,600	5,629
BENEFITS	74,930	83,754	85,017	105,013
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	22,300
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**285,737**	**294,344**	**317,259**	**422,035**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: ENGINEERING

ACCOUNT
104-4520-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Engineering Technician	2	2	4	170,774
Secretary	1	0	1	35,797
Design Engineer	1	0	1	82,222
SALARY SUBTOTAL				**288,793**
OVERTIME				**300**
OTHER PAY				**5,629**
SALARY TOTAL				**294,722**
BENEFITS				**105,013**
TOTAL PERSONAL SERVICES	**4**	**2**	**6**	**399,735**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION SALES TAX	THIS DIVISION
Personal Computer	1,200		1,200
Workstation	6,100		6,100
Plotter	15,000		15,000
Neighborhood Improvement Program	25,000	25,000	
TOTAL	**47,300**	**25,000**	**22,300**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** ROAD IMPROVEMENTS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	98,100	304,113	304,113	500,000
CAPITAL OUTLAY	2,585,123	5,773,604	5,771,523	110,000
OTHER	3,676,640	2,848,012	2,399,828	2,476,476
TOTAL	**6,359,863**	**8,925,729**	**8,475,464**	**3,086,476**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	98,100	304,113	304,113	500,000
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	2,585,123	5,773,604	5,771,523	110,000
DEBT SERVICE	628,084	1,010,690	754,541	764,412
TRANSFER TO OTHER FUNDS	296,720	120,951	164,971	-
RESERVES	2,751,836	1,716,371	1,480,316	1,712,064
TOTAL	**6,359,863**	**8,925,729**	**8,475,464**	**3,086,476**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: ROAD IMPROVEMENTS

ACCOUNT
104-4565-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
NONE				
SALARY SUBTOTAL				
OVERTIME				
OTHER PAY				
SALARY TOTAL				
BENEFITS				
TOTAL PERSONAL SERVICES				

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION TRANS IMP	THIS DIVISION
Neighborhood Street Light Infill Program	10,000		10,000
Intelligent Transportation System	100,000		100,000
Alaska Avenue	400,000	400,000	
Martin Luther King Phase 3: Thacker/Dyer	2,000,000	2,000,000	
TOTAL	**2,510,000**	**2,400,000**	**110,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: LOCAL OPTION GAS TAX **DIVISION:** TRAFFIC ENGINEERING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	-	-	-	32,000
CAPITAL OUTLAY	-	-	-	-
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**32,000**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	32,000
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**32,000**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PUBLIC WORKS
DIVISION: TRAFFIC ENGINEERING

ACCOUNT
104-4540-541

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
NONE				
SALARY SUBTOTAL				
OVERTIME				
OTHER PAY				
SALARY TOTAL				
BENEFITS				
TOTAL PERSONAL SERVICES				

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

PAVING ASSESSMENT FUND

This Fund accounts for the collection of paving and sidewalk assessments. Collections are transferred to the Local Option Gas Tax Fund where the total cost of road and sidewalk improvements are budgeted and accounted for.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Assessments	$ 163,515	$ 40,000	$ 150,000	$ 150,000
Interest Earnings	105	100	-	100
Fund Balance Carryover	(43)	1,557	(43)	3,957
TOTAL SOURCES	$ 163,577	$ 41,657	$ 149,957	$ 154,057
Collection Cost	$ -	$ 1,000	$ 1,000	$ 1,000
Other Operating Cost	123,432	7,500	140,000	140,000
Transfer to Other Funds	40,188	30,000	5,000	10,000
Assessments Receivable	(43)	3,157	3,957	3,057
TOTAL USES	$ 163,577	$ 41,657	$ 149,957	$ 154,057

2009 U.S. DEPARTMENT OF AGRICULTURE GRANT FUND

During 2009, the City was awarded a grant for the restoration of a portion of Mill Slough and the East City Ditch which were damaged by Tropical Storm Fay. Seventy-five percent of the expenditures were reimbursed by the United States Department of Agriculture (USDA). The City's twenty-five percent match was provided via in-kind services and a transfer from the General Fund.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 355,697	$ -	$ -	$ -
Transfer from General Fund	42,447	-	-	-
Fund Balance Carryover	(398,144)	-	-	-
TOTAL SOURCES	$ -	$ -	$ -	$ -
TOTAL USES	$ -	$ -	$ -	$ -

2010 U.S. DEPARTMENT OF AGRICULTURE GRANT FUND

During 2010, the City was awarded a grant for damages to the City's drainage system that were caused by flash flooding due to an excessive amount of rain in July 2009. Seventy-five percent of the expenditures will be reimbursed by the United States Department of Agriculture (USDA). The City's twenty-five percent match will be provided via in-kind services and a transfer from the Stormwater Utility Fund.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 1,142,056	$ 279,661	$ 2,746,165	$ -
Transfer from Stormwater Utility Fund	-	-	795,000	-
Fund Balance Carryover	-	1,491,645	(1,769,859)	-
TOTAL SOURCES	$ 1,142,056	$ 1,771,306	$ 1,771,306	$ -
Capital Outlay	$ 2,911,915	$ 1,771,306	$ 1,771,306	$ -
Unrestricted Reserves	(1,769,859)	-	-	-
TOTAL USES	$ 1,142,056	$ 1,771,306	$ 1,771,306	$ -

HOAGLAND BOULEVARD GRANT

During 2007, the County was awarded a grant from the State Department of Transportation in the amount of $1,000,000. These monies are being used to fund a feasibility study that will determine alternative routes and construction costs for the widening of Hoagland Boulevard. In addition to the State funds, Osceola County and the City are each contributing $500,000 toward this project. Although the grant was awarded to the County, the City has served as the lead on this project. However, the balance of the project will be managed by the County; therefore, the remaining project expenditure represents the balance of the City's match that will be redirected to the County as project monies are spent.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Local Grant	$ 17,341	$ -	$ -	$ -
Transfer from Gas Tax Fund	-	-	18,705	-
Fund Balance Carryover	325,431	943,044	(15,910)	-
TOTAL SOURCES	$ 342,772	$ 943,044	$ 2,795	$ -
Capital Outlays	358,682	943,044	2,795	-
Unrestricted Reserves	(15,910)	-	-	-
TOTAL USES	$ 342,772	$ 943,044	$ 2,795	$ -

MARTIN LUTHER KING PHASE 2 GRANT

During 2007, the City was awarded a grant from the State Department of Transportation in the amount of $625,000. These monies were used to fund a portion of the construction costs for phase 2 of the Martin Luther King Boulevard project. The City utilized monies from transportation impact fees and local option gas taxes to fund the balance of the project costs.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Interest Earnings	$ (358)	$ -	$ -	$ -
Transfer from Other Funds	240,911	-	-	-
Fund Balance Carryover	(287,622)	-	-	-
TOTAL SOURCES	$ (47,069)	$ -	$ -	$ -
Capital Outlay	$ (47,069)	$ -	$ -	$ -
TOTAL USES	$ (47,069)	$ -	$ -	$ -

RENEE TERRACE GRANT FUND

This fund was established to account for a grant from Osceola County for ditch improvements along Renee Terrace. Both the City and the County each will contribute fifty percent of the project costs. The current budget includes the City's entire match while the amount from the County is based upon current construction costs. If costs exceed this amount, the County will contribute an additional amount not to exceed $450,000 in total expenditures. These monies will be used to improve the ditch to prevent further erosion to the citizens' property along Renee Terrace.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Local Grant	$ 388,313	$ -	$ 1,019	$ -
Fund Balance Carryover	147,276	36,027	73,231	-
TOTAL SOURCES	$ 535,589	$ 36,027	$ 74,250	$ -
Capital Outlay	$ 462,358	$ 36,027	$ 2,040	$ -
Transfer to Sales Tax	-	-	72,210	-
Unrestricted Reserves	73,231	-	-	-
TOTAL USES	$ 535,589	$ 36,027	$ 74,250	$ -

SCHOOL SIDEWALK DESIGN GRANT FUND

This fund was established to account for a grant from the State of Florida Department of Transportation (FDOT). The grant will fund the design of sidewalks connecting Central Avenue Elementary and Kissimmee Elementary schools. The project is being funded entirely by FDOT.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ -	$ 3,477	$ -
Transfer from General Fund	1,844			
Fund Balance Carryover	-	10,847	-	-
TOTAL SOURCES	$ 1,844	$ 10,847	$ 3,477	$ -
Capital Outlay	$ 1,844	$ 10,847	$ 3,477	$ -
TOTAL USES	$ 1,844	$ 10,847	$ 3,477	$ -

SCHOOL SIDEWALK CONSTRUCTION GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT). The grant will fund the construction of sidewalks connecting Central Avenue Elementary and Kissimmee Elementary schools. The project is being funded entirely by FDOT.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ 304,400	$ 304,400	$ -
TOTAL SOURCES	$ -	$ 304,400	$ 304,400	$ -
Capital Outlay	$ -	$ 304,400	$ 304,400	$ -
TOTAL USES	$ -	$ 304,400	$ 304,400	$ -

JOHN YOUNG PARKWAY TRAFFIC SIGNAL GRANT FUND

During 2010, the City was awarded a grant from the State Department of Transportation for $141,629. This grant will be used to install a traffic signal at the intersection of John Young Parkway and Hacienda Circle. There is no match required from the City.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ -	$ 142,906	$ -
Fund Balance Carryover	-	141,629	-	-
TOTAL SOURCES	$ -	$ 141,629	$ 142,906	$ -
Capital Outlay	$ -	$ 141,629	$ 142,906	$ -
TOTAL USES	$ -	$ 141,629	$ 142,906	$ -

COLUMBIA CULVERT DISASTER RECOVERY INITIATIVE GRANT FUND

This fund was established to account for the proceeds of the Disaster Recovery Initiative Grant that was awarded in FY 2010 for $242,305. These monies will be used to repair damage to the Columbia Avenue culvert that was severely damaged following a significant storm event. Local Option Gas Tax monies totaling $55,809 will be utilized to fund the balance of the project cost.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ -	$ -	$ 242,305	$ -
Transfer from Gas Tax	55,809	-	-	-
Fund Balance Carryover	-	264,060	21,755	-
TOTAL SOURCES	$ 55,809	$ 264,060	$ 264,060	$ -
Capital Outlay	$ 34,054	$ 264,060	$ 264,060	$ -
Unrestricted Reserves	21,755	-	-	-
TOTAL USES	$ 55,809	$ 264,060	$ 264,060	$ -

DYER BOULEVARD PAVEMENT REHABILITATION GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation for pavement rehabilitation monies that are available under the American Recovery and Reinvestment Act. These funds are to be used for resurfacing of Dyer Boulevard from U.S. 192 to Columbia Avenue.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ -	$ -	$ 89,389	$ -
Transfer from Gas Tax Fund	-	28,913	54,228	-
Fund Balance Carryover	-	104,494	(670)	-
TOTAL SOURCES	$ -	$ 133,407	$ 142,947	$ -
Operating Costs	$ 670	$ 133,407	$ 142,947	$ -
Unrestricted Reserves	(670)	-	-	-
TOTAL USES	$ -	$ 133,407	$ 142,947	$ -

JOHN YOUNG PARKWAY OVERPASS BIKE PATH FUND

During FY 2011, the City Commission authorized the transfer of Gas Tax reserves to fund cost estimating and design management services associated with the Kissimmee Trail Bridge. This fund was established to account for those expenses.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transfer from Gas Tax Fund	$ -	$ 92,038	$ 92,038	$ -
TOTAL SOURCES	$ -	$ 92,038	$ 92,038	$ -
Capital Outlay	$ -	$ 92,038	$ 92,038	$ -
TOTAL USES	$ -	$ 92,038	$ 92,038	$ -

FOREST HEALTH IMPROVEMENT INITIATIVE GRANT FUND

This fund was established to account for a grant from the Department of Agriculture and Consumer Services, Division of Forestry. The monies received from this grant were used to plant over 100 trees. These trees will improve the City's urban forests that play such a vital role in the health and well being of our citizens and communities.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ -	$ 15,900	$ 15,900	$ -
Transfer from General Fund	-	-	35	-
TOTAL SOURCES	$ -	$ 15,900	$ 15,935	$ -
Operating Costs	$ -	$ 15,900	$ 15,935	$ -
TOTAL USES	$ -	$ 15,900	$ 15,935	$ -

KISSIMMEE MULTI-USE TRAIL GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT) for the purpose of constructing a twelve foot wide asphalt path from the Martin Luther King Boulevard extension to West Vine Street. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ 1,981,000	$ 1,981,000	$ -
TOTAL SOURCES	$ -	$ 1,981,000	$ 1,981,000	$ -
Capital Outlay	$ -	$ 1,981,000	$ 1,981,000	$ -
TOTAL USES	$ -	$ 1,981,000	$ 1,981,000	$ -

SHINGLE CREEK TRAIL GRANT FUND

This fund was established to account for a grant from the Florida Department of Transportation (FDOT) for the purpose of designing a twelve foot wide, multi-use, paved surface that connects the Orange/Osceola County line with the City's trails along Lake Tohopekaliga. Funding for this project is provided solely by FDOT with no match required by the City.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ 1,000,000	$ 1,000,000	$ -
TOTAL SOURCES	$ -	$ 1,000,000	$ 1,000,000	$ -
Capital Outlay	$ -	$ 1,000,000	$ 1,000,000	$ -
TOTAL USES	$ -	$ 1,000,000	$ 1,000,000	$ -

BUILDING FUND

Although administered as a division of Development Services, the Building Fund is a new special revenue fund that accounts separately for various permits and plan checking fees as well as the expenses associated with building inspection and permitting.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Building Permits	$ 256,751	$ 215,000	$ 275,000	$ 245,000
Electrical Permits	27,993	28,000	35,000	37,000
Plumbing Permits	14,909	14,000	16,000	17,000
Mechanical Permits	20,947	22,000	20,000	21,000
Impact Fee Allowance	24,030	6,600	24,000	25,000
Plan Checking Fees	84,019	92,400	85,000	90,000
Interest Earnings	170	100	100	100
Miscellaneous	371	-	12,200	3,700
Transfer from General Fund	30,000	90,000	30,000	30,000
Fund Balance Carryover	95,342	20,719	65,728	65,363
TOTAL SOURCES	$ 554,532	$ 488,819	$ 563,028	$ 534,163
Personal Services	$ 445,904	$ 428,121	$ 462,247	$ 479,348
Other Expenditures	42,900	38,697	35,418	41,886
Unrestricted Reserves	65,728	22,001	65,363	12,929
TOTAL USES	$ 554,532	$ 488,819	$ 563,028	$ 534,163

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** BUILDING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	445,904	428,121	462,247	479,348
OPERATING EXPENSES	42,900	38,697	35,418	41,886
CAPITAL OUTLAY	-	-	-	-
OTHER	-	22,001	52,363	12,929
TOTAL	**488,804**	**488,819**	**550,028**	**534,163**

DUTIES AND FUNCTIONS

Principal activities of the Development Services Building division include: enforcement of the building code regulations; issuance of all occupational licenses (business tax receipts) and construction agreements; providing staff support to the Building Codes Trade Board and the Development Review Committee; and all building permit activity including plan review, permit issuance and inspections.

SELECTED PERFORMANCE INDICATORS

	ACTUAL 2010	ESTIMATE 2011	BUDGET 2012
Occupational Licenses Issued	2,087	2,000	2,050
Total Permits Issued	2,551	2,700	2,800
Permit Revenues	$459,187	$460,000	$480,000
Inspections	4,196	4,250	4,500
Single Family COs Issued	47	60	70
Commercial COs Issued	80	60	70

GOALS AND OBJECTIVES

Listed below are the Development Services Department's goals and objectives associated with the activities of the Building Fund that have been adopted for the coming year.

Maintain service levels within the Building division.

Maintain required staff to provide optimum customer service and permitting processing.

Continue to improve processes and permit tracking to increase the efficiency of the review process and shorten the overall review time.

Explore electronic application submittal and review for both Planning and Building divisions.

Devise methods to better utilize the existing space available to achieve a more efficient plan filing system.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** BUILDING

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	445,904	428,121	462,247	479,348
OPERATING EXPENSES	42,900	38,697	35,418	41,886
CAPITAL OUTLAY	-	-	-	-
OTHER	-	22,001	52,363	12,929
TOTAL	**488,804**	**488,819**	**550,028**	**534,163**

ACCOUNT SUMMARY

SALARIES	289,584	293,067	327,451	332,213
OVERTIME	882	740	740	740
OTHER PAY	22,776	8,537	8,193	7,493
BENEFITS	132,662	125,777	125,863	138,902
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	2,204	1,550	1,550	1,550
UTILITIES	17,696	16,623	11,704	17,840
AUTO MAINTENANCE	1,035	3,400	4,000	6,200
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	3,753	3,500	5,000	4,500
OTHER SUPPLIES	5,034	3,840	3,380	3,640
OTHER OPERATING COSTS	1,120	1,350	1,350	1,350
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	12,058	8,434	8,434	6,806
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	22,001	52,363	12,929
TOTAL	**488,804**	**488,819**	**550,028**	**534,163**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES | **ACCOUNT**
DIVISION: BUILDING | 120-4010-524

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Building Official	1	0	1	47,274
Chief Building Inspector	1	0	1	59,842
Chief Plan Reviewer	1	0	1	59,446
Plan Reviewer	1	0	1	51,334
Building Inspector I	0	1	1	39,146
Permit Technician	1	0	1	30,784
Permit Coordinator	1	0	1	44,387
SALARY SUBTOTAL				**332,213**
OVERTIME				**740**
OTHER PAY				**7,493**
SALARY TOTAL				**340,446**
BENEFITS				**138,902**
TOTAL PERSONAL SERVICES	**6**	**1**	**7**	**479,348**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

COMMUNITY REDEVELOPMENT FUND

This fund was established to account for the financial activity of the Community Redevelopment Agency (CRA). Revenue is received based on the incremental increase in assessed value within the CRA's boundaries.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Intergovernmental Revenue	$ 1,777,721	$ 1,485,904	$ 1,528,653	$ 1,352,349
Interest Earnings	5,375	5,000	1,800	1,500
Miscellaneous Revenue	781,636	1,200	239	200
Transfers from Other Funds	21,882	-	-	-
Fund Balance Carryover	(303,800)	262,399	378,110	435,022
TOTAL SOURCES	$ 2,282,814	$ 1,754,503	$ 1,908,802	$ 1,789,071
Professional Services	$ 380,692	$ 200,841	$ 188,110	$ 250,000
Other Operating Costs	175,101	273,828	268,448	228,785
General Fund Admin Cost	158,460	164,350	164,350	161,480
Projects	481,434	390,056	353,277	201,200
Transfers to Other Funds	709,017	512,027	499,595	525,762
Unrestricted Reserves	378,110	213,401	435,022	421,844
TOTAL USES	$ 2,282,814	$ 1,754,503	$ 1,908,802	$ 1,789,071

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	714,253	639,019	620,908	640,265
CAPITAL OUTLAY	481,434	390,056	353,277	201,200
OTHER	1,087,127	725,428	934,617	947,606
TOTAL	**2,282,814**	**1,754,503**	**1,908,802**	**1,789,071**

DUTIES AND FUNCTIONS

The Community Redevelopment Agency Fund was established by Ordinance # 1893 which was adopted by the City Commission on June 8, 1993. Pursuant to Florida Statute 163.387, the Community Redevelopment Agency (CRA) receives the incremental increase in ad valorem taxes on real property within the redevelopment area. Annual payments are required by the City and County based on the cumulative increase above the area's 1992 total taxable value. To initiate some of the planned improvements, a bank loan was secured in December 1994. Debt service payments are being made from local option sales taxes and the CRA agreed to repay these funds beginning in FY 2005. In addition, to accelerate efforts at promoting redevelopment within the area, the position of CRA Manager was approved in the FY 1997 budget.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION(S):** COMMUNITY REDEVELOPMENT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	-
OPERATING EXPENSES	714,253	639,019	620,908	640,265
CAPITAL OUTLAY	481,434	390,056	353,277	201,200
OTHER	1,087,127	725,428	934,617	947,606
TOTAL	**2,282,814**	**1,754,503**	**1,908,802**	**1,789,071**

ACCOUNT SUMMARY

SALARIES	-	-	-	-
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	-
BENEFITS	-	-	-	-
PROFESSIONAL SERVICES	380,692	188,110	188,110	250,000
TRAINING & TRAVEL	2,077	5,000	2,500	1,800
UTILITIES	8,858	11,463	10,963	7,460
AUTO MAINTENANCE	783	2,000	1,000	1,000
OTHER MAINTENANCE	5,021	14,197	14,197	11,500
GAS & OIL	215	600	400	600
OTHER SUPPLIES	6,591	37,750	40,070	21,350
OTHER OPERATING COSTS	310,016	379,899	363,668	346,555
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	481,434	390,056	353,277	201,200
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	709,017	512,027	499,595	525,762
RESERVES	378,110	213,401	435,022	421,844
TOTAL	**2,282,814**	**1,754,503**	**1,908,802**	**1,789,071**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES
DIVISION: COMMUNITY REDEVELOPMENT AGENCY

ACCOUNT
107-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
SALARY SUBTOTAL				
OVERTIME				
OTHER PAY				
SALARY TOTAL				
BENEFITS				
TOTAL PERSONAL SERVICES				

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Streetscape Improvements	200,000	200,000
TOTAL	**201,200**	**201,200**

2004 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2005, the City was awarded a $724,000 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 239	$ -	$ -	$ -
Transfer from General Fund	13,704	-	-	-
Fund Balance Carryover	(13,704)	-	-	-
TOTAL SOURCES	$ 239	$ -	$ -	$ -
Transfer to Other Funds	$ 239	$ -	$ -	$ -
TOTAL USES	$ 239	$ -	$ -	$ -

2005 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2006, the City was awarded a $691,542 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 2,070	$ -	$ 42,253	$ -
Fund Balance Carryover	(6,948)	26,306	(7,108)	-
TOTAL SOURCES	$ (4,878)	$ 26,306	$ 35,145	$ -
Operating Costs	$ 68	$ -	$ -	$ -
Capital Outlay	1,660	26,306	26,355	-
Transfers to Other Funds	502	-	8,790	-
Unrestricted Reserves	(7,108)	-	-	-
TOTAL USES	$ (4,878)	$ 26,306	$ 35,145	$ -

2006 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2007, the City was awarded a $624,166 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ (24,107)	$ -	$ 26,816	$ -
Fund Balance Carryover	10,207	5,535	(21,281)	-
TOTAL SOURCES	$ (13,900)	$ 5,535	$ 5,535	$ -
Personal Services	$ 695	$ -	$ -	$ -
Operating Costs	565	5,535	5,535	-
Transfers to Other Funds	6,121	-	-	-
Unrestricted Reserves	(21,281)	-	-	-
TOTAL USES	$ (13,900)	$ 5,535	$ 5,535	$ -

2007 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2008, the City was awarded a $628,851 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 299,354	$ -	$ 17,984	$ -
Fund Balance Carryover	5,554	12,940	(5,044)	-
TOTAL SOURCES	$ 304,908	$ 12,940	$ 12,940	$ -
Operating Costs	$ 1,648	$ -	$ -	$ -
Capital Outlay	73,982	12,940	12,940	-
Transfers to Other Funds	234,322	-	-	-
Unrestricted Reserves	(5,044)	-	-	-
TOTAL USES	$ 304,908	$ 12,940	$ 12,940	$ -

2008 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2009, the City was awarded a $608,501 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 39,351	$ -	$ 275,376	$ -
Fund Balance Carryover	(254,450)	21,109	(254,267)	-
TOTAL SOURCES	$ (215,099)	$ 21,109	$ 21,109	$ -
Personal Services	$ 415	$ 43	$ 43	$ -
Operating Costs	26,628	13,066	13,066	-
Capital Outlays	-	8,000	8,000	-
Transfer to Other Funds	12,125	-	-	-
Unrestricted Reserves	(254,267)	-	-	-
TOTAL USES	$ (215,099)	$ 21,109	$ 21,109	$ -

2009 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2010, the City was awarded a $616,541 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 288,887	$ -	$ 327,654	$ -
Fund Balance Carryover	-	341,969	14,315	-
TOTAL SOURCES	$ 288,887	$ 341,969	$ 341,969	$ -
Personal Services	$ 142,423	$ -	$ -	$ -
Operating Costs	64,718	53,628	53,628	-
Capital Outlay	67,431	288,341	288,341	-
Unrestricted Reserves	14,315	-	-	-
TOTAL USES	$ 288,887	$ 341,969	$ 341,969	$ -

2010 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2011, the City was awarded a $667,010 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ 667,010	$ 667,010	$ -
TOTAL SOURCES	$ -	$ 667,010	$ 667,010	$ -
Personal Services	$ -	$ 150,349	$ 140,751	$ -
Operating Costs	-	146,304	143,550	-
Capital Outlay	-	370,357	382,709	-
TOTAL USES	$ -	$ 667,010	$ 667,010	$ -

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2011 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUND

During 2012, the City was awarded a $556,212 Community Development Block Grant from the Department of Community Affairs. The proceeds from this grant are to be used for economic development projects.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ -	$ -	$ 556,212
TOTAL SOURCES	$ -	$ -	$ -	$ 556,212
Personal Services	$ -	$ -	$ -	$ 138,138
Operating Costs	-	-	-	122,336
Capital Outlay	-	-	-	295,738
TOTAL USES	$ -	$ -	$ -	$ 556,212

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2011 CDBG ENTITLEMENT GRANT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	138,138
OPERATING EXPENSES	-	-	-	122,336
CAPITAL OUTLAY	-	-	-	295,738
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**556,212**

DUTIES AND FUNCTIONS

In 2004, when the population of the City of Kissimmee exceeded 50,000, Kissimmee became eligible to receive federal funds on an annual basis through the Community Development Block Grant (CDBG) program. This program is administered by the U.S. Department of Housing and Urban Development (HUD). The CDBG program's goal is to develop viable urban communities by assisting low to moderate income households through physical development programs to:

- provide decent housing;
- provide a suitable living environment; and
- expand economic opportunities.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES **DIVISION:** 2011 CDBG ENTITLEMENT GRANT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	-	-	-	138,138
OPERATING EXPENSES	-	-	-	122,336
CAPITAL OUTLAY	-	-	-	295,738
OTHER	-	-	-	-
TOTAL	**-**	**-**	**-**	**556,212**

ACCOUNT SUMMARY

SALARIES	-	-	-	94,684
OVERTIME	-	-	-	-
OTHER PAY	-	-	-	1,000
BENEFITS	-	-	-	42,454
PROFESSIONAL SERVICES	-	-	-	23,132
TRAINING & TRAVEL	-	-	-	3,000
UTILITIES	-	-	-	750
AUTO MAINTENANCE	-	-	-	2,500
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	2,800
OTHER SUPPLIES	-	-	-	2,877
OTHER OPERATING COSTS	-	-	-	87,277
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	295,738
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	-	-	-	-
TOTAL	**-**	**-**	**-**	**556,212**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: DEVELOPMENT SERVICES
DIVISION: 2011 CDBG ENTITLEMENT GRANT

ACCOUNT
197-2510-515

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Community Development Program Coordinator	1	0	1	40,394
Code Enforcement Officer	1	0	1	37,425
Principal Planner *	0	0	0	13,364
Accountant I *	0	0	0	3,501
SALARY SUBTOTAL				**94,684**
OVERTIME				**-**
OTHER PAY				**1,000**
SALARY TOTAL				**95,684**
BENEFITS				**42,454**
TOTAL PERSONAL SERVICES	**2**	**0**	**2**	**138,138**

* Portion of salary to be paid from General Fund; headcount included in General Fund.

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
Personal Computer	1,200	1,200
Hill Street Drainage Improvement, Phase II	294,538	294,538
TOTAL	**295,738**	**295,738**

NEIGHBORHOOD STABILIZATION GRANT FUND

This fund was established to account for a grant from the Department of Housing and Urban Development (HUD). These funds will be used to purchase and rehabilitate homes that have been foreclosed. Upon completion of rehabilitation, the homes will be sold to low income families. All monies must be spent within five years. This grant is funded solely by HUD.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 1,664,446	$ -	$ 592,353	$ -
Miscellaneous Revenue	199,266	-		
Fund Balance Carryover	(1,782)	790,607	198,254	-
TOTAL SOURCES	$ 1,861,930	$ 790,607	$ 790,607	$ -
Operating Costs	$ 1,663,676	$ 773,607	$ 773,607	$ -
Capital Outlay	-	17,000	17,000	-
Unrestricted Reserves	198,254	-	-	-
TOTAL USES	$ 1,861,930	$ 790,607	$ 790,607	$ -

HURRICANE HOUSING RECOVERY GRANT FUND

During 2006, the City was awarded approximately $2,482,000 from the Florida Housing Finance Corporation (FHFC). The proceeds from this grant are to be used for a variety of different housing initiatives for long-term recovery as a direct result of the 2004 hurricanes and/or to address other long-term housing needs in the community. This grant program was a direct result of the recommendations of the Governor's Hurricane Housing Work Group.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ 765,496	$ -	$ (37,923)	$ -
Local Grant	-	-	31,914	-
Interest Earnings	1,767	-	-	-
Transfer from General Fund	-	-	2,816	-
Fund Balance Carryover	1,644	-	5,896	-
TOTAL SOURCES	$ 768,907	$ -	$ 2,703	$ -
Personal Services	$ 29,270	$ -	$ 2,703	$ -
Operating Costs	504,755	-	-	-
Capital Outlay	207,104	-	-	-
Transfer to Other Funds	21,882	-	-	-
Unrestricted Reserves	5,896	-	-	-
TOTAL USES	$ 768,907	$ -	$ 2,703	$ -

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT FUND

During 2009, the City was awarded a grant for $605,800 by the Department of Energy under the American Recovery and Reinvestment Act of 2009. The purpose of this grant program is to assist eligible entities in creating and implementing strategies to reduce fossil fuel emissions, reduce the total energy use of the eligible entities and improve energy efficiency in the building sector, transportation sector and other appropriate sectors. The City will utilize these funds for energy efficiency retrofits, energy distribution and street lighting.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 203,629	$ -	$ 402,171	$ -
Fund Balance Carryover	-	398,084	(4,087)	-
TOTAL SOURCES	$ 203,629	$ 398,084	$ 398,084	$ -
Personal Services	$ 5,643	$ 21,777	$ 21,777	$ -
Operating Costs	-	32,500	32,500	-
Capital Outlay	202,073	343,807	343,807	-
Unrestricted Reserves	(4,087)	-	-	-
TOTAL USES	$ 203,629	$ 398,084	$ 398,084	$ -

COMMUNITY DEVELOPMENT BLOCK GRANT RECOVERY ACT FUND

During FY 2010, this fund was established to account for a grant from the Department of Housing and Urban Development under the American Recovery and Reinvestment Act of 2009. The proceeds from this grant will be used to fund the design and installation of sidewalks in the Community Development Block Grant (CDBG) target area. These improvements will provide better connectivity in the low to moderate housing area which will allow pedestrians to access public transportation and provide temporary jobs for the construction related activities.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 5,332	$ -	$ 159,942	$ -
Fund Balance Carryover	-	160,173	231	-
TOTAL SOURCES	$ 5,332	$ 160,173	$ 160,173	$ -
Personal Services	$ 4,928	$ 8,785	$ 8,785	$ -
Operating Costs	173	1,127	1,127	-
Capital Outlay	-	150,261	150,261	-
Unrestricted Reserves	231	-	-	-
TOTAL USES	$ -	$ 160,173	$ 160,173	$ -

CIVIC CENTER FUND

The ad valorem tax levy for debt service on the Lakefront Bonds was reduced from .40 mills to .15 mills in FY 1990. The difference of .25 mills was added to the City's operating millage which is accounted for in the General Fund. At that time .25 mills represented 5.5% of the total millage rate. In FY 2008 the operating millage was decreased to 3.7058; therefore, the millage transfer to the Civic Center was .20 mills. The proceeds have been transferred to this Fund and used to operate the Civic Center. In FY 2009, the transfer from the General Fund was decreased by 50% and was eliminated in FY 2010. However, due to the continued economic decline, the transfer was reinstated for FY 2011. In FY 2012, the Civic Center operations will be transferred to the General Fund as a division of the Parks and Recreation Department.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transfer from General Fund	$ -	$ 375,000	302,064	$ -
Fees & Charges	350,950	348,485	295,803	-
Miscellaneous Revenue	-	-	-	-
Interest Earnings	2,205	1,000	500	-
Fund Balance Carryover	670,305	126,936	156,498	-
TOTAL SOURCES	$ 1,023,460	$ 851,421	$ 754,865	$ -
Operations	$ 833,279	$ 781,639	$ 708,765	$ -
Capital Outlay	33,683	46,100	46,100	-
Unrestricted Reserves	156,498	23,682	-	-
TOTAL USES	$ 1,023,460	$ 851,421	$ 754,865	$ -

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION(S):** CIVIC CENTER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	476,220	434,049	377,263	-
OPERATING EXPENSES	357,059	347,590	331,502	-
CAPITAL OUTLAY	33,683	46,100	46,100	-
OTHER	156,498	23,682	-	-
TOTAL	**1,023,460**	**851,421**	**754,865**	**-**

DUTIES AND FUNCTIONS

The Kissimmee Civic Center's multi purpose function provides many services to its clients/guests and the community at large. Funding priorities include expanding revenue opportunities along with updating the facility infrastructure to meet ADA standards. In FY 2012 the financial operations of the Civic Center are being transferred to the General Fund; therefore, the Civic Center will no longer be reported as a special revenue fund. The revenues will be included in General Fund revenues and the expenditures will be included in the General Fund as a division of the Parks and Recreation department.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: PARKS & RECREATION **DIVISION:** CIVIC CENTER

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	476,220	434,049	377,263	-
OPERATING EXPENSES	357,059	347,590	331,502	-
CAPITAL OUTLAY	33,683	46,100	46,100	-
OTHER	156,498	23,682	-	-
TOTAL	**1,023,460**	**851,421**	**754,865**	**-**

ACCOUNT SUMMARY

SALARIES	330,055	309,159	264,000	-
OVERTIME	13,073	4,818	3,000	-
OTHER PAY	11,976	10,588	7,943	-
BENEFITS	121,116	109,484	102,320	-
PROFESSIONAL SERVICES	40,787	24,645	24,496	-
TRAINING & TRAVEL	35	200	200	-
UTILITIES	163,874	153,429	145,247	-
AUTO MAINTENANCE	2,181	2,156	2,307	-
OTHER MAINTENANCE	84,241	93,246	91,330	-
GAS & OIL	1,160	1,500	1,186	-
OTHER SUPPLIES	29,038	24,853	23,887	-
OTHER OPERATING COSTS	24,056	37,445	32,733	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	11,687	10,116	10,116	-
CAPITAL OUTLAY	33,683	46,100	46,100	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	156,498	23,682	-	-
TOTAL	**1,023,460**	**851,421**	**754,865**	**-**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: PARKS & RECREATION | **ACCOUNT**
DIVISION: CIVIC CENTER | 336-5066-572

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Utility Custodian	3	(3)	0	-
Facility Attendant (part-time)	4	(4)	0	-
Event Program Coordinator	1	(1)	0	-
Secretary	1	(1)	0	-
Fitness Program Coordinator	1	(1)	0	-
Fitness Specialist (part-time)	2	(2)	0	-
Assistant Facility Supervisor	1	(1)	0	-
Event Coordinator (part-time)	1	(1)	0	-
Membership Coordinator (part-time)	1	(1)	0	-
Event Monitor (part-time)	3	(3)	0	-
NOTE: The Civic Center is now being combined with the Parks and Recreation department in the General Fund				
SALARY SUBTOTAL				-
OVERTIME				-
OTHER PAY				-
SALARY TOTAL				-
BENEFITS				
TOTAL PERSONAL SERVICES	**18**	**(18)**	**0**	-

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

RECREATION IMPACT FUND

This Fund was established to account for the impact fees collected for recreation improvements. Use of these fees is limited to the acquisition, development or capital improvement of neighborhood parks or recreation areas within the City. Due to the lack of significant residential development, no capital outlays are projected for FY 2012.

Account	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Recreation Impact Fees	$ 38,100	$ 10,000	$ 75,000	$ 50,000
Interest Earnings	(116)	-	-	-
Transfer from Sales Tax	-	-	162,878	-
Fund Balance Carryover	(160,862)	-	(237,878)	-
TOTAL SOURCES	$ (122,878)	$ 10,000	$ -	$ 50,000
Energy Efficient Lighting	$ 115,000	$ -	$ -	$ -
Restricted Reserves	(237,878)	10,000	-	50,000
TOTAL USES	$ (122,878)	$ 10,000	$ -	$ 50,000

POLICE 2ND DOLLAR ASSESSMENT FUND

These funds flow to the City pursuant to ordinance No. 1287 enacted March 1985 and authorized by Florida Statutes 943.25 (13) which imposes a $2.00 Court Cost against every person convicted of a municipal or county ordinance violation where said offense occurred within the City of Kissimmee. These funds are earmarked for police Education and Training.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Police Education Fines	$ 18,307	$ 18,000	$ 18,100	$ 18,000
Fund Balance Carryover	13,617	14,332	13,579	14,417
TOTAL SOURCES	$ 31,924	$ 32,332	$ 31,679	$ 32,417
Police Training & Travel	$ 18,345	$ 17,262	$ 17,262	$ 17,749
Unrestriced Reserves	13,579	15,070	14,417	14,668
TOTAL USES	$ 31,924	$ 32,332	$ 31,679	$ 32,417

JUSTICE ASSISTANCE GRANT FUND

Beginning in 1997, the City began receiving grant funds through the United States Department of Justice. This has subsequently been changed to the Edward Byrne Memorial Justice Assistance Grant (JAG). The City uses these funds to partially pay salaries and benefits for one Sergeant and two Police Officers.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 15,513	$ 54,553	$ 54,553	$ 45,776
Interest Earnings	(711)	-	-	-
Transfer from General Fund	332,625	163,487	173,060	182,068
Fund Balance Carryover	(152,489)	-	(1,956)	-
TOTAL SOURCES	$ 194,938	$ 218,040	$ 225,657	$ 227,844
Personal Services	$ 196,894	$ 218,040	$ 225,657	$ 227,844
Unrestricted Reserves	(1,956)	-	-	-
TOTAL USES	$ 194,938	$ 218,040	$ 225,657	$ 227,844

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DEPARTMENT SUMMARY

DEPARTMENT: POLICE **DIVISION:** JUSTICE ASSISTANCE GRANT

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	196,894	218,040	225,657	227,844
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	(1,956)	-	-	-
TOTAL	**194,938**	**218,040**	**225,657**	**227,844**

DUTIES AND FUNCTIONS

The Kissimmee Police Department is committed to providing superior law enforcement services to the community. The department's functions are to protect and serve the residents of the community and the general public in the most efficient and effective manner possible. This will be accomplished by encouraging citizen involvement in cooperative efforts to prevent criminal activity; detecting criminal activity; arresting and prosecuting criminals; controlling traffic flow; investigating and analyzing traffic crashes with a view toward eliminating causative factors; and to generally preserve the peace of the community by addressing quality of life issues from a law enforcement perspective.

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
DIVISION SUMMARY

DEPARTMENT: JUSTICE ASSISTANCE GRANT **DIVISION:** OPERATIONS

EXPENDITURE	ACTUAL 2010	ADJUSTED BUDGET 2011	ESTIMATE 2011	BUDGET 2012
PERSONAL SERVICES	196,894	218,040	225,657	227,844
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OTHER	(1,956)	-	-	-
TOTAL	**194,938**	**218,040**	**225,657**	**227,844**

ACCOUNT SUMMARY

SALARIES	127,351	135,949	142,961	138,382
OVERTIME	53	-	-	-
OTHER PAY	1,465	3,862	5,296	3,860
BENEFITS	68,025	78,229	77,400	85,602
PROFESSIONAL SERVICES	-	-	-	-
TRAINING & TRAVEL	-	-	-	-
UTILITIES	-	-	-	-
AUTO MAINTENANCE	-	-	-	-
OTHER MAINTENANCE	-	-	-	-
GAS & OIL	-	-	-	-
OTHER SUPPLIES	-	-	-	-
OTHER OPERATING COSTS	-	-	-	-
CHARGES BY OTHER FUNDS	-	-	-	-
INSURANCE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
RESERVES	(1,956)	-	-	-
TOTAL	**194,938**	**218,040**	**225,657**	**227,844**

CITY OF KISSIMMEE

2012 ANNUAL BUDGET
PERSONNEL SCHEDULE

DEPARTMENT: JUSTICE ASSISTANCE GRANT — **ACCOUNT**
DIVISION: OPERATIONS — 160-3030-521

POSITION TITLE	NUMBER OF POSITIONS BUDGET 2011	CHANGE 2012	BUDGET 2012	AMOUNT
Sergeant	1	0	1	62,566
Police Officer	2	0	2	75,816
SALARY SUBTOTAL				**138,382**
OVERTIME				**-**
OTHER PAY				**3,860**
SALARY TOTAL				**142,242**
BENEFITS				**85,602**
TOTAL PERSONAL SERVICES	**3**	**0**	**3**	**227,844**

CAPITAL OUTLAY SCHEDULE

DESCRIPTION	TOTAL AMOUNT	COST ALLOCATION THIS DIVISION
NONE		
TOTAL		

VICTIMS CRIME ACT GRANT FUND

During 2001, the City was awarded a Victims Crime Act Grant to hire one full-time Community Service Officer. Expenditures have been reimbursed under the program. This grant expired at the end of FY 2007; however, the City was awarded this grant again in FY 2011.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
State Grant	$ -	$ 56,266	$ 56,266	$ -
Transfer from General Fund	-	7,129	7,129	
TOTAL SOURCES	$ -	$ 63,395	$ 63,395	$ -
Personal Services	$ -	$ 63,395	$ 63,395	$ -
TOTAL USES	$ -	$ 63,395	$ 63,395	$ -

STATE LAW ENFORCEMENT TRUST FUND

This Fund was established to account for proceeds from property confiscated in police enforcement activities pursuant to Florida Statute 932.701. The funds may not be used for normal operating needs but are to be used to defray the cost of protracted or complex investigations, provide additional technical equipment or expertise or to provide matching funds for federal grants or other such appropriate law enforcement purposes as approved by the City Commission.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Forfeiture Proceeds	$ 28,988	$ -	$ 20,402	$ -
Interest Earnings	422	500	150	100
Fund Balance Carryover	116,608	116,366	114,257	76,164
TOTAL SOURCES	$ 146,018	$ 116,866	$ 134,809	$ 76,264
Operating Costs	$ 26,164	$ 44,337	$ 44,137	$ 16,740
Capital Outlay	5,597	1,128	1,128	-
Transfer to Other Funds	-	-	13,380	-
Unrestricted Reserves	114,257	71,401	76,164	59,524
TOTAL USES	$ 146,018	$ 116,866	$ 134,809	$ 76,264

FEDERAL LAW ENFORCEMENT TRUST FUND

This Fund was established to account for the proceeds of equitable sharing obtained from either joint municipal/federal investigations or municipal seizures of property where the underlying offense is a violation of federal law. These funds may not be used for normal law enforcement operating needs but are to be used for law enforcement activities associated with seizures/forfeitures, specific types of law enforcement training, law enforcement equipment and operations and/or drug education and awareness training.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Forfeiture Proceeds	$ 35	$ -	$ -	$ -
Interest Earnings	409	500	60	60
Fund Balance Carryover	127,217	99,059	94,004	63,160
TOTAL SOURCES	$ 127,661	$ 99,559	$ 94,064	$ 63,220
Operating Costs	$ 14,183	$ 2,216	$ 2,216	$ -
Capital Outlay	19,474	-	-	-
Transfer to Other Funds	-	28,688	28,688	-
Unrestricted Reserves	94,004	68,655	63,160	63,220
TOTAL USES	$ 127,661	$ 99,559	$ 94,064	$ 63,220

SCHOOL CROSSING GUARD TRUST FUND

This Fund was established to account for the proceeds from the surcharge imposed on parking fines. Pursuant to Florida Statute 318.21, this surcharge must be used solely for the purpose of funding a school crossing guard program.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Fines	$ 5,859	$ 15,000	$ 17,150	$ 15,000
Interest Earnings	174	400	60	100
Fund Balance Carryover	74,125	81,175	47,786	50,471
TOTAL SOURCES	$ 80,158	$ 96,575	$ 64,996	$ 65,571
Operating Costs	$ 32,372	$ 26,150	$ 14,525	$ 31,150
Capital Outlay	-	-	-	4,400
Unrestricted Reserves	47,786	70,425	50,471	30,021
TOTAL USES	$ 80,158	$ 96,575	$ 64,996	$ 65,571

BYRNE JUSTICE ASSISTANCE GRANT FUND

This fund was established to account for a grant from the Department of Justice, Bureau of Justice Assistance. The monies received from this grant were used to fund various expenditures that will provide more efficient law enforcement and public safety services.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 191,687	$ -	$ 32,792	$ -
Interest Earnings	455	-	-	-
Fund Balance Carryover	140	26,838	(5,954)	-
TOTAL SOURCES	$ 192,282	$ 26,838	$ 26,838	$ -
Operating Costs	$ 94,345	$ 24,857	$ 24,857	$ -
Capital Outlay	103,891	1,981	1,981	-
Unrestricted Reserves	(5,954)	-	-	-
TOTAL USES	$ 192,282	$ 26,838	$ 26,838	$ -

TREASURY FORFEITURE FUND

This fund was established to account for the proceeds of equitable sharing obtained from joint municipal/federal investigations where the underlying offense is a violation of federal law. More specifically, the proceeds received represent seized or forfeited properties that are the result of IRS investigations. These funds may not be used for normal law enforcement operating needs but are to be used only for law enforcement purposes and activities associated with enhancing future seizures or forfeitures, providing specific types of law enforcement training, law enforcement equipment and operations and/or drug education and awareness training.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Forfeiture Proceeds	$ 908,992	$ -	$ 61,000	$ -
Interest Earnings	1,924	500	950	500
Transfer from Other Funds	-	28,688	28,688	-
Fund Balance Carryover	121,509	909,064	829,675	490,558
TOTAL SOURCES	$ 1,032,425	$ 938,252	$ 920,313	$ 491,058
Operating Costs	95,216	20,560	20,560	-
Capital Outlay	107,534	413,838	409,195	309,000
Unrestricted Reserves	829,675	503,854	490,558	182,058
TOTAL USES	$ 1,032,425	$ 938,252	$ 920,313	$ 491,058

2007 FIREFIGHTERS ASSISTANCE GRANT FUND

During 2007, the City was awarded an Assistance to Firefighters Grant to purchase self contained breathing apparatus equipment. The purpose of this program is to provide direct funding to local fire departments and nonaffiliated emergency medical service organizations to help pay for needed equipment and services. Eighty percent of the expenditures were reimbursed by the Department of Homeland Security. This grant expired in FY 2009.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ (10,588)	$ -	$ -	$ -
Transfer from General Fund	10,588	-	-	-
TOTAL SOURCES	$ -	$ -	$ -	$ -
TOTAL USES	$ -	$ -	$ -	$ -

FIRE FEE ASSESSMENT FUND

This fund was established to account for the proceeds of the Fire Fee Assessment. All monies collected are transferred to the General Fund to pay for fire related expenditures only. Three separate rates are charged as follows: Residential - $71 per unit; Non-Residential $.093 per square foot; and Warehouse/Industrial - $.017 per square foot. For Non-Residential and Warehouse/Industrial, there is a minimum charge of $93 and $17, respectively, for properties less than 1,000 square feet.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Fire Fee	$ 2,781,881	$ 3,088,000	$ 3,033,000	$ 3,025,000
Interest Earnings	281	500	200	-
Fund Balance Carryover	(1,632)	3,642	-	-
TOTAL SOURCES	$ 2,780,530	$ 3,092,142	$ 3,033,200	$ 3,025,000
Professional Services	$ 11,572	$ 18,642	$ 18,642	$ 20,000
Transfer to General Fund	2,768,958	3,073,500	3,014,558	3,005,000
TOTAL USES	$ 2,780,530	$ 3,092,142	$ 3,033,200	$ 3,025,000

PUBLIC EDUCATION GRANT FUND

This fund was established to account for a grant from the Department of Justice. The grant funded the Public Education Coordinator position. This individual facilitated the City's intervention program for all arson and juvenile fire setters. The project was funded by the Justice Assistance Grant and was administered by the Florida Department of Law Enforcement. This grant was not renewed for FY 2011 or FY 2012.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 34,754	$ -	$ 11,397	$ -
Transfer from General Fund	-	-	8,154	-
Fund Balance Carryover	-	1,912	(17,866)	-
TOTAL SOURCES	$ 34,754	$ 1,912	$ 1,685	$ -
Personal Services	$ 46,145	$ -	$ 288	$ -
Operating Costs	6,475	-	-	-
Capital Outlay	-	1,912	1,397	-
Unrestricted Reserves	(17,866)	-	-	-
TOTAL USES	$ 34,754	$ 1,912	$ 1,685	$ -

CHARTER SCHOOL FUND

This fund was established to account for the full time equivalent (FTE) funds that are received from the Osceola County School District on a biweekly basis to operate the Kissimmee Elementary Charter School. These funds, less an amount sufficient to pay debt service on the bonds issued to construct the school, are immediately remitted to the Osceola Foundation for Education, the organization that oversees the management company that operates the Charter School on a daily basis. The amount retained for debt service is transferred to a debt service fund on a monthly basis.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Intergovernmental Revenue	$ 4,875,088	$ 4,795,000	$ 4,937,000	$ 4,986,000
Miscellaneous Revenue	-	-	100	-
Proceeds from Notes	7,355,000	-	7,075,000	-
Interest Earnings	4,843	5,000	2,200	2,500
Fund Balance Carryover	1,178,080	1,174,453	1,271,250	1,304,613
TOTAL SOURCES	$ 13,413,011	$ 5,974,453	$ 13,285,550	$ 6,293,113
Professional Services	$ 4,127,412	$ 4,200,200	$ 4,203,000	$ 4,245,000
Other Operating Costs	21	2,500	2,500	2,500
Debt Service	77,147	77,150	77,150	77,150
Transfers to Other Funds	7,937,181	458,300	7,698,287	666,038
Unrestricted Reserves	1,271,250	1,236,303	1,304,613	1,302,425
TOTAL USES	$ 13,413,011	$ 5,974,453	$ 13,285,550	$ 6,293,113

HAZARD MITIGATION GRANT PROGRAM FUND

During 2004 after Hurricanes Charley, Frances and Jeanne, the City applied for State/FEMA mitigation assistance based on priorities set up by the Local Mitigation Strategy Work Group. The City is responsible for a 25% match on various projects for wind retrofits to the Public Works Building, Civic Center, Community House and Police Headquarters. The proceeds from this grant are being used to fund these mitigation projects throughout the City.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Federal Grant	$ 113,697	$ -	$ 200,629	$ -
From Fund Balance	(93,757)	125,462	(75,167)	-
TOTAL SOURCES	$ 19,940	$ 125,462	$ 125,462	$ -
Capital Outlay	$ 95,107	$ 125,462	$ 125,462	$ -
Unrestricted Reserves	(75,167)	-	-	-
TOTAL USES	$ 19,940	$ 125,462	$ 125,462	$ -

UTILITY TAX FUND

City Code Section 26-16 imposes the 8% Utility Tax on sales of electricity, water, metered or bottled gas and telegraph services within the City limits. In October 1995, the rate on telephone services was changed to 7% of intrastate tolls and recurring charges on cellular mobile telephone or other telecommunication services. These taxes serve as a secondary pledge to the outstanding debt of the Water and Sewer System. Monies are typically transferred to and used for General Fund purposes.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET 2012
Utility Tax Revenue:				
Electric	$ 3,206,587	$ 3,265,000	$ 3,000,000	$ 3,100,000
Telephone	2,789,661	2,924,000	2,680,000	2,700,000
Water	277,420	288,000	250,000	260,000
Natural Gas	75,794	79,000	76,000	79,000
Propane Gas	89,968	92,000	86,000	88,000
Fund Balance Carryover	699,531	492,531	696,883	563,883
TOTAL SOURCES	$ 7,138,961	$ 7,140,531	$ 6,788,883	$ 6,790,883
Bad Debt Expense	$ 41,430	$ 75,000	$ 75,000	$ 75,000
Transfer to General Fund	6,400,648	6,781,000	6,150,000	6,212,000
Unrestricted Reserves	696,883	284,531	563,883	503,883
TOTAL USES	$ 7,138,961	$ 7,140,531	$ 6,788,883	$ 6,790,883

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LOCAL OPTION SALES TAX BONDS FUND

During FY 1998, all the outstanding debt was refunded. The Community Redevelopment Notes originally issued during FY 1994 were refunded on November 26, 1997. Then, with further favorable changes in the interest rate environment, Notes were issued to refund that debt again and to refund the Series 1991 and 1992 Bonds. Once again, in 2002 this debt was refinanced to take advantage of further improvements in the interest rate environment. In FY 2005, the 2002 refinancing note matured and final payment was made in April 2005. An additional note was issued for $4,100,000 in 2001 to purchase the Lancaster Ranch for future park development. In December 2005, a $10,000,000 bank note was issued to fund the relocation of Fire Station 11 as well as various drainage and road improvement projects. An additional $9,500,000 bank note was issued in February 2009 to fund improvements at the lakefront. In FY 2010, the $10,000,000 bank note was refinanced to take advantage of interest savings. In FY 2011, the $9,500,000 bank note was converted to a fixed rate note. Finally, in FY 2011, an additional note for $8,000,000 was issued to provide further funding for the lakefront development project.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Sales Tax Transfer	$ 2,388,730	$ 2,070,000	$ 1,875,824	$ 1,775,236
Interest Earnings	1,953	1,150	-	-
Proceeds from Notes	9,500,000	-	-	-
Fund Balance Carryover	123,418	6,313	367	-
TOTAL SOURCES	$ 12,014,101	$ 2,077,463	$ 1,876,191	$ 1,775,236
Debt Service - Due 10/1	$ 1,625,403	$ 1,676,161	$ 1,703,396	$ 1,422,618
Debt Service - Current	10,261,045	371,130	170,840	352,618
Debt Service Fees	47,750	27,000	1,750	-
Transfer to Sales Tax	79,536	-	205	-
Restricted Reserves	367	3,172	-	-
TOTAL USES	$ 12,014,101	$ 2,077,463	$ 1,876,191	$ 1,775,236

FMHA BONDS FUND

This Fund was established to account for the payment of debt service on the following bonds:

1980 Excise Tax Revenue Bonds $265,000
1981 Excise Tax Revenue Bonds $500,000

Proceeds from the Bonds were used for Fire Station #2 and for City Hall expansion, respectively. Occupational licenses are pledged for debt service on these Bonds. From collections of occupational license revenues, a transfer from the General Fund is made to cover annual requirements.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transfer from General Fund	$ 45,080	$ 44,510	$ 44,510	$ 44,105
Fund Balance Carryover	45,598	45,598	45,598	45,598
TOTAL SOURCES	$ 90,678	$ 90,108	$ 90,108	$ 89,703
Debt Service	$ 45,080	$ 44,510	$ 44,510	$ 44,105
Restricted Reserves	45,598	45,598	45,598	45,598
TOTAL USES	$ 90,678	$ 90,108	$ 90,108	$ 89,703

CHARTER SCHOOL NOTES FUND

In December 2002, the City issued Revenue Notes of $9,400,000 to fund the construction of the Kissimmee Elementary Charter School. Transfers are made from General Fund to cover the annual debt service payments. In December 2008, the original note was refinanced via a variable rate note. In February 2011, the variable rate note was refinanced to take advantage of the lower fixed rate environment.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transfer from Other Funds	$ 7,991,369	$ 458,300	$ 7,698,287	$ 666,038
Interest Earnings	316	-	-	-
Fund Balance Carryover	54,035	54,179	163	-
TOTAL SOURCES	$ 8,045,720	$ 512,479	$ 7,698,450	$ 666,038
Debt Service - Due 10/1	$ 7,942,056	$ 402,650	$ 560,016	$ 563,019
Debt Service - Current	49,313	52,650	7,085,134	103,019
Debt Service Fees	-	3,000	-	-
Professional Services	-	-	53,300	-
Transfer to Other Funds	54,188	-	-	-
Restricted Reserves	163	54,179	-	-
TOTAL USES	$ 8,045,720	$ 512,479	$ 7,698,450	$ 666,038

LOCAL OPTION GAS TAX NOTES FUND

In December 2006, the City issued Revenue Notes of $9,000,000 to fund the construction of various road improvements throughout the City. In November 2010, the City issued additional Revenue Notes of $4,000,000 to fund further road improvements. Transfers are made from the Local Option Gas Tax Fund to cover the annual debt service payments.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Gas Tax Transfer	$ 628,084	$ 1,010,690	$ 754,541	$ 764,412
Interest Earnings	305	-	-	-
Fund Balance Carryover	30,766	30,866	165	165
TOTAL SOURCES	$ 659,155	$ 1,041,556	$ 754,706	$ 764,577
Debt Service - Due 10/1	$ 501,995	$ 800,345	$ 564,145	$ 567,206
Debt Service - Current	156,995	210,345	190,396	197,206
Restricted Reserves	165	30,866	165	165
TOTAL USES	$ 659,155	$ 1,041,556	$ 754,706	$ 764,577

COMMUNITY REDEVELOPMENT NOTES FUND

In March 2004, the City issued a Redevelopment Trust Fund Revenue Note of $6,000,000 to fund the construction of various improvements throughout the Community Redevelopment Agency's area of responsibility. Transfers are made from the Community Redevelopment Fund to cover the annual debt service payments.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Transfer from Community Redevelopment Fund	$ 376,017	$ 412,027	$ 399,595	$ 425,762
TOTAL SOURCES	$ 376,017	$ 412,027	$ 399,595	$ 425,762
Debt Service	$ 376,017	$ 412,027	$ 399,595	$ 425,762
TOTAL USES	$ 376,017	$ 412,027	$ 399,595	$ 425,762

LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND

This Fund was established to account for all insurance costs of the City. The City maintains the balance considered necessary and funds certain safety program expenditures in addition to insurance premiums and claims. This Fund also pays the General Fund for personnel costs allocated to this activity.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Cost Allocations:				
General Fund	$ 1,436,695	$ 1,474,888	$ 1,340,704	$ 1,340,841
Central Services	84,165	85,307	75,815	72,293
Airport	14,557	13,627	11,413	11,323
Stormwater Utility	137,559	150,224	141,916	140,084
Sanitation	148,220	156,494	148,482	145,546
Local Option Gas Tax	20,850	23,598	20,632	20,992
Building	21,521	15,534	13,160	11,677
Civic Center	16,022	14,568	12,194	-
Community Development Block Grant	2,609	2,286	1,740	1,663
Other Funds	5,946	6,015	6,730	5,217
Miscellaneous Revenue	30	-	11,000	-
Interest Earnings	21,685	20,000	7,000	5,000
Recoveries	423,527	150,000	150,000	150,000
Fund Balance Carryover	3,165,021	2,646,963	2,713,909	2,483,862
TOTAL SOURCES	$ 5,498,407	$ 4,759,504	$ 4,654,695	$ 4,388,498
Charges by Other Funds	$ 148,851	$ 151,209	$ 151,209	$ 149,941
Operating cost	561,680	257,487	302,802	246,100
Workers Comp Premium	31,705	40,000	39,072	20,000
Workers Comp Claims	757,520	610,000	355,000	590,000
General & Auto Premium	966,640	950,000	880,066	897,000
Liability Claims	311,308	600,000	427,964	460,000
Bridge Claims	6,794	20,000	14,720	-
Unrestricted Reserves	2,713,909	2,130,808	2,483,862	2,025,457
TOTAL USES	$ 5,498,407	$ 4,759,504	$ 4,654,695	$ 4,388,498

HEALTH SELF INSURANCE FUND

This Fund was established to account for all health insurance costs of the City. The City maintains the balance considered necessary and funds the administrative expenditures associated with the program as well the claims.

ACCOUNT	ACTUAL FY 2010	ADJUSTED BUDGET FY 2011	ESTIMATE FY 2011	BUDGET FY 2012
Cost Allocations:				
General Fund	$ -	$ -	$ 2,811,895	$ 4,288,877
Central Services	-	-	166,077	203,580
Airport	-	-	40,052	45,240
Stormwater Utility	-	-	162,997	226,200
Sanitation	-	-	141,313	180,960
Local Option Gas Tax	-	-	63,740	90,480
Building	-	-	47,758	52,780
Civic Center	-	-	49,727	-
Community Development Block Grant	-	-	10,073	15,080
Other Funds	-	-	25,132	22,620
Interest Earnings	-	-	-	2,500
Retiree/Cobra Contributions			146,524	195,360
Recoveries -TWA	-	-	1,167,846	1,648,724
Fund Balance Carryover	-	-	-	111,163
TOTAL SOURCES	$ -	$ -	$ 4,833,134	$ 7,083,564
Professional Services	$ -	$ -	$ 565,499	$ 753,996
Health Claims	-	-	4,156,472	5,541,960
Unrestricted Reserves	-	-	111,163	787,608
TOTAL USES	$ -	$ -	$ 4,833,134	$ 7,083,564

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2012 ANNUAL BUDGET

SCHEDULE 1
CITY OF KISSIMMEE OBJECT CODES

OBJECT CODE	SUMMARY TITLE/OBJECT DESCRIPTION
11	SALARIES AND WAGES
12	OVERTIME
13	OTHER PAY
	BENEFITS:
15	Fica Taxes
16	Pension
17	Insurance - Health and Life
18	Unemployment Compensation
19	Workers Compensation
	PROFESSIONAL SERVICES:
21	Professional Services
22	Other Contractual Services
23	TRAINING AND TRAVEL
	TELEPHONE AND UTILITIES:
24	Telephone
26	Electric Utilities
27	Water and Sewer Utilities
32	AUTO MAINTENANCE AND REPAIR
	OTHER MAINTENANCE AND REPAIR:
31	Buildings and Grounds
33	Other Equipment
34	Radios
43	GAS AND OIL SUPPLIES
	OTHER SUPPLIES:
25	Postage
37	Supplies - Operating
38	Supplies - Cleaning
39	Supplies - Office
41	Supplies - Chemical
42	Supplies - Tools and Equipment
44	Uniforms
45	Books and Publications

OBJECT CODE	SUMMARY TITLE/OBJECT DESCRIPTION
	OTHER OPERATING COST:
28	Rentals
35	Copier Cost
36	Advertising
46	Dues and Subscriptions
47	Christmas
52	Recruitment Cost
59	Printing
63	Resurfacing
65	Garage - Outside Services
66	Solid Waste Disposal Fees
67	Customer Billing and Services
72	Safety Program
73	Special Functions
74	Service Organizations
88	Housing Assistance Payments
89	Library
97	Bad Debt Expense
29	GENERAL INSURANCE
	DEBT SERVICE:
54	Debt Service Fees
84	Debt Service
	CHARGES BY OTHER FUNDS:
56	Warehouse Charges
58	Building Maintenance
69	Data Processing Fees
83	General Fund Cost
71	TRANSFERS TO OTHER FUNDS
	RESERVES:
75	For Contingency
76	For Future Capital Outlay
77	For Debt Service
79	For Future Operating Cost
	CAPITAL OUTLAYS:
91	Land or Easements
92	Buildings
93	Other Improvements
94	Machinery and Equipment
95	Autos and Vehicles

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
GENERAL FUND			
City Commission	City Commission	Commission Retreat Facilitator	9,000
		Main Street Program	35,000
		Osceola Legislative Effort	40,000
		City Lobbyist	60,000
		Total City Commission/City Commission	144,000
City Commission	Social Services	Fee Waivers Special Events	9,173
		Contingency Fee Waiver Special Events	21,417
		Total City Commission/Social Services	30,590
		Total City Commission	174,590
City Manager	City Clerk	Onsite Records Disposal	1,200
		Off Site Storage	1,200
		Recording Documents	1,500
		Total City Manager/City Clerk	3,900
City Manager	Public Information	Goals Poster	1,000
		Stock Photos Graphic Design	1,000
		Cable TV Service	1,700
		Miscellaneous Projects	2,500
		Total City Manager/Public Information	6,200
City Manager	Economic Development	Targeted Industry Consultant	20,000
		Total City Manager/Economic Development	20,000
		Total City Manager	30,100
City Attorney	City Attorney	Recording Fees	100
		Bankruptcy Filings	200
		Court Subpoena Service Fees	300
		Court Filing Fees	600
		Court Deposition Fees	1,000
		Mediator Fees	2,000
		Private Investigator	5,000
		Appraisals	6,000
		Retained Counsel	210,812
		Total City Attorney	226,012
Finance	Finance	Child Support Filings	100
		Armored Car Services	7,140
		eCivis	10,000
		Credit Card Fees	26,000

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Finance	Finance, Continued	Consultant Fees	35,000
		Annual Audit Fees	88,560
		Total Finance	166,800
Development Services	Planning	Mailing Service	1,000
		Title Searches	1,200
		Code Enforcement Miscellaneous Charges	1,500
		Code Enforcement Board Attorney	8,525
		General Planning Consultant Services	75,000
		Vine Street Contract Planning & Marketing	150,000
		Total Development Services	237,225
Police	Administration	Annual Cardio Pulmonary Resuscitation Certification	100
		Car Seat Technician Recertification	480
		Wrecker/Towing Service	1,000
		Contested Ticket Filing Fees	1,000
		Respiratory Gas Mask Testing	8,800
		False Alarm Billing Services	97,500
		Total Police/Administration	108,880
Police	Operations	Kennel Care	1,050
		Total Police/Operations	1,050
Police	Criminal Investigation	Business Watch Annual Service Fee	250
		Shredding Service	600
		Court Certified Interpreters	1,500
		Disposal of Narcotics/Biological Hazardous Waste	2,500
		Phone Tolls/Bank Records	2,500
		Transcription Services	8,000
		DNA Testing	8,000
		Nurse Examiners	15,000
		Confidential Funds	20,000
		Total Police/Criminal Investigation	58,350
Police	Communications	Paper/Teletype Shredding	750
		Total Police/Communications	750
		Total Police	169,030
Fire	Administration	Hazardous Materials Disposal	1,500
		Respiratory Physicals	2,820
		Central Florida Fire Academy	11,760
		Harzardous Materials Physicals	16,000
		Medical Director Contract	32,000
		Ambulance Billing Service	110,000
		Total Fire Administration	174,080

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Public Works	Engineering	Plans Scanning	8,000
		Engineering Design Fees	10,000
		Surveys for Special Projects	10,000
		Traffic Review Projects	11,000
		Miscellaneous Title Surveys	15,000
		Total Public Works/Engineering	54,000
Public Works	Street Maintenance	Railroad Crossing Contract	14,000
		Mowing Contract	44,000
		Total Public Works/Street Maintenance	58,000
Public Works	Traffic Engineering	Painted Markings Service	4,000
		Total Public Works/Traffic Engineering	4,000
		Total Public Works	116,000
Parks and Recreation	Administration	eCommerce Payment Gateway Fees	300
		Oak Street Well Monitoring	3,000
		Total Parks & Recreation/Administration	3,300
Parks and Recreation	Aquatic Center	First Aid Training	360
		Cardio Pulmonary Resuscitation/Automated External Defibrillator Training	432
		Aquatic Programs	576
		Monthly Entertainment	600
		Ellis and Associates	4,950
		Learn to Swim	15,200
		Water Management Program	25,500
		Total Parks & Recreation/Aquatic Center	47,618
Parks and Recreation	Recreation	Chambers Park Camp	4,220
		Camp Program Trips	5,348
		Miscellaneous Programs	6,185
		Special Programs	11,150
		Teen Extreme Program	12,220
		Oak Street Park	21,576
		Recreation Programs	51,366
		Total Parks & Recreation/Recreation	112,065
Parks and Recreation	Athletics	Background Check/Drug Testing	3,000
		Athletic Programs	19,000
		Total Parks & Recreation/Athletics	22,000
Parks and Recreation	Fortune Road	Security Staff for Tournaments	2,250
		Scorekeeper	10,200
		Softball Programs	34,550
		Total Parks & Recreation/Fortune Road	47,000

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
Parks and Recreation	Special Events	Transportation	500
		Santa Social Parade	750
		Bridal Show	1,500
		Festival of Lights Parade	2,000
		Entertainment In The Park	9,000
		Chili Entertainment	10,000
		July 4th Celebration	25,000
		Total Parks & Recreation/Special Events	48,750
Parks and Recreation	Civic Center	General Labor Services	7,840
		Miscellaneous Catering	10,000
		HVAC Contract Services	10,556
		Security Service	15,120
		Exercise Instructor	30,240
		Total Parks & Recreation/Civic Center	73,756
		Total Parks & Recreation	**354,489**
Personnel	Personnel	Pre-Employment Testing	9,000
		Pension Attorney/Actuarial Services	14,000
		Labor Attorney	38,000
		Total Personnel	61,000
		Total General Fund	**1,709,326**
STORMWATER UTILITY FUND			
Stormwater	Operations	Day Labor Contract	6,960
		Pond Cleaning Service	52,000
		Customer Billing Services	149,083
		Total Stormwater Utility/Operations	208,043
Stormwater	Engineering	Water System Annual Service	2,950
		Audit Fees	3,872
		Water Quality Annual Cost	21,000
		General Annual Maintenance Service	23,800
		Stream Profile Updates	28,000
		Nutrient Management Plan	40,000
		Data Access Fee	40,000
		Hydrological Flow Data Annual Service	76,500
		Total Stormwater Utility/Engineering	236,122
		Total Stormwater Utility Fund	**444,165**

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
SANITATION FUND			
Sanitation	Sanitation	Temporary Contractual Service	2,500
		Audit Fees	4,237
		Customer Billing Services	83,992
		Total Sanitation Fund	**90,729**
AIRPORT FUND			
Airport	Operations	Annual Audit Fees	831
		Stormwater Analytical	1,200
		Appraisals	3,000
		Marketing Services	4,500
		General Consultant Fees	5,000
		Surveying Services	5,000
		Legal Fees	15,000
		Marketing Consultant	34,416
		Total Airport Fund	**68,947**
CENTRAL SERVICES FUND			
Central Services	Information Technology	AS/400 Technical Support	2,000
		Software Contract Programming	2,000
		Networking Support	2,000
		Cisco Call Manager	5,000
		Website Content Management	5,000
		Total Central Services/Information Technology	16,000
Central Services	Printing	Contract Printing	250
		Total Central Services/Printing	250
		Total Central Services Fund	**16,250**
PAVING ASSESSMENT FUND			
Public Works	Transportation	Collection Fees	1,000
		Total Paving Assessment Fund	**1,000**
COMMUNITY REDEVELOPMENT FUND			
Development Services	Community Redevelopment	General Licensed Contract Services	50,000
		Legal Counsel	50,000
		Surveying and Engineering Services	50,000
		Land Development Consultant	100,000
		Total Community Redevelopment Fund	**250,000**

2012 ANNUAL BUDGET

SCHEDULE 2
ANALYSIS OF PROFESSIONAL SERVICES

DEPARTMENT	DIVISION	DESCRIPTION	AMOUNT
2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND			
Development Services	CDBG Entitlement	Technical Assistance	23,132
		Total 2011 CDBG Entitlement Fund	**23,132**
FIRE FEE ASSESSMENT FUND			
General Government	General Government	Fire Fee Notice Processing Services	20,000
		Total Fire Fee Assessment Fund	**20,000**
CHARTER SCHOOL FUND			
City Manager	Charter School	Board Minute Contract Services	2,500
		School Management Services	4,245,000
		Total Charter School Fund	**4,247,500**
LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND			
Personnel	Self Insurance	Hazardous Materials Cleanup	5,000
		Hepatitis B Shots/Draws	5,000
		Commercial Drivers License Random Drug Testing	7,000
		Property Appraisals	15,000
		Employee Resources Program	15,000
		Total Liab/Workers Comp Self Insurance Fund	**47,000**
HEALTH SELF INSURANCE FUND			
Personnel	Self Insurance	Administrative Services Fees	753,996
		Total Health Self Insurance Fund	**753,996**
		TOTAL CITY OF KISSIMMEE	**7,672,045**

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
GENERAL FUND			
City Commission/ City Commission	Osceola Business Awards Banquet	Commissioner (5)	150
	Chamber Board Meetings	Commissioner (5)	250
	Growth Management Summit	Commissioner (5)	250
	Florida Institute for Elected Municipal Officials	Commissioner (3)	275
	Legislative Update	Commissioner (5)	300
	Miscellaneous Meetings/Travel	Commissioner (5)	500
	Chamber of Commerce Hispanic Gala	Commissioner (5)	700
	Elected Officials Summit	Commissioner (2)	1,500
	Annual Chamber Event	Commissioner (5)	1,500
	Florida League of Cities Annual Conference	Commissioner (5)	2,505
	Total City Commission/City Commission		7,930
City Manager/ City Manager	Administrative Secretary Workshop/Seminar	Admin Secretary (2)	350
	FL City/County Managers Assoc Winter Conference	City Mgr/Asst City Mgr	900
	Miscellaneous Seminars and Meetings	City Mgr/Asst City Mgr	1,500
	FL City/County Managers Assoc Annual Conference	City Mgr/Asst City Mgr	2,250
	Total City Manager/City Manager		5,000
City Manager/ City Clerk	Intl Association of Administrative Professionals	Records Coordinator	300
	Miscellaneous Training Opportunities	City Clerk	500
	Records Retention Training	City Clerk	500
	Florida Municipal Clerk Conference	City Clerk/Records Coord	1,000
	Total City Manager/City Clerk		2,300
City Manager/ Public Information	Professional Development Seminars	Public Info Officer	500
	Total City Manager/Public Information		500
City Manager/ Economic Development	FL Redevelopment Association Annual Conference	Econ Development Dir	1,000
	FL Economic Development Council Annual Conference	Econ Development Dir	1,000
	Business Recruitment	Econ Development Dir	3,000
	Total City Manager/Economic Development		5,000
	Total City Manager		12,800
City Attorney/ City Attorney	Miscellaneous Training Seminars	City Atty/Asst City Atty	500
	Florida Bar Local Government Law Seminar	City Attorney	600
	Lobbying Efforts	City Atty/Asst City Atty	2,000
	Florida Municipal Attorney's Seminar	City Atty/Asst City Atty	3,000
	Total City Attorney/City Attorney		6,100
Finance/ Finance	Central Florida FGFOA Chapter Meetings	Director/Asst Director	240
	Electronic Banking Seminar	Accountant	750
	Payroll Seminars	Accountant/Acctg Manager	1,000
	Portfolio Management Training	Director	1,000
	Total Finance/Finance		2,990

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Development Services/ Planning	Florida Department of Transportation Training	Planner	480
	Florida Association of Code Enforcement Conference	Code Officer (2)	1,020
	Florida Planning and Zoning Association Conference	Planner	1,065
	American Planning Association/Florida Conference	Planner (2)	1,065
	Total Development Services/Planning		3,630
Police/ Administration	Intl Association of Administrative Professionals	Secretary (3)	300
	Criminal Justice Information Services Seminar	Records Supv/Tech (1)	613
	Cardio Pulmonary Resuscitation Recertification	Various (128)	768
	Total Police/Administration		1,681
Police/ Operations	Annual Training/Competition	SWAT Team	1,700
	Total Police/Operations		1,700
Police/ Criminal Investigation	CID Task Force Investigative Travel	Detective	2,500
	IRS Task Force Investigative Travel	Detective	7,200
	Total Police/Criminal Investigation		9,700
Police/ Communications	Stress In Emergency Communications	Telecommunicator (3)	747
	Disaster Operations and the Communications Center	Telecommunicator (3)	747
	Annual Training On-Line	Telecommunicator (4)	996
	Managing a Communications Center	Lieutenant	1,203
	Supervisory Training On-Line	Supervisor (4)	1,245
	Total Police/Communications		4,938
	Total Police		18,019
Fire/ Administration	Fire Inspection Recertification Classes	Various (4)	800
	Florida Fire Marshal Conference	Fire Inspector	1,000
	Management/Leadership Classes	Various	1,000
	Fire Rescue East Conference	Various (1)	1,000
	State Department of Health Meetings	Various (2)	1,200
	Total Fire/Administration		5,000
Fire/ Operations	Cardio Pulmonary Resuscitation Recertification	Various	500
	American Heart Association Recertification	Staff (24)	960
	Central Florida Fire Academy Class	Various	2,400
	Emergency Vehicle Technician Class	Various	2,600
	Fire Officer Class	Various (2)	3,360
	Paramedic School	Various (2)	15,000
	Total Fire/Operations		24,820
	Total Fire		29,820
Public Works/ Director	Amer Society of Civil Engineers Monthly Meetings	Director/Asst Director	240
	Institute of Transportation Engineers Bi-Annual Mtg	Director/Asst Director	250
	Florida American Public Works Assoc Trade Show	Director	485
	Total Public Works/Director		975

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
Public Works/ Engineering	Institute of Transportation Engineers Training	Engineer (2)	200
	American Society of Civil Engineers Meetings	Engineer	240
	Miscellaneous Training and Design Seminars	Various	300
	Florida Engineering Society Class	Engineer (2)	400
	National Society of Professional Engineers	Engineer (2)	500
	American Public Works Association GIS Training	Engineer (2)	600
	Total Public Works/Engineering		2,240
Public Works/ Street Maintenance	Miscellaneous Day Seminars	Secretary/Clerk Tech	200
	Landscape Seminar	Various	300
	Aerial Lift Training	Various	800
	Herbicide Training and Seminars	Various	1,250
	American Public Works Assoc National Conference	Various	1,500
	Total Public Works/Street Maintenance		4,050
Public Works/ Traffic Engineering	Intl Municipal Signal Assn Signal Inspection	Traffic Tech	817
	Intl Municipal Signal Assn Sunshine Safety	Traffic Tech	835
	Intl Municipal Signal Assn Maintenance of Traffic	Traffic Tech	835
	Intl Municipal Signal Assn Signal Electrician	Traffic Tech	867
	Intl Municipal Signal Assn Level III Field Technician	TrafficTech (2)	950
	Fiber Optic Maintenance Certification	TrafficTech (2)	2,200
	Total Public Works/Traffic Engineering		6,504
	Total Public Works		13,769
Parks and Recreation/ Parks	Commercial Drivers License Renewal	Various (3)	90
	Commercial Drivers License Exam	Various	100
	Irrigation Training	Various (2)	150
	Specialty Field Training	Various (26)	260
	Aquatic Weed Control Certification	Various	400
	Total Parks and Recreation/Parks		1,000
Parks and Recreation/ Aquatic Center	Aquatic Facility Operator Recertification	Pool Technician	600
	Instructor Certification	Head Lifeguard (2)	800
	Total Parks and Recreation/Aquatic Center		1,400
	Total Parks and Recreation		2,400
Personnel/ Personnel	Miscellaneous Department Training	City Employees	1,000
	Total Personnel/Personnel		1,000
	TOTAL GENERAL FUND		**98,458**

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
STORMWATER UTILITY FUND			
Public Works/ Stormwater Operations	Florida Stormwater Association Conference	Superintendent	700
	American Public Works Assoc Annual Conference	Various (7)	2,625
	Total Public Works/Stormwater Operations		3,325
Public Works/ Stormwater Engineering	Federal Emergency Management Agency Training	Public Ed Coordinator	75
	Association of State Floodplain Manager Conference	Manager	400
	Florida Flood Managers Association Conference	Manager	500
	American Public Works Assoc State Conference	Assistant Director	700
	Florida Stormwater Association Annual Conference	Various	800
	American Public Works Assoc National Conference	Director	875
	Total Public Works/Stormwater Engineering		3,350
	TOTAL STORMWATER UTILITY FUND		**6,675**
SANITATION FUND			
Public Works/ Sanitation	Miscellaneous Day Seminars	Various	285
	Solid Waste Assoc of North America Conference	Superintendent	695
	Recycle Florida Today Annual Conference	Various	770
	Solid Waste Assoc of North America Truck Road-E-O	Various (3)	1,045
	Solid Waste Assoc of North America Natl Conference	Director	1,250
	Total Sanitation/Sanitation		4,045
Public Works/ Weld Shop	Solid Waste Assoc of North America Truck Road-E-O	Various	320
	Equipment Warranty and Training School	Welder (3)	1,500
	Hydraulic Training Class	Various	1,950
	Total Sanitation/Weld Shop		3,770
	TOTAL SANITATION FUND		**7,815**
AIRPORT FUND			
Airport/ Operations	Federal Aviation Administration Annual Conference	Director	1,000
	Miscellaneous Training Seminars	Various	1,500
	Florida Airport Facility and Safety Conference	Airfield Manager	1,500
	Florida Airport Council Conference	Airfield Manager	2,500
	Amer Assoc of Airport Executives Conference	Director	3,000
	Natl Business Aviation Assoc Annual Convention	Director	6,900
	Total Airport/Operations		16,400
	TOTAL AIRPORT FUND		**16,400**

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
CENTRAL SERVICES FUND			
Central Services/ Information Technology	Florida Local Govt Information Systems Association	Director/Asst Director	352
	Dell Technician Recertification	Various	850
	Sungard Public Safety New Enhancement Training	Various	1,000
	Geographic Information Systems Expo	Various	1,000
	Cityworks Pre-Conference Training	Various	1,100
	Cityworks Users Conference	GIS Analyst	1,400
	National Sungard Users' Group Conference	Various	1,500
	What's New In Geographic Information Systems	GIS Analyst	1,500
	Building Web Applications Using Silverlight	GIS Programmer	1,500
	Microsoft Conference	Various	1,800
	INFOTECH Online Research and Consulting Services	Various	1,900
	Cisco Networkers	Network Engineer	2,100
	Project Management Professional	Assistant Director	2,500
	Nuggets Training	Network Engineer (2)	2,798
	Security Conference	Network Manager	2,881
	Microsoft Systems Center Configuration Manager	Network Engineer	3,299
	Microsoft Office Suite Training	Various	3,300
	Cisco Call Manager Training	Network Engineer	3,595
	Total Central Services/Information Technology		34,375
Central Services/ Fleet Maintenance	Manufacturer's Training Seminars	Mechanic (8)	4,000
	Total Central Services/Fleet Maintenance		4,000
	TOTAL CENTRAL SERVICES FUND		**38,375**
LOCAL OPTION GAS TAX FUND			
Public Works/ Sidewalks	Miscellaneous Concrete Seminars	Various	204
	American Public Works Assoc Annual Conference	Various	600
	Total Public Works/Sidewalks		804
	TOTAL LOCAL OPTION GAS TAX FUND		**804**
BUILDING FUND			
Development Services/ Building	Building Officials Association of Florida Seminar	Various	1,550
	Total Development Services/Building		1,550
	TOTAL BUILDING FUND		**1,550**

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
COMMUNITY REDEVELOPMENT FUND			
Development Services/ Community Redevelopment	Florida Trust Meeting	CRA Manager	300
	Annual Florida Redevelopment Assoc Conference	CRA Manager	1,500
	Total Development Services/Comm Redevelopment		1,800
	TOTAL COMMUNITY REDEVELOPMENT FUND		**1,800**
2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND			
Development Services/ CDBG Entitlement	Miscellaneous Seminars	Code Enforcement Offcr	1,000
	Miscellaneous Seminars	Administrator	2,000
	Total Development Services/CDBG Entitlement		3,000
	TOTAL 2011 CDBG ENTITLEMENT FUND		**3,000**
POLICE 2ND DOLLAR ASSESSMENT FUND			
Police/ 2nd Dollar	Public Records Management Seminar	Various	176
	Advanced Traffic Crash Investigation	Officer (2)	260
	Traffic Crash Investigation	Officer (2)	260
	Preventing Auto Thefts	Officer	615
	Florida Police Attorney's Assoc Annual Conference	Deputy Chief	783
	Sniper Spring Shootout	Officer (2)	1,000
	Florida Police Chief's Association Winter Conference	Chief/Deupty Chief	1,355
	Florida High Liability Conference	Officer (2)	1,360
	Basic SWAT School	SWAT Team	1,750
	Chemical Munitions Instructor Certification	SWAT Team	1,815
	Police K-9 Institute Training Seminar	Officer (3)	3,375
	Local Legal Update	Various	5,000
	Total Police/2nd Dollar Assessment		17,749
	TOTAL POLICE 2ND DOLLAR ASSESSMENT FUND		**17,749**
STATE LAW ENFORCEMENT TRUST FUND			
Police/ State Law Enforcement Trust	Florida Gang Investigation Assoc Annual Conference	Officer (2)	1,635
	Florida Assoc of School Resource Officers Conference	Officer (2)	1,845
	Florida Crime Prevention Association Conference	Officer (2)	2,260
	Total Police/State Law Enforcement Trust		5,740
	TOTAL STATE LAW ENFORCEMENT TRUST FUND		**5,740**

2012 ANNUAL BUDGET

SCHEDULE 3
ANALYSIS OF TRAINING & TRAVEL

DEPARTMENT/ DIVISION	DESCRIPTION	PERSON(S) ATTENDING	AMOUNT
SCHOOL CROSSING GUARD FUND			
School Crossing Guard	First Aid Training	Crossing Guard (41)	2,050
	Cardio Pulmonary Resuscitation Training/Recertificatior	Crossing Guard (41)	6,600
	Total Police/School Crossing Guard		8,650
	TOTAL SCHOOL CROSSING GUARD FUND		**8,650**
LIABILITY/WORKERS COMPENSATION SELF INSURANCE FUND			
Personnel/ Self Insurance	Forklift Training	Various	500
	Safety/OSHA Training	Various	1,000
	Cardio Pulmonary Resuscitation/First-Aid Training	Various	5,000
	Total Personnel/Liab/Workers Comp Self Insurance		6,500
	TOTAL LIAB/WORKERS COMP SELF INSURANCE FUND		**6,500**
	TOTAL CITY OF KISSIMMEE		**213,516**

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION		New	Repl.	Amount Approved	Account No.
	GENERAL FUND					
	City Attorney					
CA1200	File Cabinet		x		1,000	001-0510-514.61-94
CA1201	Personal Computer			x	1,200	001-0510-514.61-94
CA1202	Laptop Computer			x	1,700	001-0510-514.61-94
	Total City Attorney				**3,900**	
	City Manager					
CM1200	Network Laser Printer			x	1,500	001-1010-512.61-94
CM1201	Laptop Computer			x	2,000	001-1010-512.61-94
		Subtotal			3,500	
	City Clerk					
CM1202	Laptop Computer			x	1,700	001-1020-512.61-94
CM1203	Copier			x	6,000	001-1020-512.61-94
		Subtotal			7,700	
	Public Information					
CM1204	Laptop Computer			x	1,700	001-1040-512.61-94
CM1205	Studio Lighting Grid			x	2,000	001-1040-512.61-93
CM1206	Graphics Workstation			x	2,200	001-1040-512.61-94
CM1207	Personal Computer (3)			x	5,000	001-1040-512.61-94
CM1208	Program Automation System			x	40,000	001-1040-512.61-94
		Subtotal			50,900	
	Economic Development					
CM1209	Laptop Computer			x	2,000	001-1060-512.61-94
		Subtotal			2,000	
	Total City Manager				**64,100**	
	Finance					
FA1200	Laser Printer/Scanner			x	1,200	001-2010-513.61-94
FA1201	Personal Computer			x	1,400	001-2010-513.61-94
FA1202	Laptop Computer			x	1,700	001-2010-513.61-94
FA1203	Imaging Scanner			x	3,500	001-2010-513.61-94
	Total Finance				**7,800**	
	Development Services - Planning					
DS1200	Personal Computer			x	1,200	001-2510-515.61-94
DS1201	Mobile Digital Computer (2)			x	7,800	001-2510-515.61-94
	Total Development Services				**9,000**	
	Police - Administration					
PD1200	Steel Door			x	7,000	001-3020-521.61-93
		Subtotal			7,000	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Police - Operations				
PD1201	Patrol Rifle (2)	x		2,400	001-3030-521.61-94
PD1202	Counter Surveillance Rifle (2)		x	6,450	001-3030-521.61-94
PD1203	Speed Measuring Device (2)		x	7,000	001-3030-521.61-94
PD1204	Portable Radio (20)		x	70,000	001-3030-521.61-94
	Subtotal			85,850	
	Police - Criminal Investigations				
PD1205	Composite Software	x		6,000	001-3040-521.61-93
	Subtotal			6,000	
	Police - Communications				
PD1206	Personal Computer (12)		x	14,400	001-3050-521.61-94
	Subtotal			14,400	
	Total Police			**113,250**	
	Fire - Administration				
FD1200	Personal Computer (2)		x	2,200	001-3510-522.61-94
FD1201	Laptop Computer (2)		x	3,400	001-3510-522.61-94
FD1202	Staff Vehicle		x	19,000	001-3510-522.61-95
	Subtotal			24,600	
	Fire - Operations				
FD1203	Special Operations Equipment	x		2,500	001-3520-522.61-94
FD1204	Power Equipment		x	3,500	001-3520-522.61-94
FD1205	Personal Computer (4)		x	4,400	001-3520-522.61-94
FD1206	Fire Hose and Appliance		x	5,000	001-3520-522.61-93
FD1207	Gas/Heat Detection Equipment		x	5,000	001-3520-522.61-94
FD1208	Traffic Control Pre-Emption/Opticom Emitter (4)		x	6,500	001-3520-522.61-93
FD1209	Station Maintenance and Replacement		x	15,000	001-3520-522.61-93
FD1210	Hydraulic Extrication Rescue Tool System		x	25,000	001-3520-522.61-94
FD1211	Lifepak 15 (3)		x	90,000	001-3520-522.61-94
	Subtotal			156,900	
	Total Fire			**181,500**	
	Public Works - Director				
PW1200	Personal Computer		x	1,200	001-4510-541.61-94
PW1201	Copier		x	8,000	001-4510-541.61-94
	Subtotal			9,200	
	Public Works - Engineering				
PW1202	Utility Vehicle		x	22,500	001-4520-541.61-95
	Subtotal			22,500	
	Public Works - Street Maintenance				
PW1203	Personal Computer		x	1,400	001-4530-541.61-94
PW1204	Walk-behind Mower		x	4,000	001-4530-541.61-94
PW1205	All Terrain Vehicle		x	5,000	001-4530-541.61-94
PW1206	Equipment Trailer		x	9,000	001-4530-541.61-94
PW1207	1/2 Ton Pickup Truck		x	15,000	001-4530-541.61-95
PW1208	Drop-wing Mower Deck	x		20,000	001-4530-541.61-94
	Subtotal			54,400	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Public Works - Traffic Engineering				
PW1209	Personal Computer		x	1,200	001-4540-541.61-94
PW1210	Controller with Communications (2)		x	7,000	001-4540-541.61-94
PW1211	Cabinet/Controller 8 Phase		x	10,350	001-4540-541.61-94
PW1212	Fiber Optic Test/Maintenance Equipment	x		13,000	001-4540-541.61-94
PW1213	Video Imaging Vehicle Detection System	x		15,500	001-4540-541.61-94
PW1214	Variable Message Board		x	17,000	001-4540-541.61-94
	Subtotal			64,050	
	Total Public Works			**150,150**	
	Parks and Recreation - Administration				
PR1200	Personal Computer (3)		x	3,600	001-5010-572.61-94
	Subtotal			3,600	
	Parks and Recreation - Parks				
PR1201	Personal Computer		x	1,200	001-5020-572.61-94
PR1202	Laptop Computer		x	1,700	001-5020-572.61-94
PR1203	Chain Link Fence		x	12,000	001-5020-572.61-93
PR1204	Pickup Truck		x	18,200	001-5020-572.61-95
PR1205	Non-Licensed Utility Vehicle		x	19,000	001-5020-572.61-94
PR1206	Split Rail Fence (2)		x	21,000	001-5020-572.61-93
PR1207	Extended Cab Pickup Truck		x	21,900	001-5020-572.61-95
PR1208	Extended Cab Pickup Truck		x	23,600	001-5020-572.61-95
PR1209	Passenger Van		x	24,000	001-5020-572.61-95
PR1210	Aerial Lift		x	40,000	001-5020-572.61-94
PR1211	Dump Truck		x	40,200	001-5020-572.61-95
	Subtotal			222,800	
	Parks and Recreation - Aquatics				
PR1212	Automatic Pool Vacuum		x	5,200	001-5030-572.61-93
PR1213	Non-Licensed Utility Vehicle		x	19,500	001-5030-572.61-94
PR1214	Starting Block (8)			20,000	001-5030-572.61-93
	Subtotal			44,700	
	Parks and Recreation - Recreation				
PR1215	Personal Computer (2)		x	2,400	001-5040-572.61-94
	Subtotal			2,400	
	Parks and Recreation - Athletics				
PR1216	Personal Computer (2)		x	2,400	001-5045-572.61-94
PR1217	Ice Machine		x	3,500	001-5045-572.61-94
	Subtotal			5,900	
	Parks and Recreation - Cemetery				
PR1218	Personal Computer		x	1,200	001-5050-572.61-94
	Subtotal			1,200	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	Parks and Recreation - Civic Center				
PR1219	Laptop Computer		x	1,700	001-5066-572.61-94
PR1220	Personal Computer (3)		x	3,600	001-5066-572.61-94
PR1221	Copier		x	5,000	001-5066-572.61-94
PR1222	Inside Security Gate (2)	x		18,800	001-5066-572.61-93
PR1223	HVAC Split System		x	35,000	001-5066-572.61-93
	Subtotal			64,100	
	Total Parks and Recreation			**344,700**	
	Personnel				
PS1200	Personal Computer		x	1,400	001-1510-513.61-94
PS1201	Automated External Defibrillator (5)		x	6,500	001-1510-513.61-94
	Total Personnel			**7,900**	
	TOTAL GENERAL FUND			**882,300**	
	STORMWATER UTILITY FUND				
	Operations				
SW1200	Portable Radio (2)		x	4,000	409-4550-541.61-94
SW1201	Pickup Truck		x	26,000	409-4550-541.61-95
SW1202	One Ton Truck		x	28,000	409-4550-541.61-95
SW1203	Centrifugal Pump		x	40,000	409-4550-541.61-94
SW1204	Slip-line Program	x		75,000	409-4550-541.61-93
SW1205	Drop-wing Mower		x	100,000	409-4550-541.61-94
SW1206	Vacuum Truck		x	250,000	409-4550-541.61-95
	Subtotal			523,000	
	Engineering				
SW1207	Modem Card		x	1,500	409-4520-541.61-93
SW1208	Laptop Computer		x	2,000	409-4520-541.61-94
SW1209	Blue-Green Algae Sensor		x	2,500	409-4520-541.61-94
SW1210	Chlorophyll Sensor		x	3,500	409-4520-541.61-94
SW1211	Transducer Stage Meter (2)		x	4,000	409-4520-541.61-94
SW1212	Data Collection System		x	5,800	409-4520-541.61-94
SW1213	Workstation		x	6,100	409-4520-541.61-94
SW1214	Avalanche Sampler		x	7,500	409-4520-541.61-94
SW1215	Turbidity Probe (5)		x	7,500	409-4520-541.61-94
SW1216	Velocity Meter		x	8,750	409-4520-541.61-94
SW1217	Optical Oxygen Sensor (6)		x	10,200	409-4520-541.61-94
SW1218	Baffle Box	x		100,000	409-4520-541.61-93
SW1219	Master Stormwater Pond	x		450,000	409-4520-541.61-93
	Subtotal			609,350	
	TOTAL STORMWATER UTILITY FUND			**1,132,350**	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION		New	Repl.	Amount Approved	Account No.
	SANITATION FUND					
	Sanitation					
SA1200	Garbage Truck (2)			x	452,500	411-4571-534.61-95
	TOTAL SANITATION FUND				**452,500**	
	AIRPORT FUND					
AP1200	Laptop Computer (2)			x	3,200	461-7010-542.61-94
AP1201	Mobile Digital Computer			x	3,900	461-7010-542.61-94
AP1202	Copier			x	4,000	461-7010-542.61-94
AP1203	Airport Entrance Beautification			x	10,000	461-7010-542.61-93
AP1204	Large Tractor			x	120,000	461-7010-542.61-94
AP1205	Airport Administrative Facility			x	312,000	461-7010-542.61-92
	TOTAL AIRPORT FUND				**453,100**	
	CENTRAL SERVICES FUND					
	Information Technology					
IT1200	Personal Computer (3)			x	3,300	560-2110-590.61-94
IT1201	Equipment Replacement (5)			x	5,500	560-2110-590.61-94
IT1202	Laptop Computer (2)			x	6,000	560-2110-590.61-94
IT1203	Geographic Information Systems Plotter			x	15,000	560-2110-590.61-94
		Subtotal			29,800	
	Warehouse					
CS1200	Personal Computer (6)			x	7,200	560-2120-590.61-94
CS1201	Digital Fuel Pump			x	10,500	560-2120-590.61-93
		Subtotal			17,700	
	Fleet Maintenance					
CS1202	Personal Computer			x	1,200	560-2140-590.61-94
CS1203	Smoke Tester Machine		x		1,650	560-2140-590.61-94
CS1204	27.5 Ton Air Jack			x	1,950	560-2140-590.61-94
CS1205	Diagnostic Scan Tool			x	2,600	560-2140-590.61-94
CS1206	Transmission Fluid Exchanger		x		4,200	560-2140-590.61-94
		Subtotal			11,600	
	Facilities Maintenance					
CS1207	Personal Computer			x	1,200	560-2150-590.61-94
CS1208	Gutter Replacement			x	29,000	560-2150-590.61-93
		Subtotal			30,200	
	Printing					
CS1209	Personal Computer			x	1,200	560-2160-590.61-94
		Subtotal			1,200	
	TOTAL CENTRAL SERVICES FUND				**90,500**	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	LOCAL OPTION SALES TAX FUND				
ST1200	Geographic Information Systems Implementation	x		10,000	105-2110-590.61-93
ST1201	Neighborhood Improvement Program	x		25,000	105-4520-541.61-93
ST1202	County-wide Mass Alerting Notification System	x		30,000	105-2110-590.61-93
ST1203	AS/400 Upgrade		x	60,000	105-2110-590.61-94
ST1204	Fiber Optic Cable	x		60,000	105-2110-590.61-93
ST1205	Shingle Creek Regional Park (Ruba Tract)	x		65,000	105-5010-572.61-93
ST1206	Document Management Software	x		70,000	105-2110-590.61-93
ST1207	Backhoe	x		92,000	105-4530-541.61-94
ST1208	Wide Area Network	x		93,500	105-2110-590.61-93
ST1209	Rescue Truck		x	141,000	105-3520-522.61-95
ST1210	Microsoft Licensing		x	145,000	105-2110-590.61-93
ST1211	Traffic Signal: Central/Columbia		x	150,000	105-4540-541.61-93
ST1212	Wide Area Network		x	400,000	105-2110-590.61-94
ST1213	Lakefront Improvements	x		2,500,000	105-5010-572.61-93
	TOTAL LOCAL OPTION SALES TAX FUND			**3,841,500**	
	TRANSPORTATION IMPACT FUND				
TI1200	Alaska Avenue	x		400,000	117-4530-541.61-93
TI1201	Martin Luther King Phase 3: Thacker/Dyer	x		2,000,000	117-4530-541.61-93
	TOTAL TRANSPORTATION IMPACT FUND			**2,400,000**	
	LOCAL OPTION GAS TAX FUND				
	Public Works - Engineering				
GT1200	Personal Computer		x	1,200	104-4520-541.61-94
GT1201	Workstation		x	6,100	104-4520-541.61-94
GT1202	Plotter		x	15,000	104-4520-541.61-94
	Subtotal			22,300	
	Public Works - Sidewalks				
GT1203	Sidewalk Form		x	3,000	104-4564-541.61-93
GT1204	Vibratory Roller		x	28,000	104-4564-541.61-94
	Subtotal			31,000	
	Public Works - Road Improvements				
GT1205	Neighborhood Street Light Infill Program	x		10,000	104-4565-541.61-93
GT1206	Intelligent Transportation System	x		100,000	104-4565-541.61-93
	Subtotal			110,000	
	TOTAL LOCAL OPTION GAS TAX FUND			**163,300**	
	COMMUNITY REDEVELOPMENT FUND				
CR1200	Personal Computer		x	1,200	107-2510-515.61-94
CR1201	Streetscape Improvements	x		200,000	107-2510-515.61-93
	TOTAL COMMUNITY REDEVELOPMENT FUND			**201,200**	
	2011 CDBG ENTITLEMENT FUND				
DS1202	Personal Computer		x	1,200	197-2510-515.61-94
DS1203	Hill Street Drainage Improvement, Phase II			294,538	197-2510-515.61-93
	TOTAL 2011 CDBG ENTITLEMENT FUND			**295,738**	
	SCHOOL CROSSING GUARD FUND				
PD1207	Covert Speed Measuring Device	x		4,400	020-3030-521.61-94
	TOTAL SCHOOL CROSSING GUARD FUND			**4,400**	

2012 ANNUAL BUDGET

SCHEDULE 4
CAPITAL OUTLAYS - ALL FUNDS

Project No.	DESCRIPTION	New	Repl.	Amount Approved	Account No.
	TREASURY FORFEITURE FUND				
PD1208	Tablet Computer (2)		x	1,500	024-3074-521.61-94
PD1209	Laptop Computer		x	1,700	024-3074-521.61-94
PD1210	In-Car Video (2)	x		12,000	024-3074-521.61-94
PD1211	Refrigerator/Freezer (5)		x	25,000	024-3074-521.61-94
PD1212	Personal Computer (39)		x	46,800	024-3074-521.61-94
PD1213	Unmarked Vehicle (3)	x		57,000	024-3074-521.61-95
PD1214	Mobile Digital Computer (30)		x	165,000	024-3074-521.61-94
	TOTAL TREASURY FORFEITURE FUND			**309,000**	
	LIABILITY/WORKERS COMP SELF INSURANCE FUND				
PS1203	Personal Computer		x	1,400	567-1580-513.61-94
	TOTAL LIAB/WORKERS COMP SELF INSURANCE FUND			**1,400**	
	TOTAL CITY OF KISSIMMEE			**10,227,288**	

CITY OF KISSIMMEE
PROPERTY VALUES, MILLAGE LEVIES AND AD VALOREM RECEIPTS

FY 2002/2003 THROUGH FY 2011/2012

Fiscal Year	City of Kissimmee Assessed Valuation (1)	% of Increase Over Prior Year	Total City of Kissimmee Millage Levy	Revenue From Ad Valorem Taxes (2)	% of Change Over Prior Year
2012	2,214,374,053	(7.8)	4.6253	9,730,037	(7.8)
2011	2,401,786,999	(23.1)	4.6253	10,553,536	(23.1)
2010	3,124,970,898	(17.6)	4.6253	13,731,231	2.8
2009	3,794,146,554	(3.0)	3.7058	13,357,331	(3.0)
2008	3,913,316,539	18.8	3.7058	13,776,870	(20.6)
2007	3,294,541,384	32.3	5.5453	17,355,759	32.3
2006	2,489,644,647	11.5	5.5453	13,115,535	44.0
2005	2,232,187,635	16.6	4.2953	9,108,520	16.6
2004	1,914,748,820	8.7	4.2953	7,813,200	8.7
2003	1,760,966,717	8.0	4.2953	7,185,686	8.0

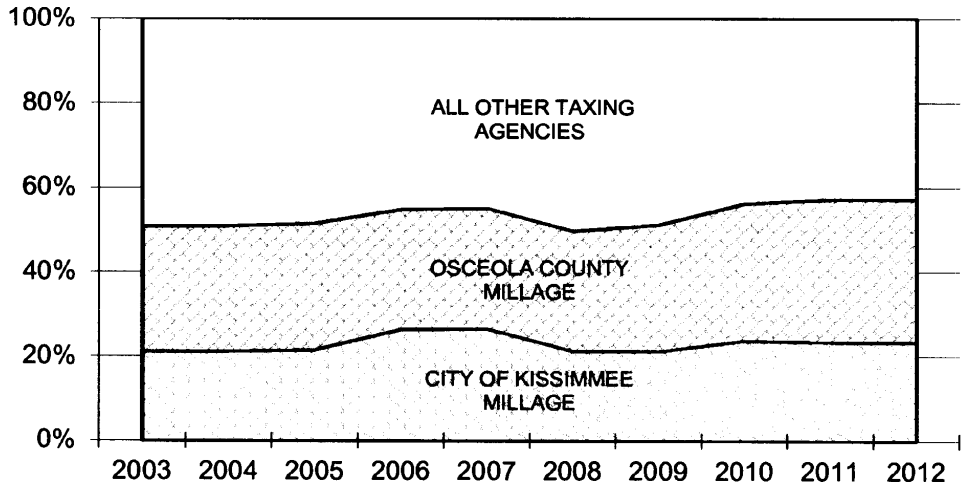
(1) Form DR422 - Final Certification of Taxable Value for 2003-2011: Form DR420 - Certification of Taxable Value for 2012
(2) Taxes from operating millage levy. Estimated at 95% collection rate.

OPERATING MILLAGE RATES
ALL OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS
MILLAGE RATE ($1 PER $1,000 VALUATION)

FISCAL YEAR	CITY	COUNTY	LIBRARY	SCHOOL BOARD	OTHER [1]	TOTAL
2012	4.6253	6.7000	0.2566	7.5770	0.6240	19.7829
2011	4.6253	6.7000	0.2566	7.6000	0.6240	19.8059
2010	4.6253	6.3396	0.2566	7.6630	0.6240	19.5085
2009	3.7058	5.1942	0.3776	7.5130	0.6240	17.4146
2008	3.7058	4.9820	0.4154	7.7720	0.6240	17.4992
2007	5.5453	5.9945	0.5000	8.2510	0.6970	20.9878
2006	5.5453	5.9945	0.5000	8.3670	0.6970	21.1038
2005	4.2953	5.9945	0.5000	8.5140	0.6970	20.0008
2004	4.2953	5.9945	0.5000	8.7980	0.6970	20.2848
2003	4.2953	5.9945	0.5000	8.8120	0.6970	20.2988

[1] Includes South Florida Water Management District, Okeechobee Basin and Everglades Basin.

PROPERTY TAX RATES
CITY & COUNTY PROPORTION TO TOTAL



In each of the fiscal years prior to 2006, the City's proportionate share of the total property tax bill levied was approximately 21%. During fiscal years 2006 and 2007 the proportionate share increased to approximately 26% of the total tax bill. This shift was attributed to a 1.25 mill increase in the City's operating millage in fiscal year 2006. In response to legislative property tax reform, the City decreased its millage rate by 1.84 mills in 2008 which dropped its relative share of the total tax bill back to approximately 21%. The roll-back rate brought it up to 24% in 2010; it remained essentially the same in fiscal years 2011 and 2012.

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REVENUES

FORECAST METHODOLOGY

The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize such information in making future forecasts.

The following are some assumptions concerning revenues which were made across all funds [note that funds were not listed which have only revenues that are covered by these assumptions]:

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Interest	All interest revenue is calculated on the basis of estimated average available cash balances at 1% per year.
From Fund Balance	Beginning fund balance, plus excess of revenue over expenditure for the prior year, less any commitments outstanding at year end in governmental fund types. In other proprietary fund types, it is projected current assets less current liabilities.

The following is information on a fund-by-fund basis for revenues forecasted in this budget:

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
General Fund	
Ad Valorem Taxes	Approved millage multiplied by tax roll, less 5% for assumed non-collection and/or discounts taken for early payment.
Franchise Taxes	Historical trend analysis.
Occupational Licenses	Historical trend analysis, adjusted for changes in business and economic trends and changes in fee schedules.
Permits (all types)	Forecast furnished by Development Services Department, adjusted for historical trend analysis.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Subdivision Fees	Historical trend analysis.
Burning Permits	Based on recent activity.
State Grant	Based on grants anticipated to be received during the year.
State Revenue Sharing	State's forecast, adjusted for historical trend analysis.
Mobile Home License	Historical trend analysis.
Alcoholic Beverage Taxes	Historical trend analysis.
Half-Cent Sales Tax	State's forecast, adjusted for historical trend analysis.
Fire Supplemental Comp	Based on current year activity.
Municipal Share of County Occupational Licenses	Historical trend analysis.
Zoning Charges	Historical trend analysis.
Maps & Publications	Historical trend analysis.
Other Charges and Fees	Estimate of items not properly included in other categories.
Staff Review Fees	Historical trend analysis.
Plan Checking Fees	Estimated by Development Services Department.
Charges to Other Funds	Based upon indirect cost allocation plan for charges to proprietary and other funds.
Police Services-Officers	Estimate provided by the Police Department based upon services to be provided by off-duty officers adjusted for historical trend analysis.
Police Services-Admin	Estimate provided by the Police Department based upon services such as fingerprints, copies of reports and bicycle registrations adjusted for historical trend analysis.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Lot Mowing	Departmental estimate adjusted for historical trend analysis.
Other Related Transportation	Historical trend analysis based upon estimated traffic signal maintenance services to Osceola County and highway maintenance services to the State.
Ambulance Services	Department estimate.
Program Fees & Lighting	Department estimate.
Court Fines	Police Department estimate adjusted for historical trend analysis.
Parking Tickets	Police Department estimate adjusted for historical trend analysis.
Alarm Violations	Police Department estimate adjusted for historical trend analysis.
Rents	Based upon review of lease provisions.
Cemetery Lot Sales	Department estimate.
Sale of Surplus	Historical trend analysis.
Other Miscellaneous Revenue	Projected based on estimated receipts.
Utility Tax Fund Transfer	Total amount of estimated revenue in Utility Tax Fund.
Contributions from:	
KUA	KUA payment amounts are provided by KUA.
TWA	Payment from TWA is based upon the stream of payments identified as the Kissimmee system transfer amount and the annual transfer amount based upon growth in the system.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Stormwater Utility Fund	
Stormwater Utility Fees	Based upon $7.49 per equivalent residential unit.
Sanitation Fund	
Special Trash Pickup	Historical trend analysis.
Garbage & Trash Fees	Based on projected customers at current rates.
Franchise Fees	Historical trend analysis based on the current rate specified in the franchise agreement.
Airport Fund	
Fuel Fees	Airport Department estimate.
Leased Sites	Based upon review of lease provisions.
Car Rental Fees	Airport Department estimate.
Terminal	Per leases on terminal space.
City Rentals	Fair market rental rates on properties used by other City Funds, the Kissimmee Utility Authority and the Tohopekaliga Water Authority.
Miscellaneous Revenue	Airport Department estimate.
Central Services Fund	
Charges for Service	Amounts billed to using departments for Information Technology, Garage, Purchasing, Printing, Building Maintenance and Warehouse services. Each division has a unique cost allocation methodology.
Local Option Sales Tax	
Sales Tax	Projected based on City's portion of local option one cent sales tax on items $5,000 or less.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Transportation Impact Fund	
Impact Fees	Public Works Department estimate.
Local Option Gas Tax	
Gas Tax	State estimate adjusted by historical trend analysis.
Paving Assessment Fund	
Interest and Penalties	Interest and penalties due on paving assessments based on historical trend analysis.
Assessments of Principal	Cash basis estimate of anticipated principal payments to be received in the fiscal year.
Community Redevelopment Fund	
Intergovernmental Revenue	Amount of tax increment due from the City and County based on growth in the Community Redevelopment area.
Recreation Impact Fee Fund	
Impact Fees	Development Services Department estimates.
Police 2nd Dollar Assessment	
Police Education Fines	Police Department estimate, adjusted for historical trend analysis.

FUND/REVENUE SOURCE	FORECAST METHODOLOGY
Utility Tax Fund	
Electric	Historical trend analysis at rate of 8%.
Telephone	Historical trend analysis at rate of 7% on local service, intrastate long-distance charges and other telecommunication services.
Water	Historical trend analysis at rate of 8%.
Natural Gas	Historical trend analysis at rate of 8%.
Propane Gas	Historical trend analysis at rate of 8%.
Local Option Sales Tax Bonds	
Sales Tax Transfers	Amount to pay debt service on the Local Option Sales Tax bonds.
FMHA Bonds Fund	
General Fund Transfer	Amount to pay debt service on the Farmer's Home Loan Administration bonds.
Self-Insurance Fund	
Transfers	Allocated charges to each fund based on share of cost of insurance program and reserves.
Reimbursements	Historical trend analysis.

EXPENDITURES

FORECAST METHODOLOGY

With the number and types of funds handled by the City, there are a large number of accounts used to capture different types of disbursements which apply to some but not all of the cost centers. These are limited as much as possible for simplicity but are still customized to a particular fund or department when necessary to present a good picture of their operation and to enable the proper level of budgetary control desired by management. The State of Florida requires its agencies to utilize and report with a standardized chart of accounts which must summarize into its object code categories. Therefore, the City's detailed object codes are designed to roll into the proper State object codes.

Although the level of budgetary control by the City Commission is legally established at the department level, City departments are required by management to budget at the more detailed level of object codes. For purposes of reviewing and considering the City Manager's recommendations, the budget document presents summaries of object code disbursements at the division level which provides sufficient information for the policy makers without making the presentation too detailed. Schedule 1 lists the detailed object codes categorized by their summary titles. This Schedule briefly describes the method used to forecast disbursements at the detailed object code level.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Salaries and Wages	Current and newly authorized personnel are extended out at the recommended pay rates.
Overtime	Historical trend analysis, modified by anticipated changes in staffing or policies.
Other Pay	Calculated percent of salary on personnel eligible for longevity pay and accrued sick leave balances available to be cashed in.
FICA Taxes	Calculated percent of salaries and wages, overtime and other pay.
Pension	Calculated percent based on administrative and actuarial cost. Currently 14.7% for General, 31.8% for Police and 34.0% for Fire.
Insurance - Health and Life	Cost to provide health, dental and life insurances as well as the City paid credit.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Unemployment Compensation	Historical trend analysis.
Workers Compensation	Based on factors applied to salaries for each type position depending on the risk of on-the-job injuries.
Professional Services	Sum of detailed listing of estimated cost for services anticipated.
Training and Travel	Sum of detailed listing of events, persons attending and expected cost.
Telephone	Historical trend analysis, plus anticipated new services.
Electric Utilities	Allocated based on occupied square footage for departments at City Hall; historical trend analysis at other locations.
Water and Sewer Utilities	Historical trend analysis.
Stormwater Fees	Historical trend analysis.
Auto Maintenance and Repair	Historical trend analysis, adjusted for fleet age and additions.
Buildings and Grounds Maintenance	Historical trend analysis, adjusted for facility modifications.
Other Equipment Maintenance	Historical trend analysis, adjusted for additions.
Radio Maintenance	Historical trend analysis, adjusted for additions.
Gas and Oil Supplies	Historical trend analysis, adjusted for additions.
Postage	Historical trend analysis, adjusted for rate changes or new practices.
Operating Supplies	Historical trend analysis.
Cleaning Supplies	Historical trend analysis.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Office Supplies	Historical trend analysis, adjusted for office furniture less than $1,000.
Chemical Supplies	Historical trend analysis.
Tools and Equipment	Historical trend analysis, adjusted for additional tools or equipment less than $1,000.
Uniforms	Projected cost times the number of uniformed personnel.
Books and Publications	Historical trend analysis.
Rentals	Projected based on anticipated use of equipment.
Copier Cost	Projected cost of operating or renting copier equipment.
Advertising	Historical trend analysis, adjusted by any new practices.
Dues and Subscriptions	Estimated based on current and added membership dues and/or subscriptions.
Recruitment Cost	Not normally budgeted but covered by unused salaries of the vacated position.
Resurfacing	Historical trend analysis amounting to rough cost of keeping roads resurfaced on a regular basis.
Garage - Outside Services	Historical trend analysis, adjusted by changes in the City's fleet.
Solid Waste Disposal Fees	Historical trend analysis, adjusted by projected landfill rates.
Customer Billing and Services	Historical trend analysis, adjusted by projected billing charge by the Kissimmee Utility Authority.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Safety Program	Estimated based on expenses of current program and added activities.
Special Functions	Estimates of the costs of each function.
Service Organizations	Based on amounts specified by the City Commission to be allocated to organizations providing services within the City.
Bad Debt Expense	Historical trend analysis.
General Insurance	Based on current premium, adjusted for coverage changes and estimated increases.
Debt Service Fees	Historical trend analysis, adjusted for new issues.
Debt Service	Sum of principal and interest from amortization tables of each issue.
Warehouse Charges	Allocation to funds using the warehouse, based on relative size of each fund's adjusted budget.
Building Maintenance	Sum of cost incurred in the Central Services Department for maintenance of City facilities.
Printing	Historical trend analysis, adjusted for additional activities to be handled. Services are contracted out or performed by the Printing Division and charged back to the receiving division.
Data Processing Fees	Allocation to funds using the services of the Information Technology Department based on the relative size of each fund's adjusted budget and on any significant cost [such as implementation of GIS and LAN] for that division's primary benefit.
General Fund Cost	Allocation to other funds for a share of the indirect services provided by General Fund departments based on relative size of each fund's adjusted budget.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Transfers to Other Funds	Projected based on amounts that are not expenses or expenditures but only movement of resources from one fund to another.
Reserves for Contingency	Used for budget allocation only [never actual charges]. Sets aside some specific portion of available funds so that transfers can be made to other budgeted accounts for emergencies or unforeseen circumstances.
Restricted Reserves	Used for budget allocation only [never actual charges]. Indicates some specified portion of funds on hand or expected to be on hand to comply with City Commission directives or current bond covenants.
Unrestricted Reserves	Used for budget allocation only [never actual charges]. Indicates some specified portion of funds on hand or expected to be on hand that are not considered restricted by the City Commission or current bond covenants.
Land or Easements	Sum of detailed listing of estimated cost for purchases of land or easements.
Buildings	Sum of detailed listing of estimated cost for purchases of buildings.
Other Improvements	Sum of detailed listing of estimated cost of improvements to City infrastructure. Does not include land, buildings or machinery and equipment and vehicles, which are tagged and accounted for in the City's property control record system.
Machinery and Equipment	Sum of detailed listing of estimated cost for purchases of machinery and equipment items which are tagged and accounted for in the City's property control record system.

OBJECT DESCRIPTION	FORECAST METHODOLOGY
Autos and Vehicles	Sum of detailed listing of estimated cost for purchases of vehicles and mobile equipment which are tagged and accounted for in the City's property control record system.